



Town Of Pembroke Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: May 18, 2020 **TIME:** 6:30 P.M. **PLACE:** 4 Union St.

I. Meeting Called to Order: 6:36 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,
Commissioner Daniel Driscoll, Paulette Malo, Operations Director
Unavailable:

II. Citizen's Comments: NONE

III. Scheduled Meetings: None

IV. Old Business: a. IMA Update: Paulette explained that she sent the Draft IMA to Allenstown in April. She contacted Jeff at the Treatment Plant to find out the status, Jeff said that it has been sent to their attorney at this time.

b. Quick Books: Paulette explained that she will get the new version after the new employee starts.

c. Roads to be Camera and Cleaned: Paulette explained that the list will be sent to Ted Berry Co. as soon as the maps have been completed.

V. Any Old Business: None

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Warrant 2 Zone 2: Warrant 2 Zone 2 was reviewed and signed.

c. Abatement: 351 Pembroke St: Paulette explained the request along with documentation.

Motion: Dan made the motion to grant the abatement for \$30.00 late penalty.

Seconded: Andy seconded the motion.

Vote: All in favor, motion passed

d. Abatement: 185 Main St: Paulette explained the request along with documentation.

Motion: Andy made the motion to grant the abatement for \$500.00.

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

e. Correspondence: Tennessee Gas will be working on the gas line near Memorial Field crossing our easement.

There was a fire at 5 Turnpike St. and a mobile home will be on the property while the house is being repaired.

f. Accept minutes of February 17, 2020:

Motion: Dan made the motion to accept the minutes as written

Seconded: Harold seconded the motion.

Vote: 2 in favor, 1 abstained, motion passed

Accept minutes of March 16, 2020:

Motion: Andy made the motion to accept the minutes as written

Seconded: Harold seconded the motion.

Vote: 2 in favor, 1 abstained, motion passed

VII. Any New Business: a. Underwood Engineering Study; A discussion took place about the study that Underwood Engineering has done.

Motion: Andy made the motion to move the study to the next level

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Paulette explained that she has changed the supplier for electric at the pump station to Direct Energy for the next 18 months for a cost savings.

VIII: Non-Public Session: None

IX. Adjourn: 7:30 pm

Motion: Andy made the motion to adjourn

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director