

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the January 21, 2021 Meeting

Present: Kevin Brasley, Larry Plourde, Ed Lavallee, Christopher Culberson
Staff: Matt Gagne – Superintendent
Absent: Chet Martel, Betty St. Germain – Admin Bookkeeper
Guests:

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Chris Culberson and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for December 2020. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork –

- Theodore Ave – Allenstown –
- Granite St – Allenstown –
- Library St – Allenstown – The location of the fire hydrant at 25 Library Street is being disputed by the property owner. The hydrant was installed as shown on the plans. Hoyle & Tanner will have the property surveyed.

PFC Monitoring – The Board reviewed the report from EGGI on the potential source to the route 3 #2 well. EGGI will reach out to NHDES to discuss their findings.

25 Canal St. The Lofts at 25 Canal Street – All water pipes in the yard will be replaced for this project.

Work Barn – Nothing new - Tabled

Assisted Living Facility, Chester Turnpike and Route 28 in Allenstown – Tabled

Conference Room – Waiting on a start date.

Covid-19 Response – Nothing new

System demands –Drought has ended. Demands are slightly above normal consistent with Covid-19 impacts.

Route 3 #3 Well – Back online 1-20-2021, has a fluctuation on auto flow electricians will be called to take a look.

NEW BUSINESS:

John's Wrecker – Decision on the Escrow Account – Board agreed the town should maintain the escrow account.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$23,574.30

Accounts Payable Manifest – To approve the A/P Manifest of January 7, 2021 for \$33,786.30 and A/P Manifest of January 21, 2021 for \$42,732.02 and Payroll Manifests reviewed by Chairman Kevin Brasley.

Motion by Ed Lavallee and Seconded by Chris Culberson. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest December in the amount of \$80,304.10.

Motion by Chris Culberson and Seconded by Ed Lavallee. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for December in the amount of \$1,398.71.

Motion by Ed Lavallee and Seconded by Larry Plourde. All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for January in the amount of \$1480.00.

Motion by Chris Culberson and Seconded by Larry Plourde. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other – Nothing at this time.

Correspondence – Nothing at this time.

The next meeting is scheduled for February 18, 2020 at 6:00 pm.

Motion by Ed Lavallee and Seconded by Larry Plourde to adjourn at 6:14 pm.
All in favor, motion passed.