

PEMBROKE WATER WORKS  
346 PEMBROKE STREET  
PEMBROKE, NH 03275

Minutes of the August 20 2020 Meeting

Present: Kevin Brasley, Larry Plourde, Christopher Culberson, Chet Martel , Ed Lavallee  
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper  
Absent:  
Guests:

The regular meeting was called to order at 6:00 pm by Chairman Kevin Brasley.

Motion by Chet Martel and Seconded by Larry Plourde to accept the Meeting Minutes and Financial Reports for July 2020. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt gave the Board updates.

- Theodore Ave – Allenstown -- This road will not be done until next year.
- Granite St – Allenstown – Matt will be sending a letter to the Selectmen regarding the Boards concerns of the road not having enough time to settle before the mill overlay is done.

Motion by Chris Culberson and Seconded by Chet Martel to approve and not to exceed an additional \$55,000.00 for work on Granite St in addition to the already approved \$44,390.00 already in the budget. All in favor, motion passed.

- Library St – Allenstown – No start date yet.

PFC Monitoring – EGGI is working on test well locations and potential contributing sites with NHDES.

The Lodges at Pembroke Pines – They are paid in full and have 38 active units currently.

25 Canal St. The Lofts at 25 Canal Street – Matt gave the Board updates.

The agreement has been sent – they are waiting for final plans from the Planning Board.

Work Barn – Nothing new - Tabled

Potential Assisted Living Facility, Chester Turnpike and Route 28 in Allenstown – Matt gave The Board updates.

Conference Room – Nothing new.

Covid-19 Response – Nothing new.

Bear Brook PLC – Matt gave the board updates.  
Comcast has approved construction. EII has ordered the parts needed.

Allenstown Aggregate – They are still in the planning process.

System demands – Wells are doing well, but we are now in a severe drought.  
There is still a Voluntary Ban on water usage.

CIP Budgets – Nothing new at this time.

NEW BUSINESS:

Water/Field Technician position – The ad will be continued.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$23,947-34  
Late fees will resume in September.

Accounts Payable Manifest – To approve the A/P Manifest of August 6, 2020 for \$23,444.74 and A/P Manifest of August 20, 2020 for \$25,077.42 and Payroll Manifests reviewed by Chairman Kevin Brasley.

Motion by Chet Martel and Seconded by Ed Lavallee. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest for July in the amount of \$71,404.84.

Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for July in the amount of \$73,080.00.

Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other – Nothing at this time.

Correspondence – Nothing at this time

Non-Public Session in accordance with RSA 91-A:311

Motion by Chris Culberson and Seconded by Chet Martel to go into Non-Public Session in accordance with RSA 91-A:311 at 6:33. All in favor, motion passed.

Motion by Chris Culberson and Seconded by Chet Martel to come out of Non-Public Session in accordance with RSA 91-A:311 at 6:38. All in favor, motion passed.

The next meeting is scheduled for September 17, 2020 at 6:00 pm.

Motion by Chet Martel and Seconded by Ed Lavalley to adjourn at 6:41 pm.  
All in favor, motion passed.

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Pembroke Water Works Commission – Board Secretary