

TOWN OF ALLENTOWN AND PEMBROKE
Joint Tri-Town Board
311 Pembroke Street
Pembroke, New Hampshire 03275
Minutes of Regular Meeting
August 12, 2015

Call to Order.

The Joint Tri-Town Board Meeting for August 12, 2015 was called to order by the Chair at 3:30 p.m.

Roll Call.

Present on the Board: David Jodoin, Shaun Mulholland, Jennifer Abbott, Mike Kelley, and Bob Bourque.

Excused: Dana Pendergast, Harold Paulsen

Others Present.

Tri-Town Staff: Chris Gamache; Stephanie Locke and Julie Irwin

Other:

Approve minutes of previous meeting(s).

Motion by Member Bourque to approve the minutes of June 10 2015, seconded by Member Kelley.
Vote unanimous.

Motion by Member Bourque to approve the minutes of July 8 2015, seconded by Member Kelley.
Vote unanimous.

Motion by Member Bourque to approve the minutes of July 15 2015, seconded by Member Jodoin.
Vote unanimous.

Motion by Member Bourque to approve the Non Public minutes of July 8 2015, seconded by Member Jodoin. Vote 3 Yes 1 abstension.

Motion by Member Bourque to approve the Non public minutes of July 15 2015, seconded by Member Jodoin. Vote 3 Yes 1 abstension.

Approve expenditures.

Motion. Member Bourque made a motion to approve the Accounts Payable manifest for August 12, 2015 in the amount of \$2,858.39. Member Kelley seconded the Motion. There was no additional discussion. Vote unanimous.

Motion. Member Bourque made a motion to approve the Accounts Payable manifest for July 30, 2015 in the amount of \$8,643.40. Member Kelley seconded the Motion. There was no additional discussion. Vote unanimous.

Motion. Mr. Bourque made a motion to approve the Payroll Manifest for July 23, 2015. Member Jodoin seconded the Motion. Vote unanimous.

Motion. Mr. Bourque made a motion to approve the Payroll Manifest for August 6, 2015. Member Kelley seconded the Motion. Vote unanimous.

Director Gamache introduced Julie Irwin as the new hire.

Discuss ComStar revenue report.

Mr. Jodoin explained the revenue report for July. He stated that the month end Receivable was \$258,000.

Director Gamache proceeded to discuss the disposition reports. The Director explained that he started with Allenstown first.

Director Gamache explained a particular individual who cannot pay due to hardship Case #14-0883. Motion by Member Bourque seconded by Member Kelley to abate the balance of \$108.26 due to hardship. Vote 4 Yes 1 Abstension.

Director Gamache explained Case # 14-0320 where the patient wishes to pay \$50 a month payment plan. The Director was in agreement. He stated that he would like to reduce her bill from ALS to BLS. The Board discussed this in great detail and agreed that the bill would stand at the ALS rate.

Director Gamache explained Case #14-016 was a bankruptcy case. Member Jodoin motioned to abate the bill, seconded by Member Kelley. Motion failed.

Director Gamache explained case #14-0764 and #14-661 who is deceased and there is no further contact information. Member Jodoin motion to approve the write off, seconded by Member Bourque. Vote Unanimous.

Certified Ambulance Group

Chairman Mulholland read the letter from Attorney Steven Whitley concerning outstanding funds due the Town from CAG. Motion by Member Bourque seconded by Member Jodoin to proceed with litigation.

2016 Budget

Chairman Mulholland discussed that the budget would not be finalized today but we should discuss it.

The Director explained the budget and that he would be adding some new accounts for new hire physicals etc.

The Director explained that the biggest impact is the requested 4th full time employee. D. Jodoin questioned the need for the 4th employee considering the fixed costs for benefits. The Director explained the need and the benefit of the new hire.

Chairman Mulholland stated that he too had concerns about the new hire but has since reviewed the matter in more detail and felt that it was a necessity.

New Hire

Director Gamache explained his request to hire a new per diem. The employee's name is Jasmine Croteau and she has passed all the necessary new hire procedures. The Director would like to bring her on at \$12.50 per hour. Motion made by Member Bourque, seconded by Member Jodoin to hire Jasmine Croteau. Vote 4 Yes 1 abstension.


The Director then requested than Dan Heffernan who recently became a Paramedic have his pay adjusted to the Paramedic rate of \$18 effective August 30th. Member Bourque made a motion to approve, seconded by Member Jodoin. Vote 4 Yes 1 abstension.

Directors Report

The Director reviewed his monthly report with the Board

Motion by Member Bourque to adjourn seconded by Member Abbott. Vote unanimous.

The Chair declared the meeting adjourned at 5:15 PM.

A handwritten signature in black ink, appearing to read 'Shaun Mulholland', is written over a horizontal line.

SHAUN MULHOLLAND