

## DEDICATION

The Board of Selectmen hereby dedicates the 2008 Town report in memory of Steven G. Elliot of the Pembroke Fire Department. May he rest in Peace.



**Steven G. Elliott**  
**1952-2008**

Shortly after moving to the Town of Pembroke Steve joined the Fire Department where he rose to the rank of Engineer. Steve became the unofficial caretaker of installing and taking down the flags that fly proudly along Pembroke Street as part of the program sponsored by the Pembroke Women's Club. Steve was also the Treasurer of the Firefighters Association as well as a Scout leader for 5 years. An avid family man who loved to read will be missed by all who came in contact with him.

# **ANNUAL REPORT**

OF THE

Board of Selectmen and School Board

OF THE

## **Town of Pembroke**

TOGETHER WITH THE REPORTS OF THE

Treasurer, Trustees, Officers and  
Boards, Committees and Commissions  
of the Town

FOR THE

YEAR ENDING DECEMBER 31, 2008

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## **TOWN OFFICIALS**

### **Board of Selectmen**

Fred Kline, Chair (2009); Cynthia A. Lewis, Vice Chair (2010);  
Larry J. Preston (2011); David A. Sheldon, Jr. (2010)  
Justine "Tina" Courtemanche (2011)

### **Town Treasurer**

John B. Goff (2009)

### **Deputy Treasurer**

Charles L. Connor

### **Town Clerk**

James F. Goff (2009)

### **Town Moderator**

Thomas E. Petit (2009)

### **Assistant Town Moderator**

Charles Mitchell

### **Supervisors of the Checklist**

Patricia Crafts, Chair (2014);  
Roland Young, Jr. (2012); Chelsey D. Goff (2010)

### **Library Trustees**

Frank Davis, Chair (2009); Cynthia Menard (2010);  
Theresa Caplette (2011); Patricia Fowler, (2011);  
Peggy Topliff (2010); Rosemary Nunnally (2009);  
Joyce Heinrich, Alt. (2009)

### **Trustees of Trust Funds**

Gerard E. Fleury, Chair (2011);  
Normand Provencher (2009); Jan Edmonds (2010)

### **Sewer Commission**

Harold Thompson, Chair (2010);  
Paulette Malo (2011); Jules Pellerin (2009)

### **Water Commission**

Edward Lavallee, Chair (2012);  
Maurice Lavoie, (2009); Kevin Brasley (2010);  
Chris Culberson (2013); Louise Petit Roberts (2011)



## **TOWN DEPARTMENTS AND OFFICES**

### **Town Administration Department**

David M. Jodoin, Town Administrator

Muriel Previe, Welfare Director

Linda A. Williams, Municipal Secretary

Nataliya Gapanova, Accounts Clerk

### **Emergency Management**

Thomas E. Petit, Director

Larry W. Young, Sr., Deputy Director

### **Fire Department**

Harold Paulsen, Fire Chief

John C. Theuner, Assistant Fire Chief

Paul M. Gagnon, Deputy Fire Chief

Erik S. Paulsen, Captain

Robert B. Farley, Captain

Brian A. Lemoine, Lieutenant

Charles R. Schmidt, Lieutenant

Jeff B. Cyr, Lieutenant

Chester R. Martel, Lieutenant

### **Health Department**

Dr. Vincent E. Greco, Health Officer

### **Tax Collection**

Nancy B. Clifford, CTC, Tax Collector

Linda A. Williams, Deputy Tax Collector

### **Planning and Land Use Department**

Everett Hodge, Code Enforcement Officer

Elaine Wesson, Planning and Land Use Clerk

### **Police Department**

Scott J. Lane, Chief of Police

Dwayne Gilman, Lieutenant

Michael Crockwell, Sergeant

Glenn S. Northrup, Sergeant

Dawn Shea, Detective

### **Department of Public Works**

James Boisvert, Director

Reno Nadeau, Foreman

Victor Ranfos, Foreman

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## **BOARDS, COMMITTEES AND COMMISSIONS**

### **BUDGET COMMITTEE**

**2008**

David Freeman-Woolpert, Chair; Charles Connor; Michael Connor; Mark LePage;  
Raymond Foss; Bruce Kuriniskas; Gerard Fleury; Stacey Sheldon  
Fred Kline, Board of Selectmen Representative; Tina Courtemanche, Board of Selectmen Alt.;  
Tom Serafin, School Board Representative; Alane Rapazza, Recording Clerk

### **CAPITAL IMPROVEMENT PROGRAM COMMITTEE**

**2008**

Fred Kline, Chairman and Board of Selectmen Representative, Rosemarie Michaud – 2011;  
Tina Courtemanche, Board of Selectmen Alt.; Gerry Fleury – 2010;  
Tammy Boucher, Vice Chair and School Board Representative;

### **CEMETERY COMMISSION**

**2008**

David Richards, Chair – 2009; James Garvin, - 2010; Marilyn Ross– 2010

### **CONSERVATION COMMISSION**

**2008**

Ammy Heiser, Chair - 2011; Stetson Heiser – 2011; Kevin Gagne – 2009; Carol Bertsimas, Vice  
Chair – 2010; Lea Anne Atwell – 2009; Ayn Whytemare – 2011; David Baril – 2010;  
Kevin Krebs, Planning Board Representative;  
David Sheldon, Board of Selectmen Representative.

### **ECONOMIC DEVELOPMENT COMMITTEE**

**2008**

Kevin Foss, Chair – 2010; Dana Carlucci – 2010; Jocelyn Carlucci – 2009; Michael Loso – 2009;  
Jacques Despres - 2009; Floyd Smith-2010; Cynthia Lewis – Planning Board Representative;  
Tina Courtemanche, Board of Selectmen Representative

### **FACILITIES AND GROUNDS COMMITTEE**

**2008**

Dana Carlucci; Tom Hebert; Larry J. Preston, Board of Selectmen Representative

## **BOARDS, COMMITTEES AND COMMISSIONS**

### **PLANNING BOARD**

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Robert E. Bourque, Chair – 2009; Alan Topliff, Vice Chair-2010; Mark Zydel-2010;  
Todd Terrien - 2011; Kevin Krebs- 2011; Kathy Cruson. – 2009;  
Brian Seaworth, Alt. – 2011; Cynthia Lewis, Board of Selectman Representative;  
Jocelyn Carlucci, Recording Secretary

### **RECREATION COMMISSION**

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Rose Galligan, Chair - 2011; David Seavey – 2010; Michelle Carvalho – 2009;  
Susan Seidner – 2010; ; Karen Meisenheimer – 2009;  
David Sheldon, Board of Selectmen Representative

### **ROADS COMMITTEE**

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Oscar Plourde, Chairman – 2011; Burton Curley – 2009; Maurice Lavoie-2010;  
Henry Malo, Alt. – 2010; Floyd Smith, Vice Chair-2010; Paulette Malo, Alt. - 2010;  
Mark Zydel, Planning Board Representative; Brian Seaworth, Planning Board Representative Alt.;  
James Boisvert, Dept. of Public Works Representative;  
Fred Kline, Board of Selectmen Representative

### **ZONING BOARD OF ADJUSTMENT**

**ᏁᏁ**

William Bonney, Chair - 2010; Bruce Kudrick, Vice-Chair - 2010; Dana Carlucci – 2011;  
Thomas Hebert – 2009; Thomas LoPizzo – 2011; Mick Pinard, Alternate-2011;  
Paul Paradis, Alternate-2010; Susan Gifford, Recording Secretary

### **SOLID WASTE COMMITTEE**

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Sally Hyland; Gerard Fleury; Roland Lemoine;  
Larry Preston, Board of Selectmen Representative

## BOARD OF SELECTMEN'S REPORT



### Board of Selectmen

*L-R:* Larry J. Preston, David A. Sheldon, Fred Kline, Justine “Tina” Courtemanche, Cynthia A. Lewis



### “THANK YOU”

A simple phrase. Something we don’t say often enough.

In the winter of 2008 we had record snowfall. Pembroke steps to the plate with neighbors, Town employees and many others helping out. Not just with shoveling the roads and driveways, but this time we had roofs to worry about. Snow loads were crushing buildings in New Hampshire and Pembroke was lucky to avoid any major damage. Thank You!

In the spring as we all get ready for the next “100 year flood” and particularly along the rivers, we again got lucky. Sure the rivers got very high yet again, but at least the riverfront did not see the same level of devastation as it has in the recent past. Thank You!

## **BOARD OF SELECTMEN'S REPORT**

In the summer of 2008 we should thank our lucky stars for the date of July 24, 2008 has already gone down in history. During that stormy day, the worst of the worst happened. A category E-F2 tornado touched down right next to Pembroke. On the map it was less then a half inch. Many of our emergency personnel responded to mutual aid calls and witnessed the devastation first hand. For the some of us, it was just pictures on the TV. Thank You!

Then the Town Administrator/Finance Director needed to be closer to home for his family and resigned his position. Geoff Ruggles was a well respected Town employee and a vital asset when it came to financial and budgeting issues. Although we wish him well, and will miss both his skills and his personality, those of us who worked on the 2009 budget will curse him for life.

This year we had "Fall Floods" as September 6 and 7 brought too much rain and once again we watched the rivers rise. We escaped serious damage on the river front, but Pembroke Hill took it on the cheek when the stream jumped onto the road ripping it up and carrying debris down the hill. Our Emergency Personnel and Public Works crews where on it immediately. Thank You!

In December, as we all get ready for the holidays, the worst ice storm hit New Hampshire in many years. Numerous Town's had road closures for days and weeks. Not Pembroke. Our crews worked hard and within 24 hours had all but one road open. Our Emergency Personnel and volunteers went door to door and notified people of shelter availability and other information. They helped with generator hook-ups. Our neighbors helped each other with everything from a warm place to water supply. Some took their generators door to door to keep houses from freezing. Thank You!

We also want to welcome some new Town Employees: David Jodoin as Town Administrator, Angela Bergeron as a Police Officer, and Bob Fanny, Mark Chevrette, Gordon Bilodeau, and Carrie McCane to the Public Works Department.

So, Pembroke, Thank You. Thank you for being a great place to live and to raise a family. Thank you for the nice neighbors, nice Town employees, good schools, and the dedicated volunteers who truly make a difference. And thank you, Pembroke, for the opportunity to serve you for it's truly an honor to represent Pembroke, New Hampshire!

Respectfully submitted,

Fred Kline, Chairman



## MINUTES OF THE ANNUAL TOWN MEETING

### MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PEMBROKE, NH MARCH 11, 2008

The meeting was opened by Assistant Moderator Charles Mitchell at 11:00 a.m.

**A motion was made to act on Article #1 and Article #2 and to act on the remaining articles at the deliberative session on March 15, 2008 at the Pembroke Academy Auditorium.**

**MOVED: Chester Martel**

**SECONDED: Roland Young, Jr.**

**VOTE: YES**

**MOTION PASSED**

**ARTICLE 1 - To choose all necessary officers for the ensuing year.**

\*Denotes elected

Town Clerk for one year:  
Vote for not more than ONE  
James F. Goff 323\*

Water Commissioner for five years:  
Vote for not more than ONE  
Christopher Culberson 302\*

Town Treasurer for one year:  
Vote for not more than ONE  
John B. Goff 299\*

Trust Fund Trustee for three years:  
Vote for not more than ONE  
Gerard E. Fleury 301\*

Moderator for two years:  
Vote for not more than ONE  
Thomas Petit 310\*

Library Trustee for three years:  
Vote for not more than TWO  
Theresa M. Caplette 261\*  
Patricia A. Fowler 290\*

Selectman for three years:  
Vote for not more than TWO  
Larry J. Preston 239\*  
Justine "Tina" Courtemanche  
write-in votes 222\*

Checklist Supervisor for six years:  
Vote for not more than ONE  
Patricia Y. Crafts 307\*

Sewer Commissioner for three years:  
Vote for not more than ONE  
Paulette Malo 301\*

**5117 registered voters on the Pembroke Checklist  
335 ballots cast  
6.5% voter turnout**

## MINUTES OF THE ANNUAL TOWN MEETING

### ARTICLE 2 – AMEND ZONING ORDINANCE

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?

#### **Amendment 1. §143-28, Minor Home Occupation.**

To amend the Zoning Ordinance to modify and clarify the Home Occupation provisions, including renaming “occupation” references to “business,” adding two classes of home businesses, Minor and Major, and revising language in §143-8 Definitions, §143-19 Table of Use Regulations, §143-28 Minor Home Occupation and §143-29 Major Home Occupation, renaming the “occupation” and “home business” references in §143-67 Architectural Design (AD) District, and repealing §143-30 Home Business and §143-70 Home Business (HB) Overlay District.

**YES 216      NO 67**

**AMENDMENT #1 ADOPTED**

#### **Amendment 2. §143-42, Commercial Kennels.**

To amend the Zoning Ordinance to modify and add Commercial Kennel provisions, including in §143-8 Definitions, §143-19 Table of Use Regulations, and §143-42 Commercial Kennels.

**YES 217      NO 88**

**AMENDMENT #2 ADOPTED**

#### **Amendment 3. Article VIIIA, Telecommunications Facility & Antenna Criteria.**

To amend the Zoning Ordinance to modify and clarify the Telecommunications provisions, including §143-8 Definitions, §143-66.1 Purpose, §143-66.2 Application, §143-66.3 Special exception, §143-66.4 Existing antennas and towers, §143-66.12 Antennas mounted on roofs, walls, and existing towers, and §143-66.13 Interference with public safety telecommunications.

**YES 228      NO 70**

**AMENDMENT #3 ADOPTED**

**Amendment 4. §143-69 Floodplain Development District.** To amend the Zoning Ordinance to modify and clarify the Floodplain provisions including §143-8 Definitions and §143-69 Floodplain Development (FD) District, to be in compliance with the National Flood Insurance Program.

**YES 265      NO 38**

**AMENDMENT #4 ADOPTED**

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## MINUTES OF THE ANNUAL TOWN MEETING

**Amendment 5. Article X, Cluster Subdivision Provisions.** To amend the Zoning Ordinance to modify and clarify the Cluster Subdivision provisions, including renaming “cluster” references to “open space” and making revisions to §143-8 Definitions, Article X, Cluster Subdivision Provisions, §143-19 Table of use regulations, §143-21 Table of Dimensional and Density Regulations’ Notes, §143-73 Purpose, §143-74 Review criteria, §143-75 Types of cluster residential developments, §143-76 Dimensional and density requirements, §143-79 Common open space requirements, and §143-82 Density and dimensional changes, plus making dimensional changes to §143-77 Clustering requirements, §143-78 General requirements and §143-81 Special requirements, CRD-2 Rural Cluster Development.

**YES 199      NO 100**

**AMENDMENT #5 ADOPTED**

**Amendment 6. Article XIV, Zoning Board of Adjustment, Variances, and Special Exceptions.** To amend the Zoning Ordinance Zoning Board of Adjustment provisions, including modifying and clarifying §143-111 Duties and powers of Zoning Board of Adjustment, §143-112 Appeal of a decision made by the Code Enforcement Officer, §143-113 Special exceptions, §143-116 Expiration of approvals, §143-119 Public hearing, §143-120 Decision, and adding a new section §143-115.1 Equitable Waiver of Dimensional Requirements.

**YES 213      NO 77**

**AMENDMENT #6 ADOPTED**

**Amendment 7. Article XVII, Growth Management Ordinance.** To readopt the existing Growth Management Ordinance of the Zoning Ordinance to extend the termination date for one year through March 31, 2009, and add a clarification to §143-139 Effective dates.

**YES 245      NO 60**

**AMENDMENT #7 ADOPTED**

## MINUTES OF THE ANNUAL TOWN MEETING

### MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PEMBROKE, NH DELIBERATIVE SESSION MARCH 15, 2008

Moderator Thomas E. Petit opens the meeting at 10:00 a.m. and then reads the results of the ballot vote taken on March 11, 2008.

Boy Scout Troop 270 led the voters in the Pledge of Allegiance.

**There was a motion made to dispense with the reading of the warrant and proceed with the meeting.**

**MOVED: Dan Crean**

**SECONDED: Larry Preston**

**VOTE: YES**

**MOTION PASSED**

**ARTICLE 3** – To see if the Town will vote to adopt a Noise Ordinance, as posted with this warrant, in accordance with RSA Chapter 286 and RSA 31:39.

**MOVED: Fred Kline**

**SECONDED: Brian Tufts**

Town Administrator Geoff Ruggles explained that this ordinance will establish nighttime quiet times and also prohibit excessive noise from vehicles.

**There was a motion made "concerning Article 3 Appendix A**

### **ORDINANCE REGULATING NOISE NUISANCE**

#### **AMMENDMENT**

- III     4.     Discharge ~~fire~~ firearms, fireworks or cannons, *except during hunting season where the discharge of a firearm for the purpose of hunting is defined in regulations set forth by the State of New Hampshire.*

The portion in quotation marks is how the amendment was written and the portion in the bold italics is the change.

**MOVED: John Bates**

**SECONDED: Michael Payeur**

Peter Bonanno asked if this article is necessary, has there been a problem with noise.

**VOTE: YES** **ARTICLE #4 ADOPTED**



## **MINUTES OF THE ANNUAL TOWN MEETING**

**ARTICLE 5** – To see if the Town will vote to amend Chapter 53 (Animals) of the Town's General Ordinances to include the Provisions of RSA 466:31 (Dogs a Menace, a Nuisance or Vicious) and RSA 466:31-a (Penalties).

**MOVED: Butch Ayles**

**SECONDED: Richard Bilodeau**

**VOTE: YES**

**ARTICLE #5 ADOPTED**

**ARTICLE 6 – ( By Petition)** To see if the Town is in favor of amending Chapter 133 of the Code of the Town of Pembroke, Section 133.1, to remove condominium complexes in excess of 5 units per parcel from the definition of commercial properties and to list condominium complexes in excess of 5 units per parcel under the residential definition. This change will result in the Town of Pembroke reimbursing condominium complexes in excess of 5 units per parcel the cost for one trash pick up per week (the same service offered to residential tax payers). This reimbursement would be granted every six months and would require participation on the part of the condominium complex to forward the Town of Pembroke copies of paid invoices.

**MOVED: Ernie Petrin**

**SECONDED: Paula McLeer**

Paula McLeer of the Emerson Mill Association explained that the Association is not looking for the town to pick up their garbage, but to reimburse them on half the cost of hauling the garbage which would come to about \$3,500.

**After some discussion both for and against the article, there was a motion made to vote on the question.**

**MOVED: Richard Bilodeau**

**SECONDED: Brian Tufts**

**VOTE: YES**

**MOTION PASSED**

**VOTE ON ARTICLE #6: NO**

**ARTICLE #6 FAILED**

**ARTICLE 7 – (Advisory)** To see if the Town will vote to support of the concept of curbside recycling in addition to present curbside trash pickup for qualified residents. Future curbside recycling has been identified as a possible means of controlling increases in waste disposal costs if residents agree to participate in a Town sponsored program. This article is advisory only and does not appropriate funds or create a new program. It is intended to gauge sentiment for recycling before an actual program is proposed.

**MOVED: William Nunnally**

**SECONDED: Rob Farley**

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## MINUTES OF THE ANNUAL TOWN MEETING

Sally Hyland explained that this is an advisory article and if it is adopted, the committee will come back next year with a specific plan.

Bill Rossignol stated that he is an avid recycler and said that he will not support additional money for curbside recycling and that the town should enhance the recycling program at the transfer station.

**VOTE: YES**

**ARTICLE #7 ADOPTED**

**ARTICLE 8** - To see if the Town will vote to raise and appropriate the sum of \$20,000.00 from the Soucook River Tax Increment District Fund to pay costs and administrative expenses incurred in connection with the Soucook River Tax Increment Financing District Plan and to authorize the withdrawal of \$20,000 from the Soucook River Tax Increment District Fund for that purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: Dan Crean**

**SECONDED: Normand Provencher**

**VOTE: YES**

**ARTICLE #8 ADOPTED**

**ARTICLE 9** – To see if the Town will vote to create a Capital Reserve Fund under the provisions of RSA 35:1, to be known as the Library Reference Media Fund, for the purchase and procurement of reference media and to raise and appropriate a sum of \$3,500.00 to be placed in the fund and to designate the Library Trustees as agents to expend from the fund.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: William Nunnally**

**SECONDED: Marie Connor**

**VOTE: YES**

**ARTICLE #9 ADOPTED**

**ARTICLE 10** – To see if the Town will vote to create a Capital Reserve Fund under the provisions of RSA 35:1, to be known as the Revaluation Update Fund, for the for future revaluations and assessment updates and to raise and appropriate a sum of \$10,000.00 to be placed in the fund.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: Fred Kline**

**SECONDED: Brian Tufts**

## MINUTES OF THE ANNUAL TOWN MEETING

Town Administrator Geoff Ruggles stated that the town needs to build this fund up to do town wide property evaluations because the state now requires them to be done every five years to meet their guidelines. A full blown reval will cost between \$70,000 to \$100,000.

**VOTE: YES**

**ARTICLE #10 ADOPTED**

**ARTICLE 11** - To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds previously established.

Town Equipment Capital Reserve Fund \$ 25,000.00

Major Fire Equipment Capital Reserve Fund \$ 50,000.00

Fire Small Equipment Capital Reserve Fund \$ 10,000.00

Police Cruiser Capital Reserve Fund \$ 40,000.00

Police Small Equipment Capital Reserve Fund \$ 5,000.00

Municipal Facilities Capital Reserve Fund \$ 25,000.00

Sidewalk Capital Reserve Fund \$ 30,000.00

Bridge Repair and Replacement Capital Reserve Fund \$ 30,000.00

**Total \$215,000.00**

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: William Nunnally**

**SECONDED: Dan Crean**

**VOTE: YES**

**ARTICLE #11 ADOPTED**

**ARTICLE 12** - To see if the Town will vote to raise and appropriate a sum not to exceed \$24,735.00 to repair and reconstruct sidewalks and to authorize the withdrawal of a sum not to exceed \$24,735.00 from the Sidewalk Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: Rob Farley**

**SECONDED: Larry Preston**

**VOTE: YES**

**ARTICLE #12 ADOPTED**

**ARTICLE 13** - To see if the Town will vote to raise and appropriate a sum of \$27,639.00 to purchase and equip one(1) police vehicles and to authorize the withdrawal of a sum not to exceed \$27,639.00 from the Police Cruiser Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: Butch Ayles**

**SECONDED: Rob Farley**

**VOTE: YES**

**ARTICLE #13 ADOPTED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE 14** - To see if the town will vote to approve the cost items included in the collective bargaining agreement between the Board of Selectmen and the International Union of Operating Engineers Local 98 regarding Public Works employees, which calls for the following increases in salaries and benefits at the current staffing levels:

2007 \$14,758 (to be paid in 2008)

2008 \$17,323

2009 \$20,017 (Estimated)

2010 \$21,681 (Estimated)

And to further raise and appropriate the sum of \$32,081 for the current fiscal year, which represents the additional costs payable in 2008 attributable to increases in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: Larry Preston**

**SECONDED: William Nunnally**

Geoff Ruggles explained that the highway department employees are now part of a union and have signed a three year contract. This will pay them retroactive to 2007.

**VOTE: YES**

**ARTICLE #14 ADOPTED**

**ARTICLE 15** - To see if the Town will vote to raise and appropriate the amount of \$5,523,833.00 for the 2008 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: Richard Bilodeau**

**SECONDED: Rob Farley**

**VOTE: YES**

**ARTICLE #15 ADOPTED**

**ARTICLE 16** - To see if the Town will vote to raise and appropriate the amount of \$793,315.00 for the 2008 Pembroke Water Works operating budget. This amount is to be funded by user fees and requires no property tax support. Unexpended funds shall remain in the water fund and shall not lapse into the general fund.

**Recommended by Water Commissioners**

**Recommended by Budget Committee**

**MOVED: Dan Crean**

**SECONDED: Normand Provencher**

**VOTE: YES**

**ARTICLE #16 ADOPTED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE 17** - To see if the Town will vote to raise and appropriate the amount of \$675,135.00 for the 2008 Pembroke Sewer Commission operating budget. This amount is to be funded by user fees and requires no property tax support. Unexpended funds shall remain in the sewer fund and shall not lapse into the general fund.

**Recommended by Sewer Commissioners**

**Recommended by Budget Committee**

**MOVED: Diane Schuett**

**SECONDED: Harold Thompson**

**VOTE: YES**

**ARTICLE #17 ADOPTED**

**ARTICLE 18** - To transact any other business that may legally come before said meeting. Given under our hands and seal this \_20th\_ day of February 2008.

Recognition was given to John B. Goff as Pembroke's 2008 Citizen of the Year.

John B. Goff served two terms in the NH House of Representatives, 25 years as Town Clerk, 15 years as Selectman, and is now in his fifth term as the town's Treasurer culminating in 45 consecutive years of service to the Town of Pembroke. He was a bus driver and trained others to drive buses for the Pembroke School District in the 1960's and 1970's. He also drove the ambulance for the VFW Ambulance service in the 1960's and 1970's before the Tri-Town Ambulance Service as established.

Butch Ayles read a proclamation from the NH House of Representatives and Frank Davis read a proclamation from Governor Lynch honoring John B. Goff for his years of service to the Town and State.

New Hampshire Senate President, Sylvia Larsen expressed her and the senate's gratitude for his years of dedicated service to the Town of Pembroke and State of New Hampshire.

**There was a motion made to adjourn the meeting.**

**MOVED: Laurent Perron**

**SECONDED: William Nunnally**

**VOTE: YES**

**The Pembroke Town Meeting was adjourned at 12:42 p.m.**

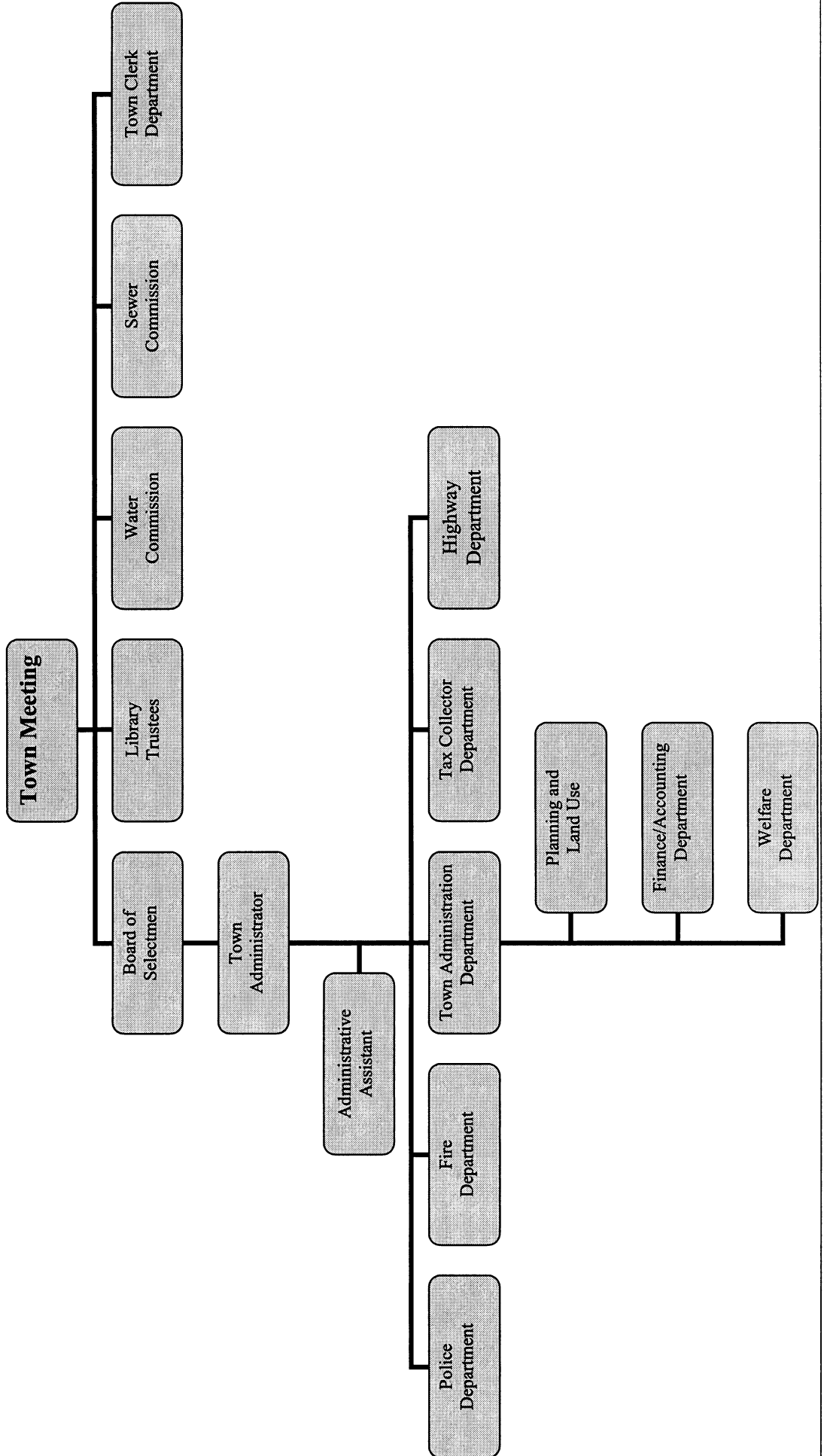
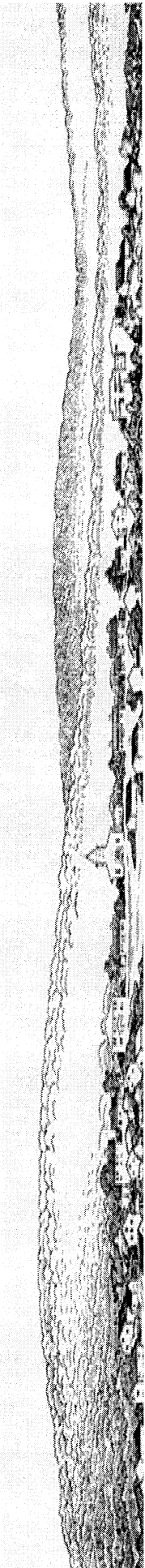
Respectfully submitted,

James F. Goff  
Town Clerk  
Town of Pembroke, NH

**TOWN SEAL**



# TOWN OF PEMBROKE ORGANIZATIONAL CHART



**TREASURER'S REPORT****2008 Treasurer's Report****(cash basis - preliminary unaudited)****OPERATING ACCOUNT**

Beginning Balance 1/1/08		\$	4,507,638
Deposits	\$	17,917,303	
Other Bank Credits			
Disbursements	\$	(17,099,692)	
Other Bank Debits			
Ending Balance 12/31/08		\$	5,325,249

**ESCROW ACCOUNT**

Beginning Balance 1/1/08		\$	26,677
Deposits	\$	15,784	
Other Bank Credits	\$	34	
Disbursements	\$	(20,552)	
Other Bank Debits	\$	-	
Ending Balance 12/31/08		\$	21,943

**CONSERVATION ACCOUNT**

Beginning Balance 1/1/08		\$	663,660
Deposits	\$	600	
Other Bank Credits	\$	974	
Disbursements			
Other Bank Debits			
Ending Balance 12/31/08		\$	665,234

## 2008 BALANCE SHEET

(Unaudited)

Account	Balance
<b><u>ASSETS</u></b>	
Cash	\$ 5,510,748
Taxes Receivable (net of uncollectables)	1,395,176
Accounts Receivable	8,271
Due from Other Governments	158
Due from Other Funds	44,157
Prepaid Expenses	11,401
<b>Total Assets</b>	<b><u>\$ 6,969,911</u></b>
<b><u>LIABILITIES</u></b>	
Accounts Payable	53,147
Compensated Absences Payable	90,495
Due to Others	775
Due to School District	3,825,488
Due to Other Funds	476,032
<b>Total Liabilities</b>	<b><u>\$ 4,445,937</u></b>
<b><u>EQUITY</u></b>	
Reserved for Encumbrances	99,916
Unreserved Fund Balance	2,424,058
<b>Total Equity</b>	<b><u>\$ 2,523,974</u></b>
<b><u>TOTAL LIABILITIES AND EQUITY</u></b>	<b><u>\$ 6,969,911</u></b>

# STATEMENT OF EXPENDITURES

## 2008 Expenditures

(Unaudited)

Account		Expended/		
Code	Description	Appropriation	Encumbered	Remaining
<b><u>GENERAL GOVERNMENT</u></b>				
4130-4139	Executive	\$ 333,366	\$ 315,375	\$ 7,991
4140-4149	Election, Reg. & Vital Statistics (1)	141,314	144,579	(3,265)
4150-4151	Financial Administration (2)	100,597	104,684	(4,087)
4152	Revaluation of Property	75,500	75,064	436
4153	Legal Expense	28,500	22,972	5,528
4155-4159	Personnel Administration	32,081	8,386	3,695
4191-4193	Planning & Zoning	246,818	207,611	9,207
4194	General Government Buildings	149,923	142,325	7,598
4195	Cemeteries	31,225	17,093	4,132
4196	Insurance (3)	93,500	101,796	(8,296)
		<b>\$ 1,232,824</b>	<b>\$ 1,139,885</b>	<b>\$ 92,939</b>
<b><u>PUBLIC SAFETY</u></b>				
4210-4214	Police (1)	1,162,279	1,167,728	(5,449)
4215-4219	Ambulance	70,000	50,119	19,881
4220-4229	Fire	228,587	201,029	27,558
4290-4298	Emergency Management (4)	5,162	6,648	(1,486)
4299	Other (3)	26,208	26,442	(234)
		<b>\$ 1,492,236</b>	<b>\$ 1,451,966</b>	<b>\$ 40,270</b>
<b><u>HIGHWAYS &amp; STREETS</u></b>				
4311	Administration (2)	175,467	177,784	(2,317)
4312	Highways & Streets	519,717	507,355	12,362
4313	Bridges			-
4316	Street Lighting (3)	31,000	32,762	(1,762)
4319	Other (3)	65,466	69,847	(4,381)
		<b>\$ 791,650</b>	<b>\$ 787,748</b>	<b>\$ 3,902</b>
<b><u>SANITATION</u></b>				
4321	Administration			-
4323	Solid waste Collection (1)	483,488	484,199	(711)
4324	Solid Waste Disposal			-
		<b>\$ 483,488</b>	<b>\$ 484,199</b>	<b>\$ (711)</b>
<b><u>HEALTH/WELFARE</u></b>				
4411	Administration	3,800	2,799	1,001
4415-4419	Health Agencies & Hosp. & Other	30,697	30,697	-
4441-4442	Administration & Direct Assist.	69,614	59,322	10,292
		<b>\$ 104,111</b>	<b>\$ 92,818</b>	<b>\$ 11,293</b>

## STATEMENT OF EXPENDITURES

## 2008 Expenditures

(Unaudited)

Account			Expended/		
Code	Description		Appropriation	Encumbered	Remaining
	<b><u>CULTURE &amp; RECREATION</u></b>				
4520-4529	Parks & Recreation		32,217	25,649	6,568
4550-4559	Library	(1)	180,501	184,155	(3,654)
4589	Other Culture & Recreation		6,250	6,250	-
			<b>\$ 218,968</b>	<b>\$ 216,054</b>	<b>\$ 2,914</b>
<b>4651-4659</b>	<b><u>CONSERVATION</u></b>		<b>\$ 1,050</b>	<b>\$ 756</b>	<b>\$ 294</b>
<b>4651-4659</b>	<b><u>ECONOMIC DEVELOPMENT</u></b>		<b>\$ 7,200</b>	<b>\$ 2,205</b>	<b>\$ 4,995</b>
	<b><u>DEBT SERVICE</u></b>				
4711	Princ.- Long Term Bonds & Notes		360,397	360,397	-
4721	Interest-Long Term Bonds & Notes		100,485	100,485	-
4723	Int. on Tax Anticipation Notes		1		1
			<b>\$ 460,883</b>	<b>\$ 460,882</b>	<b>\$ 1</b>
	<b><u>CAPITAL OUTLAY</u></b>				
4901	Land				-
4902	Machinery, Vehicles & Equipment		55,086	49,185	5,901
4903	Buildings		53,557	7,732	5,825
4909	Other Improvements -		707,235	576,019	31,216
	Solid Waste Facility				-
	Road Maintenance				-
	Sidewalk Construction				-
			<b>\$ 815,878</b>	<b>\$ 632,936</b>	<b>\$ 82,942</b>
	<b><u>OPERATING TRANSFERS OUT</u></b>				
4912	To Special Revenue Fund		20,000	-	20,000
4913	To Capital Projects Fund		-		-
4914	To Enterprise Fund				-
	Sewer-		675,135	675,135	-
	Water-		793,315	793,315	-
4915	To Capital Reserve Fund		228,500	228,500	-
4919	To Agency Funds				-
			<b>\$ 1,716,950</b>	<b>\$ 1,696,950</b>	<b>\$ 20,000</b>
			<b>\$ 7,325,238</b>	<b>\$ 6,966,399</b>	<b>\$ 358,839</b>

(1) Overexpenditure caused by new Accounting procedure to record Vacation pay liability

(2) Overexpenditure caused by change in Health coverage and recording of vacation pay liability

(3) Incorrect budget amount in 2008

(4) Overexpenditure due to Grant expense which will be reimbursed and deposited as Revenue



# STATEMENT OF REVENUES

## 2008 Revenues

(Unaudited)

Account Code	Description	Budgeted	Actual	Over/(Under) Collected
<b><u>TAXES</u></b>				
3110	Net Property Tax	\$ 3,197,074	\$ 3,208,066	\$ 10,992
3120	Land Use Change Tax			-
3185	Timber Tax	5,000	3,693	(1,307)
3186	Payment in Lieu of Taxes	12,000	12,000	-
3187	Excavation Tax	7,000	5,641	(1,359)
3190	Interest & Penalties on Taxes	125,000	131,412	6,412
		<b>\$ 3,346,074</b>	<b>\$ 3,360,812</b>	<b>\$ 14,738</b>
<b><u>LICENSES, PERMITS &amp; FEES</u></b>				
3210	Business Licenses & Permits	1,750	1,530	(220)
3220	Motor Vehicle Permit Fees	1,070,000	1,125,811	55,811
3230	Building Permits	35,000	46,122	11,122
3290	Other Licenses, Permits & Fees	40,000	41,333	1,333
		<b>\$ 1,146,750</b>	<b>\$ 1,214,796</b>	<b>\$ 68,046</b>
3311-3319	<b><u>FROM FEDERAL GOVERNMENT</u></b>	<b>\$ 8,550</b>	<b>\$ 8,554</b>	<b>\$ 4</b>
<b><u>FROM STATE</u></b>				
3351	Shared Revenues	48,169	88,616	40,447
3352	Meals & Rooms Tax Distribution	326,748	326,748	-
3353	Highway Block Grant	142,240	141,751	(489)
3354	Water Pollution Grant	48,148	48,148	-
3359	Other	3,000	3,000	-
		<b>\$ 568,305</b>	<b>\$ 608,263</b>	<b>\$ 39,958</b>
<b><u>CHARGES FOR SERVICES</u></b>				
3401-3406	Income from Departments			
	General	5,000	9,989	4,989
	Recreation	1,200	1,215	15
	Planning & Land Use	24,000	23,057	(943)
	Cemeteries	8,000	5,115	(2,885)
	Public Works	111,250	122,846	11,596
	Police	20,550	34,286	13,736
	Fire	-	2,187	2,187
	Emergency Management	-	825	825
		<b>\$ 170,000</b>	<b>\$ 199,520</b>	<b>\$ 29,520</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
3501	Sale of Municipal Property	2,000	398	(1,602)
3502	Interest on Investments	65,000	57,055	(7,945)
3503	Facilities Rental	15,000	15,068	68
3509	Other	60,000	66,037	6,037
		<b>\$ 142,000</b>	<b>\$ 138,558</b>	<b>\$ (3,442)</b>

## STATEMENT OF REVENUES

### 2008 Revenues

(Unaudited)

Account Code	Description	Budgeted	Actual	Over/(Under) Collected
	<b><u>OPERATING TRANSFERS IN</u></b>			
3912	From Special Revenue Funds	20,000		(20,000)
3913	From Capital Projects Funds			-
3914	From Enterprise Funds			-
	Sewer - (Offset)	675,135	675,135	-
	Water - (Offset)	793,315	793,315	-
3915	From Capital Reserve Funds	52,374	42,613	(9,761)
3916	From Trust & Agency Funds	2,735	2,737	2
		<b><u>\$ 1,543,559</u></b>	<b><u>\$ 1,513,800</u></b>	<b><u>\$ (29,759)</u></b>
	<b><u>OTHER FINANCING SOURCES</u></b>			
3934	Proc. from Long Term Bonds & Notes	-	-	-
	Amounts VOTED From Fund Bal.	-	-	-
	Fund Balance to Reduce Taxes	400,000	400,000	-
		<b><u>\$ 400,000</u></b>	<b><u>\$ 400,000</u></b>	<b><u>\$ -</u></b>
		<b><u>\$ 7,325,238</u></b>	<b><u>\$ 7,444,303</u></b>	<b><u>\$ 119,065</u></b>

**TAX COLLECTOR'S REPORT****FISCAL YEAR ENDING DECEMBER 31, 2008**

	<u><b>2008</b></u>	<u><b>2007</b></u>
<b>Uncollected Taxes Beginning of Year</b>		
Property	\$ -	\$ 647,550.01
Land Use Change	-	82,000.00
Property Tax Credit Balance	(7,176.39)	-
 <b>Taxes Committed This Year</b>		
Property	15,255,960.71	-
Land Use Change	10,400.00	-
Yield	3,693.13	-
Earth Excavation @ \$.02/yd	5,641.12	-
 <b>Overpayment</b>		
Property	37,070.38	-
 <b>Interest</b>		
Interest – Late Tax	<u>6,476.64</u>	<u>39,020.88</u>
 <b>TOTAL DEBITS</b>	<u><b>\$15,312,065.59</b></u>	<u><b>\$ 768,570.89</b></u>

**TAX COLLECTOR'S REPORT****FISCAL YEAR ENDING DECEMBER 31, 2008**

	<b><u>2008</u></b>	<b><u>2007</u></b>
<b>Remitted to Treasurer</b>		
Property	\$14,358,629.29	\$ 644,496.01
Land Use Change	10,400.00	82,000.00
Yield	3,678.82	-
Interest	6,476.64	39,020.88
Earth Excavation @ \$.02/yd.	5,641.12	-
<b>Abatements</b>		
Property	23,015.71	3,054.00
<b>Uncollected Revenue – End of Year</b>		
Property	911,386.09	-
Yield Taxes	14.31	-
Property Tax Credit Balance	<u>(7,176.39)</u>	<u>-</u>
<b>TOTAL CREDITS</b>	<b><u>\$15,312,065.59</u></b>	<b><u>\$ 768,570.89</u></b>

## TAX COLLECTOR REPORT

### SUMMARY OF TAX LIEN ACCOUNTS FISCAL YEAR ENDING DECEMBER 31, 2008

	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>Prior</u>
Unredeemed Taxes at Beginning of Year	\$ -	\$ 236,425.20	\$145,020.64	\$ 14,860.04
Liens Executed During Year	499,777.98	-	-	-
Interest and Cost Collected After Lien Execution	<u>9,491.78</u>	<u>45,243.58</u>	<u>35,034.78</u>	<u>314.10</u>
<b>TOTAL DEBITS</b>	<b><u>\$ 509,269.76</u></b>	<b><u>\$ 281,668.78</u></b>	<b><u>\$ 180,055.42</u></b>	<b><u>\$ 15,174.14</u></b>
Remittance to Treasurer: Redemptions	\$ 169,309.65	\$ 47,455.26	\$ 140,210.29	\$ 243.26
Interest and Costs After Lien Execution	9,491.78	45,243.58	35,034.78	314.10
Abatements of Unredeemed Liens	2,488.57	286.53	36.42	-
Liens Deeded to Town	759.95	758.08	760.52	-
Unredeemed Liens Balance End of Year	<u>327,219.81</u>	<u>187,925.33</u>	<u>4,013.41</u>	<u>14,616.78</u>
<b>TOTAL CREDITS</b>	<b><u>\$ 509,269.76</u></b>	<b><u>\$ 281,668.78</u></b>	<b><u>\$ 180,055.42</u></b>	<b><u>\$ 15,174.14</u></b>

## 2008 TAX RATE CALCULATIONS

### TOWN PORTION

Appropriations	7,325,238
Less: Revenues	4,128,164
Less: Shared Revenues	33,052
Add: Overlay	51,003
Add: War Service Credits	176,250

Net Town Appropriations 3,391,275

Approved Town Tax Effort	3,391,275	<b>TOWN RATE</b> <b>5.69</b>
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### SCHOOL PORTION

Net Local School Budget	15,131,047
Less: Adequate Education Grant	(4,805,559)
Less: State Education Taxes	(1,398,041)

Approved School Tax Effort	8,927,447	<b>LOCAL SCHOOL RATE</b> <b>14.98</b>
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### STATE EDUCATION TAXES 2.14

Equalized Valuation (no utilities)  
x 653,290,385

Divided by Local Assessed Valuation (no utilities) 574,237,174	1,398,041	<b>STATE SCHOOL RATE</b> <b>2.43</b>
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### COUNTY PORTION

Due to County	1,626,109
Less: Shared Revenues	(7,395)

Approved County Tax Effort	1,618,714	<b>COUNTY RATE</b> <b>2.72</b>
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**TOTAL RATE**  
**25.82**

Total Property Taxes Assessed	15,335,477
Less: War Service Credits	(176,250)
<b>Total Property Tax Commitment</b>	<b>15,159,227</b>

## LONG -TERM INDEBTEDNESS

### Long-Term Debt Schedules

Year	Rte 3/106 Extension			Refunded (Safety Center)		
	Due 09/01			Due 1/15; 7/15		
	Principal	Interest	Total	Principal	Interest	Total
2009	210,396.50	24,663.73	235,060.23	150,000.00	62,725.00	212,725.00
2010	210,396.50	16,442.49	226,838.99	100,000.00	57,850.00	157,850.00
2011	210,396.55	8,221.25	218,617.80	100,000.00	54,600.00	154,600.00
2012				100,000.00	51,100.00	151,100.00
2013				100,000.00	47,350.00	147,350.00
2014				100,000.00	43,350.00	143,350.00
2015				100,000.00	39,350.00	139,350.00
2016				100,000.00	35,350.00	135,350.00
2017				100,000.00	31,200.00	131,200.00
2018				100,000.00	26,950.00	126,950.00
2019				100,000.00	22,600.00	122,600.00
2020				100,000.00	18,150.00	118,150.00
2021				100,000.00	13,650.00	113,650.00
2022				100,000.00	9,150.00	109,150.00
2023				100,000.00	4,600.00	104,600.00
Totals	631,189.55	49,327.47	680,517.02	1,550,000.00	517,975.00	2,067,975.00

## LONG -TERM INDEBTEDNESS

### Long-Term Debt Schedules

#### All Debt

			Year
Principal	Interest	Total	
360,396.50	87,388.73	447,785.23	2009
310,396.50	74,292.49	384,688.99	2010
310,396.55	62,821.25	373,217.80	2011
100,000.00	51,100.00	151,100.00	2012
100,000.00	47,350.00	147,350.00	2013
100,000.00	43,350.00	143,350.00	2014
100,000.00	39,350.00	139,350.00	2015
100,000.00	35,350.00	135,350.00	2016
100,000.00	31,200.00	131,200.00	2017
100,000.00	26,950.00	126,950.00	2018
100,000.00	22,600.00	122,600.00	2019
100,000.00	18,150.00	118,150.00	2020
100,000.00	13,650.00	113,650.00	2021
100,000.00	9,150.00	109,150.00	2022
100,000.00	4,600.00	104,600.00	2023
2,181,189.55	567,302.47	2,748,492.02	Totals



**STATE AID GRANT REVENUE****Revolving Loan Fund  
Route 3/106 Sewer Extension**

<b><u>Year</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>
2009	41,640	4,881	46,521
2010	41,640	3,254	44,894
2011	41,640	1,627	43,267
	<hr/>	<hr/>	<hr/>
<b>Totals</b>	<b>\$ 124,920</b>	<b>\$ 9,762</b>	<b>\$ 134,682</b>

## SUMMARY INVENTORY OF PROPERTY

### Net Assessed Valuation Comparison 2005 - 2008 Town of Pembroke, NH

	2005	2006	2007	2008
<b>LAND</b>				
Current Use	\$ 1,065,690	\$ 1,022,316	\$ 1,060,328	\$ 1,033,658
Conservation Restriction Assess	1,151	1,126	1,126	1,126
Discretionary Easement	69,845	60,806	60,806	60,806
Residential	147,000,000	147,898,200	148,421,700	148,992,600
Commercial/Industrial	<u>22,043,800</u>	<u>23,350,186</u>	<u>23,863,964</u>	<u>24,396,004</u>
Land Total	170,180,486	172,332,634	173,407,924	174,484,194
<b>BUILDINGS</b>				
Residential	310,767,200	324,778,700	330,316,300	333,282,400
Manufactured Housing	2,263,500	2,287,700	2,384,800	2,346,400
Commercial/Industrial	<u>44,510,700</u>	<u>63,714,630</u>	<u>65,821,420</u>	<u>65,751,780</u>
Buildings Total	357,541,400	390,781,030	398,522,520	401,380,580
<b>PUBLIC UTILITIES</b>				
Gas	4,407,500	4,093,600	4,639,200	4,782,100
Electric	<u>9,932,000</u>	<u>10,890,600</u>	<u>12,900,900</u>	<u>16,965,400</u>
Utilities Total	14,339,500	14,984,200	17,540,100	21,747,500
 Gross Valuation	 542,061,386	 578,097,864	 589,470,544	 597,612,274
Less Exemptions	<u>2,127,500</u>	<u>1,975,000</u>	<u>1,970,000</u>	<u>1,627,600</u>
<b>Net Valuation</b>	<b>539,933,886</b>	<b>576,122,864</b>	<b>587,500,544</b>	<b>595,984,674</b>
 <b>Net Increase</b>	 <b>20,378,083</b>	 <b>36,188,978</b>	 <b>11,377,680</b>	 <b>8,484,130</b>

TOWN OWNED PROPERTY	Owner	Map	Block	Lot	Unit	Street Number	Street Name	Land Area in Acres	Total Land Value	Total Bldg Value	Total Parcel Value
	PEMBROKE, TOWN OF	VE		1		172	MAIN ST	0.12	39900	0	39900
	PEMBROKE WATER WORKS	VE		62		212	MAIN ST	0.25	58400	231000	291200
	PEMBROKE, TOWN OF	VE		165			CENTRAL ST	0.74	46300	0	46300
	PEMBROKE, TOWN OF	VE		195			GLASS ST	1.50	63200	0	63200
	PEMBROKE, TOWN OF	VW		58	1		LINDY ST - OFF	0.07	3700	0	3700
	PEMBROKE, TOWN OF	VW		113	L	116	MAIN ST	0.00	0	24900	24900
	PEMBROKE TOWN OF	VW		117		4	UNION ST	0.26	45500	199700	245200
	PEMBROKE, TOWN OF	VW		118		6	UNION ST	0.11	39400	0	39400
	PEMBROKE, TOWN OF	VW		129	1	5	COLONIAL DR	0.14	20700	0	20700
	PEMBROKE, TOWN OF	VW		168	1		SIMPSON AVE	0.10	4300	0	4300
	PEMBROKE, TOWN OF	VW		175			HIGH ST	0.05	3500	0	3500
	PEMBROKE, TOWN OF	VW		184			EXCHANGE ST	2.51	78300	0	78300
	PEMBROKE, TOWN OF	VW		186			EXCHANGE ST	0.25	5300	0	5300
	PEMBROKE, TOWN OF	VW		188		45	PLEASANT ST	30.00	322900	0	415400
	PEMBROKE SEWER COMMISSION	VW		188	2-P		MEMORIAL FIELD	0.00	0	26400	27000
	PEMBROKE, TOWN OF	VW		189		8	EXCHANGE ST	4.35	93800	524500	639000
	PEMBROKE, TOWN OF	VW		190			PLEASANT ST	0.09	3800	0	3800
	PEMBROKE, TOWN OF	VW		203		28	PLEASANT ST	0.09	18900	0	18900
	PEMBROKE, TOWN OF	VW		227		1	BRIDGE ST EXT	0.20	22700	0	22700
	PEMBROKE SEWER COMMISSION	VW		227	P	1	BRIDGE ST EXT	0.00	0	30200	30500
	PEMBROKE, TOWN OF	VW		228		2	EXCHANGE ST	0.40	54300	53300	107600

PEMBROKE, TOWN OF	256	10	2	865	DOVER RD	0.41	56700	0	56700
PEMBROKE, TOWN OF	256	24		814	RICKER RD	1.44	75800	0	75800
PEMBROKE, TOWN OF	258	3	3	627	ROBINSON RD	1.15	6700	0	6700
FRENCH CEMETERY	258	CM	9		CEMETERY - FRENCH	0.09	42100	0	42100
RICHARDSON CEMETERY	260	CM	8		CEMETERY - RICHARDSON	0.06	19900	0	19900
PEMBROKE, TOWN OF	262	1	1	358	PEMBROKE HILL RD	0.06	19900	0	19900
PEMBROKE, TOWN OF	262	23	1	438	CROSS COUNTRY RD	17.50	137800	0	137800
PEMBROKE, TOWN OF	262	27		543	CROSS COUNTRY RD	14.00	1370	0	1370
PEMBROKE HILL CEMETERY	262	CM	4		CEMETERY - PEMBROKE HL	0.49	29400	0	29400
PEMBROKE, TOWN OF	264	32	1	244	ACADEMY RD	7.28	103300	0	103300
PEMBROKE, TOWN OF	264	79	1	346	PEMBROKE HILL RD	0.32	27300	0	27300
PEMBROKE, TOWN OF	266	7		34-36	MASON AVE	10.66	11100	0	11100
PEMBROKE, TOWN OF	266	24			BROADWAY	1.36	56500	0	56500
PEMBROKE, TOWN OF - SAFETY CENTER	266	40		247	PEMBROKE ST	1.82	77200	1071800	1178700
EVERGREEN CEMETERY	266	CM	2		CEMETERY - EVERGREEN	9.58	114000	0	114000
PEMBROKE, TOWN OF	266	117		109	WILKINS AVE	0.24	28900	0	28900
PEMBROKE, TOWN OF	266	171		171-173	BUCK ST	0.24	5600	0	5600
PEMBROKE, TOWN OF	559	11		825	NO PEMBROKE RD	0.30	31300	0	31300
PEMBROKE, TOWN OF	559	13			SOUCOOK RIVER	4.00	104100	0	104100
PEMBROKE SEWER COMMISSION	561	17	1-P	147	SHEEP DAVIS RD	0.00	0	0	9000
PEMBROKE, TOWN OF	561	34		402-408	BOROUGH RD	9.00	122500	0	122500
ABBOTT CEMETERY	561	CM	7		CEMETERY - ABBOTT	0.13	22500	0	22500
PEMBROKE, TOWN OF	563	22	1-1	502-516	THIRD RANGE RD	26.62	17900	0	17900
PEMBROKE WATER WORKS	563	39		226	BRICKETT HILL RD	0.92	72800	0	357900
PEMBROKE, TOWN OF	563	94		305-325	BRICKETT HILL RD	28.48	196700	0	196700
PEMBROKE, TOWN OF	565	59		59	WHITE SANDS RD	1.43	71700	0	71700
PEMBROKE, TOWN OF	565	81	A		BOW LANE	0.65	32300	0	32300
PEMBROKE, TOWN OF	565	81	B		WHITE SANDS RD	31.64	197700	0	197700

TOWN OWNED PROPERTY	Owner	Map	Block	Lot	Unit	Street Number	Street Name	Land Area in Acres	Total Land Value	Total Bldg Value	Total Parcel Value
	PEMBROKE, TOWN OF	565		81	C	444	PEMBROKE ST	34.30	203300	0	203300
	PEMBROKE, TOWN OF	565		81	19	410	NADINE RD	0.55	32000	0	32000
	PEMBROKE SEWER COMMISSION	565		81	B-P	55	WHITE SANDS RD	0.00	0	16300	17800
	PEMBROKE, TOWN OF	565		95		27	WHITTEMORE RD	5.02	50400	0	50400
	PEMBROKE STREET CEMETERY	565		CM	3		CEMETERY-				
	PEMBROKE, TOWN OF	565		256		311	PEMBROKE ST	2.38	67400	0	67400
	PEMBROKE HISTORICAL SOCIETY	565		256	B		PEMBROKE ST	2.99	99700	988400	1130900
	PEMBROKE, TOWN OF	565		257	6-1		PEMBROKE ST	0.00	0	43500	43500
	PEMBROKE, TOWN OF	567		1	1		CHURCH RD	0.43	5700	0	5700
	PEMBROKE, TOWN OF	632		3			MERRIMACK RIVER BANK	2.95	8700	0	8700
	PEMBROKE SEWER COMMISSION	632		8	1-P	635-655	PEMBROKE ST	12.00	189800	76400	267000
	PEMBROKE WATER WORKS	632		18	12	702	KEITH AVE	0.00	0	29400	31300
	PEMBROKE, TOWN OF	634		46		572	SHEEP DAVIS RD	14.94	224600	0	232900
	PEMBROKE SEWER COMMISSION	634		46	P		PEMBROKE ST	0.11	47600	39200	88800
	BUCK STREET CEMETERY	868		CM	1		CEMETERY - BUCK ST	0.00	0	28800	31600
	PEMBROKE, TOWN OF	870		34		662	THOMPSON RD	2.50	95500	0	95500
	OLD NORTH PEMBROKE CEMETERY	935		CM	5		CEMETERY-OLD NO PEMB	0.13	40600	0	40700
	NEW NORTH PEMBROKE CEMETERY	937		CM	6		CEMETERY-NEW NO PEMB	0.46	28900	0	28900
	PEMBROKE, TOWN OF	939		67		501-623	CEMETERY-NEW NO PEMB	0.53	27100	0	27100
	PEMBROKE, TOWN OF	939		67		501-623	KIMBALL RD	133.10	508900	0	508900

## 2008 TOWN WAGE SCHEDULE

<i>Hourly</i>	<i>Minimum</i>	<i>Maximum</i>
<b><u>Grade 5</u></b>	\$10.78	\$13.67
Custodian		
Library Clerk		
<b><u>Grade 6</u></b>	\$11.42	\$14.51
Recording Secretary		
Laborer		
<b><u>Grade 7</u></b>	\$12.13	\$15.40
Librarian		
<b><u>Grade 8</u></b>	\$12.87	\$16.36
Probationary Firefighter		
<b><u>Grade 9</u></b>	\$13.64	\$17.34
Municipal Secretary		
Account Clerk		
Secretary		
Truck Driver/Equip. Operator		
<b><u>Grade 10</u></b>	\$14.47	\$18.38
Collections Clerk		
Truck Driver/Equip. Operator		
<b><u>Grade 11</u></b>	\$15.35	\$19.50
Welfare Administrator		
Planning & Land Use Clerk		
Police Administrative Secretary		
Fire Fighter		
<b><u>Grade 12</u></b>	\$16.30	\$20.69
Fleet Mechanic		
Sewer Administrator		
<b><u>Grade 13</u></b>	\$17.29	\$21.94
Police Officer - Certified		
Highway Foreman		
Fire Engineer		
<b><u>Grade 14</u></b>	\$18.33	\$23.26
Fire Lieutenant		
<b><u>Grade 15</u></b>	\$19.46	\$24.69
Highway Superintendent		
<b><u>Grade 16</u></b>	\$20.63	\$26.18
Code Enforcement Officer		
Police Sergeant		

<i>Salary</i>	<i>Minimum</i>	<i>Maximum</i>
<b><u>Grade 13</u></b>	\$35,886	\$45,464
Tax Collector		
Town Clerk		
Library Director		
<b><u>Grade 14</u></b>	\$38,071	\$48,231
<b><u>Grade 15</u></b>	\$40,390	\$51,168
<b><u>Grade 16</u></b>	\$42,850	\$54,286
Police Sergeant		
Fire Captain		
<b><u>Grade 17</u></b>	\$45,460	\$57,592
<b><u>Grade 18</u></b>	\$48,228	\$61,100
Planning & Land Use Director		
Police Lieutenant		
Deputy Fire Chief		
<b><u>Grade 19</u></b>	\$51,165	\$64,820
Finance Director		
Assistant Fire Chief		
<b><u>Grade 20</u></b>	\$54,280	\$68,766
Police Chief		
Fire Chief		
Public Works Director		
<b><u>Grade 21</u></b>	\$57,586	\$72,954
Town Administrator		
<b><u>Grade 22</u></b>	\$61,093	\$77,397
<b><u>Grade 23</u></b>	\$64,814	\$82,110

**Town of Pembroke**  
**2008 Wages and Benefits**

Name	Base Pay	Overtime	Other	Gross		NH			
				Wages	Social Security	Medicare	Retirement	Life	Disability
Addington, Christine	\$19,784.40			\$19,784.40	\$1,226.63	\$286.91			
Allen, Cody	\$391.13			\$391.13	\$24.25	\$5.67			
Allen, Gary	\$41,010.64	\$4,532.88	\$944.93	\$46,488.45		\$630.89	\$5,504.23	\$38.40	\$537.57
Alley, Annette	\$36,804.65	\$253.20		\$37,057.85	\$2,100.31	\$494.16	\$4,387.64	\$38.40	\$496.98
Alley, Eric	\$32,389.48	\$4,629.77		\$37,019.25	\$2,295.20	\$536.79	\$3,235.47	\$38.40	\$519.55
Amell, Darrell	\$46,959.26	\$4,577.09		\$51,536.35	\$3,126.84	\$731.35	\$4,504.21	\$38.40	\$600.60
Amyot, Stacy	\$793.75			\$793.75	\$49.22	\$11.51			
Austin, Brianna	\$483.00			\$483.00	\$29.94	\$7.01			
Barker, Carl	\$13,219.87	\$10.42		\$13,230.29	\$820.31	\$191.85			
Bergeron, Angela	\$2,196.40	\$398.32		\$2,594.72		\$37.01	\$307.22	\$3.20	\$47.55
Berthiaume, David	\$501.20			\$501.20	\$31.08	\$7.27			
Berthiaume, Michael	\$302.40			\$302.40	\$18.75	\$4.38			
Bhusari, Rishi	\$425.25			\$425.25	\$26.37	\$6.16			
Bilodeau, Gordon	\$5,421.00			\$5,421.00	\$336.10	\$78.61			
Bilodeau, Richard	\$3,079.40			\$3,079.40	\$190.92	\$44.66			
Boisvert, James	\$60,694.40			\$60,694.40	\$3,626.30	\$848.10	\$5,304.74	\$38.40	\$865.50
Borgman, Celeste	\$200.00			\$200.00	\$12.40	\$2.90			
Borgman, Daryl	\$120.00			\$120.00	\$7.44	\$1.74			
Brezosky, Marie	\$320.00			\$320.00	\$19.84	\$4.64			
Bruso, Kyle	\$21,270.88	\$564.02		\$21,834.90	\$1,240.69	\$290.16	\$1,908.36	\$35.20	\$360.71
Carlucci, Jocelyn	\$2,792.82			\$2,792.82	\$173.15	\$40.49			
Caton, Robin	\$14.21			\$14.21	\$0.88	\$0.21			
Cheney, Dalton	\$438.38			\$438.38	\$27.18	\$6.35			
Cheney, Jennifer	\$291.20			\$291.20	\$18.06	\$4.22			
Chevrette, Mark	\$17,948.00	\$1,259.62		\$19,207.62	\$1,146.18	\$268.08	\$1,678.77	\$22.40	\$233.31
Clark, Bonnie	\$280.00			\$280.00	\$17.36	\$4.06			
Colson, Laurel	\$40.00			\$40.00	\$2.48	\$0.58			
Cotnoir, Matthew	\$607.60			\$607.60	\$37.67	\$8.81			
Courtemanche, Justine	\$1,087.50			\$1,087.50	\$67.44	\$15.78			
Crafts, Patricia	\$1,152.35			\$1,152.35	\$71.45	\$16.71			

Crockwell, Michael	\$53,423.02	\$4,730.05	\$2,090.86	\$60,243.93			\$850.89		\$7,132.85	\$38.40	\$725.47
Cunha, Christopher	\$37,691.76	\$4,096.58	\$2,273.73	\$44,062.07			\$709.02		\$5,130.70	\$38.40	\$522.15
Cyr, Jeffrey	\$5,144.54			\$5,144.54			\$74.60	\$318.97			
Duford, Gerald	\$460.65			\$460.65			\$6.68	\$28.56			
Duquette, Roger	\$2,782.10			\$2,782.10			\$40.34	\$172.49			
Eagle, Joseph	\$34.82			\$34.82			\$0.51	\$2.16			
Edmonds, James	\$884.92			\$884.92			\$12.82	\$54.87			
Elliott, Steven	\$267.98			\$267.98			\$3.89	\$16.62			
Engwer, Andrew	\$1,578.81			\$1,578.81			\$22.90	\$97.89			
Fanny, Robert	\$3,273.60	\$306.90	\$194.70	\$3,775.20			\$54.74	\$234.06	\$329.96	\$38.40	\$425.52
Farley, Robert	\$5,777.35			\$5,777.35			\$83.77	\$358.21			
Frechette, Gerald	\$10,362.88	\$1,964.74		\$12,327.62			\$172.61	\$738.03	\$1,077.43	\$25.60	\$105.30
Gagnon, Paul	\$7,456.12			\$7,456.12			\$108.12	\$462.28			
Galligan, Rose	\$4,549.31			\$4,549.31			\$65.96	\$282.06			
Gaponova, Nataliya	\$45,306.65	\$1,039.47	\$1,752.30	\$48,098.42			\$697.42	\$2,982.11	\$4,203.79	\$38.40	\$631.63
Gaskell, Gary	\$46,045.68	\$5,717.29	\$3,440.66	\$55,203.63			\$747.91		\$6,459.60	\$38.40	\$630.07
Gifford, Susan	\$1,064.33			\$1,064.33			\$15.43	\$65.98			
Gilman, Dwayne	\$57,299.78		\$2,741.86	\$60,041.64			\$827.46		\$7,108.93	\$38.40	\$744.64
Ginn, Joshua	\$903.85			\$903.85			\$13.11	\$56.04			
Girard, Corey	\$3,647.70			\$3,647.70			\$52.89	\$226.17			
Goff, Chelsea	\$480.00			\$480.00			\$6.96	\$29.76			
Goff, James	\$49,528.37			\$49,528.37			\$674.88	\$2,886.08	\$4,328.80	\$38.40	\$662.96
Goff, John	\$3,000.00			\$3,000.00			\$43.56	\$186.00			
Goff, Lisa	\$40.00			\$40.00			\$0.58	\$2.48			
Grandmaison, Mary	\$8,338.61			\$8,338.61			\$120.93	\$517.02			
Graziano, Emily	\$710.50			\$710.50			\$10.30	\$44.04			
Greco, Vincent	\$1,300.00			\$1,300.00			\$18.85	\$80.60			
Hanson, Karl	\$8,733.91	\$395.01		\$9,128.92			\$120.75		\$1,080.86	\$38.40	\$522.15
Hasbany, Ann	\$120.00			\$120.00			\$1.74	\$7.44			
Healey, Micheal	\$26,441.84	\$917.67		\$27,359.51			\$365.91	\$1,564.76	\$2,391.22	\$35.20	\$384.15
Hill, Rosemary	\$1,653.35			\$1,653.35			\$23.98	\$102.51			
Hodge, Everett	\$46,925.72		\$1,297.89	\$48,223.61			\$699.20	\$2,989.88	\$4,214.76	\$38.40	\$660.47
Hurley, Jason	\$315.01			\$315.01			\$4.57	\$19.53			
Hutchinson, Susan	\$46.25			\$46.25			\$0.67	\$2.87			
Jodoin, David	\$5,538.46		\$129.80	\$5,668.26			\$82.18	\$351.44	\$495.40	\$3.20	\$90.00
Kelley, Sarah	\$467.25			\$467.25			\$6.77	\$28.97			
Kline, Fred	\$1,600.00			\$1,600.00			\$23.20	\$99.22			
Kurinskas, Nancy	\$48,652.18			\$48,652.18			\$673.36	\$2,879.59	\$4,252.22	\$38.40	\$662.96



**Town of Pembroke**  
**2008 Wages and Benefits**

Name	Base		Gross			Social			NH		
	Pay	Overtime	Other	Wages		Security	Medicare	Retirement	Life	Disability	
Lane, Scott	\$71,437.24		\$6,133.95	\$77,571.19				\$9,184.42	\$38.40	\$944.79	
Lemoine, Brian	\$3,430.84			\$3,430.84		\$212.71	\$49.75				
Lemoine, Tyrel	\$3,676.44			\$3,676.44		\$227.95	\$53.32				
Leroux, Denis	\$15,443.42			\$15,443.42		\$957.50	\$223.88				
Lewis, Cynthia	\$1,450.00			\$1,450.00		\$89.92	\$21.04				
Ludwick, Stephen	\$578.22			\$578.22		\$35.85	\$8.39				
Lula, Andrew	\$423.30			\$423.30		\$26.25	\$6.14				
Lula, Steve	\$1,394.40			\$1,394.40		\$86.45	\$20.21				
Lussier, Melanie	\$361.20			\$361.20		\$22.40	\$5.24				
Maccini, Patrick	\$755.46			\$755.46		\$46.84	\$10.96				
Madden, Lawrence	\$30,482.94	\$4,451.58	\$45.78	\$34,980.30		\$2,192.92	\$512.86	\$3,053.29	\$38.40	\$422.98	
Malo, Henry	\$11,335.00			\$11,335.00		\$702.78	\$164.37				
Malo, Paulette	\$44,040.32		\$1,000.00	\$45,040.32		\$2,649.75	\$619.72	\$3,936.53	\$38.40	\$573.43	
Marden, Bruce	\$29,985.28	\$3,720.18		\$33,705.46		\$1,952.95	\$456.75	\$2,945.88	\$38.40	\$423.93	
Martel, Chester	\$5,536.87			\$5,536.87		\$343.29	\$80.30				
Mate, Amanda	\$38,521.00	\$130.05		\$38,651.05		\$2,259.64	\$528.42	\$3,378.07	\$38.40	\$504.23	
McCane, Carrie	\$7,871.77			\$7,871.77		\$488.04	\$114.16				
McQueen, Danielle	\$574.88			\$574.88		\$35.64	\$8.33				
McQueeney, Kaitlin	\$2,736.00			\$2,736.00		\$169.62	\$39.66				
Mendoza, Adam	\$31,148.26	\$4,670.57	\$65.84	\$35,884.67		\$2,036.12	\$476.19	\$3,130.61	\$38.40	\$395.63	
Merrill, Scott	\$109.53			\$109.53		\$6.80	\$1.59				
Mitchell, Charles	\$440.00			\$440.00		\$27.28	\$6.38				
Moy, Samantha	\$1,315.60			\$1,315.60		\$81.56	\$19.08				
Mullen, Erin	\$6,860.00			\$6,860.00		\$425.32	\$99.50				
Nadeau, Reno	\$47,999.71	\$5,967.10		\$53,966.81		\$3,161.30	\$739.31	\$4,716.72	\$38.40	\$643.92	
Nedeau, Scott	\$5,033.73	\$481.28		\$5,515.01		\$306.42	\$71.66	\$482.01	\$6.40	\$66.14	
Nickerson, Ian	\$44,572.72	\$2,643.54	\$3,245.71	\$50,461.97			\$697.10	\$5,974.70	\$38.40	\$596.03	
Northrup, Glenn	\$54,026.80	\$7,617.00	\$3,262.51	\$64,906.31			\$909.15	\$7,684.92	\$38.40	\$717.49	
Ostolaza, Jesus	\$39,442.41	\$7,271.00	\$5,799.62	\$52,513.03			\$745.46	\$6,217.58	\$38.40	\$532.70	

Palmer, Kristen	\$498.75		\$498.75	\$30.92	\$7.24			
Paulsen, Erik	\$7,581.14		\$7,581.14	\$470.03	\$109.93			
Paulsen, Harold	\$10,937.07		\$10,937.07	\$678.11	\$158.59			
Pearl, Casey	\$787.88		\$787.88	\$48.86	\$11.44			
Pellerin, Jules	\$1,000.00		\$1,000.00	\$62.00	\$14.52			
Perron, Michael	\$2,683.09		\$2,683.09	\$166.36	\$38.91			
Perron, Steven	\$848.61		\$848.61	\$52.62	\$12.31			
Petit, Thomas	\$720.00		\$720.00	\$44.64	\$10.44			
Preston, Larry	\$1,500.00		\$1,500.00	\$93.02	\$21.76			
Previe, Muriel	\$23,145.32		\$23,145.32	\$1,435.03	\$335.61			
Ranfos, Victor	\$41,457.48	\$7,613.86	\$1,752.30	\$3,151.06	\$736.97	\$4,442.03	\$38.40	\$512.50
Rapazza, Alane	\$3,929.15		\$3,929.15	\$243.61	\$57.00			
Ricciotti, Maryanne	\$36,967.55	\$54.54	\$37,022.09	\$2,155.24	\$504.85	\$3,235.66	\$38.40	\$439.80
Robertson, Bradley	\$4,043.00		\$4,043.00	\$250.67	\$58.62			
Robichaud, Matthew	\$1,511.75		\$1,511.75	\$93.72	\$21.93			
Richard, Robinson	\$1,037.50		\$1,037.50	\$64.32	\$15.04			
Ruggles, Geoffrey	\$46,864.47		\$46,864.47	\$2,758.92	\$645.21	\$4,095.98	\$22.40	\$532.42
Sartorelli, David	\$2,626.31		\$2,626.31	\$162.85	\$38.09			
Schmidt, Charles	\$4,702.09		\$4,702.09	\$291.53	\$68.17			
Shea, Dawn	\$49,666.57	\$7,792.77	\$2,583.69		\$951.27	\$7,109.12	\$38.40	\$697.40
Sheldon, David	\$1,450.00		\$1,450.00	\$89.92	\$21.04			
Smart, Aaron	\$2,130.38		\$2,130.38	\$132.08	\$30.89			
Stone, Joshua	\$24,658.31	\$3,880.50	\$1,040.01		\$406.04	\$3,491.70	\$19.20	\$273.16
Stosse, Cynthia	\$41,768.75		\$41,768.75	\$2,453.00	\$573.65	\$3,650.60	\$38.40	\$567.52
Stromvall, Eric	\$3,892.52		\$3,892.52	\$241.33	\$56.45			
Theuner, John	\$6,022.56		\$6,022.56	\$373.40	\$87.34			
Thompson, Harold	\$1,300.00		\$1,300.00	\$80.60	\$18.84			
Tiddes, Heather	\$24,924.94		\$24,924.94	\$1,545.36	\$361.46			
Topliff, Peggy	\$40.00		\$40.00	\$2.48	\$0.58			
Tufts, Brian	\$362.50		\$362.50	\$22.48	\$5.26			
Tuite, Brody	\$420.48		\$420.48	\$26.07	\$6.10			
Walker, Katrina	\$2,691.65		\$2,691.65	\$166.88	\$39.04			
Wesson, Elaine	\$42,679.93		\$42,679.93	\$2,509.36	\$586.88	\$3,730.18	\$38.40	\$563.63
Williams, Linda	\$34,510.03	\$24.36	\$34,534.39	\$2,004.34	\$468.80	\$3,018.28	\$38.40	\$471.90
Yeaton, Peggy	\$35,648.80		\$35,648.80	\$2,141.76	\$500.95	\$3,115.75	\$38.40	\$494.57
Young Jr., Roland	\$240.00		\$240.00	\$14.88	\$3.48			
Young, Sr., Larry	\$440.00		\$440.00	\$27.28	\$6.38			
Young, Shane	\$1,216.88		\$1,216.88	\$75.45	\$17.65			

**TOWN CLERK REPORT**

January 1, 2008 to December 31, 2008

Motor Vehicle Registrations.....	9553.....	\$1,125,887.00
Title Application Filing Fees.....	1,701 @ \$2.00 ea.....	\$3,402.00
Municipal Agent Fees.....		\$22,563.50
Dog Licenses.....	1,361.....	\$9,676.50
Dog Fines.....		\$4,590.00
Marriage Licenses.....	42 @ \$45.00 ea.....	\$1,890.00
Civil Union Licenses.....	3 @ \$45.00 ea.....	\$135.00
Vital Record Fees.....	145 @ \$12.00 ea & 20 @ \$8.00 ea.....	\$1,900.00
UCC State Fees.....		\$1,530.00
Tax Lien Filing Fees.....	0 @ \$15.00 ea.....	\$0.00
Election Filing Fees.....	5 @ \$1.00 ea.....	\$5.00
Articles of Agreement.....	3 @ \$5.00 ea.....	\$15.00
Pole & Wire Permits.....	2 @ \$10.00 ea.....	\$20.00
Wetlands Application Filing Fees...1 @ \$10.00 .....		\$10.00
TOTAL TOWN CLERK DEPOSITS – 2008.....		\$1,171,624.00

## PEMBROKE RESIDENT BIRTH REPORT 2008

<b>Child's Name</b>	<b>DOB</b>	<b>Place of Birth</b>	<b>Parents</b>	
Otero, Trenton David	Jan 2	Manchester	Otero, David	Otero, Lisa
Hoover, Max Bradley	Jan 6	Concord	Hoover, Darryl	Witts, Kaitlyn
Palleschi, Matthew Stephen	Jan 11	Concord	Palleschi, Stephen	Palleschi, Karen
Saegaert, Leona Lynn	Jan 28	Concord	Saegaert, William	Hersey, Jennifer
Wren, Willow Olivia	Feb 8	Concord	Wren, Ashley	Hrycuna, Kasa
Dunlap, Elena Fotini	Feb 13	Concord	Dunlap, Michael	Dunlap, Canstantia
Stokes, Thaddeus Walden	Feb 13	Pembroke	Stokes, Timothy	Durkis-Stokes, Jessica
Ferreira, Trainor Lawrence	Feb 17	Concord	Ferreira, John	Faria, Gail
Zanis, Samantha Gail	Feb 28	Concord	Zanis, Timothy	Zanis, Kristie
Fossum, Christina Marie	Mar 4	Concord	Fossum, Matthew	Fossum, Caroline
Lanier, Wyatt Bjorn	Mar 4	Concord	Lanier, Shaun	Lanier, Melissa
Marques, Karla Marie	Mar 6	Nashua	Marques, Joao	Goodwin, Megan
Roach, Michael Patrick	Mar 18	Concord	Roach, Kevin	Roach, Ashli
Cossette, Victoria Skye	Mar 19	Lebanon	Cossette, Lawrence	Cossette, Jennifer
Trefethen, Collin Paul	Mar 21	Concord	Trefethen, Michael	Demers, Marcy
Bohdan, Lindsay-Marie Layla	Mar 26	Concord	Bohdan, William	Westgate, Heathermarie
Brazel, Owen Daniel	Mar 28	Concord	Brazel, Daniel	Malo, Theresa
Mcclintock, Wesley Joseph	Apr 2	Concord	Mcclintock, Christopher	Mcclintock, Dawn
Rose, Cala Dawn	Apr 4	Concord	Rose, Jonathan	Rose, Sammantha
Gelo, Jackson Monroe	Apr 28	Concord	Gelo, Travis	Gelo, Jayda
Mulcahy, Sophie Lynn	May 20	Concord	Mulcahy, Jason	Mulcahy, Michelle
Asselin, Elise Kailey	May 22	Concord	Asselin, Brian	Asselin, Terasa
Ellsworth, Samantha Marie	Jun 2	Concord	Ellsworth, Caleb	Ellsworth, Kristy
Zanis, Trenna Marie	Jun 3	Concord	Zanis, Troy	Jones, Jennifer
Gentile, Jared Thomas	Jun 14	Concord	Gentile, Jeffrey	Gentile, Erica
Menczywor, Jacob James	Jun 21	Manchester	Menczywor, Richard	Menczywor, Kelly
Cloutier, Lazlo William	Jun 30	Concord	Cloutier, Richard	Cloutier, Wanda
Van Ham, Josie Cheryle	Jul 2	Concord	Van Ham, Jon	Van Ham, Sarah
Osterloh, Emsley Andrew	Jul 18	Concord	Osterloh, Zachary	Osterloh, Nikkiann
Perron, Joshuwa Dustin	Jul 20	Concord	Perron, Steven	Hakins, Heather
Monterio, Mason	Aug 3	Concord	Monterio, Dean	Tanguay Monterio, Aimee

## PEMBROKE RESIDENT BIRTH REPORT 2008

Child's Name	DOB	Place of Birth	Parents	
Hart, Lillian Rose	Aug 7	Concord	Hart, Charles	Hart, Kelly
McNair, Taylor Elizabeth	Aug 11	Concord	McNair, Christopher	Mullavey-Rix, Alicia
Olivier, Garrett Paul	Aug 15	Manchester	Olivier, David	Olivier, Julie
Stebbins, Jeremiah Austin	Aug 16	Concord	Stebbins, Richard	Haney, Meagan
Reeve, Kaylie Christine	Aug 20	Concord	Reeve, Stephen	Reeve, Fiona
Wing, Toby Misenheimer	Aug 21	Concord	Misenheimer, Karyn	Wing, Becky
Wing, Teagan, Misenheimer	Aug 21	Concord	Misenheimer, Karyn	Wing, Becky
Desrosiers, Penelope Jane	Aug 25	Concord	Desrosiers, Robert	Desrosiers, Erin
Smith, Grace Marie	Aug 28	Manchester	Smith, David	Smith, Celina
Dorr, Ryan Richard	Aug 28	Manchester	Dorr, Jeffrey	Dorr, Jennifer
Noyes, Carson Allen	Sep 03	Concord	Noyes, Christopher	Mongeon, Laura
Michaud, Alexander Scott	Sep 10	Concord	Michaud, James	Michaud, Amanda
Leonard, Madelyn Cynthia	Sep 12	Manchester	Leonard, Benjamin	Leonard, Amanda
Beaudry, Jacoby James	Sep 16	Concord	Beaudry, Ronald	Beaudry, Heather
Clouthier, Morgan Renee	Sep 16	Manchester	Clouthier, Aaron	Clouthier, Jessie
Glodgett, Chloe Elizabeth	Sep 23	Concord	Glodgett, Chad	Sprizza, Pamela
Davenport, Pilot Lily	Oct 5	Concord	Davenport, Cody	Gilman, Brittany
Fitzgerald, Andrew Timothy	Oct 15	Concord	Fitzgerald, Kyle	Fitzgerald, Andrea
Chouinard, Hazen Kai	Oct 30	Pembroke	Chouinard, Daniel	Hellings, Jade
Hogan, Jayla Skye	Nov 2	Concord	Hogan, Matthew	Hogan, Sandy
Bond, Owen Nicholas	Nov 13	Lebanon	Bond, Nathan	Hill, Sheila
Holden-Kersch, Sebastian Hendrix	Nov 18	Concord	Kersch, Kenneth	Holden, Heather
Dragon, Brenna Loren	Nov 26	Concord	Dragon, Douglas	Dragon, Rebecca
Rodas, Matthew Daniel	Dec 2	Concord	Rodas, Edgar	Rodas, Kerri
Presutti, Vincent Joseph	Dec 4	Manchester	Presutti, Vincent	Nelan, Shannon
Lelievre, Dillon Joseph	Dec 17	Manchester	Lelievre, Michael	Donnelly, Colleen



## PEMBROKE RESIDENT MARRIAGE/CIVIL UNION REPORT – 2008

<b>Groom/Person A</b>	<b>Residence</b>	<b>Bride/Person B</b>	<b>Residence</b>	<b>Place</b>	<b>Date</b>
Alcorn, Leslie M.	Pembroke	Mandigo, Carol L.	Pembroke	Concord	Jan 1
Freeman, Harlan E.	Pembroke	Jobin, Jamie A.	Pembroke	Concord	Jan 1
Doyon, Diane Y.	Pembroke	Rondeau, Michelle A.	Pembroke	Concord	Jan 1
Phillips, Kimm	Pembroke	Logan, Monica L.	Pembroke	Concord	Jan 1
Rand, James E.	Concord	Lewis, Renee V.	Pembroke	Concord	Jan 17
Talbot, Grinell A.	Pembroke	Sarette, Donna M .	Pembroke	Pembroke	Feb 24
Priest, Douglas E.	Lowell, MA	Paquette-Paige, Rene M.	Pembroke	Pembroke	Feb 24
O'Donal, Tyler P.	Pembroke	Bourke, Amber R.	Pembroke	Manchester	Mar 29
Amyot, Jeffrey S.	Pembroke	Dauphinee, Barbara J.	Pembroke	Hooksett	May 3
Duncan, Robert A.	Pembroke	White, Dreama L.	Pembroke	Hampton	May 17
Gilman, Matthew J.	Pembroke	Dunn, Megan M.	Pembroke	Londonderry	May 17
Barmby, Mark J.	Pembroke	Gerson, Melissa	Pembroke	Atkinson	May 25
Arris, Amos J.	Pembroke	Smith, Jacqueline N.	Pembroke	Dunbarton	Jun 1
Rivet, Matt F.	Pembroke	Durwin, Jodi	Pembroke	Concord	Jun 7
Roz, Matthew S.	Pembroke	Emerson, Alicia A.	Pembroke	Lee	Jun 21
Schaefer, Frederick W.	Pembroke	Cunha, Candace K.	Pembroke	Atkinson	Jun 21
Lee, Jamin K.	Penacook	Berube, Elizabeth D.	Pembroke	Concord	Jun 28
Mayville, Loren T.	Pembroke	Place, Melissa M.	Pembroke	Pembroke	Jul 4
Laforge, Adam M.	Pembroke	Carmichael, Lois E.	Pembroke	Sanbornton	Jul 5
Ordway, Shane W.	Pembroke	Verderame, Nikola J.	Pembroke	Concord	Jul 11
Misenheimer, Karyn L.	Pembroke	Wing, Becky L.	Pembroke	Pembroke	Jul 12
Fournier, Ronald R.	Pembroke	Arel, Michele R.	Pembroke	Pembroke	Jul 13
Woody, Justin R.	Pembroke	Beamon, Britney E.	Valrico, FL	Manchester	Jul 24
Greco, Matthew P.	Pembroke	Busick, Dora E.	Pembroke	Pembroke	Jul 26
Tatro, Adam E.	Penacook	Bower, Dru K.	Pembroke	Laconia	Jul 26
Clark, Michael W.	Pembroke	Chadbourn, Janice E.	Pembroke	Concord	Aug 1
McLean, Warren C.	Pembroke	Jones, Alison S.	Pembroke	Derry	Aug 2
Doyon, David L.	Pembroke	Favata, Sharon M.	Pembroke	Moultonborough	Aug 3
Halvorson, Scott W.	Weymouth, MA	Renaud-Finnegan, Sheila	Pembroke	Concord	Aug 9

## PEMBROKE RESIDENT MARRIAGE/CIVIL UNION REPORT – 2008

<b>Groom/Person A</b>	<b>Residence</b>	<b>Bride/Person B</b>	<b>Residence</b>	<b>Place</b>	<b>Date</b>
Tremblay, Kyle B.	Pembroke	Tsorvas, Anna-Maria	Pembroke	Whitefield	Aug 9
Pashos, Athanasios E.	Pembroke	Gountana, Kontantinia N.	Pembroke	Pembroke	Aug 9
Broek, Michael B.	Pembroke	Pearson, Heidi M.	Pembroke	Webster	Aug 9
Catenacci, Mark S.	Pembroke	Defazio, Maria	Pembroke	Derry	Aug 10
Goetsch, Steven E.	Wolfeboro	Clark, Katie L.	Pembroke	Bedford	Aug 15
Christie, Scott A.	Pembroke	Hutchins, Tiffany A.	Pembroke	Rollinsford	Aug 17
Russell, Timothy J.	Pembroke	Booska, Dina A.	Pembroke	Concord	Aug 18
Laliberte, Bryan R.	Pembroke	Preve, Tinamarie A.	Pembroke	Concord	Aug 23
Patrick, Nickolas J.	Pembroke	Fulmer, Jessica R.	Pembroke	Pembroke	Aug 27
Esmel, Steven S.	Pembroke	Payeur, Lorraine M.	Pembroke	North Hampton	Sep 3
Lucas, Robert D.	Pembroke	Parker, Alexis L.	Pembroke	Candia	Sep 6
Boudreau, Joseph R.	Chichester	Aubin, Kimberly A.	Pembroke	Henniker	Sep 6
Dondero, Brian R.	Pembroke	Desilets, Christine A.	Pembroke	Concord	Sep 13
Gelinas, Ryan	Pembroke	Magoon, Kristin M.	Pembroke	Danbury	Sep 13
Nelson, Kelli A.	Pembroke	Valley, Donna M.	Pembroke	Pembroke	Sep 13
Callahan, Michael L.	Pembroke	Mounsamlouath, Julie	Pembroke	Sandown	Sep 20
Cunningham, David M.	Pembroke	Wood, Tracy A.	Pembroke	Concord	Sep 26
Moody, Michael J.	Pembroke	Reavis, Elizabeth B.	Pembroke	Barrington	Oct 11
Baker, Maxwell R.	Epsom	Davis, Eva M.	Pembroke	Chichester	Oct 11
Ferguson, Jacob S.	Pembroke	Elliott, Sarah E.	Pembroke	Pittsfield	Nov 8
Miner, Blakely V.	Pembroke	Tirrell, Danielle M.	Pembroke	Manchester	Nov 15
Boisvert, Michael J.	Pembroke	Iller, Bethany M.	Pembroke	Henniker	Nov 22
Ragusa, Zeth M.	Pembroke	Gaskell, Chelsea N.	Pembroke	Concord	Nov 26
Harriman, Kimberly J.	Pembroke	Eldridge, Laura J.	Pembroke	Pembroke	Dec 24
McClintock, Frank A.	Pembroke	Dudley, Lise B.	Pembroke	Pembroke	Dec 31
Morvan, David A.	Viera, FL	Rugg, Suzanne M.	Pembroke	Portsmouth	Dec 31

## PEMBROKE RESIDENT DEATH REPORT – 2008

<b>Name</b>	<b>Date</b>	<b>Place</b>	<b>Father's name</b>	<b>Mother's name</b>
Hiscock, Harold	Feb 8	Concord	Hiscock, Harold	Moody, Lydia
Rainville, George	Mar 6	Concord	Rainville, Charles	Allyson, Henriette
Larochelle, Jeannette	Mar 8	Manchester	Rainville, Eugene	Letendre, Josephine
Desrochers, Lisa	Apr 5	Concord	Desrochers, Armand	Demers, Irene
Case, William	May 15	Concord	Case, Raymond	Sheldon, Emma
Davis, Phillip	May 17	Lebanon	Davis, Alvin	Leighton, Caroline
Lakowicz, Edith	May 31	Concord	Wischnie, Carl	Garrett, Ruth
Hurd, Cora	Jun 7	Concord	Fleury, Pierre	Desmarais, Lena
Allard, Georgette	Jun 8	Concord	Unknown	Guimond, Eva
Gignac, Tamar	Jun 16	Concord	Lister, James	Jennings, Sarah
Duval, Richard	Jun 20	Concord	Duval, Richard	Dwyer, Doris
Lavalley, David	Jul 11	Concord	Lavalley, John	Merchant, Olive
Raymond, Ronald	Jul 26	Pembroke	Raymond, Normand	Briggs, Jeannette
Zanis, Theodore	Aug 9	Pembroke	Vien, Theodore	Robichaud, Isabele
Kelsea, Robert	Aug 13	Pembroke	Kelsea, Burleigh	Hilliard, Bessie
Breed, Barbara	Aug 26	Pembroke	Soule, III, Francis	Doan, Bertha
Perkins, Christine	Aug 30	Pembroke	Belcourt, Russell	Unknown, Sheila
Jodoin, Roberta	Sep 2	Concord	Belhumeur, Euclide	Cardinal, Laurenza
Brown, Harold	Sep 9	Manchester	Brown, Sr., Clifford	Bennette, Ruth
Tassie, Daniel	Sep 20	Pembroke	Tassie, William	Tuffey, Barbara
Lemay, Carolle	Sep 29	Concord	Grenier, Roger	Boulet, Jean
Carter, Ann	Oct 2	Pembroke	Glod, John	Unknown, Mary
Peaslee, Arnold	Oct 4	Concord	Peaslee, Frank	Tucker, Minnie
Mozier, Richard	Oct 8	Concord	Mozier, Everett	Larock, Betty
Roussell, Sr., Thomas	Oct 18	Pembroke	Roussell, Jean-Batiste	Keenan, Eleanor
Mailhot, Raymond	Nov 27	Pembroke	Mailhot, Henry	Desrochers, Blanche
Dubois, Martha	Dec 7	Amherst	Richardson, Earl	Haxton, Dorothy
Morrison, George	Dec 20	Concord	Morrison, Frederick	Allard, Georgina
Chaput, Ernest	Dec 21	Concord	Chaput, Joseph	Fanny, Sylvia
Pelletier, Lea	Dec 26	Manchester	Malo, William	Lamontagne, Leda



## PEMBROKE FIRE DEPARTMENT

I am pleased to report that 2008 was a relatively fire free year for our residents. We responded to 310 emergency calls for our services and only 7 of those calls were for structure fires. Of the 7 two were relatively serious fires in non-residential buildings and the others were minor in nature. There were no serious injuries to any citizen.

The biggest demand for our services was again weather related. Rather than flooding situations that occurred in the previous two years it was the December ice storm. Our firefighters handled the situation with great professionalism. They, as usual, were willing to help anyone while their own families were in the very same situations that we were trying to mitigate for others.

As we do every year your firefighters train on an almost weekly basis at no cost to the Town. In almost every case there are more hours donated to the Town for training and other activities as opposed to the hours paid for emergencies.

During the year we lost one of our long serving firefighters – Engineer Steven G. Elliott. He is fondly remembered and sorely missed.

I thank the following members of the Pembroke Fire Department for their professional services to the Town in 2008:

Stacy A. Amyot, Firefighter	Chester R. Martel, Lieutenant
Richard Bilodeau, Engineer-EMT	Scott Merrill, Firefighter-EMT
William O. Clark, Public Education Officer	Erik S. Paulsen, Captain
Jeffrey B. Cyr, Lieutenant	Casey H. Pearl, Firefighter
Joe Eagle, Firefighter	Michael A. Perron, Quartermaster
James Edmunds, Firefighter	Steven M. Perron, Firefighter
Andrew W. Engwer, Firefighter-EMT	Bradley J. Robertson, Engineer
Robert B. Farley, Captain	Matthew, Robichaud, Probationary
Paul M. Gagnon, Deputy Chief	David J. Sartorelli, Engineer
Joshua A. Ginn, Firefighter	Charles R. Schmidt, Lieutenant
Corey R. Girard, Firefighter	Aaron L. Smart, Firefighter
Rosemary Hill, Firefighter-EMT	Dan G. Stauffacher, Chaplain
Brian A. Lemoine, Lieutenant	Eric Stromvall, Engineer
Tyrel J. Lemoine, Firefighter-EMT	John C. Theuner, Asst. Chief
Stephen E. Ludwick, Engineer	Brody Tuite, Probationary
Patrick Maccini, Firefighter	Katrina Walker, Firefighter-EMT

Thank You,

Harold Paulsen  
Chief

## REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State Law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

Spring fire season lasted unusually long this past year, with very high fire danger stretching into the first week of June. Once again, the rains started to fall during the summer and the fire activity was fairly light for the remainder of the year. The acreage burned was less than that of 2007. The largest forest fire during the 2008 season burned approximately 54 acres on Rattlesnake Mountain in Rumney on White Mountain National Forest Property. Another 39 acre fire occurred on Mount Major in Alton during the month of April. Our stateside system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildfire fuels intermix. Several of the fires during the 2008 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

### 2008 FIRE STATISTICS

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	43	82
Carroll	6	40
Cheshire	28	45
Coos	5	18
Grafton	12	52
Hillsborough	13	54
Merrimack	12	67
Rockingham	35	46
Strafford	9	20
Sullivan	12	31

### CAUSES OF FIRES REPORTED

Arson	5
Debris	197
Campfire	38
Children	22
Smoking	41
Railroad	5
Equipment	3
Lightning	7
Misc.*	119 (*Misc.: power lines, fireworks, electric fences, etc.)

### Total Fires

<b>2007</b>	437
<b>2006</b>	500
<b>2005</b>	546
<b>2004</b>	482
<b>2003</b>	374

### Total Acres

212
473
174
147
100

### ONLY YOU CAN PREVENT WILDLAND FIRE

Respectfully submitted,  
John Theuner, Warden

## PEMBROKE POLICE DEPARTMENT

It is with great pride that I present the 2008 annual police department report for your review. As one of the finest law enforcement agencies in the state, the men and women of the Pembroke Police Department strive to provide the highest quality of police service to a rapidly changing and ever growing community. We seek to meet the challenges presented to us on daily a basis with enthusiasm, professionalism and compassion.

Off. Karl Hanson completed his Field Training Program in February, just in time to be deployed to Iraq with his Army Reserve Unit. We are all extremely proud of him and his service to our country and are eagerly awaiting his safe return home. Off. Joshua Stone left the department in April to pursue a career with the State of New Hampshire Liquor Commission, Enforcement Division. Off. Stone was an outstanding officer while with us and we wish him the best in this new endeavor. Off. Angela Bergeron joined our ranks in December of this year. She holds a Bachelors Degree from Plymouth State University and has worked previously as an Officer in Ashland and Bristol.

Pembroke developed its Neighborhood Watch Program in 2007. The most positive aspect of the group has been the establishment of an e-mail group. Recipients receive timely information on criminal activity in their neighborhoods as well as any press/media releases sent out by the police department. If you would like to have your e-mail address added to the list drop me a note at [slane@pembroke-nh.com](mailto:slane@pembroke-nh.com)

In closing, I would like to thank the members of the department for their dedication, commitment, and hard work. The people of Pembroke are fortunate to have an outstanding group of police officers at the ready to serve them. I am also grateful for the continued support of town Administration, the Board of Selectmen, the Budget Committee, and the citizens of Pembroke. We always encourage citizen feedback on issues concerning their police department. We recognize that our success is directly tied to the support of our citizens and elected officials.

Respectfully submitted,

Scott J. Lane  
Chief of Police

## PEMBROKE POLICE DEPARTMENT

### TABLE OF ORGANIZATION

#### CHIEF OF POLICE

Scott J. Lane  
Serving since 1985

#### LIEUTENANT

Dwayne R. Gilman  
Serving since 1992

#### SERVING

##### **PATROL DIVISION**

##### **SINCE**

Sgt. Glenn Northrup	1989	Accident Reconstructionist
Sgt. Michael Crockwell	1990	Firearms Instructor School, School Resource Officer
Off. Ian Nickerson	2003	Firearms Instructor, Drug Recognition Expert
Off. Gary Allen	2005	Accident Reconstructionist, Drug Recognition Expert
Off. Jesus "JR" Ostolaza, Jr.	2006	Patrol Officer, Firearms Instructor, SOU Operator
Off. Karl Hanson	2007	Patrol Officer
Off. Christopher Cunha	2007	Patrol Officer
Off. Gary Gaskell	2007	Patrol Officer, Firearms Instructor, Field Training Officer
Off. Angela Bergeron	2008	Patrol Officer

##### **CRIMINAL DIVISION**

Det. Dawn Shea	2002	Defensive Tactics Coordinator, Field Training Officer
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##### **ADMINISTRATIVE DIVISION**

Mary Ann Ricciotti	1993	Administrative Assistant
Annette Alley	1997	Receptionist

##### **SUPPORT SERVICES**

Rev/Lt. Dan Stauffacher	1995	Department Chaplain
Dennis Leroux	2004	Building Maintenance
Rick Bilodeau	1985	Radio Repair

## **PEMBROKE POLICE DEPARTMENT**

### **Career Development**

Career development continues to be one of the most important functions of the police department. The commitment a police department makes to its training program is a direct reflection on how the agency values the growth and development of its employees. It is an important consideration for police officer candidates who want to work for an agency that values them. Additionally, well trained officers reduce liability as the likelihood of poor performance is reduced. Proper training allows the officer to perform more efficiently and helps them bring the best possible services to the residents of the town.

The department's officers completed over 110 individual training courses this past year, logging over 400 hours of training.

Some of the courses completed are listed below

Interactive use of Force	Stop stick
Statement Analysis	Stevens Advanced Driving School
Effective Communications	Responding to Emergencies with the Deaf
Public Health Emergency Preparedness	First Responder to Suicide Bombers
Shotgun Instructor	DWI Refresher
Contemporary Gangs in the US	Principals of Employee Law
Homeland Security Exercise Program	Under aged Drinking Prevention
Police Drug Interdiction	Detective Training Course
Understanding the diverse work force	

### **Criminal Division**

The majority of crimes today against property and the citizens of Pembroke are generally drug related. Due to the newest economic issues however, crimes against people are on the rise. People are committing these crimes to survive or the stress of not being able to pay the bills and provide for a family takes over. Drug investigations are rising even more these days. Your police department has a great working relationship with other agencies to investigate these cases. These agencies have manpower and tools and techniques to assist us in dealing with the problem in our neighborhood.

This year we had fourteen reported burglaries in the town of Pembroke with another twelve thefts from a building. The only difference between thefts and burglaries is that the person was allowed to enter the building before committing the thefts. Our department takes pride in the investigation of these crimes. More than half of these cases are solved by police officers conducting a thorough investigation and a complete and thorough job processing any evidence that might come from the scene of the crime.

The Pembroke Police want our residents to know that any information on any crime is greatly appreciated. All information is taken and researched in hopes to bringing an end to a situation that a resident was a victim to.

**PEMBROKE POLICE DEPARTMENT**

<i>Property Crimes</i>	<i>2006</i>	<i>2007</i>	<i>2008</i>
Burglary/ residential and commercial	19	22	14
Attempted Burglary	02	07	01
Robbery	02	01	00
Thefts from a building	14	08	12
Forgery (Checks)	03	07	01
Issuing Bad Checks	22	18	13
Theft by Unauthorized taking	21	04	42
 <i>Motor Vehicle related</i>			
Thefts from a Motor Vehicle	23	15	37
Theft of a Motor Vehicle	06	07	09



**PEMBROKE POLICE DEPARTMENT**  
**Activity Report**

<b>CALLS FOR SERVICE</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>
Dispatch Calls Received	10,960	9,703	12,630	9,228	11,167
Station Calls Received & walk in complaints	11,922	9,845	xx	xx	xx
911 Calls	84	109	137	166	180
Citizen Assist	624	477	782	561	562
Assist other Agency/Police/Fire/Ambulance	502	555	894	507	550
Building/House Check	549	579	323	293	480
Juvenile Involved	197	232	304	232	244
Alarm Calls	313	335	300	359	369
Domestic Disturbance/Related Calls	81	89	112	101	133
Animal Complaints	274	239	261	237	295
Motor Vehicle Stops	1,965	2,137	2,506	1,653	2,596
Defective Equipment Tags	148	393	364	229	335
Parking Tickets	543	622	716	553	960
Motor Vehicle Warnings	1,568	1,276	969	605	1,188
Motor Vehicle Summons	395	481	651	520	750
Motor Vehicle Collisions	136	176	140	147	181
Juvenile Missing/Runaway	12	36	12	51	38
Driving While Intoxicated	32	30	28	18	21
Liquor Law Violations	22	34	37	21	25
Simple Assault	52	60	61	67	58
Sexual Assault/Related	14	7	10	15	12
Aggravated Assault	3	5	1	3	8
Harassment/Stalking/Criminal Threatening	38	40	31	52	57
Criminal Mischief/Vandalism	120	121	141	83	103
Criminal Trespass	16	21	16	11	17
Drug Possession/Use/Sale	38	61	55	50	39
Fraud//Theft of Services	12	38	40	49	35
Forgery/Theft by deception	2	7	5	18	21
Armed Robbery	0	1	2	1	0
<b>ACTIVITY STATISTICS</b>					
Total Offenses Committed	975	966	1079	845	981
Total Crime Related Incidents	962	602	777	522	626
Total Felonies	94	97	96	119	105
Total Non Crime Incidents	73	49	61	56	114
On view Arrests	236	169	199	135	153
Arrest on Warrants	127	139	217	159	169
Summons Arrests	16	23	52	9	15
Protective Custody	32	29	28	23	43
Juvenile Arrests	78	82	121	50	104

## DEPARTMENT OF PUBLIC WORKS

The Department of Public Works has been given tasks to manage the Town's roads, sidewalk, storm sewer, solid waste, cemeteries, municipal buildings and fleet. To accomplish all these tasks the department employs 13 full time and 4 part time employees with 17 pieces of major equipment that has been organized into the following divisions:

**Administrative Division:** This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department. This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1536	Each
2. Inquiries/Transfer Station	225	Each
3. Inquiries/Rubbish Route	206	Each
4. Inquiries/Road Conditions	65	Each
5. Payment Vouchers Processed	924	Each

**Highway Division:** The Highway Division which is responsible for the maintenance and repair of approximately 82 miles of road, 11 miles of sidewalk, storm sewers which include 607 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 24.79 miles of Town roads, clean 508 catch basins, paint 80,208 LF of roadway centerlines, grade 11.5 miles of gravel roads and cut down 30 large trees.

There were 35 snow/ice storm events that occurred during 2008 which required 1,630.75 man-hours, 1,244.58 tons of sand, 1,017.92 tons of salt. Snow removal from downtown and the municipal parking lots required 169 man-hours. Shoveling snow from around the 362 town fire hydrants required 151 man-hours and plowing about 7 miles of sidewalks each storm expended 134.75 man-hours.

In 2008, the Town suffered two disasters. In September, the Town experienced flooding from the aftermath of Tropical Storm Hanna leaving North Pembroke Road severely damaged at French Hill. Church Road, Cross Country Road and Borough Road also incurred washouts. The Department of Public Works crews with the help of Advanced Excavating & Paving were able to repair the washouts and remove the debris making the roads safe for travel in a timely manner. Our Department met with a FEMA representative on multiple occasions and the Public Works Secretary worked with the FEMA representative recovering a total of \$7,697.96 for damage during this emergency flood response. In December, several areas of the Town were without



## DEPARTMENT OF PUBLIC WORKS

power for four to seven days due to an extreme ice storm, which shut down roads due to fallen trees and downed power lines. Our crews worked tirelessly to open up these roads in a safe and timely manner. We are currently working with FEMA to recover costs incurred by Public Works, Police, and Fire Department during the December ice storm.

Additionally there were a few tasks recommended to us from the Board of Selectmen and the Roads Committee: Church Road had the finish coat of asphalt installed in place, Fourth Range Road, Fifth Range Road, Hardy Road, were shimmed with two inches of binder. Cross Country Road between Seventh Range Road and North Pembroke Road was reclaimed and shimmed with two inches of binder. Glass Street was shimmed with one inch of topcoat. North Pembroke Road from Route 28 to the Epsom town line was reclaimed and three inches of binder was installed in place. Donna Drive and part of Nadine Road were shimmed and overlaid. Nixon Road was graded, material was added and trees were cut to widen the road. Part of Buck Street was reclaimed, shimmed, and overlaid. Howard Street was reclaimed, binder was used and a finish was put on it. The dirt sections of Plausawa Hill Road and Borough Road were shimmed with three inches of binder. Clough Mill Road was shimmed and overlaid. Brox Industries and Advanced Excavating & Paving completed the shim and overlay. The sidewalks in Town that also received a shim and overlay were Glass Street and Union Street. Advanced Excavating & Paving completed this work.

Other tasks performed by this division consisted of the following:

1. Road side ditching	23,825	Linear Feet
2. Cold patching pot holes	12.75	Tons
3. Hot topping pavement repairs	6,088.50	Tons
4. Road wash out repairs	5,223	Linear Feet
5. Sweeping Sidewalks	134.75	Miles
6. Storm sewer pipe cleaning	19	Man Hours
7. Road side mowing	99.5	Miles
8. Road side brush cutting	450	Linear Feet
9. Sign Maintenance & Replacements	27	Each
10. Complaints	13	Each
11. Inquiries	58	Each
12. Assist Solid Waste Division	1,226	Man Hours
13. Assist Fleet Division	376	Man Hours
14. Assist Parks & Recreation Division	42.5	Man Hours
15. Assist Cemetery Division	31	Man Hours

The Highway Division also assisted community groups in setting up and clean up for Old Home Day as well as Christmas in the Village.

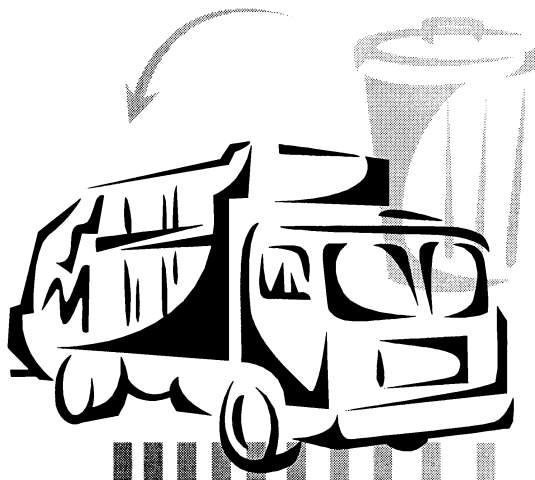
## DEPARTMENT OF PUBLIC WORKS

**Solid Waste Division:** This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste from individual homes through out the Town on a weekly basis and the operation of the Transfer Station. Residents who wish to can bring their trash for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Besides residential trash the Transfer Station accepts appliances, demolition materials, tires and recyclables such as #1 PETE Plastic Bottles (i.e. soda bottles, no caps), #2 HDPE Plastic Bottles (i.e. milk jugs, laundry detergent bottles, no caps), Tin Cans (i.e. food/pet food cans), Glass (i.e. jars, bottles, of any color) aluminum cans, mixed paper (i.e. cardboard, egg cartons, junk mail, newspapers, magazines, etc.) waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries, ink jet cartridges, textiles, and propane gas cylinders. Fees are charged for some items such as appliances, gas cylinders and tires. For 2008, a total of 4,602.17 tons of solid waste was generated from Pembroke and disposed of at the incinerator in Penacook, NH. By recycling 2,868 lbs. of aluminum cans, we conserved enough energy to run a television for 291,848 hours! By recycling 81 tons of paper, we saved 1,377 trees! By recycling 106 tons of scrap metal, we conserved 106,478 pounds of coal! This division also performed curbside pickup of leaves from residents during spring cleanup.

The following is a tabulation of solid waste that was collected and disposed of in 2008:

### 1. Curbside Pickup

a.	Rubbish	2,443.59	Tons
b.	Leaves	363	Bags
c.	Brush chipped from Spring cleanup	157	Cubic Yards
d.	Refuse Tags Issued	108	Each
e.	Christmas Trees	20	Each
f.	Inquiries	161	Each
g.	Complaints	34	Each



## DEPARTMENT OF PUBLIC WORKS

### 2. Transfer Station Activity

a.	Rubbish	453.36	Tons
b.	Non-Burnables	329.65	Tons
c.	Burnables	172.38	Tons
d.	Mixed Paper	85.64	Tons
e.	Commingled	29.81	Tons
f.	Scrap Metal	113.02	Tons
g.	Aluminum Cans	3,728	Lbs.
h.	Refrigerator/Freezer	61	Each
i.	Air Conditioners	37	Each
j.	Brush	1,499	Cubic Yards
k.	Christmas Trees	118	Each
l.	Leaves	2,790	Cubic Yards
m.	Propane Tanks	57	Each
n.	Waste Oil	750	Gallons
o.	Waste Antifreeze	90	Gallons
p.	Batteries	167	Each
q.	Tires	141	Each
r.	Complaints	53	Each
s.	Inquiries	64	Each
t.	Hazardous Waste Refused	51	Each
u.	Video Displays	367	Each
v.	C&D Debris	333	Loads
w.	School	1	Cubic Yards
x.	Resident visits to the Transfer Station	28,718	Each

### 3. Electronics Recycling

a.	Computer Monitors	151	Each
b.	Televisions	214	Each
c.	Large Screen Televisions	6	Each
d.	Printers	136	Each
e.	Fax Machines	15	Each
f.	Stereo Equipment	182	Each
g.	VCRs	39	Each
h.	DVD Players	31	Each
i.	Copiers	13	Each
j.	Scanners	15	Each
k.	Radios	23	Each
l.	PCs	104	Each
m.	Laptops	4	Each
n.	Microwaves	86	Each
o.	PC Gaylords	1	Each
p.	Typewriters	3	Each
q.	Gaylords Picked Up	58	Each

## DEPARTMENT OF PUBLIC WORKS

**Public Properties Division:** Foreman Reno Nadeau operates this division, which is responsible for the daily maintenance and repairs to all town buildings, which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Perry Eaton Building.

**Cemetery Division:** This division, headed by VJ Ranfos, is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2008, there were 4 full burials, 5 cremation burials and 6 cemetery plots sold.

**Fleet Division:** This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of all town vehicles which consist of 38 major vehicles and 16 minor pieces of equipment.



## DEPARTMENT OF PUBLIC WORKS

For the year of 2008, this division performed 68 safety inspections and 175 routine maintenance tasks on the town's fleet. In addition, there were 352 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

<b>Department</b>	<b>Total # Vehicles</b>	<b># of Preventative Maintenance</b>	<b># of Repairs</b>	<b>Total Hours of Work</b>	<b>% of Repairs</b>
Highway	346	86	260	1,558	74.4%
Solid Waste	45	15	30	362	17.3%
Fleet	2	2	0	1.75	0.1%
Police	74	46	28	64	3.1%
Fire	54	24	30	99	4.7%
Sewer	2	1	1	2.5	0.1%
Code Enforcement	2	1	1	2	0.1%
Parks & Recreation	2	0	2	6	0.3%
<b>Totals</b>	<b>527</b>	<b>175</b>	<b>352</b>	<b>2095.25 Hours</b>	<b>100%</b>
<b>Fleet Division Administration</b>				126	
			<b>Total Hours</b>	<b>2221.25</b>	

A computer controlled maintenance program called Fleetwise VB is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

In closing, I would like to commend the employees of the Department of Public Works for their hard work, dedication, and a job well done.

Respectfully Submitted,

James Boisvert  
Director of Public Works

## PEMBROKE TOWN LIBRARY

### LIBRARY TRUSTEES AND DIRECTOR 2008 ANNUAL REPORT

*"There is not such a cradle of democracy upon the earth as the Free Public Library, this republic of letters, where neither rank, office, nor wealth receives the slightest consideration."*  
Andrew Carnegie

It is over five years since the opening of the new library building. The trustees and staff greatly appreciate the support of the residents of Pembroke and the other town departments.

Since 2003, circulation has increased 81%. The library serves over 60% of the population and that does not include all of the little ones under the age of five who have not yet gotten a library card! The collection has been steadily growing since 2003 to over 23,000 items, up 25% in five years plus the age of the collection has also become more current. Computers for public use have increased to 8 and the usage is up 70% just over the past year.

In May, 2008, the trustees voted to combine substitute staff positions to create a new part-time position. Erin Mullen, a college student with four years library experience was hired. Erin is planning to continue her education and obtain her Masters in Library Science.

We were also fortunate to have Marie Gray from Community Action Program who was being trained as a library assistant by the staff. Her salary was paid through CAP. Marie left the library for another position at the beginning of 2009.

In September, the trustees approved opening the library for four additional hours per week, provided the current staff would be able to provide sufficient coverage. The additional four hours on Monday morning has been well received by patrons.

During 2009, the library plans to have a software conversion. The current system has been sold and will not be maintained in the future. The past year has been spent examining new systems that are designed for public libraries and would best serve the people of Pembroke. The program that was chosen by the trustees and staff was comparatively inexpensive and has received a high priority for funding from the town's capital improvement committee.

The Pembroke Town Library staff and trustees want to express our appreciation to all of our volunteers. Without their assistance, it would be difficult to continue to provide all of our services and activities. We would especially like to thank Lorraine Good for her many years as our book sale coordinator. Lorraine has put in many hours categorizing books, arranging additional volunteers for the outside books sale each June and other sales and activities thorough the year. Lorraine will help to train the new book sale coordinator before retiring her position. She plans to continue to volunteer at the library in other capacities. Please join us in thanking Lorraine for all of those years of extraordinary service to our library.

## PEMBROKE TOWN LIBRARY

One of the strengths of our library is the large number of children who participate in the programs. During the school year, the library offers two separate pre-school programs. The story time schedule for Tuesdays is for 3-5 year old children, and the 15 month to 36 month children are welcomed on Wednesdays. There is no preregistration for these programs and a brochure is available in the library describing the weekly themes.

During the summer, children up to age 12 are treated to three programs a week, including a family program on Wednesday evenings. In 2008, almost 90 children participated in "G'Day for Reading". The state children's librarians choose the theme, but our staff designs the program for Pembroke children. In 2009, the program will be "Summertime and the reading is easy."

Collaboration with PALS resulted in several wonderful family literacy nights. Many more are planned for 2009 as well as other special children's programs.

The monthly book discussion group continues to meet on the second Wednesday of each month. There is no cost to join. A monthly French movie is presented in cooperation with Gens-Unis du Richelieu. Several DVDs have been added to our collection to recognize our French-Canadian heritage. The Thursday afternoon bridge group continues to grow and welcomes beginners.

Last year, the annual book sale was held in June along with the Cabin Fever book sale in February and various smaller sales. It is a wonderful fund raiser and assists in improving the book collection at the library. Without these events, it would be very difficult for the library to grow at the rate that the patrons need.

The Friends of the Library continue to support the library in so many ways. This group meets the first Wednesday of each month at 6:30PM. New members are always welcome. The Friends have many programs ranging from the community magazine program, Old Home Day booth, children's programs and fund raisers. They donate funds annually for the purchase of additional children's books.

The Pine Grove Farm Room has become such a value to Pembroke. The meeting room provides space for the Scouts, town officials, and many local organizations.

The trustees and staff ask for the community's support for our programs. These events help to replace lost and damaged books and to improve our collection.

## PEMBROKE TOWN LIBRARY

Part of the Pembroke Town Library's mission statement is to "focus to encourage the love of reading, to stimulate the search for information, and to enrich personal lives by providing services, programs and materials to expose the entire community to rich varieties of culture." Please come into the library, share the information available and be part of the community's center.

Respectfully submitted,

Frank Davis, Chairperson of the Trustees  
Cynthia Stosse, Library Director

### Trustees:

Terri Caplette  
Pat Fowler  
Cindy Menard  
Peggy Topliff

### Alternate Trustees:

Marie Brezosky  
Joyce Heinrich  
Rosemary Nunnally





## PLANNING AND LAND USE DEPARTMENT

### CODE ENFORCEMENT

There was a downturn in new construction in 2008 with the only new construction being the final phase of the Chickering Meadows Town Houses on Liberty Drive. Also in 2008, Community Services Council opened an adult day care facility and there have been numerous additions and upgrades to existing properties.

The Town of Pembroke is currently using the 2006 International Building Code, 2006 International Mechanical Code, 2006 International Plumbing Code, and 2008 National Electrical Code.

I also process applications for the Zoning Board of Adjustment, attend their meetings, and enforce the Zoning Regulations as they apply to new and existing structures.

For assistance with building permits, zoning questions, fire and rental inspections, and stove inspections, please don't hesitate to contact my office. I am in the office from 8:00 am to 9:00 am and 12:00 pm to 4:00 pm. I schedule inspections from 9:00am to 12:00 pm Monday through Friday.

Below is the permit activity for 2008:

### 2008 Statistics

<b>Type of permit</b>	<b>Number</b>	<b>Construction Value</b>	<b>Permit Cost</b>
Commercial	73	\$2,062,740.00	\$13,524.75
New Dwellings Units	17	\$1,440,000.00	\$14,828.00
Signs	22	\$16,352.20	\$650.00
Fire inspections	36	0	0
Residential	339	\$2,436,717.28	17,493.65
Totals	484	\$5,955,809.48	\$46,496.40

Respectfully submitted,

Everett Hodge  
Code Enforcement Officer

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**PLANNING AND LAND USE DEPARTMENT**  
**ZONING BOARD OF ADJUSTMENT REPORT**

The Zoning Board of Adjustment holds public hearings to gather all information regarding each case from applicants and all other interested parties and is charged with granting or denying Variances, Special Exceptions, and Equitable Waivers. In addition the Zoning Board hears Appeals from Administrative Decisions of the Code Enforcement Officer.

The 2008 Zoning Board of Adjustment hearings are broken down as follows:

Variances.....	9	Granted 8 / 1 Denied
Special Exception.....	1	Granted 0 / 1 Denied
Equitable Wavier.....	2	Granted 2 / 0 Denied
Total	12	Granted 10 2 Denied

The Zoning Board of Adjustment is comprised of five regular members, and up to three alternates. Currently, the Zoning Board has a vacancy for an alternate member. If any Pembroke resident is interested in serving as an alternate member, please contact the Town Administrator.

I would like to take this opportunity to thank all of the Zoning Board members for their hard work throughout the year and dealing with the issues of each case in a fair, decisive manner.

Respectfully submitted,

William R. Bonney, Chairman  
Zoning Board of Adjustment

## GENERAL ASSISTANCE

**Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term “residence” shall have the same definition as in RSA 21:6-a.**

<b>Total applications for general assistance:</b>	<b><u>2008</u></b>	<b><u>2007</u></b>
	<b>294</b>	<b>273</b>

**2008 - 15** did not follow thru with the application process  
5 were denied for various reasons

**2007 – 19** did not follow thru with the application process  
3 were denied for various reasons

<b>Total of families who received general assistance in:</b>	<b>134</b>	<b>129</b>
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Assistance Given

Rent	\$25,083.00	\$34,505.04
Shelter/Motel	510.00	1,970.00
Electric	729.35	159.65
Gas/Oil	3,670.60	1,437.60
Prescriptions	1,144.70	11,641.75
Food/Maintenance	789.98	224.78
Gasoline	692.50	486.50
Transportation	69.50	0.00
Burial	<u>500.00</u>	<u>0.00</u>
 TOTAL	 <u>\$33,189.63</u>	 <u>\$50,425.32</u>

The Town pays the Community Action Program (CAP) for a percentage of the costs incurred by that agency by citizens who are Town residents. The assessment for 2008 was \$19,882.00 which also comes out of General Assistance Funds.

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, State of N. H. Emergency Assistance Program for families receiving Temporary Assistance to Needy Families (TANF), the Prescription Assistance Programs, The Allenstown and Pembroke Interfaith Food Pantry just to name a few.

Respectfully submitted,

Muriel Previe  
Welfare Director

## CEMETERY COMMISSION

David M. Richards, who served as acting chairman of the Cemetery Commission since the departure of Gerald Belanger in the summer of 2006, was elected chairman in June 2008.

The Commission focused on improvements at Pembroke Street Cemetery, which was established adjacent to an ancient meeting house about 1733 and enclosed by a stone wall in 1785. Vegetation was encroaching on the rear portion of the cemetery, hiding the stone boundary wall and several ancient gravestones. These plants were removed during the summer of 2008.

Ayn Whytemare generously donated four six-foot white oak trees for planting behind the front wall of Pembroke Street Cemetery. Victor J. Ranfos of the Public Works Department planted the trees in October 2008.

The Public Works Department has placed signs at each cemetery indicating that cemeteries are closed from dusk to dawn. This posting allows the Police Department to prevent nighttime activity in town cemeteries.

During the summer of 2008, the Commission contracted for monument repairs wherever needed.

The Commission has begun to plan for updating the existing plans of the town's eight public cemeteries. The existing plans were produced by various land surveyors under contract to the Commission between 1989 and 1995. The computer disks for these surveys have been lost or have become obsolete, making it impossible to update the plans as cemetery lots are sold. As future budgets permit, the Commission will have new surveys prepared, integrated with New Hampshire's Geographical Information System (GIS). This will allow cemetery information to be integrated with an array of other geographical information about the town of Pembroke.

The Commission will replace flags on veterans' graves before Memorial Day, May 25, 2009, and will appreciate knowing of any veteran's grave that is not currently being marked with a flag.

The Commission solicits contributions or bequests to the Cemetery Improvement Fund, administered by the Trustees of Trust Funds. Enlargement of the fund through gifts will provide an endowment for cemetery upkeep and improvement. Gifts or bequests should be made care of the Pembroke Trustees of Trust Funds and designated for the Cemetery Improvement Fund.

Respectfully submitted,

Patricia Bonenfant  
James Garvin, Secretary  
David Richards, Chairman  
Marilyn G. Ross  
James Boisvert, Director of Public Works and  
Superintendent of Cemeteries  
Victor J. Ranfos, Jr., Public Works Department

## CONSERVATION COMMISSION

The Conservation Commission is currently comprised of 6 members, 1 alternate, 1 Board of Selectmen representative and 1 Planning Board representative. The Commission is appointed by the Board of Selectmen to act as stewards of the 330+ acres of the Town's Conservation lands. We meet once a month to discuss any problems, concerns, and improvements related to conservation as well as review and comment on Planning Board applications. We are responsible for conducting annual monitoring of all of the Town's Conservation Lands. This involves walking the boundaries and trails, posting signs, and noting any recent activities, changes, hazards, concerns, infractions from abutters, and garbage cleanup.

In July of 2007, the CC adopted an amended Public Use Policy. This policy is used to govern the uses and activities allowed on these lands. At the 2008 Town Meeting the Conservation Commission proposed a warrant article to repeal Chapter 66 of the Town's Ordinance and replace it with a new Chapter 66 and adopt the provisions of RSA 36-A. This Warrant Article was approved and as a result, cleared up confusing language.

In March of 2008, the Conservation Commission received and recorded a new easement located at 424 North Pembroke Rd. This easement is 30 acres on Ames Brook and Seventh Range Rd and was acquired from the Open Space Development of Stephen J Cormier Trust.

In July of 2008 a gate was installed at White Sands by the Pump Station. The primary reason for this gate was serious road erosion by the stone arch making the road hazardous for vehicular traffic. This road belongs to PSNH and not the Town of Pembroke. There has also been a serious dumping problem at White Sands. People have dumped truckloads of construction debris, tires, engines, appliances and furniture and other debris making it impossible for volunteers to keep clean. White Sands is still open to Pembroke residents who are willing to walk or ride non-motorized vehicles. The only allowed motorized vehicles are emergency vehicles and wheelchairs for the handicapped. Parking is available on the grassy area near the gate but not on the road or in front of the gate.

The Conservation Commission is actively looking to expand the Town's Conservation Lands either by purchase or easement. In 2006 the CC developed Land Protection Criteria to help identify those properties most desirable for preservation. The CC has been on many site walks and talked to interested landowners about acquiring land. At this point, we have several parcels we are considering and hope to add some new lands to our inventory. The LUCT (Land Use Change Tax) Fund will be used for such purchases. However, funds are limited so alternative means such as donations or grants, are always welcome.

Our goal is to continue with our mission as well as expand our duties to work with the Town's committees to revise regulations in the hope of promoting Low Impact Development (LID) and increasing conservation of our lands and natural resources.

If anyone is interested in getting involved or learning more about the Conservation Commission, please feel free to attend one of our meetings. We meet at the Town Hall on the second Monday of the month at 7pm.

Respectfully Submitted,  
Ammy Heiser, Conservation Commission Chair

## PLANNING BOARD

In 2008, the Planning Board had a busy year reviewing numerous development applications, selecting and working with a consultant to develop a Regulations Audit, and preparing for the 2009 Town Meeting.

Some statistics for 2008 include:

- 10 applications were submitted for subdivision or lot line adjustment approval
  - o 6 were lot line adjustments, plus 1 conceptual
  - o 3 were subdivisions creating a total of 4 new lots
- 14 applications were submitted for site plan approval
  - o 4 were major site plans, plus 1 conceptual
  - o 4 were minor site plans, plus 1 exempt minor, plus 3 conceptual
  - o 1 was a site plan amendment
- 0 completed applications were denied by the Board
- Total of \$18,700 in application fees were collected

For applications heard in 2008 from previous years:

- o 5 extensions were granted for 3 projects
- o 2 minor subdivisions were approved creating 2 new lots and 2 new condominium units

Other accomplishments of the Board in 2008 include:

- Adopting an Active and Substantial Development definition in the Subdivision Regulations and Site Plan Review Regulations
- Selecting a consultant, through the CTAP program, to develop a Regulations Audit in 2008 and preparing to follow up in 2009 with a new Open Space Ordinance for the 2010 Town Meeting at no cost to the Town
- Hosting a regional Impact Fee Workshop at no cost to the Town
- Attending the Roads Committee, Conservation Commission, and Central NH Regional Planning Commission meetings as representatives
- Developing 5 Zoning Ordinance amendment articles for the 2009 Town Meeting with assistance from the Zoning Board of Adjustment
- Welcoming new alternate member Brian Seaworth and saying goodbye to former Chair Roland Lemoine and member Kevin Foss

There are seven (7) full member and five (5) alternate member positions on the Planning Board. Currently, there are four alternate positions open. We invite you to come to one of our meetings to see if you would like to join.

The Planning Board meets at 7:00 PM at the Town Hall on the second and fourth Tuesdays of the month. Meetings are open to the public and all are welcome to attend.

Respectfully submitted,  
Bob Bourque  
Planning Board Chair

## RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; fitness course; playground; picnic area; pavilion; horseshoes; and a boat launch area.

Each year the commission sponsors a summer recreational program, summer swim lessons, Bidley Basketball (boys and girls - grades 3 - 6), men's recreational basketball league, and tennis lessons. The Commission supports: a soccer league for children (grades kindergarten - 6), Little League Baseball and Softball, Men's softball league, annual fishing derby sponsored by the Rod and Gun Club, Amoskeag Rowing Club's NH Regatta Championship, Old Home Day activities, and various groups or individuals from Pembroke who use the park facilities for gatherings.

Kate McQueeney directed our summer recreation program for children in grades 2 - 6. Ninety-nine children registered for the five week program. The cost was one hundred twenty-five dollars plus the cost of field trips. Scholarships were made available for families with financial difficulties. Kate was assisted by Samantha Moy, and teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. Children in grades 7 - 8 were encouraged to attend the summer camp offered by the Suncook Boys and Girls Club.

Brandon Carlucci conducted tennis lessons for adults and children at Pembroke Academy's tennis courts. Twenty people signed up and paid a modest fee for the eight lessons.

Southern New Hampshire University hosted our swim program. Sue Danault directed the program for the ninth year. The program is offered at a cost of \$30 for the six lessons. Fifteen children registered for the lessons. The Commission would like to thank Ray Prouty at the University for his Continued Support of this worthwhile program.

The program for senior citizens, called M & M's, (motivated and moving), is coordinated by the team of Helen Fryer, Barbara Payne, Marilyn Ross, Janet Anderson, Reggie Baxter, Joyce Demirjian, Jan Edmonds, and Fran Schapperly. Residents, age 55 and older, have the opportunities to attend many events and programs with speakers, potluck luncheons, and special trips throughout the year. Lorraine Racette coordinates the "Lunch-Out" Group. The Commission commends those individuals for their willingness in planning programs and informing residents by sending out newsletters to promote participation in the various activities offered. New members and new ideas are always welcomed.

Old Home Day Committee had beautiful weather and another successful day for their annual event. We would like to thank the Old Home Day Committee for the electrical work they provided at the field. The Amoskeag Rowing Club used the facility for their annual New England Regatta Championship. The event went very well. People attended from all over New England. The Pembroke Recreation Commission sincerely appreciates the great care both groups took in the using the park and their outstanding cleanup after their events.

## RECREATION COMMISSION

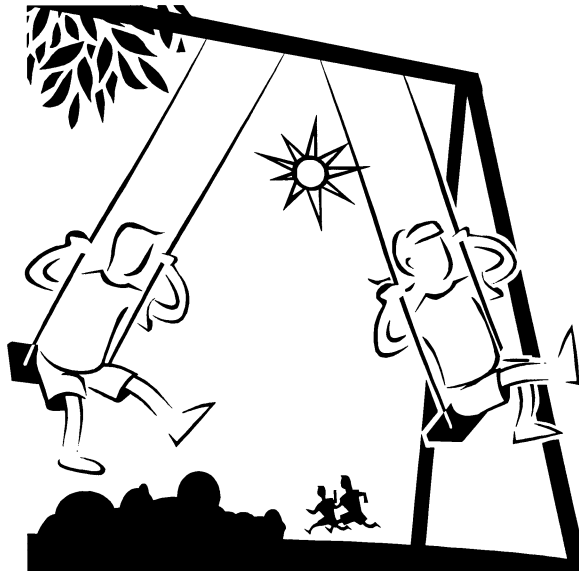
In 2008, fireplaces down at the point were repaired by Craig Whyte from C.W. Masonry, damaged physical fitness signs were replaced, solar lights were installed under the breezeway at the recreational building, a new roof at the recreational building was installed, and loam was added to the soccer area. Eston Ross from Northeast Laser Grading out of Gilford, NH graded the area which was then seeded by Suncook Soccer. We would like to thank Caruso Brothers and the many volunteers who supplied materials and equipment to help with this project.

In 2009, some of our goals are to initiate a Special Olympics Program for elementary students and to continue our work on applying for a grant through the LCHIP program hopefully receiving enough funds to move forward with our plans to build a skateboard park behind the old landfill. We appreciate the work of Jason Hurley for his help in coordinating and planning of the skateboard park. Another item discussed was installing a concrete pad under the pavilion.

To close, we cannot thank Jim Boisvert and the highway department enough for all their support last year and Dan Boudette from Specialized Turf Services for his advice and amenities he has provided to the town. We also want to thank the many leagues and residents who used the park and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,

Rose Galligan , Chairperson  
Michele Carvalho, Secretary  
Sue Seidner  
Karen Misenheimer  
David Sheldon





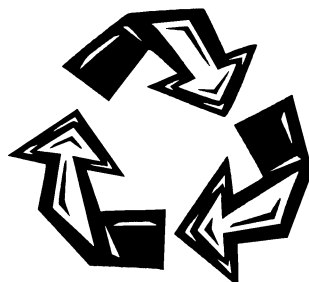
## **REPORT of the PEMBROKE SOLID WASTE and RECYCLING COMMITTEE**

The Solid Waste and Recycling Committee worked to develop a comprehensive plan in 2008 that would improve collection services for most residents in Pembroke. A special advisory warrant article was passed at the 2008 Town Meeting, allowing the Committee to pursue alternatives to the current collection system. The Committee worked with the Concord Cooperative to explore regional options for purchasing equipment and services, and Pembroke hosted two meetings for Co-op towns on their single-stream recycling initiative and for a demonstration of an automated collection truck.

The Committee made presentations to local organizations and public officials, and continued researching options for equipment, financing, and recycling outlets. A display at Old Home Day allowed residents to try out a cart used in automated collection. Committee members and DPW staff visited Scarborough Maine to observe their unique co-collection of trash and recycling in one automated truck with a split body. This method became the basis for the Committee's proposal for Pembroke – to pick up both trash and recycling on the same day, in the same truck, with only one driver. The DPW staff and the Committee worked together to develop specifications for a new split-body automated collection vehicle, and for refurbishing one of the old packer trucks for use as a backup and for school dumpsters. Their recommendations are included in the proposed Town budget for the 2009 Town Meeting.

The Committee presented their proposal to the CIP and Budget Committees, and assisted in making necessary revisions to the Town's Solid Waste ordinance.

Although 2008 saw a severe downturn in the prices for recycling materials, tracking the precipitous decline in the general economy, the Committee continues to advocate that its proposal be approved by voters at the 2009 Town Meeting: that Pembroke adopt a new automated co-collection program, to be implemented in late 2009, which utilizes 2 carts for each household – one for trash and one for recycling. With tipping fees for trash scheduled to increase significantly in 2010, diverting recyclables and reducing labor costs would give the Town more control over expenses, while increasing efficiency and delivering better service to residents.



**SOUCOOK RIVER TAX INCREMENT FINANCING DISTRICT****2008 ANNUAL REPORT**

The Soucook River Tax Increment Financing District (TIF) encompasses nine (9) properties consisting of approximately 250 acres located around the intersection of Route 3 and Route 106. The purpose of the Tax Increment Financing District is to create employment opportunities for Pembroke residents and stimulate commercial growth to increase Pembroke's commercial tax base and stabilize local property taxes.

The Tax Increment Financing Plan is administered by the Town Administrator and implemented by the Board of Selectmen / Town Meeting. In 2006, the Board of Selectmen established an Advisory Board to assist with planning, construction and implementation of the TIF Plan. The Advisory Board is comprised of five (5) members, of which, a majority of the members are property owners or occupants of property located within or adjacent to the TIF District. The Advisory Board met periodically to continue discussions on the development projects in progress, Pembroke 600 and Pembroke Crossing.

Pembroke Crossing development completed site work and construction of a Dunkin' Donuts and The Meathouse butcher shop. There are ongoing discussions continuing at this site for other possible uses.

***TIF FINANCIAL SUMMARY******For the year ended December 31, 2008*****INCREMENT CALCULATION:**

April 1, 2004 assessment	\$ 6,333,912.00
April 1, 2008 assessment	<u>\$28,630,807.00</u>
<b>Total assessment increase</b>	<b>\$22,296,895.00</b>

TIF captured assessed value	\$ 2,229,690.00
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**BEGINNING FUND BALANCE: \$ 50,013.00****PROJECT REVENUES:**

Restatement of 2007 Fund Balance	\$ 305.00
2008 tax increment	<u>\$ 57,569.00</u>
<b>Total Revenues</b>	<b>\$ 57,874.00</b>

**PROJECT COSTS:**

Expense	<u>\$ 0.00</u>
<b>Total Costs</b>	<b>\$ 0.00</b>

**ENDING FUND BALANCE: \$ 107,887.00**

## **PEMBROKE AND ALLENSTOWN OLD HOME DAY**

**SLOGAN: HANDS ACROSS THE WATER**

**THEME: OLD HOME FOR THE HOLIDAYS**

The purpose of Old Home Day is “to create, promote, and encourage a day of social gathering for all residents of both communities”, said communities being Pembroke and Allenstown.

Pembroke and Allenstown Old Home Day is where two towns meet to enjoy a fun-filled day with family, friends, and neighbors. Participation by all is encouraged. It is an opportunity for non-profit organizations, clubs and businesses to partake in the parade, set up booths, give demonstrations, and exemplify their skill in preparing scrumptious foods. The joint effort of both towns, monetary donations, and countless volunteer hours make this occasion possible.

Sunshine, smiles, laughter, conversations, and pre parade music abounded as families lined the parade route to view a variety of original “holiday” floats, decorated horses, clowns, bands, clubs, veterans, town officials, representatives, politicians, antique and classic cars, jeeps, trucks, tractors, and fire apparatus.

The parade’s conclusion at Memorial Field initiated the commencement of afternoon festivities. A creative stage backdrop depicted the town village area where entertainment comprised of concert bands, wildlife demonstrations, ventriloquist, magician, chorus, and a performance on diversity.

Other enjoyable activities included crafts, dunking tank, foam demo, petting zoo, hay and pony rides, climbing wall, water slide, inflatables, balloon artist, children’s games, obstacle course, joisting, and a bungee run. Delightful aromas of delicious foods permeated the air. Events concluded with another incredible display of fireworks thanks to our largest sponsor Associated Grocers of New England.

A HUGE thanks to all who participated in any way, shape or manner, and to the OHD Committee for another year of dedication and hard work.

The OHD Committee meets the last Monday of each month from February to September and welcomes new members, volunteers, and ideas. Interested individuals contact Steve @224-7324. Please mark Saturday, August 22, 2009 on your calendar for the next Pembroke and Allenstown Old Home Day celebration!

Stephen L. Fowler, Chairperson  
Pembroke and Allenstown Old Home Day

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**PEMBROKE AND ALLENSTOWN OLD HOME DAY****Income Statement for 2008****INCOME:**

BUSINESS DONATIONS	\$ 10,616
TOWN OF ALLENSTOWN	2,000
TOWN OF PEMBROKE	2,000
CONCESSIONS	1,910
CRAFTS	540
RAFFLE SALES	1,038
RIDES	2,931
INTEREST	102
PONY RIDES	180
HAYRIDES	117
CHILDREN'S GAMES	-
50-50	265

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TOTAL INCOME	21,699
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**EXPENSE:**

FIREWORKS	5,500
PARADE	2,977
ENTERTAINMENT	4,102
INSURANCE	969
PARKING	620
SANITATION RENTALS	370
POSTAGE	126
CAPITAL	
IMPROVEMENTS	1,500
CHILDREN'S GAMES	-
MISCELLANEOUS	433
BLAST PARTY RENTALS	2,465

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TOTAL EXPENSE	19,062
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<b>NET INCOME</b>	<b>\$ 2,637</b>
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## REPORT OF THE SUPERVISORS OF THE CHECKLIST

The Supervisors held all required and published sessions for voters to register or make corrections, additions, deletions and party changes. Additional work sessions were held as needed for verification of checklist entries and other preparations for posting of the checklist. The Supervisors were present at the following:

Presidential Primary Election - January 8, 2008  
School District Meeting - March 8, 2008  
Town Election Day - March 11, 2008  
Town Deliberative Session - March 15, 2008  
State Primary Election Day - September 9, 2008  
General Election Day - November 4, 2008

This year was very busy and there was a record turnout of voters for both the January Presidential Primary and the November General Election Day. Throughout the year the Supervisors have attended training sessions pertaining to maintaining the Statewide Voter Registration System and we continue to spend much time updating and verifying voter information to keep the checklist current and accurate.

Qualified resident may register to vote at the Town Clerk's Office in the Town Hall during regular business hour, at required Supervisors of the Checklist sessions, and at the polls on voting days. Each person desiring to register to vote must fill out and sign a standard Voter Registration Form. The Checklist Supervisors must determine whether the applicant is legally qualified to vote in the community. To qualify, a person must provide evidence that he/she is at least eighteen years of age, a citizen of the United States (either born in the U.S. or naturalized), and is domiciled in the community in which he/she seeks to register.

We wish to thank Jim Goff, Town Clerk, Linda Williams, Municipal Secretary, and other Town Staff for their continued help and support.

Respectfully submitted:

Checklist Supervisors  
Patricia Y. Crafts  
Chelsea Goff  
Roland Young

## SENATE PRESIDENT SYLVIA B. LARSEN

### DISTRICT 15

As your State Senator, I am honored to serve you and wanted to report from the New Hampshire Senate on important state issues affecting you, as residents of Pembroke.

Last session, I concentrated on several key issues important to the citizens of New Hampshire. The Regional Greenhouse Gas Initiative (RGGI) will build on last year's Renewable Energy Act, stimulating our economy by promoting the development of local, renewable energy. Participation in RGGI ensures that NH will have a voice and will share in the financial benefits with nine other states as we increase energy efficiency and mitigate the damage of global warming. We worked to strengthen our economy by creating a research and development tax credit for businesses developing new products and processes; we encouraged business to expand or locate in the struggling North Country with a Coos County Tax credit; and passed legislation to encourage the development of more workforce housing. We passed responsible legislation to fund our public schools for the next two years with a plan that meets court mandates for defining and costing an adequate education and enabled kindergarten transition assistance. We revamped our state highway plan to focus on real priorities and set more realistic timeframes while still repairing critical bridges and thoroughfares; passed legislation to protect NH children from online/internet sexual predators; and passed legislation to provide a cheaper alternative for health insurance for small businesses. We're working to keep our small business community viable and build on earlier efforts to preserve access to affordable health insurance for children and families. And finally we made long-lasting changes that will stabilize the NH Retirement System without overburdening our property taxpayers.

As a member of the Senate Finance Committee I am proud that we passed a fiscally responsible state budget for the FY 2008-2009 biennium that meets the needs of our most vulnerable citizens. The budget included the following assistance to the residents of Pembroke:

**FY 2008 State Aid to Pembroke**

<b>Type of Aid</b>	<b>Amount</b>
<b>Special Education</b>	<b>\$ 318,926</b>
<b>School Building Aid</b>	<b>\$ 308,232</b>
<b>School Breakfast</b>	<b>\$ 1,390</b>
<b>Driver Education</b>	<b>\$ 14,700</b>
<b>Tuition &amp; Transportation</b>	<b>\$ 25,200</b>
<b>Adequate Education Grants</b>	<b>\$6,178,392</b>
<b>Retirement Contribution – Teachers</b>	<b>\$ 268,803</b>
<b>Water Pollution Control Grants</b>	<b>\$ 163,293</b>
<b>Meals &amp; Rooms Distribution</b>	<b>\$ 309,637</b>
<b>Revenue Sharing</b>	<b>\$ 88,616</b>
<b>Retirement Contribution – Police &amp; Fire</b>	<b>\$ 39,158</b>
<b>Highway Block Grant</b>	<b>\$ 142,725</b>
<b>TOTAL</b>	<b>\$7,753,794</b>

**SENATE PRESIDENT SYLVIA B. LARSEN**  
**DISTRICT 15**

As a long time advocate of improving opportunities for affordable housing, I continue to support legislative efforts aimed at increasing workforce housing. I also will continue to work on long time policy priorities such as improving access to affordable prescription drugs and improving education and opportunities for college savings for New Hampshire families.

I look forward to working with State Representatives from the Pembroke area on this and a wide range of opportunities to support a healthy business climate in our state

If you wish to contact me about these or any other matters I might help you with, please call me at (603) 271-2111, or email me at [sylvia.larsen@leg.state.nh.us](mailto:sylvia.larsen@leg.state.nh.us).



## TRUSTEES OF TRUST FUNDS

### ANNUAL REPORT FOR CALENDAR YEAR 2008

The Trustees would like to take this opportunity to summarize the key changes in the Trust Funds for 2008.

The scholarship and literacy funds which primarily consist of income generating equity investments saw their market values drop in concert with equity values worldwide. The market value of the portfolio remains above book value however and the income generating ability of the portfolio actually increased during the year despite market value declines. The Trustees believe that this demonstrates an investment policy which works in the worst of times and justifies continuation of the past practices which have proven successful.

This year also saw the reestablishment of a capital reserve fund for the revaluation of the town and creation of another new capital reserve fund to be used for Library Media purchases.

The Trustees prepare a separate "Schedule of Trust Balances" and "Statement of Change in Trust Assets" for School Warrant Items and Town Warrant Items for the Town Report each year. As a result, we do not publish versions of the MS-9 and MS-10 forms which are more difficult to read and contain essentially the same data. Those forms are prepared and submitted annually to the State Department of Revenue Administration and the Office of the Attorney General, Division of Charitable Trusts. Trust laws dictate however, that certain information regarding commingled funds such as Cemetery Trusts and Scholarship Funds contained on Form MS-10 be published annually so that required information can be found on adjacent pages in this report.

Minutes of Trustee Meetings and copies of the Investment Policy which is ratified annually are provided to Town Auditors and are also available from the Trustees upon request.

Respectfully submitted: Gerard Fleury - Trustee  
Janice Edmonds - Trustee  
Normand Provencher - Trustee



**TRUST FUND REPORT OF THE TOWN OF PEMBROKE,  
NEW HAMPSHIRE ON DECEMBER 31, 2008  
CHANGE IN TRUST FUND ASSETS - MUNICIPAL**

<b>Assets at December 31, 2007</b>	<b>\$1,727,128.64</b>
<b>Contributions to the Trusts:</b>	
Water Works Capital Improvements	52,850.00
Water Works Well Fund	22,000.00
Sewer Capital Improvements	48,000.00
Fire Equipment Capital Reserve	50,000.00
Fire Small Equipment Fund	10,000.00
Sidewalk Capital Reserve Fund	30,000.00
Town Equipment Fund	25,000.00
Police Cruiser Replacement Fund	40,000.00
Police Small Equipment Capital Reserve	5,000.00
Municipal Facilities Capital Reserve	25,000.00
Library Media Capital Reserve	3,500.00
Revaluation Capital Reserve	10,000.00
Bridge Repair & Replacement	<u>30,000.00</u>
	<b>\$351,350.00</b>
<b>Earnings on Trust Investments:</b>	
Cemetery Trust - Perpetual Care	654.76
Cemetery Improvements	185.06
Library Book Fund	64.26
Library Media Fund	1.34
Town Equipment Fund	2,663.63
Fire Major Equipment Fund	2,843.42
Fire Small Equipment Fund	482.95
Water & Sewer Capital Improvement	631.48
Water Works Capital Improvements	1,396.33
Water Works Equip. & Buildings	1,409.59
Town Hall Cupola Fund	5.67
Municipal Facilities Capital Reserve	722.79
General Purpose Sidewalk Fund	277.55
Town Clock Fund	0.04
Recreation Fund	676.69
Police Cruiser Fund	136.52
Police Small Equipment Fund	138.55
Sewer Commission Capital Improvement	1,961.76
Sewer Commission Repairs & Replacement	2,421.00
Bridge Repair	603.57
Revaluation Fund	3.84
250th Anniversary Fund	<u>24.95</u>
	<b>\$ 17,305.75</b>
<b>Withdrawals from Trust Funds:</b>	
Cemetery Perpetual Care	2,736.69
Police Cruiser Fund	26,753.55
Sidewalk Fund	15,859.50
Water Works Capital Improvement	<u>31,104.00</u>
	<b>\$ 76,453.74</b>
<b>Assets at December 31, 2008</b>	<b>\$2,019,330.65</b>

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE**  
**NEW HAMPSHIRE ON DECEMBER 31, 2008**  
**SCHEDULE OF TRUST BALANCES – MUNICIPAL**

Cemetery Trusts - Unexpendible Balance	\$36,270.00
Cemetery Trust - Available for Distribution (C or D)	29,302.81
Library Book Fund - Unexpendible Balance	4,666.62
Library Book Fund - Available for Distribution (E)	1,969.71
Library Media Fund - Available for Distribution (E)	3,501.34
Cemetery Improvements - Available for Distribution (C)	19,112.79
Town Equipment Fund - Available for Distribution (C)	299,108.22
Police Cruiser Replacement - Available for Distribution (C)	26,321.17
Police Small Equipment Fund - Available for Distribution (D)	19,112.72
Fire Major Equipment Fund - Available for Distribution (C)	341,702.12
Fire Small Equipment Fund - Available for Distribution (D)	59,484.63
Recreation Capital Reserve - Available for Distribution (C)	69,884.57
Sidewalk Building & Repair Fund - Available for Distribution (C)	41,950.85
Water Works Capital Reserve I - Available for Distribution (A)	166,424.70
Water Works Capital Reserve II- Available for Distribution (A)	155,482.78
Sewer Commission - Capital Improvements (B)	226,839.81
Sewer Commission - Repair & Replacement (B)	250,031.64
Town Hall Cupola Fund - Available for Distribution (D)	585.63
Town Clock Fund - Available for Distribution (D)	4.73
Sewer & Water Capital Reserve - Available for Distribution (D)	65,216.02
Municipal Facilities Capital Reserve (D)	98,667.40
Property Revaluation Fund (C)	10,003.84
Bridge Repair & Replacement - Available for Distribution (D)	91,156.88
250th Anniversary Fund (D)	2,529.67
 TOTAL UNEXPENDIBLE FUNDS	 40,936.62
PRESENT ACCOUNT BALANCE	<u>1,978,394.03</u>
 <b>TOTAL TRUST FUNDS</b>	 <b>\$2,019,330.65</b>

Distribution legend:

(A) Water Commissioners are Agents to Expend.

(B) Sewer Commissioners are Agents to Expend.

(C) Warrant Article at Town Meeting Required for Expenditure.

(D) Selectmen are Agents to Expend.

(E) Library Trustees are Agents to Expend.

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE**  
**FOR PERIOD ENDING DECEMBER 31, 2008**  
**CHANGE IN TRUST FUND ASSETS – SCHOOL**

**Assets at December 31, 2007** \$1,050,439.78

**Contributions to the Trusts:**

Special Education Capital Reserve	250,400.43
School Buildings Capital Reserve	<u>50,000.00</u>
*Includes transfer from Roadway Trust Closure	\$ 300,400.43

**Earnings on Trust Investments:**

Dividend Income - Scholarships	25,764.82
Interest Income - Scholarships	357.76
Capital Gains - Scholarships	0.00
Interest & Dividends - Literacy Trust	1,213.98
Capital Gain on Mutual Fund Shares - Literacy	0.00
Interest Income on Special Education Capital Reserve	2,159.79
Interest Income on Building Capital Reserve	990.03
Interest Income on School District Major Equipment Fund	879.22
Interest Income on School District Roadway Fund	652.54
Interest Income on School Instructional Materials	<u>377.45</u>
	\$ 32,395.59

**Withdrawals from Trust Funds:**

Scholarship Funds Awarded	19,000.00
Literacy Trust Fund	4,112.00
Building Capital Reserve Funding	53,200.00
Special Education Capital Reserve	265,652.43
Roadway Trust	150,400.43
Account Fees on Literacy Trusts	93.10
Account Fees & Expenses on Scholarships	<u>2,465.74</u>
	\$494,923.70

**Assets at December 31, 2008** \$888,312.10

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE**  
**PERIOD ENDING DECEMBER 31, 2008**  
**SCHEDULE OF TRUST BALANCES -SCHOOL**

Scholarship Fund - Unexpendible Balance	\$336,479.85
Scholarship Fund - Available for Distribution (A)	17,662.69
Literacy Trust - Unexpendible Balance	18,778.57
Literacy Trust - Available for Distribution (B)	635.02
Capital Repairs - Available for Distribution (C)	130,609.43
Major Equipment Fund - Available for Distribution (D)	90,801.65
Special Education Fund - Available for Distribution (D)	254,365.34
Instructional Materials (D)	38,979.55
TOTAL UNEXPENDIBLE FUNDS	355,258.42
TOTAL AVAILABLE FOR DISTRIBUTION	<u>533,053.68</u>
<b>TOTAL TRUST FUNDS</b>	<b>\$888,312.10</b>

Distribution legend:

(A) Academy Scholarship Awards Committee are Agents to Expend.

(B) Elementary School Principals are Agents to Expend.

(C) Warrant Article at School District Meeting Required for Expenditure.

(D) School Board are Agents to Expend.

## PERPETUAL CARE CEMETERY TRUST FUNDS

Yr. Created	Name	Amount	Yr. Created	Name	Amount	Yr. Created	Name	Amount
1888	E.N. Upham	100.00	1929	<i>Frank L. Aldrich</i>	300.00	1947	Burton G. Goward	100.00
1889	Sarah P. Knox	500.00	1930	Edwin Dearborn	150.00	1949	Charles Baker	150.00
1894	Deborah P. Knox	50.00	1930	True W. Fowler	100.00	1949	Frederick B. Eaton	200.00
1903	Mary Kimball	300.00	1930	Jacob Woods	500.00	1950	Freeman G. Hewey	100.00
1907	Vesta Abbott	500.00	1931	Freeman W. Haynes	200.00	1950	Mabel G. Morrison	200.00
1907	Abbie K. McFarland	200.00	1932	David S. Batchelder	100.00	1951	Fred M. Pettengill	150.00
1907	Sarah F. Blanchard	100.00	1933	Samuel Moore	300.00	1951	George B. Lake	200.00
1910	Ellen R. Hayes	100.00	1933	William H. Thompson	100.00	1952	<i>Charles H. Ruggles</i>	150.00
1911	John G. Bartlett	100.00	1934	Crosby Knox	100.00	1953	Herbert Glidden	200.00
1917	<i>Pluma E. Richardson</i>	50.00	1934	Charles V. Fisher	50.00	1953	Hallett Patten	200.00
1918	Mary E. Adams	50.00	1934	C.C. French	100.00	1953	<i>Charles E. Cushing</i>	200.00
1919	Annie B. Thompson	250.00	1934	William Haseltine	150.00	1954	<i>John Marden</i>	200.00
1921	Willaim M. Fife	100.00	1934	Jeremiah Wilkins	100.00	1954	Walter Libbey	100.00
1921	<i>Mary E. Osgood</i>	200.00	1934	F.S. Whitehouse	250.00	1954	<i>Myra Georgi</i>	200.00
1921	George West	100.00	1935	Solomon Whitehouse	150.00	1954	Edward Kimball	150.00
1921	Ellen D. Kimball	50.00	1935	Hall Wilkins	100.00	1956	Samuel Webster	200.00
1923	David D. Richardson	600.00	1936	<i>George Miller</i>	100.00	1956	Maude L. Locke	200.00
1924	John F. Clifford	100.00	1936	Stephen Bates	200.00	1956	<i>Levi &amp; Olive Burroughs</i>	50.00
1924	Willis H. Noyes	250.00	1936	Charles N. Quimby	100.00	1957	<i>John C. Bradbury</i>	200.00
1925	Winthrop Fowler	100.00	1937	Benjamin Fowler	100.00	1958	E.W. Forrest	200.00
1927	Mary W. Morrison	200.00	1937	<i>William Johnston</i>	100.00	1958	Fred W. Saltmarsh	300.00
1927	Jonathan Payson	100.00	1938	Thomas Holt	100.00	1958	L.E. Warren	600.00
1927	Timothy Drew	100.00	1939	Rowell & Worcester	100.00	1958	Kenneth M. Woodbury	400.00
1928	Adin G. Fowler	100.00	1939	Horace Batchelder	100.00	1958	Jeremiah Morgan	500.00
1928	T.L. & Henry Fowler	200.00	1939	Jeremiah Wilkins	100.00	1958	Arthur Gage	100.00
1928	Nancy S. Colby	100.00	1940	<i>Martin C. Cochran</i>	250.00	1959	<i>Gustav Ober</i>	200.00
1928	Philip Holt	100.00	1941	George O. Harris	100.00	1959	Josiah Brown	100.00
1928	<i>Annie C. Drake</i>	100.00	1942	<i>Julia E. Cass</i>	100.00	1959	<i>Lewis Cass</i>	400.00
1928	George Morgan	100.00	1942	Charles A. Gile	100.00	1959	Carlton W. Bennett	200.00
1928	Annette K. Knox	200.00	1944	Minot R. Fife	100.00	1960	Edith West	200.00
1928	Samuel D. Robinson	100.00	1945	James E. Adams	300.00	1961	Charles N. Nixon	200.00
1928	Parker Bailey	50.00	1945	Walter Hayward	300.00	1961	Gedeon Vigno	100.00
1928	James Stevens	100.00	1946	<i>Thomas Brasley</i>	100.00	1961	John Sullivan	250.00
1929	<i>Daniel T. Merrill</i>	100.00	1946	Annie M. Edgerly	100.00	1961	Henry T. Simpson	200.00
1929	<i>George W. Sargent</i>	150.00	1946	<i>Albert Mason</i>	50.00	1964	Edwin M. Annis	200.00
		5,600.00			5,250.00			7,300.00

**PERPETUAL CARE CEMETERY TRUST**

<b>FUNDS</b>	<b>Yr.</b>	<b>Created</b>	<b>Name</b>	<b>Amount</b>	<b>Yr.</b>	<b>Created</b>	<b>Name</b>	<b>Amount</b>	<b>Yr.</b>	<b>Created</b>	<b>Name</b>	<b>Amount</b>
	1964		Rufus George	200.00	1968		Burt D. Robinson	400.00	1974		Ashley H. Knowlton	100.00
	1964		<b>Evans Clark</b>	300.00	1970		<b>Forrest Huggins</b>	200.00	1974		Hasselind & Tilden	200.00
	1964		<b>George H. Batchelder</b>	250.00	1970		E. George Bayer	200.00	1947		Russ & Nevley Hilliard	200.00
	1964		Gilman Bradbury	200.00	1971		Moses Martin	200.00	1975		<b>Enoch Nerbonne</b>	200.00
	1967		Frederick & Jean Talk	200.00	1971		John Rand	200.00	1977		<b>George Cofran</b>	300.00
	1967		Jenness Dearborn	200.00	1971		Mark Milton	100.00	1977		<b>Norman &amp; Abby Smith</b>	200.00
	1968		Batchelder & Lamb	200.00	1972		<b>Eleazer Baker</b>	200.00	1977		<b>Locke &amp; Clough</b>	500.00
	1968		Agar & Rogge	200.00	1972		Maynard Knowlton	80.00	1978		<b>Duffet Lot</b>	1000.00
	1968		<b>Gilbert Astles</b>	200.00	1974		Harry & Erwin Chase	200.00	1978		Bates Lot	200.00
	1968		William Miller	200.00	1974		<b>Mary A. Wyker</b>	200.00	1979		Willard & Ruth Hill	200.00
	1968		Tim & Viola Fowler	200.00	1974		<b>Everett &amp; Grace Farnum</b>	200.00	1980		*	150.00
	1968		<b>George Lea</b>	200.00	1974		Harrison Morgan	100.00	1981		<b>Evergreen Perp Care</b>	6940.00
				2,550.00				2,280.00	1982		*	1600.00
									1983		*	700.00
									1985		<b>Catherine Simpson</b>	500.00
									1986		*	300.00
												13,290.00
												36,270.00

**Evergreen Cemetery Lots**

\* Trust records document the increase in trust principal but not the identity of the Lot Owner.

TOTAL CEMETERY FUNDS

**SCHOLARSHIP TRUST FUNDS - (Unexpendible Portion - Book Value)**

	Previous Bal	New Funds	Ending Bal.
1968	280,823.82	0.00	280,823.82
1985	1,870.25	0.00	1,870.25
1985	2,294.82	0.00	2,294.82
1985	226.14	0.00	226.14
1985	2,310.68	0.00	2,310.68
1985	12,756.73	0.00	12,756.73
2002	2,112.51	0.00	2,112.51
2004	32,580.82	0.00	32,580.82
2007	1,500.00	0.00	1,500.00
	336,475.77	0.00	336,475.77

## SEWER COMMISSION REPORT

In 2008 the Town received a Community Development Block Grant to repair 100 manholes and replace 180 manhole covers to help reduce the I/I (inflow/infiltration). We are hoping that the Town of Allenstown will approve the Bond for a small expansion in 2009. The Sewer Commission will continue to jet clean and camera the Town's lines as we have been doing for the past several years, and fixing any of the problems that are found to help reduce the I/I.

The Commission would like to thank all of the Pembroke Users for helping to reduce the problem of I/I by removing sump pumps that are connected to the sewer lines and/or replacing their old sewer laterals with new water tight pipes.

The Sewer Department is located at 4 Union St.(Old Police Station) The office of the Sewer Commission is open from 8:00 a.m. to 4:00 p.m. Monday - Friday. Collection of sewer payments may be made in person on Tuesday, Wednesday or Thursday 9:00a.m. to 3:00p.m. Please feel free to call us at 485-8658 should you have any questions on your sewer bill, sewer problems or sewer hookups.

The Commission meets every third Monday of the month at 7:00 p.m. at 4 Union St., the public is always welcome. Just a friendly reminder that your sewer and water account numbers are the same, if you are using a payment service to send out the checks please double check that they are being sent to the proper department and address.

Respectfully submitted,

Harold Thompson, Chairman  
Jules Pellerin  
Paulette Malo

## SEWER DEPARTMENT REPORT

	<u>Jan 1 - Dec 31, 08</u>	<u>Budget 08</u>	<u>Budget 09</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>050-Revenue</b>			
051-Sewer Rent Fees	567,135.12	625,000.00	655,000.00
052-Late Penalty	6,020.00	3,000.00	3,000.00
053-Hook-Up Fees	60,000.00	10,000.00	10,000.00
054-Bet. Assmnt.	48,574.14	42,877.84	41,341.96
055-Carry Over, Prior Year	14,000.00	14,000.00	50,000.00
056-Jetter Rental	0.00	0.00	0.00
058-Returned Check Fees	50.00		0.00
059-Administration Fees	450.00	200.00	200.00
<b>Total 050-Revenue</b>	<u>696,229.26</u>	<u>695,077.84</u>	<u>759,541.96</u>
<b>060-Income</b>			
061-Interest/operating	60.97	200.00	50.00
063T interest pool acc.	1,459.40	1,000.00	1,000.00
064-Transfer Prepaid Betterment	8,138.30	8,138.30	9,674.18
065-Misc. Income	187.07		
<b>Total 060-Income</b>	<u>9,845.74</u>	<u>9,338.30</u>	<u>10,724.18</u>
<b>Transfer From Reserve</b>	<u>0.00</u>	<u>0.00</u>	<u>66,000.00</u>
<b>Total Income</b>	<b>706,075.00</b>	<b>704,416.14</b>	<b>836,266.14</b>
<b>Expense</b>			
051A- Abatements-Sewer Receipts	1,955.12		0.00
052A-Abatement-Late Penalty	15.00		0.00
054A-Abatement Betterment	0.00		0.00
	<u>1,970.12</u>	<u>0.00</u>	<u>0.00</u>
<b>PSC Expenses</b>			
<b>100-Pump Station 1</b>			
101-Electric	368.11	900.00	700.00
102-Telephone	416.61	450.00	450.00
104-Alarm	550.00	550.00	550.00
105-Fuel	0.00	0.00	0.00
106-Labor	875.00	1,000.00	800.00
110-Equipment	6.00	100.00	100.00
115-Contractors	3,154.36	3,300.00	790.00
<b>150-Maintenance</b>			
151-Materials	93.70	150.00	150.00
152-Repairs	427.96	500.00	500.00
153-Supplies	0.00	100.00	100.00
154-Maintenance-other	150.60		160.00
<b>Total 150-Maintenance</b>	<u>672.26</u>	<u>750.00</u>	<u>910.00</u>
<b>Total 100-Pump Station 1</b>	<b>6,042.34</b>	<b>7,050.00</b>	<b>4,300.00</b>



## SEWER DEPARTMENT REPORT

<b>200-Pump Station 2</b>			
201-Electric	4,097.37	4,500.00	4,900.00
202-Telephone	381.73	425.00	425.00
203-Water	50.00	100.00	120.00
204-Alarm	550.00	550.00	550.00
205-Fuel	0.00	300.00	450.00
206-Labor	1,050.00	5,000.00	3,200.00
210-Equipment	1,421.21	500.00	600.00
215-Contractors	3,154.36	3,300.00	790.00
<b>250-Maintenance</b>			
251-Materials	93.70	1,000.00	1,000.00
252-Repairs	0.00	2,500.00	2,500.00
253-Supplies	0.00	500.00	500.00
254-Maintenance Other	150.60	1,500.00	1,500.00
<b>Total 250-Maintenance</b>	<b>244.30</b>	<b>5,500.00</b>	<b>5,500.00</b>
<b>Total 200-Pump Station 2</b>	<b>10,948.97</b>	<b>20,175.00</b>	<b>16,535.00</b>
<b>300-Pump Station 3</b>			
301-Electric	2,943.18	2,700.00	2,700.00
302-Telephone	382.45	400.00	400.00
303-Water	100.00	100.00	120.00
304-Alarm	550.00	550.00	550.00
305-Fuel	0.00	1,300.00	1,400.00
306-Labor	1,277.50	1,200.00	800.00
310-Equipment	1,044.50	500.00	600.00
315-Contractors	3,154.36	3,300.00	790.00
<b>350-Maintenance</b>			
351-Materials	93.70	150.00	150.00
352-Repairs	0.00	1,500.00	1,500.00
353-Supplies	11.99	100.00	300.00
354-Maintenance-other	150.60		400.00
<b>Total 350-Maintenance</b>	<b>256.29</b>	<b>1,750.00</b>	<b>2,350.00</b>
<b>Total 300-Pump Station 3</b>	<b>9,708.28</b>	<b>11,800.00</b>	<b>9,710.00</b>

## SEWER DEPARTMENT REPORT

<b>400-Pump Station 4</b>			
401-Electric	2,281.01	2,400.00	2,400.00
402-Telephone	379.83	400.00	400.00
403-Water	100.00	100.00	120.00
404-Alarm	550.00	550.00	550.00
405-Fuel	635.37	1,100.00	1,100.00
406-Labor	910.00	500.00	800.00
410-Equipment	586.00	300.00	600.00
415-Contractors	3,154.36	3,300.00	790.00
450-Maintenance			
451-Materials	93.70	200.00	200.00
452-Repairs	484.06	500.00	500.00
453-Supplies	0.00	250.00	250.00
454-Maintenance-other	150.60		
<b>Total 450-Maintenance</b>	<b>728.36</b>	<b>950.00</b>	<b>950.00</b>
<b>Total 400-Pump Station 4</b>	<b>9,324.93</b>	<b>9,600.00</b>	<b>7,710.00</b>
 <b>500- Pump Station 5</b>			
501-Electric	1,518.27	3,300.00	3,000.00
502-Telephone	532.30	425.00	425.00
503-Water	100.00	100.00	120.00
504-Alarm	550.00	550.00	550.00
505-Fuel	1,082.17	1,200.00	1,300.00
506-Labor	1,085.00	1,000.00	800.00
510-Equipment	586.00	300.00	600.00
515-Contractors	3,154.36	3,300.00	790.00
550-Maintenance			
551-Materials	93.70	200.00	200.00
552-Repairs	383.09	1,000.00	500.00
553-Supplies	11.99	200.00	200.00
554-Maintenance-other	150.60		500.00
<b>Total 550-Maintenance</b>	<b>639.38</b>	<b>1,400.00</b>	<b>1,400.00</b>
<b>Total 500- Pump Station 5</b>	<b>9,247.48</b>	<b>11,575.00</b>	<b>8,985.00</b>
 <b>600-Collection System</b>			
605-Wages	11,300.00	12,200.00	33,176.00
605A-Life & Disability Ins.	100.00	100.00	533.00
605B-FICA & Medic	902.15	900.00	2,532.00
606-BC/BS, Dental			
607-Retirement			2,985.00
615-Contractors	1,000.00	15,000.00	25,000.00
650-Maintenance			
651-Material	1,897.03		3,000.00
652-Repairs	3,435.00	5,000.00	5,000.00
653-Supplies	1,003.02	450.00	450.00
654-Maintenance-other	20.68	1,000.00	1,000.00
<b>Total 650-Maintenance</b>	<b>6,355.73</b>	<b>6,450.00</b>	<b>9,450.00</b>

## SEWER DEPARTMENT REPORT

655-Collection System Equip.	12,659.00	15,000.00	15,000.00
657-Jetter Repair/Maintenance	101.06	600.00	600.00
658-odor control	0.00	300.00	300.00
659-Safety Equipment	8,141.93	10,000.00	4,000.00
<b>Total 600-Collection System</b>	<b>40,559.87</b>	<b>60,550.00</b>	<b>93,576.00</b>
<b>700-Administration</b>			
701-Bank/Lien Fees	97.07	75.00	100.00
702-Audit	2,200.00	3,500.00	3,600.00
703-Workers Comp	882.35	3,000.00	3,340.00
704-Stipend,Commissioners	3,300.00	3,300.00	3,300.00
705-Wages	44,056.32	44,572.00	45,036.00
705A-Life & Disability Ins.	511.83	680.00	705.00
705B-FICA & Medic	3,441.30	3,765.00	3,550.00
706-BC/BS, Dental	13,872.12	13,875.00	13,975.00
707-Retirement	3,917.88	3,850.00	4,250.00
708-Tools	62.27	100.00	150.00
709-Vehicle expense	3,217.94	800.00	3,000.00
720-Postage	1,390.39	1,400.00	1,500.00
721-Office Rent	7,210.00	7,600.00	7,600.00
722-Contractors	1,560.42	1,700.00	2,000.00
724-Uniforms/safety	431.40	500.00	500.00
725-Town Report	0.00	100.00	100.00
726-Training/Licenses		1,000.00	1,000.00
<b>Total 700-Administration</b>	<b>86,151.29</b>	<b>89,817.00</b>	<b>93,706.00</b>
<b>710-Office</b>			
711-Telephone	1,844.30	2,000.00	2,200.00
712-Supplies	612.59	550.00	600.00
713-Sewer Bills	349.56	350.00	400.00
714-Dig Safe	41.25	250.00	250.00
715-Office Equipment			
716-Repairs	0.00	500.00	500.00
717-New	263.97	500.00	2,000.00
718-Heat Garage	0.00	1,000.00	1,000.00
<b>Total 710-Office</b>	<b>3,111.67</b>	<b>5,150.00</b>	<b>6,950.00</b>
<b>730-Professional Fees</b>			
731-Engineering	16,974.82	10,000.00	20,000.00
732-Legal	1,410.00	5,000.00	5,000.00
733-Accountants	0.00	1.00	1.00
734-Subscription/Dues	140.00	400.00	200.00
<b>Total 730-Professional Fees</b>	<b>18,524.82</b>	<b>15,401.00</b>	<b>25,201.00</b>

## SEWER DEPARTMENT REPORT

<b>760-Bond Payments</b>			
<b>762- Betterment Payment</b>	51,016.14	51,016.14	51,016.14
<b>Total 760-Bond Payments</b>	<b>51,016.14</b>	<b>51,016.14</b>	<b>51,016.14</b>
<b>800-Treatment Facility</b>			
<b>801-Capital Expense Plant</b>	0.00	0.00	0.00
<b>802-Operating Expense</b>	399,000.06	393,000.00	518,000.00
<b>Total 800-Treatment Facility</b>	<b>399,000.06</b>	<b>393,000.00</b>	<b>518,000.00</b>
<b>803-Capital Pembroke</b>	0.00	0.00	
<b>804-Repair/Replace Pembroke</b>	0.00	0.00	
<b>Total 803-Capital/Repair Pembroke</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total PSC Expenses</b>	645,605.97	675,134.14	835,689.14
<b>Uncategorized Expenses</b>	0.00	0.00	
<b>Total Expense</b>	<b>647,576.09</b>	<b>675,134.14</b>	<b>835,689.14</b>
<b>Net Ordinary Income</b>	58,498.91	29,282.00	577.00
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Transfer To Trustees 2009 Budget</b>	0.00		
<b>Transfer To Trustees 2008 Budget</b>	10,000.00	10,000.00	
<b>Transfer To Trustees 2007 Budget</b>	14,000.00	14,000.00	
<b>Total Other Expense</b>	<b>24,000.00</b>	<b>24,000.00</b>	<b>0.00</b>
<b>Net Other Income</b>	-24,000.00	-24,000.00	0.00
	<b>34,498.91</b>	<b>5,282.00</b>	<b>577.00</b>

## **PEMBROKE WATER WORKS**

### **2008 ANNUAL REPORT**

The Pembroke Water Works hired Christopher Culberson as a full-time Superintendent as of May 2008. Chris has been a lifelong resident of Pembroke and brings a wide range of knowledge in regards to experience in water and wastewater construction, operation and maintenance. The PWW's staff consists of 5 Full time employees; Superintendent, Office Manager and 3 Operators. All operators are currently licensed with the State of NH Department of Environmental Services Water Division. To the benefit of the PWW two of the four licensed operators currently hold certification levels of Distribution II and Treatment I and the remaining 2 operators are certified and Distribution I.

This year the Water Works has seen a dramatic decline in construction due to the large construction projects being completed and residential housing on the decline due to the slowing economy. It had given the Water Works the opportunity to work on distribution maintenance and upgrades which are all critical components of an aging infrastructure. Concord Well #2 was cleaned and redeveloped this summer along with replacing the vertical turbine pump which consisted of new pump bowls, impellers and stainless steel shafts and guides. The second phase of the primary electrical line upgrade at Bear Brook wells was completed this past summer with new conduit and conductors installed from the new overhead lines to the existing pump station. 9 new services were installed and put into service. Replacement of 2" water main on Howard Street was completed due to road construction improvements. A 12" water main extension was complete on River Road in Allenstown consisting of 200' of 12" ductile iron cement lined pipe, 2 – new public fire hydrants and 1 – private fire hydrant for the Casella Property.

212 new Orion Radio Read Meters were installed in 2008 as part of the meter upgrade program being completed from our capital improvement projects. An aggressive approach will be implemented in 2009 to try and expedite the new meter installation in order to remove high hazard areas such as Route 3 as our manual meter read areas.

The Pembroke Water Works continues to take pride in the level of service we provide to you. We welcome your comments and can be reached at 212 Main Street, Pembroke, NH 03275 or by calling the office at 485-3362. You may also email us at [pembrokewaterworks@comcast.net](mailto:pembrokewaterworks@comcast.net).

Respectfully submitted,

Maurice Lavoie  
Board of Water Commissioners  
Chairman

# PEMBROKE WATER WORKS

## Detailed Balance Sheet 2008 (Pre Audit)

Account	Balance
<b>ASSETS</b>	
Current Asset	
Cash	
100 - Checking	8,828.68
102 - Contingency	18,030.19
103 - Payroll	10,864.82
104 - Petty Cash	185.00
105 - Reserve Savings	177,174.70
106 - Escrow Account	1,578.62
107 - Capital Improvement Funds	155,482.78
108 - Contingency Investment	27,645.72
Total Cash	<u>399,790.51</u>
Account Receivable	
110 - Accounts Receivable	84,311.96
111 - Other Accounts	2,326.99
Total Account Receivable	<u>86,638.95</u>
Inventory	
120 - Inventory	25,050.21
Total Inventory	<u>25,050.21</u>
Total Current Asset	<b>511,479.67</b>
Other Current Asset	
130 - Prepaid Insurance	12,682.04
131 - Prepaid Expenses	0
Total Other Current Assets	<u>12,682.04</u>

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## PEMBROKE WATER WORKS

### Fixed Assets

140 - Land - Water Supply	30,685.00
141 - Land Water - Storage	200.00
142 - Land - Other	1,050.00
143 - Capital Contributions	438,702.50
150 - Structure - Water Supply	526,651.22
151 - Structure - Pump Station	165,972.09
152 - Structure - Water Tank	524,981.10
153 - Structure - Shop	48,396.09
154 - Equipment - Pump Station	380,416.70
155 - Equipment - Mains	1,105,183.42
156 - Equipment - Services	131,743.90
157 - Equipment - Hydrant	79,223.81
158 - Equipment - Meters	272,978.83
159 - Equipmnet - Shop	51,063.12
160 - Equipment - Garage	160,013.97
161 - Equipmnet - Office	28,781.04
162 - Exploration	<u>29,864.50</u>

Total Fixed Assets	<u><b>3,975,907.29</b></u>
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Total Fixed Asset	<u><b>3,975,907.29</b></u>
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Other Asset

## PEMBROKE WATER WORKS

Accumulated Depreciation	
170 - Depreciation - Water	-159,761.09
171- Depreciation – Pump Station	-109,883.34
172 - Depreciation - Water Tank	-217,860.67
173 - Depreciation - Shop	-33,908.97
174 – Depreciation – Pump Station	-274,814.78
175 - Depreciation – Mains	-551,164.05
176 - Depreciation – Services	-116,793.81
177 - Depreciation – Hydrants	-50,681.07
178 - Depreciation – Meters	-180,843.23
179 - Depreciation – Shop	-43,826.13
180 - Depreciation – Garage	-126,393.58
181 - Depreciation – Office	-23,907.62
182 - Depreciation – Exploration	-29,864.5
183 - Depreciation – New	-28,969.13
	<hr/>
Total Accumulated Depreciation	<b>-1,948,671.97</b>
Total Other Asset	<b>-1,948,671.97</b>
Total Assets	<b>2,551,397.03</b>
	<hr/>
<b>LIABILITIES</b>	
Current Liability	
Accounts Payable	
200 - Accounts Payable	0
Total Accounts Payable	<b>0</b>
Total Current Liability	<b>0</b>
	<hr/>
Other Current Liability	
245-Accrued interest Payable	902.47
281 - Customer Escrow Payable	1,000.00
	<hr/>
Total Other Current Liability	<b>1,902.47</b>
	<hr/>
Long Term Liability	
251 – Bonds Payable – Long-Term	20,000.00
Total Long Term Liability	<b>20,000.00</b>
	<hr/>
Total Liabilities	<b>21,902.47</b>
	<hr/>



**PEMBROKE WATER WORKS****CAPITAL/EQUITY**

## Capital/Equity

300- Municipal Investment	652,395.59
310 - Capital Reserve	143,282.37
320 - Retained Earnings	1,627,644.10
330 - Profit and Loss	<u>106,172.50</u>

Total Capital/Equity	<u><b>2,529,494.56</b></u>
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Total Capital/Equity	<u><u><b>2,529,494.56</b></u></u>
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Total Liabilities Plus Capital/Equity	<u><u><b>2,551,397.03</b></u></u>
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## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

*28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301*

❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Pembroke is a member in good standing of the Commission.

The Commission's mission is to comply with State statute by preparing and adopting regional plans and a regional housing needs assessment and by evaluating developments of regional impact, to provide data, information, training, and high-quality, cost-effective services to our member communities, to advocate for our member communities and assist and encourage them in intermunicipal endeavors, and to coordinate our efforts with the other regional planning commissions in New Hampshire.

On behalf of the Town of Pembroke in 2008, CNHRPC staff:

- Provided technical assistance to local officials and citizens, as issues related to land use, transportation, environmental, economic, and general planning.
- Coordinated and administrated CTAP (Community Technical Assistance Program), assisting communities including Pembroke, which will be among those most impacted by increasing traffic capacities on I-93 to the Massachusetts state line. CTAP projects including administering the town's Local Discretionary grant which evaluated and proposed updates to the town's zoning ordinance and completing a build-out analysis and open space planning audit.
- Provided Circuit Rider professional planning services to the Planning Board and Town.
- Completed an SPR Route 3 Corridor Study (including Pembroke and Hooksett).

In addition to the specific services described above, in 2008 the Central New Hampshire Regional Planning Commission:

- Held four Commission meetings (in February, June, September, and November) with programs including transportation policy in NH, the new workforce housing law, and green building techniques. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend. Please refer to the calendar on our website for upcoming meetings and events.
- Coordinated workshops related to Planning Board process, land use/transportation planning issues, and Innovative Land Use techniques and hosted APA audioweb conferences.
- Conducted over 200 traffic counts throughout the region and analyzed accident and other NH DOT data.
- Adopted a new Regional Transportation Plan and a Coordinated Transit Plan.

## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

- Coordinated meetings of the CNHRPC Transportation Advisory Committee (TAC). The TAC:
  - Renders technical advice to the CNHRPC regarding transportation plans, programs, and projects;
  - Evaluates and ranks application for the Transportation Enhancement (TE) and Congestion Mitigation and Air Quality (CMAQ) programs. Each program is competitive statewide with more than 3 million dollars in federal funding per year for the TE program and 7 million for the CMAQ program.
  - Evaluates and ranks projects within the Regional Transportation Improvement Program (TIP). The Regional TIP provides an avenue for projects to be considered for inclusion within the Statewide 10 Year Transportation Improvement Plan which is the guiding document for all major highway improvements on state roads.
  - Reviews and recommends adoption of the Regional Transportation Plan.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC) and the Five Rivers Conservation Trust.
- Through the N.H. Department of Environmental Services Regional Environmental Planning Program [environmental planning support to the nine regional planning commissions], 2008 REPP work items included editing and producing the first volume of an Innovative Land Use Techniques handbook and assistance to member communities in adopting ILU techniques.
- Through the N.H. Office of Energy and Planning, utilized Targeted Block Grant funds to update the CNHRPC Regional Housing Needs Assessment, to update the GIS system, and to provide technical assistance to local officials and communities.
- Prepared numerous grant applications for the region as a whole and on behalf of member communities, including EPA Brownfields/petroleum grants, local source water protection grants, HCPP (Housing and Conservation Planning Program) and “moose plate” grants, and Safe Routes to School grants.
- Updated our website to provide better access to land use, environmental, transportation, GIS, and other data.
- With the financial support of Concord 2020, developed and implemented an alternative transportation service “PATH” – Program for Alternative Transportation and Health – which encourages and provides incentives for people to rideshare, bicycle, walk, or take transit to work.
- On behalf of the New Hampshire Association of Regional Planning Commissions, with the generous financial support of New Hampshire Housing, NH Department of Environmental Services, CDFA, and NHARPC, planned and held the 2008 Fall Planning and Zoning Conference at Loon Mountain.

For additional information, please contact the CNHRPC staff or visit us on the internet at [www.cnhrpc.org](http://www.cnhrpc.org).

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**PEMBROKE SCHOOL DISTRICT****For the Year Ending June 2008****Moderator**  
THOMAS E. PETIT**District Clerk**  
CYNTHIA MENARD**Treasurer**  
PEGGY TOPLIFF**School Board**

RYLAND WEISIGER	Term Expires 2009
TAMMY BOUCHER	Term Expires 2010
THOMAS SERAFIN	Term Expires 2010
CLINTON HANSON	Term Expires 2011
RICHARD MITCHELL	Term Expires 2011

**Auditor**

BRENT W. WASHBURN, C.P.A.

**Superintendent of Schools**

THOMAS HALEY

**Assistant Superintendent of Schools**

PETER WARBURTON

**Business Administrator**

PETER AUBREY

**PEMBROKE SCHOOL DISTRICT****PEMBROKE SCHOOL DISTRICT MEETING****PEMBROKE ACADEMY AUDITORIUM**

Saturday, March 8, 2008

**ABSTRACT OF MINUTES**

The meeting was called to order at 10:00 A. M. by Moderator Thomas Petit. Supervisors of the checklist present were Pat Crafts and assistant Marie Brezosky. Registered voters were checked in at the door and received a blue voter card. Moderator Petit instructed the voters on the printed information available for today's meeting, made announcements and explained protocol for today's meeting. Moderator Petit introduced members of the school board; Clint Hanson, Tom Serafin, Ryland Weisiger, Richard Mitchell, and Tammy Boucher. Superintendent Tom Haley and Business Administrator Peter Aubrey were also present. Budget Committee members introduced were; Charlie Connor, Larry Preston, Mike Connor, Joe Crawley, Barbara Natalizio, Gerry Fleury, Ken Plourde, Mark Lepage, Tina Courtemanche, and David Freeman-Woolpert, Chairman of the budget committee. Following a moment of silence and the Pledge of Allegiance, the reading of the warrant was the first order of business.

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Clint Hanson, Chair of the Pembroke School Board spoke: "Some of you may know that today's meeting is the final school district meeting for our Superintendent Tom Haley, he is retiring this year. We thought it is only fitting to recognize Tom for his many years of thoughtful and effective leadership of our district and most importantly for his many contributions and dedication to the kids here at Pembroke."

"Tom , the plaque reads; presented to Tom Haley upon the occasion of Retirement from the School Administrative District #53, Allenstown, Chichester, Deerfield, Epsom, Pembroke, in recognition of and appreciation for twenty-six years of dedicated, faithful service to the Pembroke School District and it's students as Headmaster of Pembroke Academy, Assistant Superintendent and Superintendent of SAU #53  
Pembroke School District Meeting March 8, 2008."

Tom Haley spoke: "The members of the school board know how much I like to be the center of attention, thank you very much."

Clint Hanson announced a Community reception for Tom in May.

David Freeman-Woolpert spoke; "I also wanted to thank Tom Haley for

## PEMBROKE SCHOOL DISTRICT MEETING

having created an air of communication, trust, and relaxed relationship between the school board and the school staff, SAU staff and our budget committee. Prior to Tom being the Superintendent there were challenging and often tense times. Ever since Tom has been here he has brought an open, cordial, easy relationship to get information and make the adjustments necessary during the budget process, it has been a pleasure working with Tom.”

Moderator Petit spoke; “Tom is the steadiest person I’ve dealt with in all the years. The most dependable person, if something needed to be done, it got done, if information was needed Tom made it available.”

Tammy Boucher, school board member spoke and brought the voters present up to date on programs in the Village, Hill and Three Rivers schools. She introduced the new principle at Village/Hill, Ryan Quinn. “In an ongoing effort to keep the students happy and thriving a monthly recognition and awards program is held for students and staff. Mascots have also been named at Village “Hank” the Lion and at Hill “Valentine” the Lions cub. Three Rivers school has been recognized at the NH State Library by seven students participating in the letters of literacy program and having the largest representation of schools in the state. Monthly competition for students and staff in reading to focus on literacy are in place and the physical education program has been enhanced. In an effort to keep bodies and minds fit Three Rivers has a walking club that has logged over 450 miles. Students are using physical fitness to benefit the community as well, over \$800.00 was raised from the dodge ball tournament for a Pembroke family suffering loss from a fire.”

Tammy introduced Mike Reardon, Principal of Pembroke Academy and Announced “that he has been selected by the NH state Principals’ Association as the Principal of the year.”

Mike Reardon stated “The most important thing for me in that recognition was that Tom Haley nominated me. I want to talk to you about what you get for your money, the recognition of Pembroke Academy as a school of excellence in 2007 was based on the fact that every year we become a better school. We have programs that reach out to high risk kids and we work closely with the Pembroke police department in an SRO program. The structure of this SAU is such that we have four towns feeding into PA with each having it’s own philosophy, boards and goals. One of the ways we work together is by having monthly triads, we have been having these for eleven years now. Each discipline is represented and the schools work on developing curriculum and goals together. Our freshman program *Pushing*

## PEMBROKE SCHOOL DISTRICT MEETING

*Your Limits* is nationally recognized. Our school here at PA is not perfect, if anyone wants to set aside time to discuss problems, I will address them in an effective manner. Every year we do this our school becomes stronger, this school is a reflection of every person, every citizen here in this auditorium. You have wonderful kids, I see them in action everyday. I had the opportunity to attend two of our boys basketball team games last weekend, the second of which was the semi-finals at UNH, what impressed me was the spirit and teamwork these kids are capable of. Also the PA Robotics Team, which is organized chaos at its highest level took the competition and emerged as champions. And our Spirit Team at PA are the state runner-ups and have been invited to the regional competition in Massachusetts. My point is this, every year in every way we try to make our school better. We do that through your support but most importantly through the quality of kids you send here, it's a strong school, it's a safe school, it's a school of which all of you can be proud of, thank you".

**Article 2:** TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE OF BEHALF OF THE SCHOOL DISTRICT.

**Motion to accept: Clint Hanson**

**Seconded: Peter Mehegan**

**Vote: YES**

**Article # 2 ADOPTED**

**Article 3:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$300,000 AS A DEFICIT APPROPRIATION TO BE EXPENDED DURING THE 2007/08 FISCAL YEAR FOR UNANTICIPATED SPECIAL EDUCATION EXPENSES. THIS AMOUNT WILL BE FUNDED FROM REVENUE RAISED IN THE 2008/09 FISCAL YEAR.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to Amend made by Clint Hanson to decrease this amount to \$150,000**

**Seconded by Ryland Weisiger**

Clint Hanson clarified the deficit appropriation of \$150,000 for the voters.

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## PEMBROKE SCHOOL DISTRICT MEETING

Moderator Petit reread the warrant article #3 with the amended amount of \$150,000.

**Vote: YES**

**Article 3 as amended ADOPTED**

**Article 4:** TO SEE IF THE DISTRICT WILL VOTE TO DICONINUE THE ROADWAY EXPENDABLE TRUST FUND, ESTABLISHED UNDER RSA 198:20-C IN MARCH, 2000, SAID FUNDS, WITH ACCUMULATED INTEREST TO THE DATE OF WITHDRAWAL (APPROXIMATELY \$149,748) ARE TO BE TRANSFERRED TO THE DISTRICT'S GENERAL FUND, AND FURTHER TO RAISE AND APPROPRIATE THE SUM OF APPROXIMATELY \$149,748 (BEING AN AMOUNT EQUIVALENT TO THE DISSOLVED TRUST PROCEEDS) AS A SUPPLEMENTAL APPROPRIATION, SAID SUM TO BE ADDED TO THE SPECIAL EDUCATION EXPENDABLE TRUST FUND PREVIOUSLY ESTABLISHED. (MAJORITY VOTE REQUIRED).

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article #4 ADOPTED**

**Article 5:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$100,000 (FROM SURPLUS) TO BE ADDED TO THE SPECIAL EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2008 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2008.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

Rose Marie Michaud asked "for explanation of this warrant.  
Clint Hanson explained that the school district is not permitted to carry fund balances forward so we need to establish trusts and reserves."



## PEMBROKE SCHOOL DISTRICT MEETING

Peter Mehegan asked “if we have a specific number of students that cost the district more than one-hundred thousand and a specific number that costs more than two-hundred thousand realizing that virtually all of those issues are out of district placement. The frightening thing is that we have this cost for one person and an individual child can not cost the district that amount.”

Clint Hanson stated “that he has spoken to the state representatives and encouraged voters to do so. This is a community school and we have a choice, if we defy the law then we would end up spending that much or more on fighting it.”

**Vote: YES**

**Article #5 ADOPTED**

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO RASIE AND APPROPRIATE THE SUM OF UP TO \$50,000 (FROM SURPLUS) TO BE ADDED TO THE SCHOOL BUILDING CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2008 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2008.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article #6 ADOPTED**

**Article 7:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$77,498 FOR THE PURPOSES OF INSTALLING TWO SINKS, CREATING TIME-OUT AREAS, FENCING PLAY AREAS, CONSTRUCTING ENTRYWAY ROOFS, REPLACING GYM CEILING TILES AND FLOORING REPLACEMENT AT HILL/VILLAGE SCHOOLS, INSTALLING A SIGN, REPAIRING WINDOW SILLS AND FLOORING REPLACEMENT AT THREE RIVERS SCHOOL AND PARKING LOT RE-STRIPING, GYM DOOR LOCK REPLACEMENT, BATHROOM PARTITION REPLACEMENT, FLOORING REPLACEMENT, UPGRADING FOOTBALL TOWER ELECTRIC, REPAIRING LAB FUME HOODS AND REPLACING THE ART AREA ROOF AT PEMBROKE ACADEMY. FURTHER, TO AUTHORIZE THE WITHDRAWAL OF

## PEMBROKE SCHOOL DISTRICT MEETING

\$77,498 FROM THE SCHOOL BUILDING CAPITAL RESERVE FUND FOR THESE PURPOSES.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

Lauren Wright asked “for an explanation of the time-out areas.”

Ryan Quinn, Principal of Village/Hill explained “about the time out areas for Each school for the emotional issues when a student needs to come out of class to maintain safety to that student and the students in the classroom, the walls of the time out areas would be padded.”

**Vote: YES**

**Article #7 ADOPTED**

**Article 8:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE BUDGET COMMITTEE’S RECOMMENDED AMOUNT OF \$22,924,452 FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES FOR THE SCHOOL DISTRICT OFFICIALS AND AGENTS, AND FOR THE PAYMENT FOR THE STATUTORY OBLIGATIONS OF THE DISTRICT. THE SCHOOL BOARD RECOMMENDS \$23,154,452. THIS ARTICLE DOES NOT INCLUDE APPROPRIATIONS VOTED IN OTHER WARRANT ARTICLES.

*School Board recommends approval of \$23,154,452  
Budget Committee recommends approval of \$22,924,452*

**David Freeman-Woolpert, Chair of the budget committee stated that the amount written in this article is incorrect, the original number was not accurate on the warrant article and should be \$22,247,206 and made a motion to change.**

**Seconded: Ken Plourde**

Kathy Cruzon asked “for clarification with regards to catastrophic aid, reimbursement etc.”

Tom Haley answered “explaining about the responsibility of reporting dates to the state, the number of special education students, if a student leaves the district and what happens to the amount of special education aid, catastrophic aid can move to another district and how this effects the appropriation.”

## PEMBROKE SCHOOL DISTRICT MEETING

**Motion made to Amend by Clint Hanson to increase the amount of Article 8 by \$150,000 to the total of \$22,397,206.**

**Seconded: Ryland Weisiger**

David Freeman-Woolpert Chair of the Budget Committee explained the “summary of benefits and tax rate for the property tax year 2008 and asked the voters to look at the printed information available on this. David explained the impact on a home of two-hundred thousand dollars in dollars and percent amounts, continuing that the budget committee does not have a recommendation on the increased amended amount today since not having time to meet and discuss it as a committee. David explained that if the warrant article amount was left as is then it would mean a \$24.98 tax dollar amount verses a \$25.24 dollar amount, so that instead of your taxes increasing by \$316.00 on a \$200,000 dollar home they would increase by \$265.00. David had the voters look again at the summary of tax rate 2005-2008 information and quoted the percentages.”

Thomas Serafin, school board representative to the budget committee directed the voters to look at the budget summary page 3 prepared for this meeting. Tom quoted “the increase areas; special education , insurance salary related expenses, and teacher contract increases. We worked with the administration to level fund all discretionary areas knowing we were facing these areas of increase. Co-curricular programs at each grade level and custodial time would be impacted.”

Kim Landry asked “what the differences of recommended numbers were from the budget committee and school board.”

David Freeman-Woolpert explained with direction of the voters to the town report last page MS-27 Summary a total of \$230,000 in cuts.

Kathy Roche asked “what specifically gets cut if we vote the \$150,000 amended amount since the overall proposed cuts equal \$230,000.”

Clint Hanson explained where the difference of \$80,000 would be made as cuts.

Kathy asked “to amend the article and add the \$80,000.”

Moderator stated “that we will deal with one amendment at a time and the \$150,000 is currently on the table.”

Rose Marie Michaud spoke “in opposition of the amendment increase of \$150,000 due to what’s happening in the economy and the hardships people are facing.”

## PEMBROKE SCHOOL DISTRICT MEETING

Mark Dumas asked “for specific information on the co-curricular, instructional and custodial cuts.”

Clint Hanson clarified stating “that the issue is that we have discussed it at the level of \$230,000 and it would mean a part-time custodial position at roughly nine or ten thousand dollars, co-curricular activities at approximately thirty thousand dollars, and the remaining as instructional positions, one at the Hill/Village, one at Three Rivers, and one at PA. Now the budget impact is only .60 cents on the dollar at PA and the reason is because its an A.R.E.A., 40% of all costs is Pembroke’s anyway so we have to reduce the revenue side by the amounts that impact us.”

Dave Newton stated “in previous years we have been provided with line item explanations of how much each different thing costs. By giving us a specific number it is easier to understand how much of an impact there is. I was wondering why we don’t have that here today.”

David Freeman-Woolpert stated “Very good question, very good memory. There are times when the budget committee has seen areas of requested increase that we felt would do better without rather than carving into the teachers, seeing certain programs we thought could be cut out, and certain areas of savings other than teachers other than staff. This time we went through just as hard as we have every year looking for those because first off the school board wasn’t recommending any new programs that we could cross out. There aren’t any other areas that we can find where your going to have the programs run at a minimal level and say lets cut another thirty or fifty thousand or so. Everything that we saw was going to have to be cut by personal from those programs . from that program. This year unlike other years the school board wasn’t recommending a lot of new programs so we couldn’t say you have to cut these, so we had to look at what was already in place. Its all in personal.”

Dave Newton asked “about the full-time media person added to last years Budget and what exactly would be the instructional level cuts.”

Mark Dumas asked “where and why are there cuts, there has not been an explanation.”

David Freeman-Woolpert explained what areas would be effected. There are no new issues this time, everything is current staff and current programs this time so we couldn’t say to the school board which teacher to take out of which area or which school to have teachers taken out of, it isn’t our place to do that. The administration and school board are going to be looking at this every month and looking to see how many students are coming in, what teacher can be

## PEMBROKE SCHOOL DISTRICT MEETING

moved out to another area, what impact will it have on the students. Whatever is approved today, there not going to be looking at cuts, their going to be looking at who's retiring, what will be the impact of students coming in next fall. But there is no way that I can imagine or the budget committee can imagine that the school board today would be able to say anything more with what they have about which teachers or which schools would be impacted six months from now."

Mark Dumas stated "I need to know where those cuts will be made and how this will effect student to teacher ratios. I do not agree with six months from now because you must have some idea of where those cuts will come from. I don't know what the bare minimum is for a student to teacher ratio and this is a broad spectrum, if we need to make a cut then lets just make a cut, if we need to add it then just add it. I need an explanation of how that will impact."

Clint answered "it will impact, your analysis is correct, anytime you reduce the number of teachers for a grade level it will change the ratio of student to teachers, that's the simple analysis. I have already indicated to you that we will take one out of the Hill/Village and one out of the middle school so effectively you will loose two or three teachers. Where they are specifically and what grade levels specifically all depends on what enrollment is at those grade levels in the future. We will go to the principals and say okay instead of having twenty five teachers next year you have twenty three, make it work, that's the net effect. It's totally different than when we are proposing adding a position, if we choose to add a science teacher then we have to justify that based on specific curricular issues. When we are cutting its going to be a basis upon which, particularly in the K-8 level on an impact on teacher ratios. Where that specifically is going to be goes back to what David just said, we don't know where there are going to be retirements or other retirements or other shifts that may take place, we don't know how many fifth graders we will have specifically in a classroom so if we have a shift in the number of fifth graders then we may be able to reduce that grade level without having an impact on some of the other grades. I'm not able to predict the future like a crystal ball."

Mark Dumas stated "I understand that but the school district must have a baseline student to teacher ratio number."

Clint stated "yes we do especially in the lower grades we try to keep the numbers down because that is one area in the literature that shows a dramatic impact on education by keeping the numbers down. As grade levels increase then student/teacher ratios increase to some degree. The specific numbers I am guessing about eighteen to twenty per class. The board and I will not make specific cuts until we know what the numbers will be."

## PEMBROKE SCHOOL DISTRICT MEETING

David Freeman-Woolpert stated “the budget committee is recommending the \$230,000 in cuts. We are not the school board and we don’t have the sense of what the specific areas to cut are. We are the one group in town that is charged with looking at what the selectmen are proposing as a budget, what the school board is proposing as a budget and weighing those together and thinking what the voters can afford to pay in taxes. The two amounts that were proposed to us would have caused a ten percent increase in taxes and we couldn’t tolerate that. We came up with a dollar figure that keeps your tax rate down to something like 6.7 %, that was the most we could possibly imagine the town could afford. We are not in the position to say which line item, or which teacher, we just need to have a tax rate that is not going up 10%. Now with the \$150,000 reduction, if you vote against the amendment the tax rate will only go up something like 5.6 or 5.7 % so it is not the school board that is coming up with recommendations to cut.”

Tom Serafin stated “the current ratio for the K-8 levels is about eighteen to, we already looked at the numbers if we loose a teacher the number would be about twenty. If we cut more then that number would go up to twenty three or twenty four.”

Mark Dumas asked “about grants or any additional funds from federal money.”

Clint Hanson answered “ever since I have been on the school board we look for any and all grants that are out there and there are no specific grants similar to the one we had a few years ago with the renaissance program. We do and will continue to look for grants.”

A question was asked about the money from the *No Child Left Behind*.

Clint answered “there are two pieces of legislation that go forward, the one they tell you they are giving you and the one they actually give you. The one they tell you is called an authorization , the one you receive is the appropriation and the appropriation never reaches the authorization amount. We do have as you can see from the literature provided three or four federal grants, three of them with the exception of nutrition is going down in appropriated amounts.”

Moderator Petit clarified “the net effect, we have reduced the deficit by \$150,000 appropriated. This amendment would replace that money but in a different place so the net effect on the tax rate that was proposed as a result of their work, if this amendment passes would be identical to what we discussed at the hearing a few weeks ago. In other words if you want a further reduction in your tax rate vote the \$150,000 down. The school board is asking for the \$150,000 to be put into the operating budget not the deficit purposes. They are

## PEMBROKE SCHOOL DISTRICT MEETING

shifting \$150,000 from a deficit appropriation this year to something that makes the school run next year. The school district would have that much more money to run the school next year and the tax rate we discussed back in February would not change.”

David Freeman-Woolpert had the taxpayers look again at the tax rate summary and stated “if this amendment passes then what you are looking at is a 6.7% increase from what it was last December. That is if this amendment is approved.”

Rose Marie asked “about the proposed increase and the effect on the tax rate and spoke in opposition to the amendment and more of an increase in taxes.”

Fred Kline stated “there is something you might want to consider the town meeting is next week and cuts have already been made to that budget.”

Jennifer Serafin stated “thank you for all the hard work of both committees and asked the tax payers to think about the class ratios and teachers, general management, instruction and how important it is to support our children in the Schools. The increase would be to about \$25.00 and that is half a cell phone bill. It says something about our community.”

David Freeman-Woolpert clarified the total amounts of the original article written incorrectly and the amendment and what we are voting on now with the amendment.

Moderator Petit clarified the numbers of what we are voting on now, the motion to add \$150,000 to a total of \$22,397,206 on article 8. Is everyone ready to vote?”

**There being a general consensus Moderator Petit reread article 8 with the amended amount of \$22,397,206.**

**Vote: YES**

**Article #8 as amended ADOPTED**

Kathy Roche stated “she would like to make an amendment to add to the bottom line \$80,000.

**Motion made to amend by Kathy Roche to increase the amount of article 8 by \$80,000 to a total of \$22,477,206**

**Seconded: Kim Landry**

## PEMBROKE SCHOOL DISTRICT MEETING

Cindy Lewis asked “about the effect on the tax rate is this was passed.”

Moderator Petit stated “the amendment amount and the total now on the table is \$22,477,206.”

David Freeman-Woolpert stated “this is not something myself or the budget committee has had time to consider, approximately this would mean a raise now of about 7.4 or 7.5 % in the tax rate instead of the 6.7 %.”

Gerry Fleury stated “he would like to point out that there is another meeting next week and what is going on in the economy needs to be considered. Can people afford this much of an increase in their property tax. The cost of fuel is going up, there is road work that needs to be done. We gave the budget committee a job to do and we should stay with their recommendation for everyone concerned.”

Kathy Roche stated “she is thinking about the students and the elderly and we need to keep available what we have done, the good things we have done, we are not asking for anything extra, we are just asking to keep the status quo of what we have done.”

Dave Newton stated “times are tough, obviously the budget committee hasn’t had the opportunity to look fully at this. I personally feel this is too much and we should not go any higher than the 6.7%.”

Kim Landry stated “she believes the actual increase would be 7.2% not 7.5% and spoke in support of the amendment.”

David Freeman-Woolpert stated “Yes, your math is correct but it certainly would be over 7%.”

Clint asked “if the tax payers could look at the history of the budget and the average increases, we are sensitive to the townspeople, we are tax payers to.”

Larry Preston stated “he would like to reiterate Gerry’s comments and is in agreement. The budget committee asked both the town and the school to make cuts based on what we could afford as a tax increase, the town has a lean budget already. What we are doing robbing “Peter to pay Paul” and this is not the way to use accounts. We also need to consider what the state is going to do.”

A resident spoke in opposition of the amendment, stating “7.2% is too high, what’s the limit?”

Roland Lamoine stated “this is a scare tactic, we can raise the \$80,000.”



**PEMBROKE SCHOOL DISTRICT MEETING**

C. Dumas stated “she has three children in the school district and she is a full time student, if she can afford it then other people can, we need to educate our children.”

**Bill Nunnally Sr. made a motion to go to vote.**

**Seconded: Peter Mehegan**

Moderator Petit asked “if everyone was ready to vote, their being a majority by the voter cards Moderator Petit re read the article with the second amended amount to add another \$80,000 to article 8, if the amendment passes the total number will be \$22,477,206.”

**Vote: YES**

**Article 8 as amended to add \$80,000 to the total  
amount of \$22,477, 206 ADOPTED**

Ann Marie Ayles asked for a visual division of the house count.

Moderator Petit selected Brian Tufts and Fred Kline to count each half of the floor votes and had voters stand to indicate their vote.

**The amount for the amendment was:  $53 + 42 = 95$**

**The amount against the amendment was:  $32 + 39 = 71$**

**The Amendment stands as ADOPTED.**

**Moderator Petit reread Article # 8 with the total amount of \$22,477,206.**

**Vote: YES**

**Article 8 as amended ADOPTED**

**Article 9: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY  
SUBJECTS EMBRACED IN THE WARRANT.**

There was no business to conduct under this article.

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**PEMBROKE SCHOOL DISTRICT MEETING**

**Article 10:** TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Moderator Petit thanked the members of the budget committee, the school board and the voters and announced the dates and times of the town meeting and voting at the polls in the coming week for school and town officials.

**Motion to adjourn: William Nunnally Sr.**

**Seconded: David Freeman-Woolpert**

The Pembroke School District Meeting was adjourned at 12:25 P.M.

Respectfully submitted,  
Cynthia E. Menard  
School District Clerk

**PEMBROKE SCHOOL DISTRICT**

***Brent W. Washburn, CPA, Prof. Assoc.***  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

December 28, 2008

The School Board  
Pembroke School District  
Pembroke, New Hampshire

I have audited the accompany financial statements of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining information of Pembroke School District as of and for the year ended June 30, 2008, which collectively comprise the Pembroke School District basic financial statements and have issued my report thereon dated December 28, 2008. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the Pembroke School District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Pembroke School District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Pembroke School District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Pembroke School District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Pembroke School District's financial statements that is more than inconsequential will not be prevented or detected by the Pembroke School District's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Pembroke School District's internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weakness, as defined above.

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**PEMBROKE SCHOOL DISTRICT**

Pembroke School District  
Report on Internal Control and Compliance  
December 28, 2008  
Page 2 of 2

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Pembroke School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, others within the organization, School Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

I extend my thanks to the officials and employees of the Pembroke School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

# PEMBROKE SCHOOL DISTRICT

## STATEMENT OF EXPENDITURES

For the Year Ending June, 2008

### INSTRUCTION

Regular Education Programs	\$ 8,194,517.71	
Special Education Programs	4,465,497.09	
Vocational Programs	900,525.34	
Other Instructional Programs	469,024.94	
		\$ 14,029,565.08

### SUPPORT SERVICES

Student Services	1,381,737.28	
Instructional Staff	331,591.36	
General Administration	481,521.48	
School Administration	1,240,003.87	
Operation/Maintenance of Plant	1,495,304.56	
Student Transportation	726,287.46	
Central	0.00	
		5,656,446.01

### DISTRICT WIDE EXPENDITURES

Facilities Acquisition & Construction	53,200.00	
		53,200.00

### OTHER FINANCING USES

Debt Service - Principal	575,000.00	
Debt Service - Interest	187,144.13	
		762,144.13

### FUND TRANSFERS

Trust/Agency Funds	349,748.00	
		349,748.00

### SPECIAL REVENUE EXPENDITURES-INSTRUCTION

Regular Education Programs	241,439.05	
Special Programs	8,780.13	
		250,219.18

### SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES

Student Services	3,076.65	
Instructional Staff	13,824.26	
General Administration	6432.05	
	1200.00	
		24,532.96

### FOOD SERVICE FUND

Food Service Operation	627,229.40	
		627,229.40

### TOTAL EXPENDITURES

\$ 21,753,084.76

# PEMBROKE SCHOOL DISTRICT

## STATEMENT OF REVENUES

For the Year June 30, 2008

### REVENUES FROM LOCAL SOURCES

Current Appropriation	\$ 7,540,176.00
Deficit Appropriation	\$ 150,000.00

### TUITION

#### *TUITION FROM INDIVIDUALS*

Adult Education	11,733.00
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#### *TUITION FROM OTHER LEAS WITHIN NH*

Regular School Day	4,866,759.47
Special Education	603,218.33

### OTHER LOCAL REVENUES

Earnings on Investments	30,857.24
Food Service	477,735.94
Rentals	31,602.19
Other Local Revenue	108,542.39

### TOTAL LOCAL REVENUES

13,820,624.56

### REVENUE FROM STATE SOURCES

Equitable Education Aid	4,805,559.00
Statewide Enhanced Education Tax	1,372,833.00
School Building Aid	308,231.68
Catastrophic Aid	318,925.89
Vocational Education (Transportation)	10,884.48
Vocational	1,481.62
Child Nutrition	6,669.61

### TOTAL STATE REVENUE

6,824,585.28

### REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I	191,334.76
Elementary/Secondary - Other	56,137.58
Transportation	11,774.99
Adult Education	14,249.39
Child Nutrition Program	178,669.00
Medicaid Distributions	246,550.51

### TOTAL FEDERAL REVENUE

698,716.23

### OTHER FINANCING SOURCES

Transfer from Capital Reserve Fund	53,200.00
Transfer from Other Expendable Trust Funds	415,400.43

### TOTAL OTHER FINANCING SOURCES

468,600.43

### TOTAL REVENUES

\$ 21,812,526.50

**PEMBROKE SCHOOL DISTRICT****BOND PAYMENT SCHEDULE**

		<b>Principal</b>	<b>Interest</b>
<b>Issue #3</b>	July, 1999 Pembroke Academy	(\$8,445,000)	
	2007/08	575,000	187,144
	2008/09	575,000	162,707
	2009/10	575,000	138,269
	2010/11	575,000	113,832
	2011/12	575,000	89,394
	2012/13	575,000	64,957
	2013/14	575,000	40,519
	2014/15 (Final)	395,000	19,907

**PEMBROKE SCHOOL DISTRICT****STATISTICAL REPORT FOR PEMBROKE****2007/08**

	<b><u>Elementary</u></b>	<b><u>Secondary</u></b>	<b><u>Total</u></b>
Half Days in Session	356	356	356
Enrollment	774	1042	1816
Percent of Attendance	96	96.3	92.8
Average Daily Attendance	747.4	946.7	1694.1

**SUPERINTENDENT'S SALARY****2007/08**

Allenstown	\$16,428
Chichester	12,723
Deerfield	23,963
Epsom	19,887
Pembroke	<u>50,521</u>
	\$123,522

**ASSISTANT SUPERINTENDENT'S  
SALARY 2007/08**

Allenstown	\$11,757
Chichester	9,105
Deerfield	17,150
Epsom	14,232
Pembroke	<u>36,156</u>
	\$88,400

**BUSINESS ADMINISTRATOR'S  
SALARY 2006/07**

Allenstown	\$10,465
Chichester	8,104
Deerfield	15,264
Epsom	12,668
Pembroke	<u>32,181</u>
	\$78,682

**REPORT OF SCHOOL DISTRICT TREASURER**

For the Fiscal Year July 1, 2007 to June 30, 2008

**CASH ON HAND JULY 1, 2007** \$ 796,135.89

Received from Selectmen	9,063,009.00	
Revenue from State Sources	5,985,039.47	
Received from Tuitions (includes transportation)	5,192,751.01	
Received from all Other Sources	<u>1,810,581.07</u>	
<b>TOTAL RECEIPTS</b>		<b><u>22,051,380.55</u></b>

Total Amount Available for Fiscal Year	\$22,847,516.44
Less School Board Orders Paid	<u>22,605,400.20</u>
<b>BALANCE ON HAND JUNE 30, 2008</b>	<b>\$ 242,116.24</b>

**Peggy Topliff**  
**District Treasurer**



**PEMBROKE SCHOOL DISTRICT  
TEACHER'S SALARY SCHEDULE  
2008/09**

<b>STEP</b>	<b>BA</b>	<b>BA+15</b>	<b>MA</b>	<b>MA+16</b>
1	30,500	31,725	35,400	36,625
2	32,025	33,250	36,925	38,150
3	33,550	34,775	38,450	39,675
4	35,075	36,300	39,975	41,200
5	36,600	37,825	41,500	42,725
6	38,125	39,350	43,025	44,250
7	39,650	40,875	44,550	45,775
8	41,175	42,400	46,075	47,300
9	42,700	43,925	47,600	48,825
10	44,225	45,450	49,125	50,350
11	45,750	46,975	50,650	51,875
12	47,275	48,500	52,175	53,400
13	48,800	50,025	53,700	54,925
14	50,325	51,550	55,225	56,450

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**SCHOOL EMPLOYEE SALARY RANGES**

Secretaries	\$12.38/hr.-\$16.82/hr.
Teacher Aides	\$10.69/hr.-\$13.50/hr.
Custodians	\$11.01/hr.-\$18.71/hr.
Lunch Program	\$ 8.00/hr.-\$11.41/hr.

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**SCHOOL OFFICERS SALARIES**

**SCHOOL BOARD MEMBERS**

Clint Hanson, Chairman	\$352.00
Tammy Boucher	352.00
Richard Mitchell	352.00
Tom Serafin	352.00
Ryland Weisiger	352.00

**DISTRICT CLERK**

Cynthia Menard	\$25/Meeting
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**MODERATOR**

Tom Petit	\$65/Meeting
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**DISTRICT TREASURER**

Peggy Topliff	\$ 3,100.00
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**DIRECTOR OF MAINTENANCE**

Jonathan Burnham	\$52,412.00
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## PEMBROKE SCHOOL DISTRICT

### SUMMARY REPORT SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	FY 2006/07	FY 2007/08
Actual Expenditures	\$5,038,786	\$5,906,360
Actual Revenues		
♦ Catastrophic Aid	\$ 223,225	\$ 318,926
♦ Medicaid	138,706	246,550
♦ Federal Grant	319,464	334,974
♦ Tuition	<u>609,965</u>	<u>603,218</u>
Total Offsetting Revenues	\$1,291,360	\$1,503,668

Notes:

- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
- Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## PEMBROKE SCHOOL DISTRICT

### SUPERINTENDENT'S REPORT

“One can’t believe impossible things.”

“I dare say you haven’t had much practice”, said the Queen. “When I was your age I always did it for half-an-hour each day. Why sometimes I’ve believed as many as six impossible things before breakfast.”

*Lewis Carroll, Alice’s Adventures in Wonderland*

In a recent national report entitled “The Bridge to 21<sup>st</sup> Century Learning”, it states that:

“In recent years, educators at the local, state and national levels have focused on improving student achievement – the perennial top priority of public concern. States and school districts have established rigorous academic standards, assessments and accountability measures – a concerted effort that has involved thousands of educators, employers, and community members nationwide. Schools have responded with strategies to improve teaching and learning.”

The article continues on to discuss:

“a profound gap between the knowledge and skills, most students learn in school and the knowledge and skills they need in typical 21<sup>st</sup> century communities and workplaces. The Partnership for 21<sup>st</sup> Century Skills, a group of major business and education organizations, was formed in 2002 to work on closing this gap. The Partnership is committed to promoting a national dialogue about 21<sup>st</sup> century skills, integrating them into K-12 schools and encouraging the development of curriculum and assessments that reflect 21st century realities.”

Additionally,

“Today’s education system faces irrelevance unless we bridge the gap between how students live and how they learn. Schools are struggling to keep pace with the astonishing rate of change in students’ lives outside of school. Students will spend their adult lives in a multitasking, multifaceted, technology-driven, diverse, vibrant world- and they must arrive equipped to do so. We also must commit to ensuring that all students have equal access to this new technological world, regardless of their economic background.”

And lastly, the article chronicles “9 Steps to Build Momentum in 21<sup>st</sup> Century Education:

- Embrace a powerful vision of public education that includes 21<sup>st</sup> Century Skills.
- Align leadership, management and resources with educational goals.
- Use this tool to assess where schools are now.
- Develop priorities for 21<sup>st</sup> Century Skills.
- Develop a professional development plan for 21<sup>st</sup> Century Education.
- Begin developing assessments to measure student progress in 21<sup>st</sup> Century Skills.
- Collaborate with outside partners.
- Plan collectively and strategically for the future.”

## PEMBROKE SCHOOL DISTRICT

### SUPERINTENDENT'S REPORT

Like the Queen in Alice's Adventures in Wonderland, educating parents and future students will require the belief that "impossible things can and will happen".

In the 21<sup>st</sup> Century, we need to be more ardent in promoting the changing knowledge and skill requirements necessary for success in the future. In this endeavor we have had the commitment of the Pembroke School District's Staff, Administrators and School Board who have subscribed to this view of 21<sup>st</sup> Century learning by:

- Transforming technology with the use of SAKAI (our on-line learning community);
- Creating collaborative, professional learning communities;
- Implementing research-based instructional strategies like 'Response to Intervention';
- Contributing to the SAU # 53 Literacy and Numeracy Task Force;
- Promoting an SAU-wide leadership model;
- Focusing on student achievement, community perceptions and fiscal responsibility.

And finally, I wanted to make you aware of two important transitions that have occurred in SAU # 53 during the past year:

After a very comprehensive and thorough five-month search process by the combined school boards of SAU # 53, Dr. Gail Paludi was unanimously chosen as our new Assistant Superintendent of Schools. She began work on July 1. Dr. Paludi brings a wealth of knowledge and educational experience to our five school districts. She was most recently principal of Hollis Elementary School for five years. Prior to that time, Dr. Paludi served as a principal in Schenectady, New York and Bedford, New Hampshire. Dr. Paludi was the first New Hampshire administrator to be awarded the Milken Family Foundation National Educator Award in 1999.

Dr. Paludi holds a Doctor of Education Degree in Educational Leadership from Nova Southeastern University. Additionally, she holds a Certificate of Advanced Graduate Studies in Educational Leadership from the State University of New York, a Master's Degree in Reading Education from Potsdam State University and a Bachelor of Science Degree in Psychology/ Elementary Education from Potsdam State University. She is certified as a Teacher, Reading Specialist, Principal, and Superintendent. Please join me in welcoming Assistant Superintendent Dr. Gail Paludi and extending best wishes for every success as she joins SAU #53.

I know citizens of our communities join me in wishing former Superintendent Thomas Haley a long, healthy and enjoyable retirement. Mr. Haley will be long remembered for his 26 years of dedicated service to the students, families and community members of the five school districts he served so honorably.

Respectfully Submitted,  
Peter Warburton  
Superintendent of Schools

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY HEADMASTER'S REPORT

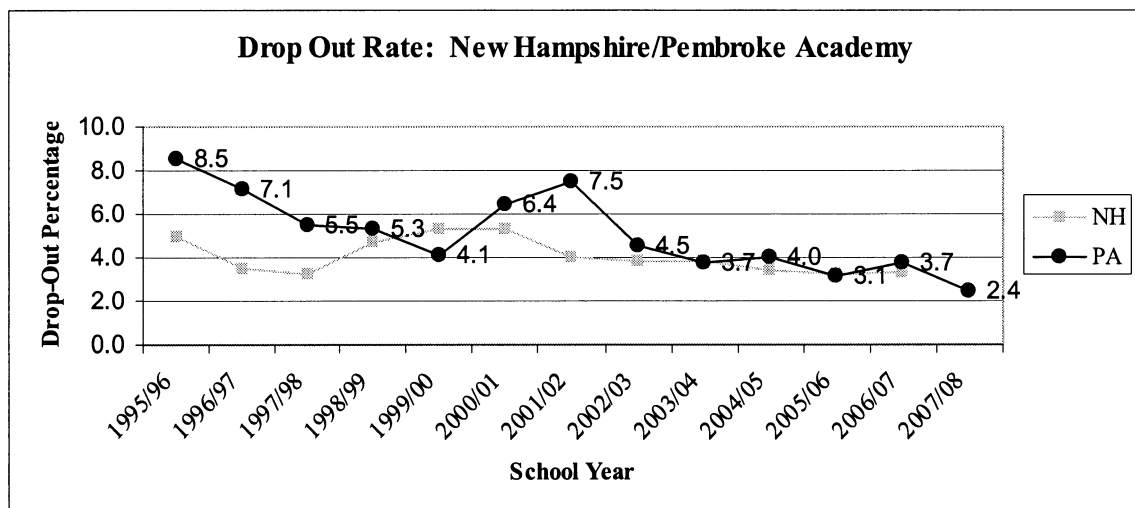
Perhaps the most fundamental, important and characteristic responsibility of our schools could be gathered under a phrase that has, I think, become something of a cliché: the desire to have every student who passes through our school system *succeed*. Not surprisingly, this goal is embedded in the district's Mission Statement that hangs in the lobbies of all four of our school buildings:

The mission of the Pembroke schools is to educate each student with the integrated knowledge, skills and character necessary to achieve, contribute and thrive throughout life by actively engaging each student within an environment dedicated to excellence and the betterment of society.

That Mission Statement, which was developed by a combined group of educators and citizens as part of the district's renewal of its *Strategic Plan* in 1996, is often reduced to *Achieve, Contribute, Thrive* (which is certainly one definition of *success*), but I'd like to use this year's Town Report to view Pembroke Academy through the lens and implications of another small word which appears twice in our Mission: *each*.

I noted above that our desire to have *each* student succeed is a *characteristic* responsibility of our schools. Indeed, this goal is characteristic of us as a nation. America's expectation that every student will—at a minimum—graduate from high school and in so doing be prepared to go on to further schooling (which is another definition of *success*) is, if not unique in the developed world, certainly unusual. As such, the value we place on universal education, on each student's being literate, informed and capable of continued growth, is the *sine quo non* of our democracy. Public schools are the vehicle our country uses to ensure that *each* of us has a shot at another cliché: the American Dream.

Therefore, I think it appropriate to report to you this year on the efforts made, successes experienced and problems still faced as Pembroke Academy has striven to achieve our Mission of educating *each* student. To begin, let's look at (cliché alert!) the bottom line. The following chart reflects the substantial progress PA has made in reducing the number of students who leave school before graduating:



## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY HEADMASTER'S REPORT

This record of success is predicated on a single, simple belief that is practiced daily by the Pembroke Academy faculty and staff: that each student is an individual with, therefore, unique needs, abilities, and aspirations. As a school community, we strive to know *each* student *as* an individual, which implies everything from knowing the student's name to understanding the way he or she learns (and a lot of other stuff in between those poles). More specifically, this discipline is practiced through an array of approaches, initiatives and programs like our daily advisory period; *Pushing Your Limits*, our freshman summer transition program; freshman teaming, which includes full-year math and English classes that support freshmen throughout their critical first year of high school; our at-risk wrap-around team, which offers a reasonably holistic approach to the needs of struggling students; and the availability of our adult diploma option and on-line courses. Each of these is either a tool by which we strive to know kids or a tool to meet their individual learning needs. Indeed, this whole philosophy of understanding kids as individual learners informs Pembroke Academy's embrace of Differentiated Instruction, a teaching strategy that involves planning various approaches to content, process and product based upon an understanding of students' readiness to learn, personal interests and individual learning needs.

Our goal, again, is to have *each* student succeed, and even though we have made considerable progress toward this goal, Pembroke Academy still has a way to go. We are now researching the feasibility and cost of creating an off-site, inclusive alternative school, which we feel is the tool needed to meet the needs and realize success for a small number of our most at-risk students.

As many of you are aware, New Hampshire will next year implement a law requiring all students who have not graduated to remain in school through age eighteen, an action that reflects our shared understanding of the importance to the individual student and to our society of education. However, it is the belief and goal of our community's high school that combining our understanding of who our students are with the right tools to meet their learning needs will obviate, in Pembroke at least, the need for such a law.

Finally, Pembroke Academy was pleased to add the following professional staff to our 2008-09 faculty:

- John Anderson, our new art teacher, replaced Viki Guy, who retired after 15 years at PA.
- Amy Boisvert replaced Barabara Michaud as a Special Education teacher. Barbara, in turn, took over from Guidance Counselor Dave Doherty, who retired after 19 years service to Pembroke Academy.
- Craig Willey replaced Chris Ulrich in social studies.
- Heather Thoman replaced Eileen Roblee in mathematics.
- Justin Wilk replaced Keegan Heavey in Physical Education.
- Lisa Dowd replaced Travis McKellar in Special Education.
- Meghan Licata (French) and Ursula Askins-Huber (Spanish) were hired as part-time teachers to replace Danielle Gosselin in our World Languages Department.
- Tamara King and Brian Mercer are new Special Education teachers.
- Michelle Albert joins PA as a grant-funded Reading specialist.

Respectfully submitted,  
Michael Reardon, Headmaster

## PEMBROKE SCHOOL DISTRICT

### The Pembroke Hill/Village Schools' Principal's Report

January 5, 2009

Pembroke Hill and Pembroke Village Schools have begun another year with a wonderful first semester. In my second year as principal here, I find myself very happy with both schools, and satisfied that I made the choice in taking this position.

I love both of the schools, they are truly wonderful. They are a reflection of wonderful students, staff, and families in this community. I consider myself extremely fortunate to have such a great assistant principal to work with as well. Ms. Sandberg is very creative and very smart, but more importantly, she truly loves children. The teachers at both schools are exceptional, and in both buildings, the walls are covered with student work and beautiful art work. These are truly student-centered atmospheres.

I have now had the opportunity to get to know many of the families we serve and have discovered what a great resource they are. Switching offices with Mrs. Sandberg this year has been a valuable exercise for both of us in getting to know both schools better. Again this year our parent group, PALS, hosted a back-to-school family barbeque at Hill School, which was a huge success. Approximately 200 people attended. A similar event at Village school on a different night drew an even larger crowd. A back to school assembly was funded at both schools through a grant written by Susanne Whitbeck, my predecessor. We hosted a Nutrition Magician who entertained everyone, while teaching about healthy eating habits.

I am very proud of the fact that this year's district-wide Peer Recognition Award went to our own, Grace Forest. In addition to being an outstanding classroom teacher, Grace has an ongoing commitment to community service and philanthropy. Grace is very passionate about the Hugs Across America program. She raises money each year, through this program, to purchase teddy bears for children in crisis in local hospitals. Grace is a wonderful example to all of us, of how one person can make such a big difference to so many people.

Each year four of our teachers give a great deal of their time to organize and produce a very professional musical stage performance. The 2008 production of Peter Pan was a huge hit. Professionally orchestrated, this student production is still being talked about.

Regarding Literacy, during the last year we have dedicated much of our professional development, workshop days, early release days, and after-school staff meetings, to looking at ways of improving literacy with our students. Implementation of the Response To Intervention model, among other things, finds us improving considerably in teaching Literacy. Last spring we held several wonderful family literacy nights in conjunction with the Pembroke Public Library, and our parent group, PALS. All of them were well attended and a great success. Five similar opportunities are planned for this year. Both of our schools now have more inviting waiting areas filled with books for all ages.

## PEMBROKE SCHOOL DISTRICT

### The Pembroke Hill/Village Schools' Principal's Report

Mathematics and Safety have emerged as our main areas of focus this year. Math is an area of district-wide focus, and we are using the Performance Tracker this year to look at student math scores, the same way we looked at literacy scores last year. Many ideas relating to safety surfaced during discussion regarding reconfiguring our two schools. While we are not going to continue to consider reconfiguring the elementary schools, many of the ideas that came out of these discussions, related to safety, will continue to be considered, with the schools configured just as they are.

For a second year in a row, we plan to have staff participate in a “table-top” emergency scenario. This time our scenario will become a practice run for an actual emergency simulation, which could involve an actual offsite evacuation of students. Safety and Emergency Preparedness have become significant initiatives in schools, nationwide, in recent years. For obvious reasons, schools need to be prepared and proactive regarding emergency situations that communities could potentially face. Dealing with large numbers of children in the face of a serious situation presents a unique set of challenges that need to be planned for in advance, in the event that an evacuation or a lockdown becomes necessary.

On a lighter note, our monthly recognition assemblies have become very popular, with teachers and staff finding new ways to recognize students and each other. More parents are taking advantage of the opportunity to come in and join their children for lunch. It is a simple and enjoyable way for parents to participate in their child's school day. I am greatly appreciative of the incredible support from families, board members, staff, and students, who are all dedicated to maintaining amazing schools. Again, it is my singular pleasure to serve this district and community.

Respectfully Submitted,

Ryan Quinn, Principal  
Pembroke Hill and Village Schools



## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL PRINCIPAL'S REPORT

It has been another year of exciting changes and growth at Three Rivers School. We said goodbye to several teachers who retired or moved away and welcomed four new certified teachers in their place. **Jaclyn Madden** teaches French and Spanish, **Megan Tuttle** is our 8<sup>th</sup> grade social studies teacher, and in the special education department we added **Andrea Brannock** in 5<sup>th</sup> grade and **Lauren Stutzman** in 8<sup>th</sup> grade. These fine teachers are already making an impact on student learning for all of our students.

Several of our teachers have been using a new system for students to complete their work using computers. Teachers and students have joined forces with an on-line learning community known as Sakai, which is a web site where students can have class “discussions”, work collaboratively, and submit homework. Some classes are almost paperless now that we have this web location to work and learn. Parents are also able to see more of what is happening in school through this site.

Our staff is always looking for ways to develop school pride as well as camaraderie in our students and last winter we held our first annual February Festival. The four grade levels held a daylong friendly competition with wild and wacky games. Students cheered on their classmates and almost every student competed in one or more of the various contests before the 6<sup>th</sup> and 8<sup>th</sup> grades were declared victorious. In June we held another competition, the June Jamboree, but this time we had “teams” of mixed grade levels working together to solve physical challenges. The field day included an outdoor barbeque lunch for the entire student body and despite the heat, was a hit.

We have finally added a message sign on our driveway so parents have another way to check out what is happening at TRS. We have also added a parent notification system to use when important information needs to be disseminated quickly. Alert Now is the company that enables us to call all of our families simultaneously, calling up to 5 different numbers per student. This has been a great time saver for us during snowstorms and other emergencies.

For the first time in many years, the students in the drama club performed a musical for their annual production. “Guys and Dolls, Jr.” was a big hit and showcased the many talented students at our school. This production led into our spring talent show, a sell-out that provided outstanding entertainment for students, faculty, and families. It also showed us that we have a talented faculty to go with our talented students.

Three Rivers School has again received the Blue Ribbon School Achievement Award for the 2007-2008 school year. To qualify for this award, schools must show volunteer hours totaling in excess of four times the school’s student population. This means we needed to complete nearly 1500 volunteer hours, but due to the dedication of our parents, this was accomplished. PALS pushed us over the top when they completed building new dugouts for the girls’ softball field, coordinating the supplies and providing all the labor to build and paint the structures. Our parents also help out with book fairs, the Pat’s Peak ski program, and many field trips. Thanks and congratulations to the many people who willingly donate their time to help our schools and our students.

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## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL PRINCIPAL'S REPORT

This year's student council has once again provided outstanding leadership within the school. They focus on school spirit and charitable fund raising to benefit the larger community. Spirit Days throughout the year and our Holiday Door Decorating Contest are all eagerly anticipated by students and staff. Our recent Fall Food Drive collected over 1000 items of food for local distribution. Our holiday tree was decorated with beautiful new scarves, mittens, and hats to be donated to local needy families. Our students enthusiastically support these activities for the fun as well as the chance to give back to the community.

Technology continues to expand at Three Rivers School as we add two laptop carts and three student response systems to the tools available to students this year. We continue to strive to make education relevant and exciting to our students by infusing technology into every classroom. We feel the need to include the tools of today and of the future to best prepare our students to be successful learners and leaders.

It is exciting to work with a staff that is dedicated to continual improvement of our program. Three Rivers teachers strive to provide the best education for all of our students every day. It is an honor to work with this dynamic staff in this supportive community.

Respectfully submitted,

Deborah L. Bulkley  
Principal

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR PEMBROKE ACADEMY

Nursing Assessment/Illness	11,625
Medications: scheduled & prin	5,725
Health/Pregnancy/Well-baby Counseling	42
Faculty Health Office Visits	108
Total Visits to Health Office	11,797
Health Records Reviewed & Tetanus Imm.	1080
Tetanus Clinic @ P.A., Fall, 2003	22
Parental Conferences/Communications/Calls (Includes immunization update calls & letters)	1,766
Professional Committee Participation:	140
Crisis Team, IEP mtgs., SRT,, Discipline, Procedures, Conferences, Staff Development/ Inservices,, School Nurse Association (District, NH and National) Athletics/Medical/Interagency/Community, Make-A-Wish Professional Workshops Attended (inc. w/e & pm)	
Classroom/Staff Presentations	3
Sports Physicals in School Health Office	0
Home Visits	1

<u>Screenings</u>	<u>No.</u>	<u>Rechecked</u>	<u>Referred</u>
Vision	358	28	23
Hearing	358	3	1
Height	638	0	0
Weight	638	1	0
Blood Pressure	22	22	3
Dental	2	2	2
Sports Physicals	0	0	0
Cardiac/Respiratory	25	25	25
Appendicitis	2	0	2
<b>Communicable Diseases</b>			
Pediculosis (Head Lice)	3	Chicken Pox	1
Conjunctivitis	6	Mononucleosis	8
Strep Throat	8	Ringworm/Staph	1/0
Scarlet Fever	0	Meningitis (viral)	0
Lyme/Tick	0	Pneumonia	1

Respectfully submitted,  
JoAnn V. Lytle, R.N., BSN, BSEd  
School Nurse-Health Educator

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR THREE RIVERS SCHOOL

Nursing Assessment/Procedures	4077
Medications: Doses Given	2594
Treatments	905
Staff Assessment	232
Home Visits	0
Total Visits to Health Office	7367
Special Education/IEP, 504, Student Assistance Team, Unified Arts Team, Building Team and Staff Meetings	22
Professional Committee Participation: Rand Trust, School Nurse Assoc., School Nurses	10
Classroom Teaching/Presentations	36
Continuing Education/CPR/First Aid Certification	2
Inter-Agency Collaboration; Meetings with MD's, Parents, Dentists, Psychologists, Teachers; Transportation of Sick Students; Calling for Ambulance, Telephone Calls, Staff Education, Writing Student Reports/letters, etc.	+++

<u>Screenings</u>	<u>No.</u>	<u>Rechecked</u>	<u>Referred</u>	<u>Treated (known)</u>
Vision	363	48	32	3
Hearing	358	2	1	1
Height	365			
Weight	365			
Scoliosis	363		16	7

MMR Clinic 0

**Communicable Diseases (known)**

Strep Throat	2
Head Lice	1
Pneumonia	1
Chickenpox	7

Respectfully submitted,  
Beth Corcoran, R.N., BSN  
School Nurse-Health Teacher

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR PEMBROKE HILL SCHOOL

SCREENINGS	SCREENING	REFERRAL
Vision	286	11
Hearing	280	3
Blood Pressure	20	3
Height & Weight	286	44
Nursing Assessment/Treatment for Illness/Injury and or health counseling & TLC		4796
Medications Administered		649
TLC – student visits		56+

Services were provided to the TLC pre-school program. I had many parent conferences in person, by phone and conferences with health care providers. I participated in 504 and IEP intervention meetings, special education team meetings, the Emergency Planning Committee and the Risk Management committee. I coordinated Healthy Snack Month, Thanksgiving and Christmas projects with the Pembroke Welfare Department. This year we sent Health Report Cards to all students' parents detailing screening results.

Respectfully Submitted,  
Mary Rosenthal, School Nurse

### SCHOOL HEALTH SERVICES FOR PEMBROKE VILLAGE SCHOOL

SCREENINGS	SCREENING	RECHECK	REFERRED
Vision	150	12	4
Hearing	150	19	6
Blood Pressure	22	0	0
Height & Weight	167	27	21
Dental	2		2
Nursing Assessment/Treatment for Illness/Injury and or health counseling:			1844
Medications Administered			244
Home Visits			0

I participated in I.E.P. meetings, Special Education meetings, SRT and Child Find. I participated in the Pembroke nurse's monthly meeting to discuss health issues, policies and in the Wellness and Emergency/Safety groups. I had many phone conversations and personal conferences with parents and healthcare providers regarding health issues and health maintenance.

Respectfully Submitted,  
Kathleen Mayer, School Nurse

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY 2008 GRADUATES

#### Allenstown

Jivan Agoubi  
Jordan Agoubi  
Ariel Antobenedetto  
Melodie Bellisle  
Alexa Blain  
Robert Bradford  
Holly L. Brasley  
Meagon Celen  
Tyler M. Charest  
Stephen Dahood, II  
Amy DeJesus  
Jakob Demchak  
Scott Descheneau  
Evan A. Downey  
Matthew Driver  
Brandon Ess  
Ashley Fuller  
Krystal Gagnon  
Devin Girard  
Melissa A. Green  
Kathryn Greenly  
Kevin H. Halen  
Alexander Ham  
Haley Harper  
Brian Juranty  
Travis Kay  
Nathan Komm  
Katelyn Laskey  
Kimberly Llorens  
Michael Lunderville  
Kristin MacIsaac  
Tyler J. MacNeil  
William N. Markow  
Sarah Masters  
Jonathan McMahon  
Katelyn O'Clair  
Samantha Ouellette  
Bryan Pahigian  
Chrystine Paquette  
Zachary Patten  
Joshua J. Pearl  
Jillian Plourde  
David A. Porter  
Provost, Stephen

#### Allenstown (cont.)

Thomas Raymond  
Jesse Rennie  
Felicia Rockwell  
Ashley Rushton  
Keith Sargent  
Kyle Seymour  
Justin R. Sowa  
Michael Spofford  
Corinne St. Laurent  
Travis G. Strople  
Dakota J. Stuart  
Lisa Swanson  
Jessica Tarbell  
Christopher Tonn  
Brian K. VanHorn  
Alexander Veseskis-Esch  
Jose Wermers  
Brittany Whittemore  
Jessica Williams  
Audrey J. Willis  
Travis Witham  
Sam Young

#### Chichester

Joseph Beachy  
Kara Bell  
Jessica Bernier  
Victoria Campbell  
David Chea  
Alex Colbert  
Nicole M. Conner  
Adam Coyne  
Tynan H. DeBold  
Aaron S. Drew  
Ashley Dube  
Laurelyn Estes  
Leah Estes  
Steven Faiella  
Audrey Gagnon  
Jon-Michael Gattuso  
Adam L. Gray  
Lindsay G. Jones  
Andrew LaValley  
William Laine

#### Chichester (cont.)

Nathan Langone  
Travis E. McJuary  
Kiera McTigue  
Joshua B. Murray  
Rose B. Palmer  
Seth Passler  
Kyle Potter  
Reece Shamel  
Rebekah N. Stiles  
Robert M. Thomas  
Danielle E. Upham  
Hunter L. Velicky  
Rachel A. York

#### Deerfield

Crystal Garland  
Joshua Leighton  
Bethany Preston

#### Epsom

Matthew Abraham  
Rebecca Allaire  
Jessica M. Allen  
Deven Beauchesne  
Samuel Bickkford, III  
Kaitlynn Blodgett  
Richard D. Blye  
Laura Brodeur  
Kristin L. Bruce  
Erica J. Bush  
Travis R. Carlson  
Nathan A. Carson  
Justin C. Chase  
Yu Ping Deng  
Matthew J. Dobe  
Brandon A. Drouin  
Emily L. Dube  
Annalise Dubreuil  
Andrew Eccleston  
Brittany Flanders  
Amanda Fosher  
Nicolas Gardiner  
Amber G. Gelinas  
Thomas V. Golden

**Epsom (cont'd.)**

Justin Gosselin  
 Jenna M. Graham  
 Randall Hamilton  
 Samantha A. Head  
 Kristopher Hemeon  
 Nathan Huntley  
 Rocquea Jones  
 Danielle Jordan  
 Eric B. Keeler  
 Dean A. Lacasse  
 Molly K. Lindh  
 Jordan A. MacRae  
 Tobey C. Manning  
 Alyssa A. Marr  
 Jeremiah Martel  
 Vincenzo Martino  
 Brittany McGourty  
 Douglas Merrill  
 Seth R. Merrill  
 Justin J. Muniz  
 Sean P. Newcomb  
 Derek R. Olson  
 Khristopher Picott  
 Crystal M. Rayman  
 Cassie L. Raymond  
 Kayla G. Reeves  
 Cody E. Rondeau  
 Nichole Taylor  
 Kyle J. Taylor  
 Michael Verville  
 Svetlana Vigneau  
 Brittany Wagner  
 Joseph R. Wheeler  
 Patrick Wheeler  
 Ryan C. Wheeler  
 Thomas A. Xavier

**Hooksett**

Jessica K. Alicea  
 Sean T. Risoni

**Pembroke**

Jose Arriola-Rivera  
 Samantha Bagley  
 Samantha Beauchesne

**Pembroke (cont'd.)**

Alyssa Beaulieu  
 Jonathan Beevers  
 Robert Bergeron  
 Melinda L. Blalis  
 Justin J. Blatsos  
 Samantha Boisvert  
 Daniel Bouchard  
 Kelsey Bouchard  
 Jill F. Boucher  
 Kristy L. Burke  
 Kristen Cassidy  
 Nicholas Charette  
 Scott A. Christie  
 Devin E. Cleary  
 Samantha Collinge  
 Katie A. Cotnoir  
 Eric D. Couture  
 Kailey Daneault  
 Nichole Davidson  
 Ian S. Davis  
 Nicholas DeRepentigny  
 Benjamin Decato  
 Sarah B. Dey  
 Dalton J. Drew  
 Kelsi M. Dupuis  
 Joshua S. Fallon  
 Conner V. Falzone  
 Grayel Farris  
 Ian J. Fife  
 Ryan R. Foster  
 Anna Freeman-Woolpert  
 Samantha Giddis  
 Ryan C. Gilligan  
 Dylan Gilligan  
 Brittany Gilman  
 James D. Goff  
 Eric M. Goff  
 Nathan Golomb  
 Heather M. Hill  
 Shaun M. Huber  
 Eric M. Hunter  
 Sarah F. Johnson  
 Shannon L. Keeler  
 Daniel C. Kinney  
 Jacob S. Kipp  
 Amber T. Kneeland

**Pembroke (cont'd.)**

Jeffrey B. LaDuke  
 Kailey Lacaillade  
 Sara Lansil  
 Matthew A. Lavoie  
 Katherine LePage  
 Faye Lesniewski  
 Jeffrey Levesque  
 Jennifer Lindsay  
 Lauren Littlefield  
 Melissa Lussier  
 Ryan C. Manseau  
 Kenneth W. McGarr  
 Alyssa R. McQueen  
 Tyler L. Meadows  
 Hannah M. Mehegan  
 Benjamin Mitchell  
 Jordan Mitchell  
 Armand J. Nolin  
 Justin Parmenter  
 Erin B. Parnell  
 Joseph Phillips  
 Jacob J. Plourde  
 Alexander Poggi  
 Hannah R. Poirier  
 Kayla N. Pouliot  
 Nicole Racine  
 Kory E. Reynolds  
 Kristopher Reynolds  
 Lauren Ringland  
 Alexa Robichaud  
 Brian T. Roche  
 Adam Z. Rumfelt  
 Daniel J. Scarola  
 Kaitlyn Scofield  
 Brittany Senechal  
 Kayla H. Sheltry  
 Amber Smas  
 Bonnie M. Smith  
 Geoffrey Soriano  
 Thomas J. Strong  
 Cyndi L. Thrasher  
 Lindsay M. Tiddes  
 Seth H. Tucker  
 Brandon M. Valley  
 Lindsey Vickery

**PEMBROKE SCHOOL DISTRICT****THREE RIVERS SCHOOL 2008 GRADUATES**

Alycia Abbott	Nicholas Ham	Riley Nowe
William Amar	Dylan Hamel	Brianna Pandolfi
Alexsis Anderson	Nicholas Hanson	Gabriel Paulino
Alan Anocibar	Mackenzie Heath	Melissa Pellerin
Nicholas Archambault	Steven Henning	Rebecca Pelotte
Rachel Armbricht	Shyam Hill	Matthew Persons
Garrett Beck	Dakoda Holden-Gowen	Jessica Philbrook
Stephanie Berry	Justin Holland	Tyler Poole
Deven Berube	Ashley Hutchinson	Jason Pritchard
Sean Bonin	Sean Johnson	Kendra Rainville
Christian Bultman	Jessica Joy	Angela Ricci
Mackenzie Bush	Alex Lavoie	Cady Ringland
Taylor Byrne	Emily Lawson	Jeffrey Roche
Cassidy Cheney	Katrina Lessner	Emily-Anne Russell
DeAnna Chevette	Jessica Levasseur	Katie Sarette
Jean Cioffi	Kenneth Lewis	Gabrielle Saucier
Abigail Cleary	Kristen Lussier	Kimberly Sennett
Philip Crotty	Mary Maccini	Kasie Serafin
Jennifer Currier	Taylor Martin	Matthew Serafin
Logan David	Timothy Matthews	Erika Serrecchia
Donna Demers	Jeffrey Menard	Benjamin Shapiro
Jade Demers	Bradley Merring	Lauren Smith
Shawna Flynn	Ryan Mihill	Molly Spencer
Colby Fraser	Matthew Mondor, Jr.	Joseph St. Germain
Laurie Fraser	ASHlie Moreira	Karlie Stocker
Jonathan Goodnow	Tyler Morrison	Benjamin Sweeney
Timothy Goodwin	Allison Murphy	Jessica Welch
Mark Gray	Ryan Murray	Makenzie White
Thomas Graziano	Emily Nash	Karleigh Wickens
	David Neveu	



**2009**

**TOWN MEETING  
WARRANT**

**AND**

**PROPOSED  
TOWN BUDGET**

**2009**

**TOWN MEETING  
WARRANT**

**AND**

**PROPOSED  
TOWN BUDGET**

## **2009 TOWN MEETING WARRANT TOWN OF PEMBROKE, NH**

To the Inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in town affairs. Voters are hereby notified to meet at the Pembroke Village School at 30 High Street in Pembroke, NH on Tuesday, March 10, 2009 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy at 209 Academy Street in Pembroke, NH on Saturday, March 14, 2009, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2009 budget and all other matters to come before the meeting.

### **MARCH 10, 2009 - FIRST SESSION OF ANNUAL TOWN MEETING (Official Ballot Voting)**

**ARTICLE 1** - To choose all necessary officers for the ensuing year.

<b><i>OFFICE</i></b>	<b><i>TERM</i></b>
Town Clerk	1 yr
Treasurer	1 yr
Selectman	3 yrs
Sewer Commissioner	3 yrs
Water Commissioner	5 yrs
Library Trustee	3 yrs
Library Trustee	3 yrs
Trust Fund Trustee	3 yrs
Checklist Supervisor	6 years

### **ARTICLE 2 – AMEND ZONING ORDINANCE**

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?

**Amendment 1. § 143-8. Definitions.** To amend the Zoning Ordinance to add definitions of buildable area, non-buildable area, submerged areas, and maximum height, and to remove Note 11 of §143-21. Table of Dimensional and Density Regulations regarding height restrictions, as its provisions are contained in the new maximum height definition.

Buildable Area - That area of a lot that excludes all soils identified as poorly and very poorly drained, all wetlands, floodplains, submerged areas, land set aside for open space or conservation purposes, slopes 15% or greater, and dedicated easements or rights-of-way. Setbacks and wetland buffers may be included when calculating buildable area. However, no construction is allowed in the setbacks and wetland buffers.

Non-Buildable Area - That area of a lot including all soils identified as poorly and very poorly drained, all wetlands, floodplains, submerged areas, land set aside for open space or conservation purposes, slopes 15% or greater, and dedicated easements or rights-of-way.

Contiguous Buildable Area - A contiguous area which consists of buildable area on a single lot, unfragmented by non-buildable area.

Maximum Height – Maximum height of buildings shall be measured from the finished grade to the highest point of the roof and shall not exceed 50' in height. Occupied space shall not exceed 35' in height from the finished grade on each side of the building to the top of the highest window on each side of the building. This definition shall not apply to chimneys, elevator bulkheads, skylights, ventilators, cooling towers, electronic equipment, elevator shafts, and other necessary appurtenances usually carried above the roof, nor to domes, towers, stacks or spires, if not used for human occupancy and which occupy not more than 20% of the ground floor area of the building; nor to ornamental towers, observation towers, radio broadcasting towers, television and radio antennae, and other like structures, which do not occupy more than 20% of the lot area, provided the excepted appurtenances are not located within the flight paths of an airport as defined by F.A.A. regulations.

Submerged Areas – Areas which are covered or inundated by water.

**Amendment 2. §143-21. Table of Dimensional and Density Regulations.** To amend Reference Heading A to delete “in Useable Land”, to delete Note 1 relating to the use of useable land, to amend the provisions of Note 5 so that setback requirements also apply to accessory buildings, to add new minimum contiguous buildable area requirements, and to add provisions for siting buildings and septic systems within the minimum contiguous buildable area and Code Enforcement Officer responsibilities.

REFERENCE HEADINGS:

A = Minimum Lot Area ~~in Useable Land~~ (square feet)

~~1) The minimum lot size shall be met by the use of useable land.~~

5) Within the R1, B1, and B2 districts only, a dwelling or accessory building need not be set back a distance greater than the average set-backs of dwellings or accessory buildings on the lots adjacent to either side.

12) In addition to the required minimum lot size there shall be a minimum contiguous buildable area on each lot which shall equal or exceed seventy percent (70%) of the minimum lot size for that zoning district.

13) Any buildings and any septic systems must be sited within the 70% minimum contiguous buildable area but not within any setback or buffer. The Code Enforcement Officer will be responsible for reviewing and accepting new septic system plans prior to the plans being submitted for State approval. The accepted plans shall be stamped and signed by the Code Enforcement Officer.

**Amendment 3. §143-72. Wetlands Protection (WP) District.** To amend the wetland buffer requirements to prohibit roadways and construction work zones within the buffer, and to remove requirements for wetlands buffer markers.

D. Other requirements: [Amended 3-13-2007 by Amendment No. 2]

(2) No structure, roadway, or construction work zone shall be located closer than 20 feet measured horizontally from any wetland.

~~(3) Wetlands buffer markers shall be placed every 25 feet along the perimeter of a delineated twenty-foot wetland buffer.~~

**Amendment 4. §143-81. Special requirements; CRD-2 Rural Open Space Development.** To amend the Zoning Ordinance to add the lot area, frontage, and setbacks for the Limited Office (LO) and Medium Density-Residential (R1) Districts by inserting provisions for when town water and sewer are available.

B. Minimum areas and yard requirements for Rural Open Space Developments shall be the following:

(3) R1 and LO Districts with town water and sewer:

<u>Lot Area</u>	<u>25,000 Square Feet</u>
<u>Frontage</u>	<u>100'</u>
<u>Side Yard Set-back</u>	<u>15'</u>
<u>Rear Yard Set-back</u>	<u>50'</u>
<u>Front Yard Set-back</u>	<u>25'</u>

**Amendment 5. Article XVII, Growth Management Ordinance.** To readopt the existing Article XVII Growth Management Ordinance to extend the termination date for one year through March 31, 2010 by amending §143-139. Effective Dates and to modify the effective date and time to 12:00 AM April 1, 2009.

**§143-139. Effective dates.**

This article becomes effective ~~upon adoption~~ at 12:00 AM April 1, 2009 and shall remain in effect until 11:59 PM March 31, ~~2009~~ 2010. However, the Planning Board shall annually review the need for the article and send a status report on growth and the progress Pembroke has made toward improving its capital facilities to the Board of Selectmen by January 1 of each year the article is in effect. If the Board of Selectmen finds that the capital facilities needs have been resolved, then it shall make a recommendation for repeal of this article.

**MARCH 14, 2009 – SECOND SESSION OF ANNUAL TOWN MEETING  
(Deliberative)**

**ARTICLE 3 – (By Petition)** To see if the Town of Pembroke will vote to raise and appropriate the sum of \$200 per year for the repair and replacement of unserviceable flags and accessories that are hung on the poles on Route 3 in Pembroke as part of the Pembroke Women’s Club Proudly Our Colors Fly Project.

**ARTICLE 4 –** To see if the Town will vote to raise and appropriate the sum of \$20,000 from the Soucook River Tax Increment District Fund to pay costs and administrative expenses incurred in connection with the Soucook River Tax Increment District Plan and to authorize the withdrawal of \$20,000 from the Soucook River Tax Increment District Fund for that purpose.

**Recommended By Board of Selectmen  
Recommended By Budget Committee**

**ARTICLE 5 –** To see if the Town will vote to discontinue the following Capital Reserve Funds in accordance with the recommendations made by the State of New Hampshire Department of Revenue Administration. Said Funds no longer carry a balance.

1993 Cemetery Improvement Fund  
1993 Library Building Capital Reserve Fund  
1995 Retaining Wall Fund (Union Street)  
2001 Computer System Capital Reserve Fund  
2003 Property Revaluation Capital Reserve Fund

**ARTICLE 6 –** To see if the Town will vote to appoint the Selectmen as agents to expend from the Revaluation Update Capital Reserve Fund previously established in 2008.

**ARTICLE 7 –** To see if the Town will vote to raise and appropriate the sums set forth below to be placed in the Capital Reserve Funds previously established.

Town Equipment Capital Reserve Fund	\$150,000
Police Cruiser Capital Reserve Fund	\$ 30,000
Police Small Equipment Capital Reserve Fund	\$ 15,000
Municipal Facilities Capital Reserve Fund	\$100,000
Fire Major Equipment Capital Reserve Fund	\$125,000
Fire Small Equipment Capital Reserve Fund	\$ 15,000
Library Reference Media Capital Reserve Fund	\$ 3,500
Revaluation Update Capital Reserve Fund	\$140,000
	-----
	\$578,500

**Recommended By Board of Selectmen  
Recommended By Budget Committee**

## **ARTICLE 8 – Chapter 133: SOLID WASTE MANAGEMENT**

### **§ 133-1. Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

ACCEPTABLE WASTE - Household garbage, trash, rubbish and refuse originating within the boundaries of the Town, normally collected or disposed of as a result of residential pickups or deliveries.

AUTOMATED COLLECTION - shall mean a method of collecting refuse and recycling through the use of mechanical collection equipment and special containers issued for the storage and collection of rubbish and recyclables.

AUTOMATED COLLECTION CART - shall mean a specially designed container with wheels, approved by the department of public works to be used for the storage of acceptable refuse or recyclables in the automated collection operation.

COMMERCIAL — Commercial entities doing business in the Town of Pembroke, including but not limited to contractors, multifamily dwellings of more than five (5) units, manufactured housing parks and commercial establishments of any size such as residential boarding and lodging homes, convalescent and nursing homes, private schools, motels, inns, restaurants, lounges, retail sales, service businesses, professional offices, manufacturing or automotive-related business.

CURB LINE -shall mean the area directly behind or adjacent to the curb; in the absence of a curb, the area adjacent to the edge of pavement or road.

CURBSIDE COLLECTION - shall mean the pickup of acceptable trash and recyclables at certain residences in the Town.

CUSTOMER - shall mean any resident who receives solid waste &/or recycling service from the Town.

DESIGNATED COLLECTION POINT - shall mean the place where the automated cart shall be placed for service, as determined by the Department of Public Works.

DIRECTOR - shall mean the Director of Public Works or his or her duly authorized representative.

DWELLING UNIT - shall mean any building or portion thereof that contains living facilities (which provide for sleeping, eating, cooking, and sanitation) for not more than one (1) household.

EXTRA REFUSE - shall mean any refuse placed on, around or in a five-foot radius of the automated collection cart in excess capacity of the automated cart.

HAZARDOUS WASTE - shall mean hazardous waste as defined in RSA 147-A:2, as amended, and the following:

- A. Waste containing explosive, toxic or pathological substances;
- B. Waste defined or classified as hazardous waste at any time under federal, state or local law, or any regulation thereunder, or waste defined by any applicable federal, state or local law as low-level or high-level radioactive waste;
- C. Waste prohibited for incineration by any local, state or federal agency with jurisdiction over the waste plant or facility because of its toxic nature;
- D. Waste (other than acceptable waste of the character referred to in Subsection A of the definition of "acceptable waste"), the processing of which would result in hazardous waste under Subsections A, B or C of this definition; or
- E. Containers which hold or which previously have held waste described under Subsections A, B or C above.
- F. If any governmental entity having jurisdiction shall determine that any substances, which are not as of the date of this chapter considered harmful or of a toxic nature or dangerous, are harmful, toxic or dangerous, such substances shall thereafter be deemed "hazardous waste."

INFECTIOUS WASTE - shall mean waste that has the potential to cause an infectious disease via exposure to a pathogenic organism of sufficient virulence and dosage, through a portal of entry in a susceptible host.

MULTI-FAMILY RESIDENTIAL PROPERTY - shall mean more than one (1) but not more than five (5) dwelling units in a building.

NON-RESIDENTIAL UNIT - shall mean any establishment except those defined under residential property.

OTHER SOLID WASTE - Residential white metal goods, household appliances, recyclables, including electronic waste, tires, street sweeping, brush, tree stumps (no tree stumps will be accepted from commercial haulers), tree limbs and brush under five (5) inches in diameter and residential demolition debris that is no more than four (4) feet in length. The above noted items are not accepted at curbside, but are accepted at the Transfer Station.

OVERLOADED - shall mean that the automated cart is so full of refuse that its lid is not completely closed, thereby exceeding the automated cart's rated capacity.

PERSON - Any natural person, partnership, corporation, association or other legal entity.



RECYCLABLE - shall mean any acceptable material that is collected and handled by the Town for remanufacture into new products. The Director of Public Works shall determine which materials are acceptable in the curbside collection program.

RECYCLING (RESOURCE RECOVERY) PROGRAM - The acceptance, processing and marketing of recyclable materials such as glass, aluminum cans and newspaper.

REGIONAL WASTE PLANT and/or CO-OP - The Concord Regional Solid Waste/Resource Recovery Cooperative (Concord CO-OP).

RESIDENTIAL PROPERTY - shall mean a single-family or multi-family housing building that consists of five (5) or fewer dwelling units, including apartments in commercial buildings.

SOLID WASTE - Shall have the meaning prescribed by the Division of Solid Waste Management of the New Hampshire Department of Environmental Services as set forth in New Hampshire Administrative Rules, Env-Sw 103.46.

SOLID WASTE FACILITY - The facility maintained by the Town within the borders of the Town to collect other solid waste and acceptable waste and recyclables.

TRASH - Waste, refuse, rubbish or garbage, including any acceptable material that does not meet the definition of "recyclable."

TOWN - The Town of Pembroke, New Hampshire.

UNACCEPTABLE WASTE - Waste that is unacceptable at curbside, at the waste plant or at the solid waste facility such as:

- A. Pathological and biological waste, oil sludge, cesspool or other human waste, human remains, street sweepings, large items of machinery and equipment such as automobile and vehicular parts, trailers, agricultural equipment, marine vessels or similar items, farm and other large machinery, wire and cable from industrial sources and , plastics from industrial sources, foundry sands, tree stumps (see "other solid waste"), liquid wastes and slurries, explosives (including ammunition and firearms), and radioactive materials.
- B. Any item of waste exceeding six (6) feet six (6) inches in any one (1) of its dimensions or being in whole or in part a solid mass, the solid portion of which has dimensions such that a sphere with a diameter of eight (8) inches could be contained within such solid portion.
- C. Animal remains, dirt, concrete and other non-burnable construction material and demolition debris over 4 feet in length (see "other solid waste") and chemicals from industrial and commercial sources such as cleaning fluids, petroleum products, paints,

acids, caustics, pesticides, insecticides, poisons, drugs or other materials the processing of which the Town or operator of the waste plant reasonably believes would pose a threat to health or safety or the processing of which may cause damage to the waste plant.

D. Any waste which, if processed, would violate or cause the violation of any judicial decision, order or action of any federal, state or local government or any agency thereof or applicable law.

E. Hazardous waste as defined in Section 133-1 herein.

YARD WASTE shall mean organic material, including leaves, grass clippings and pine needles, which are banned by the NH Department of Environmental Services, its successor agency, or the appropriate regulatory authority from disposal in landfills and incinerators.

**§ 133-2. Regulated activity.**

- A. All acceptable waste or other waste originating or collected within the municipal boundaries of the Town shall be delivered to and deposited for disposal at the regional waste plant as designated by the Board of Selectmen or the solid waste facility, as the case may be.
- B. The Board of Selectmen is authorized to explore the feasibility of constructing a joint facility or entering into a contract to use an existing facility with any surrounding Town if costs are to be allocated on a percentage of use basis.
- C. The Board of Selectmen is authorized to develop and implement a resource recovery program.
- D. No person shall deliver or cause the delivery of any solid waste originating outside the municipal boundaries of the Town to the solid waste facility. No person shall deliver or cause the delivery of any unacceptable waste or hazardous waste originating in Pembroke to the regional waste plant or solid waste facility. No person shall cause or allow solid waste originating outside the Town which is delivered to the regional waste plant to be credited against the quantity of acceptable waste received or accepted at the regional waste plant for the account of the Town. No person shall deliver or cause the delivery of acceptable waste originating within the Town to the regional waste plant in any vehicle with a gross vehicle weight of less than twenty seven thousand five hundred (27,500) pounds.
- E. All items defined as "unacceptable waste" or "hazardous waste" shall be the responsibility of the owner or waste generator and shall be disposed at the owner's or waste generator's expense, in accordance with federal, state and local ordinances.

- F. The Town shall not bear the cost for pickup or transportation of any commercial acceptable solid waste generated in the Town of Pembroke. The tipping fee for all commercial acceptable solid waste generated in the Town of Pembroke, and delivered to the regional waste plant, shall be paid by the hauler.
- G. Residential acceptable solid waste from dwelling units that receive collection service from the Town, shall be picked up and transported to the regional waste plant by the Town subject to the following conditions, until the Town implements an automated collection program:
- (1) Containers shall be no larger than thirty-five (35) gals. and the combined weight of container and waste shall not exceed forty (40) lbs. in total weight.
  - (2) Solid waste shall be bagged whether or not it is placed in a container. Loose household solid waste in barrels shall not be acceptable.
  - (3) Properties consisting of mixed use residential and commercial units shall be limited to a maximum total of four (4) containers of waste per residential unit, per weekly pickup. All waste from use of the commercial units shall be picked up in accordance with letter F. of this section. [Added 3-13-2001 by ATM Art. 15]
  - (4) Containers must be at curbside not later than 6:45 am on collection day, and no earlier than the previous evening.
  - (5) When an automated collection program is implemented, customers shall be required to utilize one collection cart for trash and one collection cart for recyclables per dwelling unit, in order to receive collection service by the Town.
  - (6) When the Town provides a curbside recycling collection, all customers shall be required to divert acceptable recyclables from the trash and participate in the recycling collection service.

#### **§ 133-2.1. Automated Collection.**

- (A) The purpose of this section is to establish minimum standards for the storage, collection, transportation and disposal of solid waste and recycling, utilizing an automated collection system to promote the health, safety, and welfare of the Town's residents, employees and environment, and to minimize the amount of trash generated in the Town.
- (B) The Director of Public Works (hereinafter the "Director") shall have the direct responsibility for the administration of this section subject to the direction and control of the Town Administrator and the Board of Selectmen.

(C) General Requirements.

- (1) Two automated collection carts and instructions for use will be available for residents who receive collection services from the Department of Public Works, prior to the onset of the new collection program.
- (2) It shall be the customer's responsibility to assure that automated collection carts are placed in the appropriate location designated by the Town, by 6:45 am on collection day.
- (3) The Town shall not be responsible for collection if there is a violation of any part of this section, or circumstances that are beyond the control of the Town. Circumstances or violations include, but are not limited to, automated cart overload, unacceptable materials, improperly loaded automated cart, blocked access, automated cart inaccessibility, or dangerous situations.
- (4) The only automated collection carts used in the program shall be those approved by the Town, and imprinted with the Town seal. No other type of automated cart is allowed. Carts shall be placed at the Town-designated collection point on the scheduled collection day by 6:45 a.m. Such location shall be easily accessible to the container with the lids completely closed, at least five feet from any obstruction, and with the handle of each cart facing the house. It shall be the duty of each customer to remove the automated cart from the curb line by the end of the collection day. It is prohibited to overload automated carts in a manner that is likely to cause damage to the collection vehicle, the automated cart or to create a litter condition or to impede collection.
- (5) Automated collection within the Town is mandatory in those areas designated by the Director of Public Works.
- (6) Any manure, offal or other noxious material that, in the discretion of the Director, has not been securely wrapped and placed in an automated cart, shall not be collected. All refuse shall be drained of any free liquids prior to placement in any automated container. Trash shall be placed in bags first, then inside the cart. Recyclables shall be placed in the cart loose. It shall be the responsibility of the resident to keep automated carts clean.
- (7) It shall be a violation hereof to place or deposit any refuse whatsoever in or around an automated cart owned or provided for the use of another customer without that customer's approval.
- (8) The Town shall reserve the right to inspect any or all refuse, prior to and/or during collection and disposal, for compliance with local, state, or federal laws or regulations, and to reject if non-compliant.

(D) Carts.

(1) All automated carts will be assigned to a street address and have an imprinted number for identification purposes. One cart shall be used for trash and one cart for mixed recyclables.

(2) The automated carts approved by the Town shall not be filled to exceed the manufacturer's recommended limit (two hundred (200) pounds total weight for a 90-95 gallon container and one hundred fifty (150) pounds for a sixty-five-gallon container) and all rubbish must fit inside the automated collection container. The cover of any automated cart must be kept closed at all times except when the automated cart is being filled, emptied or cleaned. Animal wastes and ashes shall be wrapped separately from other refuse in a manner to prevent spillage prior to placement in an automated trash container.

(3) Currently served dwelling units are limited to a maximum of two automated collection carts, one for trash and one for recyclables. If a customer requires more than the determined number of automated collection carts, or does not have the room to properly place automated carts at curbside for collection, the director may require the owner to purchase and maintain additional town-approved carts or to obtain private collection service.

(4) Any customer in possession of an approved automated collection cart shall pay the cost of repair or replacement of any damaged container, if it is the determination of the Director that such damage is the result of negligence of, or abuse by, the customer. The charge shall be the actual cost of repair or replacement as determined by the Town. If a cart is rendered unusable through the fault of the Town, then a replacement cart will be provided at no cost to the customer.

(5) Automated carts shall only be used for storage and placement for the collection of trash and recyclables by the Town.

(6) In order to maintain an orderly and aesthetic appearance within the Town, and to prevent unauthorized encroachment on any street, public property or private property, automated containers shall be stored on private property except on collection days. Failure by the customer to comply with a Town notification citing improper storage for automated carts shall be a violation of this section.

(7) Automated collection carts are not to be left curbside, street side or roadside overnight after the day of collection.

(E) Rubbish collection service.

(1) To be eligible to receive collection service, the customer shall currently be receiving service as of the effective date of this section, in accordance with the existing collection policy. Adding new customers shall be subject to approval by the Town.

(2) Standard curbside collection service shall consist of once a week co-collection of acceptable trash and recyclables, in accordance with Town policies.

(F) Points of collection. Automated containers shall be placed:

(1) Within two (2) feet of the curb line or where directed by the Town.

(2) At least five (5) feet away from all objects such as fences, mailboxes, and utility poles, and clear of overhanging vegetation, utility wires, etc. to allow for the unimpeded operation of collection vehicles.

(3) So that the automated container handle is facing the dwelling unit.

(4) At least five (5) feet from the other cart.

(5) At least ten (10) feet away from parked vehicles.

(6) Residents are responsible for ensuring the accessibility of all containers.

(7) The Director of Public Works shall have the authority to designate placement of carts.

(G) Prohibited material. All materials prohibited under other ordinances, and:

(1) Unacceptable Waste as defined in Section 133-1 herein.

(2) No toxic, extremely hazardous, dangerous/hazardous or liquid waste as defined now or hereafter, shall be deposited curbside or in any automated collection cart intended for disposal.

(3) Household hazardous waste or small quantity generator waste shall not be deposited curbside or in any automated collection cart.

(4) No infectious waste shall be placed curbside or in any automated cart for collection.

(5) No rocks, concrete, asphalt, dirt, construction debris or other similar material shall be placed in automated carts.

(6) No hot ashes or any other material capable of causing ignition or spontaneous combustion shall be placed in any automated collection cart.

(7) No motor oil or other automotive fluids shall be deposited in any automated cart.

(8) The Town reserves the right to prohibit, or to place disposal restrictions upon any waste that may adversely affect disposal. This shall also extend to any item that may pose a risk to the health or safety of Town employees. Disposal restrictions that may be implemented shall include, but are not limited to, item size restrictions, quantity restrictions, recycling regulations, special preparation requirements, and rubbish source documentation requirements.

(9) Failure of a customer to comply with disposal restrictions will be deemed a violation and may, at the discretion of the director, result in revocation of collection services.

(H) Enforcement: This section shall be enforced by either the Health Officer or the Code Enforcement Department or their duly authorized agents, after initial notification to the violator by the Department of Public Works.

(I) Violation: Any customer found to have violated any of the provisions of this section may have their service terminated, at the discretion of the director. If service is terminated, the customer shall be entitled to a hearing before the Board of Selectmen, according to the process outlined in section 133-4.C. of this chapter.

### **§ 133-3. Solid waste facility.**

#### **A. Operating hours.**

(1) The solid waste facility will be open for residential users Tuesday and Saturday, 7:30 a.m. to 3:30 p.m.

(2) The solid waste facility shall be closed on all holidays that are observed by the Town and on Old Home Day.

(3) The Director of Public Works or his authorized representative shall have the authority to open the solid waste facility at other times.

#### **B. Authorized solid waste facility use shall be by residents of the Town of Pembroke who properly display a current solid waste facility permit sticker.**

#### **C. Recycling (Resource Recovery) program. Materials for recycling shall be placed in the recycling bins under the supervision of the attendant. Recycled materials shall be dry and free of food waste and other contaminants. When the Town implements a curbside recycling program, users of the Transfer Station must recycle all recyclable materials being delivered to the Transfer Station.**

- D. Scavenging/solid waste facility. Scavenging/picking at the solid waste facility is strictly prohibited.
- E. Violations of regulations. The Director of Public Works or his/her authorized representative shall be in charge of the solid waste facility operation and will ensure that all procedures and regulations are obeyed. Penalties for any violation shall be as follows:
  - (1) First violation will result in a thirty-day suspension of permit from the day of the violation.
  - (2) Second violation will result in a one-year suspension of permit from the day of the violation.
- F. Permits. All facility users must obtain and display a valid Town facility permit for admittance to the solid waste facility. Permits must be obtained at the Pembroke Public Works Department, 8 Exchange Street.
- G. Facility fee schedule.
  - (1) Permit fees.
    - (a) Residents: no charge for annual renewal of permit.
  - (2) Tipping fees.
    - (a) Fees charged are the most current voted on by the Board of Selectmen, after holding a public hearing. The Pembroke Public Works Department shall have available a current fee schedule for users.
- H. Future permits and fees. The Board of Selectmen may, from time to time, set fees and rates for the use of the solid waste facility. Per RSA 41:9-a, the Board of Selectmen shall hold a public hearing prior to setting fees and rates.

**§ 133-4.Solid Waste Plant and Regional Waste Plant The provisions of this section shall apply to private haulers collecting solid waste and / or recycling in the Town, not to residents bringing their own trash and recycling to the Transfer Station.**

- A. Licensing.
  - (1) No person shall collect, transport or deliver solid waste or recycling originating within the Town without first obtaining a license from the Board of Selectmen, or its designee.



- (2) Any person required by this section to obtain a license shall make application to the Board of Selectmen, or its designee, providing the information required. Each application shall be accompanied by a nonrefundable application fee as voted on by the Board of Selectmen.
- (3) The application shall contain all information required by the Board of Selectmen, including but not limited to a description of the activities engaged in, e.g., collection, transportation or delivery of acceptable waste; list of commercial customers and size and location of containers, pickup route, designated day and time of pickup, type and amount of waste handled; certificate of insurance with limits of coverage as determined by the Board of Selectmen, or its designee; a description of the facilities operated and used; and an equipment inventory, including a description of the make, model and year of each vehicle used for the collection or transportation of solid waste.
- (4) The Board of Selectmen or its designee shall act to grant or deny a license application within fifteen days of the submission of a complete application.
- (5) Licenses shall be renewed annually, and all information provided in the initial application shall be revised upon application for license renewal. If the Board of Selectmen or its designee shall determine the application is incomplete, they shall notify the applicant, in writing, of the specific information necessary to complete it. The Board of Selectmen, or its designee, shall be informed immediately, in writing, of any changes in or additions to the information required on the application.
- (6) Licenses issued hereunder shall not be transferable.
- (7) All licenses shall expire one (1) year from the date of issue unless otherwise stated on the license or revoked or suspended sooner in accordance with the provision of this chapter.
- (8) The annual license fee shall be designated by the Board of Selectmen for each applicant licensed. In the event that the Board of Selectmen, or its designee, deny a license application, they shall notify the applicant, in writing, and shall state the reasons for the denial. Upon such notice, the applicant may request a hearing in accordance with the procedures in § 133-4C hereof.
- (9) Operating times are the same as provided in the Pembroke Noise Ordinance, as adopted at the March 15, 2008 Town Meeting.

B. Suspension and revocation.

- (1) Any license issued under this chapter may be suspended or revoked by order of the Board of Selectmen after the Board of Selectmen shall have notified the licensee, in writing, of the intent to suspend or revoke, the reasons therefore [sic] and the licensee has had an opportunity for a hearing in accordance with the procedures in § 133-4C hereof.
- (2) A license may be suspended or revoked for the following causes:
  - (a) Violation of this chapter;
  - (b) Violation of any provision of any state or local law or regulation relating to this chapter, including but not limited to RSA 149-M or any environmental law;
  - (c) Violation of any license condition; or
  - (d) Falsehoods, misrepresentations or omissions in the license application.

C. Hearings.

- (1) Any person denied a license or whose license is proposed to be suspended or revoked pursuant to § 133-4B shall be entitled to a hearing before the Board of Selectmen, if such request is made, in writing, within fifteen (15) days of the licensee's receipt of the notice of denial or proposed suspension or revocation.
- (2) A hearing authorized by this chapter shall be held within thirty (30) days after receipt by the Board of Selectmen of the written request for a hearing.
- (3) The licensee or applicant shall be notified, in writing, as to the time and place of the hearing at least ten (10) days prior to the hearing date. The applicant or licensee has the right to be represented by counsel, to offer evidence and to cross-examine witnesses.
- (4) A determination shall be made by the Board of Selectmen within twenty (20) days after the conclusion of the hearing and a notice of the decision shall be served upon the applicant or license by certified mail, return receipt requested.

(5) A final determination relative to the denial, suspension or revocation of a license and the period of suspension or revocation shall take effect as provided in the notice but no later than ten (10) days after the date notice of such final determination has been mailed by certified mail, return receipt requested, to the licensee or applicant. Such final determination shall be conclusive. Notice of the final determination shall set forth reasons for the denial, suspension or revocation and the effective dates thereof, together with a statement that such decision may be appealed as provided by the laws of the State of New Hampshire.

(6) Any claim arising out of or relating to a final determination shall be reviewable as provided by the laws of the State of New Hampshire.

**§ 133-5. Administration.**

This chapter shall be administered by the Board of Selectmen, whose powers and duties are as follows:

- A. To adopt reasonable rules, regulations, fees and fines as needed to enforce this chapter, including, without limitation, rules and regulations governing the delivery of acceptable waste to the municipal solid waste facility, as well as other facilities the Town has an agreement or contract with to provide such services;
- B. To consider all license applications and to grant or deny each application within fifteen (15) days after receipt of a completed application at the town offices or within such other time as the Board of Selectmen and the applicant shall agree is reasonable;
- C. To review any alleged violations of this chapter, and to impose appropriate penalties as required by this chapter; and
- D. To institute necessary proceedings, either legal or equitable, to enforce this chapter.

**§ 133-6. Enforcement and penalties.**

- A. Any person who violates this chapter shall be guilty of a violation for each incident or occasion of violation .
- B. Any person who violates this chapter shall be subject to a fine, payable to the Town, of not more than one thousand dollars (\$1,000.) for each violation.

**§ 133-7. Conflict and severability.**

- A. The provisions of this chapter shall supersede all other local laws, ordinances, resolutions, rules or regulations contrary hereto or in conflict herewith.

- B. The provisions of this chapter shall be severable, and if any phrase, clause or sentence or provision or the application thereof to any person or circumstance shall be held invalid, the remainder of this chapter and the application thereof shall not be affected thereby.

**§ 133-8. Amendment of provisions.**

The Board of Selectmen, after a public hearing, may amend this chapter as it relates to the municipal solid waste facility and or collection or whenever the agreement between the Town and the COOP or the COOP and the operator of the waste plant requires it.

**ARTICLE 9** – To see if the Town will vote to raise and appropriate a sum not to exceed \$260,000 for the purchase of a split body automated collection vehicle and to authorize the withdrawal of a sum not to exceed \$260,000 from the Town Equipment Capital Reserve Fund.

**Recommended By Board of Selectmen**  
**Recommended By Budget Committee**

**ARTICLE 10** – To see if the Town will vote to raise and appropriate the sum not to exceed \$252,000 for the purchase of the necessary collection carts needed to operate automated collection. The costs of the containers will be funded through the collection of user fees and these fees will be deposited as revenue to the Town and will be returned to fund balance once the containers are sold. This article is necessary in conjunction with article #9.

**Recommended By Board of Selectmen**  
**Not Recommended By Budget Committee**

**ARTICLE 11** – To see if the Town will vote to raise and appropriate the sum not to exceed \$100,000 to refurbish the 1998 Peterbilt packer (garbage truck) and to authorize the withdrawal of a sum not to exceed \$100,000 from the Town Equipment Capital Reserve Fund. This article is contingent upon the total amount of the appropriation for the Town Equipment Capital Reserve Fund in article #7 passing.

**Recommended By Board of Selectmen**  
**Recommended By Budget Committee**

**ARTICLE 12** – To see if the Town will vote to raise and appropriate the sum of \$289,700 for the purpose of rehabilitating up to 100 manholes and the replacement of up to 180 manhole covers with waterproof covers to upgrade the wastewater infrastructure to conform to current Department of Environmental Services standards. These funds have been applied for and approved and the grant will reimburse the Town 100% of the cost and there will be no impact on your taxes.

**Recommended By Board of Selectmen**  
**Recommended By Budget Committee**

**ARTICLE 13** – To see if the Town will vote to raise and appropriate the sum of \$150,000 for the renovations of North Pembroke Road that were incurred during the flood of 2007. These funds have been applied for and approved and the grant will reimburse the Town 100% of the cost and there will be no impact on your taxes.

**Recommended By Board of Selectmen**  
**Recommended By Budget Committee**

**ARTICLE 14** – To see if the Town will vote to raise and appropriate the sum not to exceed \$25,855 to purchase and equip one (1) Police vehicle and to authorize the withdrawal of a sum not to exceed \$25,855 from the Police Cruiser Capital Reserve Fund created for this purpose.

**Recommended By Board of Selectmen**  
**Recommended By Budget Committee**

**ARTICLE 15** - To see if the Town will vote to raise and appropriate the amount of \$7,299,184 for the 2009 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended By Board of Selectmen**  
**Recommended By Budget Committee**

**ARTICLE 18** - To transact any other business that may legally come before said meeting.

Given under our hands and seal this \_\_\_\_ day of **February** 2009.

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Fredrick L. Kline, Chairman

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Cynthia A. Lewis, Vice Chairman

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Larry J. Preston

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David A. Sheldon, Jr.

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Justine M. Courtemanche

Board of Selectmen  
Town of Pembroke, NH

## **TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE**

### **Posting Certification**

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Pembroke Village School, and Pembroke Academy on the \_\_\_\_ day of February, 2009.

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Fredrick L. Kline, Chairman

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Cynthia A. Lewis, Vice Chairman

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Larry J. Preston

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David A. Sheldon, Jr.

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Justine M. Courtemanche

Board of Selectmen  
Town of Pembroke, NH

# BUDGET OF THE TOWN/CITY

OF: The Town of Pembroke

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2009 to December 31, 2009

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_.

## BUDGET COMMITTEE

*Please sign in ink.*

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## THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



\*\*\* Actual Expenditures and Revenues are through 1/28/2009

1                      2                      3                      4                      5                      6                      7                      8                      9

ACCT.#		PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Warr. Art.#	Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	
GENERAL GOVERNMENT												
4130-4139	Executive				333,366		315,915		303,526		303,526	
4140-4149	Election,Reg.& Vital Statistics				141,314		144,579		141,392		141,392	
4150-4151	Financial Administration				100,597		104,684		120,155		120,155	
4152	Revaluation of Property				75,500		75,064		220,500		220,500	
4153	Legal Expense				28,500		22,972		25,000		25,000	
4155-4159	Personnel Administration				32,081		8,386					
4191-4193	Planning & Zoning				246,818		207,611		251,820		251,820	
4194	General Government Buildings				149,923		142,325		157,741		157,741	
4195	Cemeteries				31,225		17,093		18,500		18,500	
4196	Insurance				93,500		101,796		108,475		108,475	
4197	Advertising & Regional Assoc.											
4199	Other General Government											
PUBLIC SAFETY												
4210-4214	Police				1,162,279		1,167,728		1,184,106		1,184,106	
4215-4219	Ambulance				70,000		50,119		51,295		51,295	
4220-4229	Fire				244,534		213,141		219,129		219,129	
4240-4249	Building Inspection											
4290-4298	Emergency Management				5,162		6,648		4,298		4,298	
4299	Other (Including Communications)				26,208		26,442		26,208		26,208	
AIRPORT/AVIATION CENTER												
4301-4309	Airport Operations											
HIGHWAYS & STREETS												
4311	Administration				175,467		177,784		173,570		173,570	
4312	Highways & Streets				519,717		507,355		568,170		568,170	
4313	Bridges											

1                      2                      3                      4                      5                      6                      7                      8                      9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#			Prior Year As Approved by DRA			(RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED
HIGHWAYS & STREETS cont.									
4316	Street Lighting		31,000		32,762	32,000		32,000	
4319	Other		65,466		68,794	67,843		67,843	
SANITATION									
4321	Administration								
4323	Solid Waste Collection		483,488		484,199	512,066		512,066	
4324	Solid Waste Disposal								
4325	Solid Waste Clean-up								
4326-4329	Sewage Coll. & Disposal & Other								
WATER DISTRIBUTION & TREATMENT									
4331	Administration								
4332	Water Services								
4335-4339	Water Treatment, Conserv.& Other								
ELECTRIC									
4351-4352	Admin. and Generation								
4353	Purchase Costs								
4354	Electric Equipment Maintenance								
4359	Other Electric Costs								
HEALTH/WELFARE									
4411	Administration		3,800		2,799	3,843		3,843	
4414	Pest Control								
4415-4419	Health Agencies & Hosp. & Other		30,697		30,697	30,697		30,697	
4441-4442	Administration & Direct Assist.		69,614		59,684	80,482		80,482	
4444	Intergovernmental Welfare Pymnts								
4445-4449	Vendor Payments & Other								

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3.V)			Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT. #	Warr. Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
CULTURE & RECREATION										
4520-4529		32,217	25,649	29,701			29,701			
4550-4559		180,501	184,155	194,486			194,486			
4583										
4589		6,250	3,250	6,250			6,250			
CONSERVATION										
4611-4612		1,050	756	1,150			1,150			
4619										
4631-4632										
4651-4659		7,200	2,205	7,738			7,738			
DEBT SERVICE										
4711		360,397	360,397	360,397			360,397			
4721		100,485	100,485	87,389			87,389			
4723		1		1			1			
4790-4799										
CAPITAL OUTLAY										
4901										
4902		5,000	4,844	11,000			11,000			
4903										
4909		607,235	470,814	630,000			630,000			
OPERATING TRANSFERS OUT										
4912										
4913										
4914										
		675,135	675,135	835,689			835,689			
		793,315	793,315	834,567			834,567			

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-							
	Airport-							
4915	To Capital Reserve Fund							
4916	To Exp.Tr.Fund-except #4917							
4917	To Health Maint. Trust Funds							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
SUBTOTAL 1			6,889,042	6,589,582	7,299,184	0	7,299,184	0

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
4915	Pembroke Women's Club	3				200		200
4915	Highway Equip CRF	7	25,000	25,000	150,000		150,000	
4915	Police Cruisers CRF	7	40,000	40,000	30,000		30,000	
4915	Municipal Facilities CRF	7	25,000	25,000	100,000		100,000	
4915	Police Small Equip CRF	7	5,000	5,000	15,000		15,000	
4915	Fire Major Equip CRF	7	50,000	50,000	125,000		125,000	
4915	Sidewalk CRF		30,000	30,000				
4915	Bridge CRF		30,000	30,000				
4915	Fire Small Equip CRF	7	10,000	10,000	15,000		15,000	
4915	Library Reference Media CRF	7	3,500	3,500	3,500		3,500	
4915	Revaluation Update CRF	7	10,000	10,000	140,000		140,000	
SUBTOTAL 2 RECOMMENDED			XXXXXXX	XXXXXXX	578,500	XXXXXXX	578,500	XXXXXXX
			228,500					

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
4902	Recycling Truck/Automizer	9			260,000		260,000	
4902	Recycling Carts	10			252,000			252,000
4902	Rebuild Peterbilt	11			100,000		100,000	
4902	CDBG Grant	12			289,700		289,700	
4902	FEMA North Pembroke Road	13			150,000		150,000	
4902	Police Cruiser	14	27,639	26,754	25,855		25,855	
4902	Recreation Equipment		6,500	5,475				
4903	Highway garage Improvements		50,000					
4903	Safety center Improvements		3,057	3,122				
4903	Recreation Structures		500	4,610				
4903	Solid Waste facility		100,000	61,366				
4912	Tax Increment Finance District	4	20,000		20,000		20,000	
SUBTOTAL 3 RECOMMENDED			XXXXXXX	XXXXXXX	1,097,555	XXXXXXX	845,555	XXXXXXX

MS-7

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes		5,000	3,693	5,000
3186	Payment in Lieu of Taxes		12,000	12,000	12,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		125,000	131,412	95,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		7,000	5,641	7,000
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		1,750	1,530	1,500
3220	Motor Vehicle Permit Fees		1,070,000	1,125,811	1,111,873
3230	Building Permits		35,000	46,122	35,000
3290	Other Licenses, Permits & Fees		40,000	41,333	33,100
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		8,550	8,554	150,000
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		48,169	88,616	44,308
3352	Meals & Rooms Tax Distribution		326,748	326,748	275,000
3353	Highway Block Grant		142,240	141,751	148,567
3354	Water Pollution Grant		48,148	48,148	48,148
3355	Housing & Community Development				289,700
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		3,000	3,000	3,000
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		170,000	205,792	144,500
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property		2,000	397	
3502	Interest on Investments		65,000	57,055	65,000
3503-3509	Other		75,000	81,988	68,900
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		20,000		20,000
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN cont.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3914	From Enterprise Funds				
	Sewer - (Offset)		675,135	675,135	835,689
	Water - (Offset)		793,315	793,315	834,567
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		52,374	42,613	533,855
3916	From Trust & Agency Funds		2,735	2,737	
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3934	Proc. from Long Term Bonds & Notes		-	-	
Amounts VOTED From F/B ("Surplus")			-	-	-
Fund Balance ("Surplus") to Reduce Taxes			400,000	400,000	400,000
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>4,128,164</b>	<b>4,243,391</b>	<b>5,161,707</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	6,889,042	7,299,184	7,299,184
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)	228,500	578,500	578,500
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)	187,696	1,097,555	845,555
TOTAL Appropriations Recommended	7,305,238	8,975,239	8,723,239
Less: Amount of Estimated Revenues & Credits (from above)	4,128,164	5,413,707	5,161,707
Estimated Amount of Taxes to be Raised	3,177,074	3,561,532	3,561,532

**Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$827,545**  
**(See Supplemental Schedule With 10% Calculation)**

## INSTRUCTIONS FOR FORM MS-7 BUDGET OF THE TOWN-MBA PREPARATION AND POSTING OF THE BUDGET

The budget committee is responsible for the preparation of the budget and delivery to the selectmen for posting.

<b><u>Pages 2 - 5</u> Appropriations</b>	The "Warr. Art. #" column is for the related warrant article numbers for the ensuing year's budget. In column 4, put last year's appropriations as voted and approved by the DRA. In column 5, enter last year's actual expenditures. If you are on the optional fiscal year, enter the actual expenditures for the year for the most recently completed fiscal year and indicate which fiscal year. List in columns 6 & 7, under the appropriate headings, the selectmen's recommended and not recommended appropriations and the budget committee's budget, both recommended and not recommended in column 8 and 9.
<b><i>RSA 32 requires all appropriations be posted.</i></b>	This means the operating budget and all special and individual warrant articles must be posted. Page 6 provides an area for you to separate special and individual warrant articles, if desired.
<b><u>Page 6</u> Special Warrant Articles</b>	Special warrant articles are defined in RSA 32:3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as cap
<b><u>Page 6</u> Individual Warrant Articles</b>	"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature.
<b><u>Pages 7 - 8</u> Revenues</b>	Insert last year's estimated and actual revenue in columns 4 and 5. Enter this year's estimate of revenue in the "Estimated Revenue", column 6. The "Warr. Art. #", column 3, is for the related warrant article, if any.
<b>10% Limitations RSA 32:18</b>	Three versions of an optional supplemental schedule for calculating the 10% limitation have been enclosed for you and your voters convenience. Use the version which best suits your purpose and presentation.
<b>Posting &amp; Report Distribution</b>	A hearing must be held on the budget and a signed copy of this budget must be posted with the warrant. Within 20 days after the meeting, send a signed copy to the Commissioner of Revenue Administration at the address below.

This form can be downloaded from our website: [www.state.nh.us/revenue](http://www.state.nh.us/revenue)

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397**



**2009**

**SCHOOL DISTRICT  
WARRANT**

**AND**

**PROPOSED  
SCHOOL BUDGET**

PEMBROKE SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Pembroke Village School in said District on the 10th day of March, 2009 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Pembroke this 17<sup>th</sup> day of February, 2009.

Clint Hanson, Chair  
Tammy Boucher  
Richard Mitchell  
Thomas Serafin  
Ryland Weisiger  
Pembroke School Board

## THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 7<sup>th</sup> day of March, 2009 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to raise and appropriate the sum of up to \$50,000 (from surplus) to be added to the Special Education Trust Fund previously established, with such amount to be funded from the June 30, 2009 unreserved fund balance available for transfer on July 1, 2009

*School Board recommends approval*  
*Budget Committee recommends approval*

4. To see if the District will vote to raise and appropriate the sum of up to \$50,000 (from surplus) to be added to the School Building Capital Reserve Fund previously established, with such amount to be funded from the June 30, 2009 unreserved fund balance available for transfer on July 1, 2009.

*School Board recommends approval*  
*Budget Committee recommends approval*

5. To see if the District will vote to raise and appropriate the sum of up to \$20,000 (from surplus) to be added to the Instructional Materials Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2009 unreserved fund balance available for transfer on July 1, 2009.

*School Board recommends approval*  
*Budget Committee recommends approval*

6. To see if the District will vote to raise and appropriate the sum of \$51,500 for the purposes of replacing carpet and toilet partitions at the Hill/Village Schools, replacing carpet, refinishing the gym floor and replacing exterior windowsills at the Three Rivers School, replacing the library carpet and toilet partitions at Pembroke Academy. Further to authorize the withdrawal of \$51,500 from the School Building Capital Reserve Fund for these purposes.

*School Board recommends approval*  
*Budget Committee recommends approval*

7. To see if the District will vote to raise and appropriate the budget committee's recommended amount of \$23,588,989 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The school board recommends \$23,772,629. This article does not include appropriations voted in other warrant articles.

*School Board recommends approval of \$23,772,629*  
*Budget Committee recommends approval of \$23,588,989*

8. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

9. To transact other business that may legally come before said meeting.

Given under our hands and seal this 17th day of February, 2009.

Clinton Hanson, Chair  
Tammy Boucher  
Richard Mitchell  
Thomas Serafin  
Ryland Weisiger  
PEMBROKE SCHOOL BOARD

# SCHOOL BUDGET FORM

## BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: PEMBROKE, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2009 to June 30, 2010

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

### BUDGET COMMITTEE

*Please sign in ink.*

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**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/07 to 6/30/08	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED	Budget Committee's Approp. Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
<b>INSTRUCTION (1000-1999)</b>								
1100-1199	Regular Programs		6,167,981	6,329,622	6,687,045		6,572,409	114,636
1200-1299	Special Programs		3,841,121	4,145,490	4,331,546		4,331,546	
1300-1399	Vocational Programs		672,029	750,022	769,728		769,728	
1400-1499	Other Programs		372,220	365,889	381,118		381,118	
1500-1599	Non-Public Programs							
1600-1899	Adult & Community Programs							
<b>SUPPORT SERVICES (2000-2999)</b>								
2000-2199	Student Support Services		955,253	888,416	1,037,481		1,037,481	
2200-2299	Instructional Staff Services		278,218	318,736	328,106		328,106	
<b>General Administration</b>								
2310 840	School Board Contingency							
2310-2319	Other School Board		31,988	40,159	35,032		35,032	
<b>Executive Administration</b>								
2320-310	SAU Management Services		445,234	480,915	517,754		517,754	
2320-2399	All Other Administration		6,432	-	-			
2400-2499	School Administration Service		903,296	1,006,620	1,006,336		1,006,336	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant		1,260,826	1,229,700	1,322,874		1,322,874	
2700-2799	Student Transportation		726,287	751,012	771,725		731,725	40,000
2800-2999	Support Service Central & Other		4,299,878	4,439,704	4,902,331		4,873,327	29,004
3000-3999	NON-INSTRUCTIONAL SERVICES		627,229	640,537	707,024		707,024	
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION		-	352,676	261,258		261,258	

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/06 to 6/30/07	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED	Budget Committee's Approp. Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED

OTHER OUTLAYS (5000-5999)								
5110	Debt Service - Principal		575,000	575,000	575,000		575,000	
5120	Debt Service - Interest		187,144	162,707	138,270		138,270	

FUND TRANSFERS								
5220-5221	To Food Service		-	1	1		1	
5222-5229	To Other Special Revenue							
5230-5239	To Capital Projects							
5251	To Capital Reserves (page 4)							
5252	To Expendable Trust (page 4)							
5253	To Non-Expendable Trusts							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	Operating Budget Total		21,350,136	22,477,206	23,772,629		23,588,989	183,640

## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5							
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Expenditures for Year 7/1/07 to 6/30/08		Appropriations Current Year As Approved by DRA		WARR. ART.#		School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year	
Acct.#								RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
5252	TO SPED EXPEND TRUST	100,000	100,000					50,000		50,000	
5251	TO BLDG CAP RESERVE	100,000	50,000					50,000		50,000	
4600	FROM BLDG CAP RESERVE	53,200	77,498					51,500		51,500	
5252	TO INSTR MAT'L EXP TRUST	-	-					20,000		20,000	
	DEFICIT APPROPRIATION	-	150,000					-			
SPECIAL ARTICLE RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXX				171,500	XXXXXXXXXX	171,500	XXXXXXXXXX

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

**"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:**

1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1		3	4	5				
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Expenditures for Year 7/1/07 to 6/30/08	Appropriations Prior Year As Approved by DRA	WARR. ART.#	School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year	
Acct.#					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
INDIVIDUAL ARTICLES RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXX	-	XXXXXXXXXX	-	XXXXXXXXXX



1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>REVENUE FROM LOCAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
1300-1349	Tuition		5,481,711	5,308,000	6,092,182
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		30,857	69,818	30,330
1600-1699	Food Service Sales		477,736	477,883	521,094
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		140,145	92,100	30,700
<b>REVENUE FROM STATE SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	School Building Aid		308,232	346,966	369,013
3220	Kindergarten Aid				
3230	Catastrophic Aid		318,926	499,000	599,900
3240-3249	Vocational Aid		12,366	11,000	11,000
3250	Adult Education				
3260	Child Nutrition		6,670	7,500	6,700
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4100-4539	Federal Program Grants		261,722	200,000	290,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		178,669	154,654	178,700
4570	Disabilities Programs				
4580	Medicaid Distribution		246,550	150,000	150,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds		53,200	77,498	51,500

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>OTHER FINANCING SOURCES CONT.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5252	Transfer from Expendable Trust Funds		415,400	3,000	12,500
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		200,000	150,000	120,000
	Fund Balance to Reduce Taxes		101,715	176,238	
<b>Total Estimated Revenue &amp; Credits</b>			<b>8,233,899</b>	<b>7,723,657</b>	<b>8,463,619</b>

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	22,477,206	23,772,629	23,588,989
Special Warrant Articles Recommended (from page 4)	377,498	171,500	171,500
Individual Warrant Articles Recommended (from page 4)	-	-	-
TOTAL Appropriations Recommended	22,854,704	23,944,129	23,760,489
Less: Amount of Estimated Revenues & Credits (from above)	7,723,657	8,463,619	8,463,619
Less: Amount of Statewide Enhanced Education Tax/Grant	6,203,600	6,920,390	6,920,390
Estimated Amount of Local Taxes to be Raised For Education	8,927,447	8,560,120	8,376,480

**Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$2,304,722**  
**(See Supplemental Schedule With 10% Calculation)**

## INSTRUCTIONS FOR COMPLETING FORM MS-27

<b><u>Pages 2 - 3</u></b> <b>Operating Budget</b>	Use these pages for the proposed operating budget. In column 4, enter the actual expenditures for the most recently completed fiscal year [RSA 32:5, IV (b)] and enter the year in the space provided. In column 5, enter the appropriations as voted last year (include special meetings). In column 6, enter the school board's recommended budget. In column 7, enter those appropriations not recommended. Column 8 is for the budget committee's recommended budget and column 9 is for the budget committee's not recommended appropriations.
<b><i>RSA 32 requires all appropriations be posted.</i></b>	The operating budget and all special and individual warrant articles must be posted.
<b><u>Page 4</u></b> <b>Special Warrant Articles</b>	Special warrant articles are defined in RSA 32:3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a nonlapsing or nontransferable article. Be sure to list account numbers and warrant article numbers.
<b><u>Page 4</u></b> <b>Individual Warrant Articles</b>	"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature. Be sure to list account numbers and warrant article numbers.
<b><u>Pages 5 - 6</u></b> <b>Estimated Revenues &amp; Credits</b>	In the first column, enter the actual revenue for the most recently completed fiscal year. In the second column, enter the revenue and credits as revised and approved by the DRA in setting the last school assessment (tax rate papers). In the third column, enter the school board's estimated revenues and credits for the coming year. Be sure to complete the "Budget Summary" section and your maximum allowable increase under RSA 32:18.
<b>10% Limitations RSA 32:18</b>	Complete the supplemental schedule for calculating the 10% limitation and show the maximum allowable increase on page 6.
<b>Signatures &amp; Distribution</b>	Post certified copies of the budget with the warrant for the meeting (RSA 197:5-a) and if required per RSA 32:5, VII, print the budget in an annual report. Send a copy to the DRA at the address below within 20 days after the meeting. Keep a copy for your records and send a courtesy copy to each municipality in your regional school, if applicable.
<b>Default Budget RSA 32:5, VII (b)</b>	If you have adopted SB2, you will also need to complete and post a default budget form showing how the default budget was calculated. This task may be delegated to the budget committee if so voted under RSA 40:14-b.

This form is available on our website: [www.nh.gov/revenue/forms/msforms.htm](http://www.nh.gov/revenue/forms/msforms.htm)

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397**

**PEMBROKE SCHOOL DISTRICT**  
**2007/08 BUDGET**  
**MS-27 SUMMARY**

<b>Purpose of Appropriation</b>	<b>Expenditures 2007/08</b>	<b>Approved Budget 2008/09</b>	<b>School Board's Budget 2009/10</b>	<b>Budget Committee Recommended 2009/10</b>	<b>Not Recommended 2009/10</b>
<b>INSTRUCTION</b>					
Regular Programs	6,167,981	6,329,622	6,687,045	6,572,409	114,636
Special Programs	3,841,121	4,145,490	4,331,546	4,331,546	
Vocational Programs	672,029	750,022	769,728	769,728	
Other Instructional Programs	372,220	365,889	381,118	381,118	
<b>SUPPORT SERVICES</b>					
Student Support Services	955,253	888,416	1,037,481	1,037,481	
Instructional Staff Services	278,218	318,736	328,106	328,106	
General Administration					
Other School Board	31,988	40,159	35,032	35,032	
Executive Administration					
S.A.U. Management Serv.	445,234	480,915	517,754	517,754	
All Other Administration	6,432	0	0		
School Administration Service	903,296	1,006,620	1,006,336	1,006,336	
Operation/Maint. of Plant	1,260,826	1,229,700	1,322,874	1,322,874	
Student Transportation	726,287	751,012	771,725	731,725	40,000
Other Support Services	4,299,878	4,439,704	4,902,331	4,873,327	29,004
Non-Instructional Services	627,229	640,537	707,024	707,024	
Facilities Acq & Const.	0	352,676	261,258	261,258	
<b>OTHER OUTLAYS</b>					
Debt Serv.-Principal	575,000	575,000	575,000	575,000	
Debt Serv.-Interest	187,144	162,707	138,270	138,270	
To Food Service	-	1	1	1	
To Expendable Trust	-	0	-	-	
<b>APPROPRIATIONS RECOMMENDED</b>	<b>21,350,136</b>	<b>22,477,206</b>	<b>23,772,629</b>	<b>23,588,989</b>	<b>183,640</b>
<b>WARRANT ARTICLES</b>					
Add to Special Ed Expend Trust	100,000	100,000	50,000	50,000	
To Building Capital Reserve	100,000	50,000	50,000	50,000	
From Building Capital Reserve	53,200	77,498	51,500	51,500	
To Instr Material Expend Trust			20,000	20,000	
Deficit Appropriation	-	150,000	-	-	
Supplemental Appropriation	-	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	<b>21,603,336</b>	<b>22,854,704</b>	<b>23,944,129</b>	<b>23,760,489</b>	<b>183,640</b>

**PEMBROKE SCHOOL DISTRICT  
ESTIMATED REVENUES  
MS-27 SUMMARY**

<b>REVENUES &amp; CREDITS AVAILABLE TO REDUCE SCHOOL TAXES</b>	<b>ACTUAL REVENUE 2007/08</b>	<b>REVISED REVENUE 2008/09</b>	<b>ESTIMATED REVENUE 2009/10</b>
<hr/>			
<b>REVENUE FROM LOCAL SOURCES</b>			
Tuition	5,481,711	5,308,000	6,092,182
Earnings on Investments	30,857	69,818	30,330
Food Service Sales	477,736	477,883	521,094
Other Local Sources	140,145	92,100	30,700
<b>REVENUE FROM STATE SOURCES</b>			
School Building Aid	308,232	346,966	369,013
Catastrophic Aid	318,926	499,000	599,900
Vocational Aid	12,366	11,000	11,000
Child Nutrition	6,670	7,500	6,700
<b>REVENUE FROM FEDERAL SOURCES</b>			
Federal Program Grants	261,722	200,000	290,000
Child Nutrition Program	178,669	154,654	178,700
Medicaid Distribution	246,550	150,000	150,000
<b>OTHER FINANCING SOURCES</b>			
Transfer from Capital Reserve Funds	53,200	77,498	51,500
Transfer from Expendable Trust Funds	415,400	3,000	12,500
Supplemental Appropriation	-	-	-
Appropriations Voted From Fund Balance	200,000	150,000	120,000
Fund Balance to Reduce Taxes	101,715	176,238	-
<b>Total School Revenues &amp; Credits</b>	<b>8,233,899</b>	<b>7,723,657</b>	<b>8,463,619</b>
	<b>Current Year Adopted Budget</b>	<b>School Board's Recommended Budget</b>	<b>Budget Committee Recommended Budget</b>
<hr/>			
<b>Amount of Estimated Revenues &amp; Credits</b>	7,723,657	8,463,619	8,463,619
<b>Amount of Statewide Enhanced Education Tax/Grant</b>	6,203,600	6,920,390	6,920,390
<b>Estimated Amount of Local Taxes to be Raised for Education</b>	8,927,447	8,560,120	8,376,480
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<b>Appropriations Recommended</b>	22,854,704	23,944,129	23,760,489