

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the July 18, 2019 Meeting

Present: Kevin Brasley, Chris Culberson, Ed Lavallee, Larry Plourde, Chet Martel
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent:

The regular meeting was called to order at 6:00 pm by Chairman Kevin Brasley.

Motion by Chet Martel and Seconded by Chris Culberson to accept the Meeting Minutes and Financial Reports for June 2019. All in favor, motion passed.

OLD BUSINESS:

Hooksett Village Water Precinct Interconnection – Nothing new at this time.

Potential Roadwork – Matt updated the Board on all roads.

- Library St Allenstown – Hasn't been out to bid yet
- Meadow Lane – Possibly late August
- Heritage Dr – Possibly late August
- Lafayette St – The Water Works portion is completed
- Glass St – Discussion on what work will need to be done there
- Bow Lane – The Board will re-visit this when Bear Brook Electrical is done.

PFC Monitoring – There was discussion on what the State has recently set as allowable limits for testing.

The Lodges at Pembroke Pines – Advanced Excavation will be connecting to the water line on Whittemore Road on Monday.

Bear Brook Electrical – This has been scheduled to start on August 5th with 1 week shut down.

Work Barn – Nothing new at this time.

7 Pheasant Run – Water line replacement was completed July 3rd.

May 2nd Meeting with Trustees of Trust Funds – Motion by Chris Culberson and Seconded by Kevin Brasley to remove the Pembroke Water Works two Capital Fund Accounts from current Capital Trust Funds and deposit into our own accounts, to be determined at a later date. All in favor, motion passed.

25 Canal St - possible apartment conversion – Nothing new at this time.

NEW BUSINESS:

Water Tanks – maintenance – Matt updated the Board on the maintenance needed at both the Brickett Hill & Hooksett tanks.

GASB73 – Government Accounting Standard Board

Motion by Kevin Brasley and Seconded by Chet Martel to cancel the Medcomp Coverage Offering effective October 1, 2019. A letter will be sent to Normand H Provencher to notify him of this change. All in favor, motion passed.

There was discussion in regards to the water pressure at the Safety Complex. Water Works will go retest the water pressure there.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$8,285.11

A/P Manifests & Payroll Manifests -- Motion by Chet Martel and Seconded by Ed Lavallee to approve the A/P Manifest of July 3, 2019 for \$53,290.73 previously reviewed and the A/P Manifest of July 18, 2019 for \$56,484.70 and Payroll Manifests reviewed by Chairman Kevin Brasley. All in favor, motion passed.

Billing Register Manifest – Motion by Chet Martel and Seconded by Ed Lavallee to accept the Billing Register Manifest for June in the amount of \$82,148.87. All in favor, motion passed.

Monthly Adjustment Manifest -- Motion by Ed Lavallee and Seconded by Chet Martel to accept the Adjustment Manifest for June in the amount of \$1275.00. All in favor, motion passed.

Late Penalty Manifest – Motion by Chet Martel and Seconded by Larry Plourde to accept the Late Penalty Manifest for July in the amount of \$1320.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Correspondence – Nothing new at this time.

Non-Public Session in accordance with RSA 91-A:311

The next meeting is scheduled for August 15, 2019 at 6:00 pm.

Motion by Chet Martel and Seconded by Ed Lavallee to adjourn at 6:55 pm.
All in favor, motion passed.