



Town Of Pembroke Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: September 19, 2016 **TIME:** 7:00 P.M. **PLACE:** 4 Union St.

1. **Meeting Called to Order: 7:03 pm**
Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin, Commissioner Daniel Driscoll, Paulette Malo, Operations Director Henry Malo, Pete Boettcher, Boettcher Electric, John Jackman, HTA

Unavailable:
2. **Citizen's Comments:** None
3. **Scheduled Meetings:** a. John Jackman came in to discuss the Bow Lane Station and the first pay request paperwork.

Action Item: Harold will sign the letter to DES for the electronic payments to the checking account.
4. **Old Business:** a. Any Old Business: None

b. **Bow Lane Pump Station:** This was discussed with John from HTA.
5. **New Business:** a. **Sign Manifest:** Bills were reviewed and the Manifest was signed.

b. **Sign Warrant 3 Zone 3**
Warrant was reviewed and signed,.

- c. **Abatement 23 Mason Ave.:** Paulette explained the request. The account was reviewed. There was a discussion about the request.

Motion: Dan made the motion to abate \$30.00 penalty for 23 Mason Ave.

Seconded: Harold seconded

Vote: 3 in favor, motion passed

- d. **434 Pembroke St.:** Paulette will keep the commission posted as to where this property is currently there have been no changes as of tonight.

- e. **Correspondence:** Commissioners reviewed correspondences

- f. **Any New Business: Paulette will start work on the 2017 Budget**

- g. **Accept minutes of August 15, 2015:**

Motion: Dan made the motion to accept the minutes of August 15, 2016 as written

Seconded: Andy seconded

Vote: 3 in favor, motion passed

6. Adjourn: 7:45 pm

Motion: Andy made the motion to adjourn

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

**Respectfully Submitted,
Paulette Malo, Operations Director**