

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the March 21, 2019 Meeting

Present: Chris Culberson, Ed Lavallee, Larry Plourde
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent: Chet Martel, Kevin Brasley

The regular meeting was called to order at 6:00 pm by Chairman Chris Culberson.

Motion by Ed Lavallee and Seconded by Larry Plourde to accept the Meeting Minutes and Financial Reports for February 2019. All in favor, motion passed.

OLD BUSINESS:

Hooksett Village Water Precinct Interconnection – Nothing new at this time.

Potential Roadwork –

- Library St Allenstown – Matt let the Board know that he received the plans with us providing the material for the project. The project is supposed to be going out to bid in April. Matt will be getting pricing on material for all four roads in Allenstown.
- Meadow Lane - Nothing new at this time.
- Heritage Dr - Nothing new at this time.
- Lafayette St – Nothing new at this time.
- Glass St – The Town will be milling and re-paving the road this year.
- Bow Lane – Matt updated the Board and is still working on pricing.

PFC Monitoring – Matt updated the Board with the latest results.

Pine Acres – Nothing new at this time.

Bear Brook Electrical – Motion by Chris Culberson and Seconded by Ed Lavallee to approve \$65,000.00. \$62,650.00 for Electrical Installations Inc and \$2,350.00 for the transformer pad, etc to complete work on the electrical portion. All in favor, motion passed.

Work Barn – Nothing new at this time.

Mortgage Modification – The Board signed the Mortgage Modification paperwork with Sean Skabo of Merrimack County Savings Bank and closing lawyer Mark Dunn.

NEW BUSINESS:

Appointment of Officers –

Motion by Ed Lavallee and Seconded by Larry Plourde to elect Kevin Brasley as Chairman for 2019. All in favor, motion passed.

Motion by Chris Culberson and Seconded by Larry Plourde to elect Ed Lavallee as Secretary for 2019. All in favor, motion passed.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$11,290.23.

A/P Manifests & Payroll Manifests -- Motion by Ed Lavallee and Seconded by Larry Plourde to approve the A/P Manifest of March 7th for \$18,278.02 previously reviewed and the A/P Manifest of March 21st for \$24,521.88 and Payroll Manifests reviewed by Chair Christopher Culberson. All in favor, motion passed.

Billing Register Manifest – Motion by Ed Lavallee and Seconded by Larry Plourde to accept the Billing Register Manifest for February in the amount of \$65,866.01. All in favor, motion passed.

Monthly Adjustment Manifest -- Motion by Ed Lavallee and Seconded by Larry Plourde to accept the Adjustment Manifest for February in the amount of \$560.00. All in favor, motion passed.

Late Penalty Manifest – Motion by Ed Lavallee and Seconded by Larry Plourde to accept the Late Penalty Manifest for March in the amount of \$940.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other Business –

Correspondence – Nothing new at this time.

Non-Public Session in accordance with RSA 91-A:311

Motion by Chris Culberson and Seconded by Ed Lavallee to adjourn at 6:42 pm.
All in favor, motion passed.

The next meeting is scheduled for April 18, 2019 at 6:00 pm.