

**TOWN OF ALLENSTOWN
TRI-TOWN BOARD OF DIRECTORS
Town Hall- 16 School Street
Allenstown, New Hampshire 03275
August 17, 2022**

Call to Order

The Allenstown Tri-Town Board of Directors Meeting of August 17, 2022 was called to order at 3:33 pm by Chair Jodoin.

Roll Call

Present on the Board: Robert Bourque (Pembroke), David Jodoin (Pembroke), Paul Gagnon (Pembroke Fire Chief), Chief Eric Lambert (Allenstown Fire Chief), Mark Solimanto (Citizen Rep, Allenstown), Derik Goodine

Also Present: Chris Gamache (Pembroke, Tri-Town Ambulance Director

- **Manifest approval**

Mr. Bourque made a Motion for Accounts Payable to approve the Manifest from August 15, 2022, Payroll Manifest for August 11, 2022, July 28, 2022 and July 14, 2022. Paul Gagnon seconded the Motion.

Roll Call vote was taken.

Robert Bourque - Aye

Paul Gagnon-Aye

David Jodoin – Aye

Eric Lambert- Aye

Mark Solimanto- Aye

The Motion was approved.

- **2023 Budget Review**

Chair Jodoin asked if they all have the most current and updated budget and whether there are any comments and questions.

Mr. Gamache said the appropriations were adjusted a little bit based on their previous conversation. He said because they took off the 53rd week, they didn't need as much money from the unspecified

fund balance. He said Allentown's responsibility was \$233,587 which was a decrease of \$114,000. Pembroke's decrease was \$115,564.

Mr. Gamache confirmed that they were still planning on funding the CIP for \$75,000.

He said the overall budget is \$1,191,133.00 of which \$75,000 is for the CIP which gives them an operational budget of \$1,116,131.00.

Mr. Gamache said the factors that led to the increase from the last budget is the \$19,522 for the pay equity increase for staffing and another \$31,206 for the COLA increase which is at 5.9%. He said also, there was another \$7,856 for merit increases which was an average of 1.5%. Collectively, he said there was an \$18,088 of increase for payroll including Social Security, Medicare, and NH Retirement.

He said then there was \$100,062 that funds the second ambulance for the year and \$10,000 increase for fuel costs and \$5,940 for health insurance.

Mr. Gamache said all of these increase total \$232,704. Removing the ambulance, the increase from 2022 to 2023 is \$92,642 (payroll related items).

He said as of July 31st, they are on track to bring in \$478,720 in revenue which represents \$23,720 increase from what they budgeted for which helps support the idea of revenues for next year. The ambulance revenues for 2023 was increased to \$515,000 which is a \$60,000 increase.

Mr. Gamache said he stated before they are using an unspecified fund balance to keep what the two towns owe or lesser than the 2022 value, so it allows them to operate the second ambulance without affecting the finances from both towns and to allow them to see what the effect of the second truck actually is before it actually has an impact on the budget- good or bad.

He said again, they removed the 53rd week so that value on the original write up was \$212,000 now that was reduced to \$194,000. He said when it comes down to for the two towns, Allentown has seen a 1% increase in call volume over the last several years (2019-2021). He said in that timeframe, Allentown had 48.8% of the runs, and Pembroke had 52.2%.

Mr. Gamache said that the fiscal responsibility of both Towns collectively is \$478,632. Allentown's responsibility is \$233,587 and Pembroke's responsibility is \$245,045.

He confirmed that the billing revenue will be increased again for the 2022 budget.

Mr. Gamache said they will have the quotes for the second ambulance at the next meeting although there will be little chance they will see the truck in 2023. He said if they do see the truck in 2023, they already have the money in the CIP.

Chair Jodoin asked if the Board was comfortable voting now or did they want to wait. Mr. Goodine said he would like to wait until the next meeting on September 14th.

Chair Jodoin confirmed that the next meeting is September 14, 2022 at 3:30 pm. He said he is not sure he will be present at that meeting due to travel plans.

Mr. Bourque made a Motion to adjourn at 3:57 pm. Mr. Lambert seconded the Motion.

Roll Call vote was taken.

Robert Bourque - Aye

Paul Gagnon-Aye

David Jodoin – Aye

Eric Lambert- Aye

Mark Solimanto- Abstain

The Motion was approved.