

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the October 19, 2023 Meeting

Present: Kevin Brasley, Bruce Kudrick, Ed Lavallee, Chet Martel, Larry Plourde,
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent:

Guests:

The regular meeting was called to order at 6:00pm.

Motion by Chet Martel and Seconded by Larry Plourde to accept the Meeting Minutes and Financial Reports for September 2023, all in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Nothing new at this time.

- PFC Monitoring-
 - o Concord Interconnection – Interconnection approved by Concord City Council. The Grant has been approved by DES for source development charge—3-4 months to complete then 60 days for PUC.
 - o Study for Source Water Capacity – Nothing new at this time.
 - o Asset Management – We received the re-imbusement of \$25823.11 from DES through Grant.
 - o Strategic Planning Grant – The Grant came through and we are waiting on a start date.

Work Barn – Still tabled.

Lead Service Lines – Lead service lines need to be identified by October 2024. The Grant application was sent to DES, we are waiting on approval.

NEW BUSINESS:

Main St., Allentown – They are subdividing for 2 houses. They requested conditional approval for water.

Budget – The Board started to review the 2024 Budget and will continue at the next meeting.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$22,398.23

Accounts Payable Manifests – To approve the Accounts Payable Manifest of October 5, 2023 in the amount of \$19,629.19 and Accounts Payable Manifest of October 19, 2023 in the amount of \$24,558.43 and the Payroll Manifests previously reviewed by Chairman Kevin Brasley.
Motion by Chet Martel and Seconded by Ed Lavallee, All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for September in the amount of \$2,627.73
Motion by Chet Martel and Seconded by Ed Lavallee, All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for October in the amount of \$1,450.00
Motion by Chet Martel and Seconded by Larry Plourde, All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other and Correspondence –

The next meeting is scheduled for November 16, 2023 at 6:00 pm.

Motion by Chet Martel and Seconded by Ed Lavallee to adjourn at 6:45pm
All in favor, motion passed.

Pembroke Water Works Commission-
Ed Lavallee