

PEMBROKE WATER WORKS  
346 PEMBROKE STREET  
PEMBROKE, NH 03275

Minutes of the August 19, 2021 Meeting

Present: Kevin Brasley, Christopher Culberson Larry Plourde, Ed Lavallee, Chet Martel  
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper  
Absent:  
Guests: Aaron Firman and Vincent Iacazzi for Allenstown Aggregate

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Chet Martel and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for July 2021. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt gave updates.

- Theodore Ave – Allenstown – 375' has been done with 160' more to go. We should be working on services next week.
- Granite St – Allenstown – The main has been run. The bacterial test failed and will be retested. There are hydrants and services still left to do.
- Hillcrest Ave – Pembroke – There are 2 shut-offs left to do but has been pushed off to work on Theodore Ave.
- Main St – Pembroke – The Town put in the request for the poles to be moved. If they don't get moved the road re-construction will not take place in 2022 and will get pushed back to 2023.
- Bow Ln – Pembroke – Nothing new.

PFC Monitoring – The Board discussed the latest sample results and will be meeting with Underwood Engineering in September to discuss options. The Town received grant money assistance with the options that has been dedicated to the Water Works.

Work Barn – Nothing new - Tabled

Loan for Roadwork – The Loan papers have been signed and the loan has been process.

Allenstown Aggregate – 6 units – Aaron Firman and Vincent Iacazzi came in to speak to the Board to request a single 6" feed from the road.

Motion by Chris Culberson and Seconded by Chet Martel to approve the 6" main with 6 individual service lines off the main to the units. As long as there is a proper agreement or

easement allowing Pembroke Water Works access to operate the shutoff's as needed. The service shutoff's will be owned and maintained by the property owner. All in favor, motion passed.

High St School – Matt met with the engineer and discussed a possible water main upgrade on Simpson Ave. in lieu of a connection fee for 22 units.

#### NEW BUSINESS:

Reversible Plate Compactor – Motion by Chris Culberson and Seconded by Ed Lavallee to ratify the e-mail and phone conversations for the purchase of a reversible plate compactor in the amount of \$3800.00. All in favor, motion passed.

200 Sheep Davis Rd – They are looking to do Composting at this location.  
Emery & Garret did a study and found this to be a low risk application recommending test wells with testing to be done twice a year for five years.  
The Town will forward the comments to Concord.

#### REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$17,100.12.

Accounts Payable Manifests – To approve the Accounts Payable Manifest of August 5, 2021 in the amount of \$32,088.00 and Accounts Payable Manifest of August 19, 2021 in the amount of \$37,390.52 and Payroll Manifests reviewed by Chairman Kevin Brasley.  
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest of July in the amount of \$70,148.35.  
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for July in the amount of \$6,735.00  
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for August in the amount of \$1,110.00.  
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

#### OTHER BUSINESS and CORRESPONDENCE:

Other –

The Audit has started.

Correspondence – Chris Culberson has given the Board his resignation. He will be finished at the end of his term in 2023.

The next meeting is scheduled for September 16, 2021 at 6:00 pm.

Motion by Ed Lavallee and Seconded by Kevin Brasley to adjourn at 6:39pm.  
All in favor, motion passed.

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Pembroke Water Works Commission – Board Secretary