

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the May 16, 2019 Meeting

Present: Kevin Brasley, Chris Culberson, Ed Lavalley, Larry Plourde, Chet Martel
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent:

The regular meeting was called to order at 6:00 pm by Chairman Kevin Brasley.

Motion by Chet Martel and Seconded by Chris Culberson to accept the Meeting Minutes and Financial Reports for April 2019. All in favor, motion passed.

OLD BUSINESS:

Hooksett Village Water Precinct Interconnection – Nothing new at this time.

Potential Roadwork – Matt discussed the cost of materials for all four roads in Allenstown.

- Library St Allenstown – Waiting for State approval.
- Meadow Lane - Nothing new at this time.
- Heritage Dr - Nothing new at this time.
- Lafayette St – Nothing new at this time.
- Bow Lane – The Board will re-visit this when school is out.

PFC Monitoring – Another round of testing was done but results haven't come in yet.

Pine Acres – Matt updated the Board.

Bear Brook Electrical – Work on the Transformer should be starting in the beginning of June.

Work Barn – Nothing new at this time.

626 Buck St – Tabled--The owner didn't show up for the ZBA meeting.

7 Pheasant Run – Matt updated the Board.

Meeting with Trustees of Trust Funds – There was discussion of the future changes regarding the Capital Reserve Accounts.

NEW BUSINESS:

6:15 Attorney Daniel Muller – 25 Canal St, possible apartment conversion.

Attorney Daniel Muller is representing a client who may be interested in converting the mill at 25 Canal St Allentown into apartments. There was discussion on water availability, water pressure and requirements for the possible conversion.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$8,787.65

A/P Manifests & Payroll Manifests -- Motion by Chet Martel and Seconded by Ed Lavallee to approve the A/P Manifest of May 2nd for \$10,182.32 previously reviewed and the A/P Manifest of May 16th for \$12,055.39 and Payroll Manifests reviewed by Chairman Kevin Brasley. All in favor, motion passed.

Billing Register Manifest – Motion by Chet Martel and Seconded by Ed Lavallee to accept the Billing Register Manifest for April in the amount of \$57,232.45. All in favor, motion passed.

Monthly Adjustment Manifest -- Motion by Chet Martel and Seconded by Larry Plourde to accept the Adjustment Manifest for April in the amount of \$5,676.44. All in favor, motion passed.

Late Penalty Manifest – Motion by Chet Martel and Seconded by Larry Plourde to accept the Late Penalty Manifest for May in the amount of \$1,200.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other Business – The Pembroke Water Works sign at the office was hit by a vehicle and is in the process of being repaired.

Correspondence – Nothing new at this time.

Non-Public Session in accordance with RSA 91-A:311

The next meeting is scheduled for June 20, 2019 at 6:00 pm.

Motion by Chet Martel and Seconded by Larry Plourde to adjourn at 6:45 pm.
All in favor, motion passed.