



# *Town Of Pembroke Sewer Commission*

## **MONTHLY SEWER COMMISSION MEETING**

**DATE: August 15, 2022    TIME: 7:00 P.M.    PLACE: 4 Union St.**

**I. Meeting Called to Order: 7:09 pm**

**Attendance:** Commissioner Harold Thompson, Commissioner S. Daniel Mattingly, Paulette Malo, Operations Director, Corey Welcome, Operations Associate

**Unavailable:** Commissioner Jules (Andy) Pellerin

**II. Citizen's Comments:** None

**III. Scheduled Meetings:** None

**IV. Old Business: a. Update on CMOM:** Paulette stated that the 6 month requirement under the new discharge permit with EPA and NHDES has been submitted.

**b. Update on Concord Inter-Connection:** The Chairman has signed a letter to the City of Concord requesting a meeting on the possibility of this inter-connection.

**c. Update on Allenstown Clarifier:** Paulette read the e-mail from Jeff in regards to the clarifier so that they can proceed with a public hearing to accept grant money for the engineering of the project.

**V. Any Old Business: 2022-3500 Truck:** Still on the waiting list with Banks Chevrolet.

**VI. New Business: a. Review and Sign Manifest:** Manifest was reviewed and signed

**b. Review and Sign Warrant 3 Zone 2:** Warrant 3 Zone 2 was reviewed and signed

**c. Review and Sign Adjustment Journal:** The Adjustment Journal was reviewed and signed.

**d. Review and Sign Late Notice Register:** Late Register was reviewed and signed.

**e. Abatement: 3-5 Church St:** Paulette explained the request for abatement. A discussion took place about this abatement.

**Motion:** Dan made the motion to accept the abatement for \$30.00 penalty.

**Seconded:** Harold seconded the motion.

**Vote:** All in favor motion passed

**f. Abatement 301 Pembroke St.:** Paulette read the request for the abatement of the late penalty. A discussion took place about this abatement

**Motion:** Dan made the motion to accept the abatement for \$30.00 penalty.

**Seconded:** Harold seconded the motion.

**Vote:** All in favor motion passed

**g. Correspondence:** Correspondences were reviewed.

**h. Accept minutes of May 16, 2022:**

**Motion:** Dan made the motion to accept the minutes as written.

**Seconded:** Harold seconded the motion.

**Vote:** All in favor motion passed

**e. Accept minutes of July 18, 2022:**

**Motion:** Harold made the motion to table the minutes until September 19, 2022 meeting.

**Seconded:** Dan seconded the motion.

**Vote:** All in favor motion passed,

**VII. Any New Business: a. 65 Sheep Davis Rd:** Paulette and Corey went to the TRC on August 9, 2022. This project will be in front of the Planning Board at the end of the month. They do not know if they will be building an office at this site and using the connection to the Town's sewer system that they have been paying the quarterly fees to maintain the connection.

**b. Transfer of Funds from Checking to PDIP:** Paulette explained that currently PDIP interest at the end of July was 1.57% compared to the interest from the ICS account at 0.2%. The amount needed for the checking account is \$150,000.00 to maintain no fees for the account. With the warrant this month and next month there are sufficient funds that can be moved from the checking operating account to the PDIP operating account. A discussion took place about how much could be moved to make the most of the better interest rate at PDIP.

**Motion:** Harold made the motion to transfer \$750,000.00 (Seven Hundred Fifty Thousand Dollars) from the checking account to the PDIP operating account.

**Seconded:** Dan seconded the motion.

**Vote:** All in favor motion passed

**c. Generators Serviced:** Corey told the Commissioners that the 3 generators were serviced. Station 5 will need the block heater replaced before the cold weather. Paulette believes that there is a spare block heater to replace this one. Station 3 the battery charger wasn't workin due to a mouse nest. This has been cleared and the fuse changed now back working.

**VIII: Non-Public Session as Needed:** None needed

**IX. Adjourn: 7:23 pm**

**Motion:** Harold made the motion to adjourn

**Seconded:** Dan seconded the motion.

**Vote:** All in favor, motion passed

Respectfully Submitted,  
Paulette Malo,  
Operations Director