

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the September 17, 2020 Meeting

Present: Larry Plourde, Christopher Culberson, Chet Martel, Ed Lavallee
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent: Kevin Brasley
Guests:

The regular meeting was called to order at 6:00 pm by Ed Lavallee.

Motion by Chris Culberson and Seconded by Chet Martel to accept the Meeting Minutes and Financial Reports for August 2020. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt gave the Board updates.

- Theodore Ave – Allenstown – Nothing new at this time.
- Granite St – Allenstown – Matt updated the Board.

Motion by Chris Culberson and Seconded by Chet Martel to amend the existing motion to postpone the work to be done in 2020, with the funding being allocated for 2021.

And to replace the main instead of doing spot repairs.

All in favor, motion passed.

- Library St – Allenstown – We are still waiting on a starting date.

PFC Monitoring – EGGI is mapping test wells locations and potential contaminations sites.

Additional test wells may be needed to narrow down the PCS.

25 Canal St. The Lofts at 25 Canal Street – 25 Canal St has conditional approval and drafting final plans with Planning Board requirements.

Work Barn – Nothing new - Tabled

Potential Assisted Living Facility, Chester Turnpike and Route 28 in Allenstown – Nothing new at this time.

Conference Room – Nothing new at this time.

Covid-19 Response – Nothing new at this time.

Bear Brook PLC – Matt gave the board updates.
Comcast is scheduled to start putting the line in October 13th.

Allenstown Aggregate – Nothing new at this time.

System demands – We are in a severe drought.
Hydrant Flushing will only be done where it is needed.
There is still a Voluntary Ban on water usage.

The Lodges at Pembroke Pines – 450 Nadine Rd was found to have one service for all four units and a community gym. The Board required service lines for each unit to go into the common area.

Water/Field Technician position – Matt updated the board on applicants.

NEW BUSINESS:

Memorial Field Water Bill – The Board received a letter from the Suncook Little League asking to consider waiving the water bill for their irrigation use.
Motion by Chris Culberson and Seconded by Chet Martel to reduce the bill by 50%. All in favor, motion passed.

Route 3 Well-#3 Maintenance – Motion by Larry Plourde and Seconded by Chet Martel to approve \$8777.00 for Route 3, well-#3 maintenance. All in favor, motion passed.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$21,671.73.

Accounts Payable Manifest – To approve the A/P Manifest of September 3, 2020 for \$19,751.90 and A/P Manifest of September 17, 2020 for \$15,572.18 and Payroll Manifests reviewed by Chairman Kevin Brasley.

Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest for August in the amount of \$79,310.47.

Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for August in the amount of \$3,802.53.

Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other – Nothing at this time.

Correspondence – Nothing at this time

Non-Public Session in accordance with RSA 91-A:311

The next meeting is scheduled for October 15, 2020 at 6:00 pm.

Motion by Chet Martel and Seconded by Chris Culberson to adjourn at 7:12 pm.
All in favor, motion passed.

Pembroke Water Works Commission – Board Secretary