

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the June 20, 2019 Meeting

Present: Kevin Brasley, Chris Culberson, Ed Lavallee, Larry Plourde, Chet Martel
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent:

The regular meeting was called to order at 6:00 pm by Chairman Kevin Brasley.

Motion by Chet Martel and Seconded by Larry Plourde to accept the Meeting Minutes and Financial Reports for May 2019. All in favor, motion passed.

OLD BUSINESS:

Hooksett Village Water Precinct Interconnection – Nothing new at this time.

Potential Roadwork – Matt updated the Board on all four roads in Allenstown.

- Library St Allenstown –
- Meadow Lane –
- Heritage Dr -
- Lafayette St – The Water Works portion may be done in a couple of weeks.
- Bow Lane – The Board will re-visit this when Lafayette St and Bear Brook Electrical is done.

PFC Monitoring –Another round of testing was done. The tests came back as non-detect except for Well #2 that shows barely traceable PFOA.

The Lodges at Pembroke Pines – Advanced Excavation got the job. The project should be starting soon.

Bear Brook Electrical – Work on the Transformer should be starting towards the end of July.

Work Barn – Nothing new at this time.

7 Pheasant Run – Water line replacement should be done in a couple of weeks.

Meeting with Trustees of Trust Funds – There was no new discussion at this time.

CIP Requests - A Draft copy of the 2020 CIP Budget will be sent for the CIP Meeting.

25 Canal St - possible apartment conversion – We are currently waiting for more information.
NEW BUSINESS:

159 Tina Dr., Tina Drive Condos III – Inquired about options to separate service for billing purposes.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$7,646.24

A/P Manifests & Payroll Manifests -- Motion by Chet Martel and Seconded by Larry Plourde to approve the A/P Manifest of June 5, 2019 for \$22,282.46 previously reviewed and the A/P Manifest of June 21, 2019 for \$25,470.32 and Payroll Manifests reviewed by Chairman Kevin Brasley. All in favor, motion passed.

Billing Register Manifest – Motion by Chet Martel and Seconded by Ed Lavallee to accept the Billing Register Manifest for May in the amount of \$68,068.01. All in favor, motion passed.

Monthly Adjustment Manifest -- Motion by Chet Martel and Seconded by Larry Plourde to accept the Adjustment Manifest for May in the amount of \$9,731.42. All in favor, motion passed.

Late Penalty Manifest – Motion by Chet Martel and Seconded by Ed Lavallee to accept the Late Penalty Manifest for June in the amount of \$830.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Correspondence – Nothing new at this time.

Non-Public Session in accordance with RSA 91-A:311

The next meeting is scheduled for July 18, 2019 at 6:00 pm.

Motion by Chet Martel and Seconded by Ed Lavallee to adjourn at 6:17 pm.
All in favor, motion passed.