

Tri-Town EMS Full Time Paramedic Job Description

General Position Description: Perform responsible work as a PARAMEDIC. Engage in emergency medical services and public education activities. Perform routine cleaning of service's facilities, vehicles and equipment.

Supervision Received: Work without direct supervision of a department officer who is not usually present at all scenes and issue instructions concerning methods of emergency medical care. The PARAMEDIC is required to use initiative and judgment in carrying out assignments particularly in the absence of a supervisor.

Hiring Authority: PARAMEDIC's are hired by the Tri-Town EMS Board and may be removed by the Tri-Town EMS Board.

Supervision Exercised: May on occasion and in the absence of department officer exercise supervision over subordinates during both emergency and non-emergency situations. Shall ensure all routine tasks as delegated by the Director or their designee are sufficiently completed.

Duties and Responsibilities: Except as specifically noted, the following functions are considered essential to this position. The following is indicative of the duties and responsibilities associated with this position, but are not intended to be all-inclusive.

1. Drive an ambulance.
2. Maintain PARAMEDIC certifications in accordance with NREMT and State of NH Bureau of EMS standards including but not limited to all necessary training and protocol exams as required by the State of NH.
3. Perform general maintenance of station grounds, equipment and apparatus.
4. Receive training and general instruction from department members in emergency medical techniques.
5. Performs BLS and ALS emergency medical care as required by law and as indicated by Patient Care Protocols.
6. Assists in the professional development of other employees.
7. Proficient with all service equipment.
8. Facilitate the safe movement of patients.
9. Abide by all service policies and procedures.
8. Develops or assists in the development of trainings.
9. Perform other related duties as required.

Other Training, Skills and Experience Requirements:

- Ability to learn and perform a variety of EMS skills applicable to the Paramedic License Level as defined by NH EMS.
- Ability to follow written and verbal instructions.
- Ability to work under physically and emotionally stressful situations.
- Ability to establish effective working relationships with supervisors, peers, general public and other Town agencies.
- Ability to communicate effectively with the general public and other members of the department both verbally and in writing.
- Any equivalent combination of education and experience, which demonstrates the required knowledge, skills, and abilities.
- Medical screening /examination is required.
- Immunization such as Hep-B may be required.
- Any equivalent combination of education and experience, which demonstrates possession of the required knowledge, skill and availability.

License/Certification Requirements:

- Must be certified to a minimum of PARAMEDIC (license must not be allowed to lapse).
- Must be 18 years old by the date of testing.
- High school diploma or G.E.D.
- Must successfully complete all required items for employment with the Town of Pembroke.
- Background investigation (no conviction for any crime).
- No conviction for major motor vehicle violations.
- No history of frequent motor vehicle violations of any kind.
- Must submit to periodic, random drug-testing.

Physical Activity Requirements

COGNITIVE and SENSORY REQUIREMENTS

Talk:	Necessary.
Hear:	Necessary.
Sight:	Meet NFPA 1582 Standard.
Smell:	Necessary.

PRIMARY PHYSICAL REQUIREMENTS

LIFTING:

Lift up to 10 lbs:	Regularly required.
Lift 11 – 25 lbs:	Regularly required.
Lift 26 – 50 lbs:	Regularly required.
Lift over 50 lbs:	Regularly required.
Lift up to 200lbs as a team	Regularly required.

CARRYING:

Carry up to 10 lbs:	Regularly required.
Carry 11 – 25 lbs:	Regularly required.
Carry 26 – 50 lbs:	Regularly required.
Carry over 50 lbs:	Regularly required.

REACHING:

Reach above shoulder height:	Regularly required.
Reach at shoulder height:	Regularly required.
Reach below shoulder height:	Regularly required.

HAND MANIPULATION:

Grasping:	Regularly required.
Handling:	Regularly required.
Torquing:	Regularly required.
Fingering:	Regularly required.
Controls & Equipment:	Regularly required.

OTHER PHYSICAL CONSIDERATIONS:

Twist:	Regularly required.
Bend:	Regularly required.
Crawl:	Rarely required.
Squat:	Regularly required.
Kneel:	Regularly required.
Crouch:	Regularly required.
Climb:	Rarely required.
Balance:	Regularly required.

WORK SURFACES:

Desks, floors, uneven surfaces, sloped surfaces, snow, ice, grass, pavement, vehicle interiors and exteriors, structures and structural components.

DURING A TEN HOUR DAY, THE EMPLOYEE IS REQUIRED TO:

Sit:	Five consecutive hours, up to a total of ten hours.
Stand:	Five consecutive hours, up to a total of ten hours.
Walk:	Five consecutive hours, up to a total of ten

Summary of Occupational Exposures:

- Extended periods of exposure to sunlight, wind, snow, rain, and extreme temperature. Exposure to hazardous materials, fuels, lubricants, solvents and fluids.
- May be exposed to solid waste components, herbicides, pesticides, paints, solvents, hydraulic fluids, and fertilizers.
- May be exposed to long periods of sunlight and unfavorable climatic conditions.
- May be exposed to poison ivy, oak or sumac, and insects such as wasps, hornets, bees, etc.
- Blood borne pathogens: Category 1 (Some emergency procedures may entail Category 1 exposure risks)

Schedule:

- Shall be scheduled for at least 37.5 hours a week or more, based on the operational needs of the service.
- Shall be subject to forced overtime and forced call back based on the operational needs of the service.
- Required to attend a minimum of 48 hour refresher and 24 hours every two years of continuing education for PARAMEDIC and any other training requirements as dictated by NREMT/State of NH Bureau of EMS.

Date of Creation: **5/21/14**

Revised Date: **6/2/2015**

Created by: **Shaun Mulholland, Chairman**

Revised by: **Christopher Gamache, Director**

Employee Name:

Employee Signature: _____ **Date:** _____

Director Signature: _____ **Date:** _____

The statements in this document are intended to describe the general nature and level of work performed by individuals assigned to this classification. They are not intended to be construed as an exhaustive list or all responsibilities, duties and skills required of personnel so classified. This document in no way constitutes a contract of employment.