



# *Town Of Pembroke Sewer Commission*

## **MONTHLY SEWER COMMISSION MEETING**

**DATE: June 15, 2020    TIME: 7:00 P.M.    PLACE: 4 Union St.**

**I. Meeting Called to Order: 7:06 pm**

**Attendance:** Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,  
Paulette Malo, Operations Director  
**Unavailable:** Commissioner Daniel Driscoll,

**II. Citizen's Comments: NONE**

**III. Scheduled Meetings: None**

**IV. Old Business: a. IMA Update:** Paulette explained that she sent the Draft IMA to Allenstown in April. She contacted Jeff at the Treatment Plant to find out the status, Jeff said they are working on it and that they are making significant changes to what we sent over.

**b. Quick Books:** Paulette explained that this purchase is on hold until after the new employee starts.

**V. Any Old Business: None**

**VI. New Business: a. Review and Sign Manifest:** Manifest was reviewed and signed

**b. Review and Sign Warrant 2 Zone 3:** Warrant 2 Zone 3 was reviewed and signed.

**c. Abatement: 252 Pembroke Hill Rd:** Paulette explained the request along with documentation.

**Motion:** Andy made the motion to grant the abatement for \$612.20 due to a meter malfunction.

**Seconded:** Harold seconded the motion.

**Vote:** All in favor, motion passed

**d. Correspondence:** CIP is due to David by 7/17/2020. A discussion took place about CIP. The Board will send any request for CIP amounts to David on 7/21/2020 after the next monthly meeting.

Nathan DiNopoli sent an e-mail asking if there would be sewer available at some point for Woodlawn Ridge Rd instead of the homeowner replacing their septic systems.

**f. Accept minutes of May 18, 2020:**

**Motion:** Andy made the motion to accept the minutes as written

**Seconded:** Harold seconded the motion.

**Vote:** All in favor, motion passed

**VII. Any New Business: a. Sewer Line Repair on the Easement**

Paulette explained that when the gas company uncovered our sewer main a break in the pipe was discovered. The break was close to the area that a washout had occurred a few years ago. This break was not noticed at that time but you could tell that it had been there for a while. Paulette call Advanced Excavating to have them stabilize the pipe so the gas company could do the repairs on the gas main. Paulette said that about 3 sections of pipe will need to be replace.

**Motion:** Andy made the motion to have Advance Excavating do the repairs that are needed after Tennessee Gas has completed their repairs.

**Seconded:** Harold seconded the motion.

**Vote:** All in favor, motion passed

**VIII: Non-Public Session: None**

**IX. Adjourn: 7:30 pm**

**Motion:** Andy made the motion to adjourn

**Seconded:** Harold seconded the motion.

**Vote:** All in favor, motion passed

Respectfully Submitted,  
Paulette Malo,  
Operations Director