

Capital Improvement Program (CIP) Committee
July 27, 2016 Minutes
Location: Memorial Field and Public Works

Approved _____

Call to Order: 6:00pm

I. Attendance:

Larry Young-CIP	David Sheldon-CIP
Bryan Christianson-CIP	David Jodoin-Town Administrator
Tina Courtemanche-CIP	Rose Galligan-Recreation Dept
Dianne Schuett-CIP	Steven Fowler-Recreation Dept
Janna Culberson-CIP	James Boisvert-Public Works
Rosemarie Michaud-CIP	
Gerry Fleury-CIP	

II. Approval of Minutes

Motion made by Larry Young to approve the minutes dated 7/13/16. Motion seconded by Dianne Schuett. Motion Passed 8-0.

Motion made by Larry Young to approve the minutes dated 7/20/16. Motion seconded by Dianne Schuett. Motion Passed 8-0.

III. Recreation Department-CIP Requests

Rose Galligan was in attendance to present the three CIP requests. The Recreation Department is requesting the following:

1. A new roof for the Maintenance Shed
2. Bathroom Renovations
3. Fencing-Basketball Court

1. The new roof that is being requested is a green metal roof that would be placed over the existing shingles. Everett Hodge-Code Enforcement states that the shed would need a new roof.

Gerry Fleury asked if there were any underlying issues with the current roof such as leaking. Rose Galligan stated as of right now there are no leaks just the shingles are aged and in need of repair.

2. Bathroom Renovations being requested are a full remodel of both bathrooms including motion lights, electric hand dryers and making both ADA compliant.

Bryan Christiansen requested to know what the usage/availability of the bathrooms are. Rose Galligan stated that they are available to the Summer Rec Program and Outing that are held at the pavilion. Suncook Little League and Suncook Youth Soccer have portable toilets as they had issues in the past keeping them clean.

Dianne Schuett requests to know the approximate price of the renovations. Rose Galligan stated they are \$27172.00 per the quote received earlier that day.

More details and a better explanation of this request will be given during the Building and Maintenance portion of the CIP Meeting next week.

3. Fencing requested is for around the Pavilion and Parking Lot side of the basketball court. Fencing height would be 8ft on the Pavilion side and 6ft for the parking lot side.

Gerry Fleury requested to know what the purpose of the fencing was and if it were to keep cars off of the court maybe there would be a cheaper option. Rose Galligan states the purpose of the fence was one to keep the balls from going into the pavilion area and two to keep the cars off of the basketball court.

Many suggestions were made about the design of the fencing and the placement. Suggestions were also given to looking into concrete posts instead of full fencing. In the end it was discussed that the purpose of the CIP Committee was to hear the presentations and decide if the requests are priority not to adjust what was being presented.

CIP Committee took a short break to look at the Maintenance Shed roof and to travel to the next meeting site-Public Works.

IV. Public Works/Roads Committee-2017 CIP Requests

James Boisvert was in attendance to present the 2017 CIP requests for the Public Works Department. The requests are as follows:

1. Backhoe
2. Trackless

1. Current Backhoe is a 1999 Case 580L. The new Backhoe being requested is a 2017 with a one year warranty. This would be the piece of equipment used if the loader happens to go down.

Larry Young questioned if the annual maintenance for the new equipment seemed low. According the James Boisvert this was an error and should be around \$2000 not \$2.

Gerry Fleury requested to know why a Backhoe at this time and not another piece of equipment. James Boisvert stated that a mini backhoe/loader would not be able to perform job functions and an excavator at this time is to expensive.

2. Trackless-this would be a replacement for the current machine. The existing piece of equipment will be used as trade however the current attachments that the Town owns will be able to be used on the new model. This is used for Snow blowing, sweeping and mowing.

Meeting Adjourn at 6:52pm with the CIP Committee looking at the equipment looking to be replaced.