



**TOWN OF PEMBROKE
APPLICATION FOR BUILDING PERMIT**

RESIDENTIAL PERMIT-MINOR ALTERATIONS AND REPAIRS

LANDOWNER(S) NAME: _____

LANDOWNER(S) ADDRESS: _____

TELEPHONE: (DAYS) _____ (EVENINGS) _____ (CELL) _____

TAX MAP REFERENCE: MAP _____ LOT _____ APPROX. COST \$ _____

SPECIFIC LOT LOCATION _____

LOT SIZE: _____ ACRES ZONING DISTRICT _____

➔ IS THIS LOT OR ANY PORTION OF THIS LOT UNDER CURRENT USE ASSESSMENT PER RSA 79-A?
() YES () NO ** IF YES, PROVIDE DETAILS, INCLUDING COPY OF CURRENT USE MAP.

**APPLICATION WILL AUTOMATICALLY BE DENIED IF APPLICANT FAILS TO COMPLETE
CURRENT USE ASSESSMENT INFORMATION ABOVE.**

INCLUDE WITH THIS APPLICATION:

- PUC ENGERGY CODE APPROVAL # _____
- COPY OF STATE APPROVED SEPTIC DESIGN
- DRIVEWAY PERMIT (OBTAIN FROM ROAD AGENT OR NH DEPT. OF TRANSPORTATION)
- SKETCH (WITH DIMENSIONS) SHOWING LOCATION OF PROPOSED BUILDING(S) AND SETBACKS.
- FLOOR PLAN
- DEPARTMENT APPROVAL FORM
- DIG SAFE # _____
- PLANNING & ZONING BOARDS APPROVAL (ATTACH COPIES OF APPROVALS WITH CONDITIONS)

CHECK TYPE OF CONSTRUCTION:

- | | |
|---|--|
| <input type="checkbox"/> NEW RESIDENTIAL/DETACHED STRUCTURE | <input type="checkbox"/> ROOF |
| <input type="checkbox"/> ADDITION TO EXISTING RESIDENCE | <input type="checkbox"/> POOL |
| <input type="checkbox"/> WINDOWS/DOORS | <input type="checkbox"/> WOOD/PELLET STOVE |
| <input type="checkbox"/> DECK | <input type="checkbox"/> _____ |
| <input type="checkbox"/> REPAIR/ALTERATION | |

DOES THIS CONSTRUCTION REQUIRE A VARIANCE OR SPECIAL EXCEPTION? () YES () NO
IF YES, DATE VARIANCE OR SPECIAL EXCEPTION GRANTED: _____

EXPLAIN CONDITIONS/TERMS OF VARIANCE/SPECIAL EXCEPTION: _____

NOTE: APPLICATION WILL NOT BE CONSIDERED UNTIL VARIANCE OR SPECIAL EXCEPTION HAS BEEN GRANTED WHEN APPLICABLE.

DESCRIPTION OF BUILDING, ADDITION, REPLACEMENT

DESCRIPTION OF INTENDED PERMIT (IE: NEW RESIDENCE, ADDITION, GARAGE, SHED, POOL, ETC.): _____

if permit is for an addition or accessory structure, the information below applies only to the new construction and not the existing structure(s):

FOUNDATION SIZE: _____ FOUNDATION TYPE: _____
(I.E.:POURED CONCRETE, BLOCK, ETC.)

OF SQUARE FEET OF LIVING AREA: _____ TOTAL SQUARE FOOTAGE OF BUILDING: _____

BUILDING SETBACK FROM PROPERTY LINES: (ATTACH MAP SHOWING ALL SETBACKS)

FRONT: _____ REAR: _____ SIDES: _____ OTHER: _____

TYPE OF CONSTRUCTION (IE: WOOD FRAME, ETC.) _____

CONDITIONS FOR ISSUANCE OF PERMIT

PERMITS ISSUED ARE SUBJECT TO THE FOLLOWING RESTRICTIONS AND LIMITATIONS:

- 1) PERMIT EXPIRES ONE (1) YEAR FROM DATE OF ISSUE UNLESS FOUNDATION AND SEPTIC SYSTEM ARE COMPLETED.
- 2) FRAMING AND EXTERIOR FINISH MUST BE COMPLETED WITHIN TWO (2) YEARS FROM DATE OF ISSUE.
- 3) **BUILDING IS NOT TO BE OCCUPIED** UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED BY THE TOWN.
- 4) DEPARTMENT APPROVAL FORM MUST BE COMPLETED BEFORE CERTIFICATE OF OCCUPANCY CAN BE ISSUED.
- 5) **SIGNATURE(S) ON THIS BUILDING PERMIT AUTHORIZES THE CODE OFFICIAL, ASSESSOR OR THEIR AGENTS, FOR THE TOWN OF PEMBROKE TO CONDUCT INSPECTIONS FROM TIME TO TIME DURING AND UPON COMPLETION OF THE WORK FOR WHICH THIS PERMIT IS BEING ISSUED.**

I UNDERSTAND THAT ANY VIOLATION OF THE ABOVE TERMS AND CONDITIONS, OR WILLFUL MISREPRESENTATION OF ANY INFORMATION ON THIS APPLICATION WILL RESULT IN LEGAL ACTION AGAINST ME AND WILL SUBJECT ME TO FINES OF UP TO \$275 PER DAY PLUS LEGAL EXPENSES FOR EVERY DAY THE VIOLATION CONTINUES.

LANDOWNER(S) SIGNATURE: _____ DATE: _____

