



# *Town Of Pembroke Sewer Commission*

## **MONTHLY SEWER COMMISSION MEETING**

**DATE: February 20, 2024    TIME: 4:00 P.M.    PLACE: 35 Canal St & 4 Union St.**

### **I. Meeting Called to Order: 4:00 pm**

**Attendance:** Commissioner Jules (Andy) Pellerin, Commissioner S. Daniel Mattingly, Paulette Malo, Commissioner/Operations Director,

**A Joint Meeting was held at the Allenstown Treatment Plant in their Conference Room:**  
**Commissioner Alan Turcotte, Commissioner James Rodgers, Superintendent Jeff Backman, Operations Foreman Russel McMahon,**  
**Unavailable: Commissioner David Bouffard from Allenstown**  
**Citizens in attendance: Charles Cleary Attorney Keystone Pembroke II, Tim Peloquin, Promise Land Survey and Elizabeth Brien 130 Edgewater Dr. Gilford, NH**

**The Public Hearing was opened for comments at 4:02 pm.** There were no comments from the public. The Public Hearing was closed at 4:17pm

Allenstown Commissioners approved to sign the IMA with Pembroke Motion by James Rodgers and Second by Alan Turcotte Vote: All in Favor

Pembroke Commissioners approved to sign the IMA with Allenstown Motion by Paulette Malo, Second by S Daniel Mattingly Vote: All in Favor

The Commissioners signed 6 copies of the IMA; 1 for each Commission, 1 for each Town Clerk and 1 for the State

Allenstown Commissioner James Rodger made the motion to adjourn Allenstown's meeting at 4:25 pm second by Commissioner Alan Turcotte Vote: All in favor

Pembroke Commissioner Paulette Malo motioned to recess Pembroke's meeting at 4:25 pm,  
Seconded by Commissioner S. Daniel Mattingly Vote: all in favor

Chairman Jules Pellerin called the meeting back to order at 4:35 pm at the sewer office at 4 Union St.

**Attendance: Commissioner Jules (Andy) Pellerin, Commissioner S. Daniel Mattingly, Paulette Malo, Commissioner/Operations Director, Corey Welcome, Operations Associate**

**II. Citizen's Comments:** None

**III. Scheduled Meetings:** None

**IV. Old Business:** None

**V. Any Old Business:** None

**VI. New Business: a. Review and Sign Manifest:** Manifest was reviewed and signed

**b. Review and Sign Warrant 1 Zone 2:** The Warrant was reviewed and signed

**c. Review and Sign Late Notice Register:** The Late Register was reviewed and signed.

**d. Abatement: 225 B Taylor Circle:** Paulette explained that this was a billing error due to the meter being changed.

**Motion:** Andy made the motion to accept the abatement for \$5,955.34

**Seconded:** by Dan

**Vote:** All in favor

**Abatements:** Paulette explained that they had just received 13 checks postmarked Sept. 27, 2023 due to the USPS miss delivering them. The following are those accounts; 5 Pine St., 64

Broadway, 6 Prospect St.,

175 Main St., 15 Sherwood Meadows, 216 Main St., 71 Front St., 530 Pembroke St., 3 accounts at 30 High St., 194 Main St., and 38 Mason Ave.

**Motion:** Andy made the motion to accept the abatement for \$30.00 on the 13 accounts due to miss delivery of the mail on the part of the USPS

**Seconded:** by Dan

**Vote:** All in favor

**e. Correspondence:** Correspondences were reviewed.

**f. Accept Minutes of December 18, 2023:**

**Motion:** Andy made the motion to accept minutes as written

**Seconded:** by Dan

**Vote:** All in favor

**VII. Any New Business:** We would like to thank Dan Mattingly for his 3 years of service as a Commissioner and wish him well in the future.

**VIII. Non-Public Session:** None

**IX. Adjourn:** 4:53 pm

**Motion:** Andy made the motion to adjourn

**Seconded:** Dan seconded the motion.

**Vote:** All in favor, motion passed

Respectfully Submitted,  
Paulette Malo,  
Commissioner