



# *Town Of Pembroke* *Sewer Commission*

## **MONTHLY SEWER COMMISSION MEETING**

**DATE:** July 18, 2016    **TIME:** 7:00 P.M.    **PLACE:** 4 Union St.

1.    **Meeting Called to Order: 7:00 pm**  
      **Attendance:** Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,  
      Commissioner Daniel Driscoll, Paulette Malo, Operations Director, Henry Malo Pete  
      Boettcher, John Jackman, HTA  
      **Unavailable:**
2.    **Citizen's Comments:** None
3.    **Scheduled Meetings:** a. Tim Mrock, dispute on sewer bill: Mr. Mrock was not present.  
  
      b. John Jackman, HTA: John came in to update the commission on the Bow Lane project.  
      The Bid opening will be at the Town Hall on Tuesday July 19, 2016 at 1:00 pm. John spoke about  
      appointing a commissioner to sign the recommendation for NH DES to move the bid process along.  
  
      **Motion:** Dan made the motion to have Harold sign as the Chairman for the  
      Commission for paperwork that needs to go to NH DES.  
      **Seconded:** Andy seconded  
      **Vote:** 3 in favor, motion passed
4.    **Old Business:** a. **Any Old Business:** None  
  
      b.    **Bow Lane Pump Station:** John updated the commission under scheduled meetings.

- c. **375 Perley Ave Cost from Merrill Construction:** Paulette explained that she has not received the new invoice from the Town's engineer as of today.
5. **New Business:**
- a. **Sign Manifest:** Bills were reviewed and the Manifest was signed.
  - b. **Abatement 321 Pembroke St.:** Paulette explained the request, show the documents. After a brief discussion.  
**Motion:** Andy made the motion to abate 321 Pembroke St the \$30.00 late penalty  
**Seconded:** Dan seconded  
**Vote:** 3 in favor, motion passed
  - c. **Abatement 209 Main St.:** Paulette explained the request. Andy stepdown from the board for this request. The account was reviewed. There was a discussion about the request.  
**Motion:** Dan made the motion to **DENY** the abatement for 209 Main St., but to allow the property owner to make monthly payments of \$400.00 by the last Thursday of the month without a penalty being imposed and review at next meeting if the payment has been made.  
**Seconded:** Harold seconded  
**Vote:** 2 in favor, motion passed
  - d. **434 Pembroke St.:** Paulette explained that while she was doing the yearly occupancy checks with the Town's database she found that this property is a 4 unit (occupancy) according to our records and the Town recently changed it to occupancy of 6.  
**Motion:** Dan made the motion to send an invoice for the difference due for the additional units and to change the billing units to 6.  
**Seconded:** Andy seconded  
**Vote:** 3 in favor, motion passed
  - e. **Correspondence:** Commissioners reviewed correspondences
  - f. **Any New Business: National Guard:** The engineers for the National Guard came in and discussed the possibility of an additional build being built on the Pembroke site. Paulette will keep the commission informed as information is received.
  - g. **Accept Regular and Non-Public minutes of June 20, 2015:**

**Motion:** Dan made the motion to accept the regular and non-public minutes as written and not to seal the non-public minutes.

**Seconded:** Andy seconded

**Vote:** 3 in favor, motion passed

**6. Adjourn: 8:10 pm**

**Motion:** Andy made the motion to adjourn

**Seconded:** Harold seconded the motion.

**Vote:** All in favor, motion passed

**Respectfully Submitted,  
Paulette Malo, Operations Director**