

## POLICE DEPARTMENT ANNUAL REPORT

It is my pleasure and privilege to present the departments 2009 Annual Report. I sometimes am asked about the trends in crime and how they affect the community of Pembroke. It's not always a simple question to answer. But, in 2009 two trends emerged that are disturbing. The town experienced a rash of night time residential burglaries in the early spring and late summer. Night time residential burglaries are rare. Most burglars' strive to avoid contact with people. Someone who is willing to enter a home at night and risk encountering a home owner creates a very dangerous situation. The likelihood of someone being injured in this sort of a confrontation is great. If you think someone is in your home call 911 immediately.

2009 will be marked as the year that youth street gangs arrived in town. For a number of years we have been watching this type of criminal activity slowly creep towards us from the south infiltrating; Nashua, Manchester, and Concord. This year they arrived here. One group has been identified as operating within Pembroke and Allenstown. They have been linked to thefts, drug sales, weapon violations, and assaults. Street gangs bring a culture of violence and disrespect to a community. The department has a zero tolerance to this sort of criminal activity and will pursue those individuals associated with it vigorously.

Change is perpetual in a police department. This year was no exception. The department welcomed back Off. Karl Hanson to our ranks after a one year deployment to Iraq with his Army Reserve unit. We are very proud of Off. Hanson's service to our country. His personal sacrifice in defending our freedoms is greatly appreciated. In February we bid a fond farewell to Sgt. Glenn Northrup who retired after a 20 year career with the department. His kind smile and friendly demeanor will be missed by all who had the pleasure of working with him, or being served by him.

We added two new faces to the department's ranks this year. Off. Jon Adinolfo came to us after spending 5 years as a correctional officer at the State Prison on Concord. While there he rose to the rank of Corporal. He is a certified firearms instructor and is certified in several defensive tactics disciplines. Off. Adinolfo grew up in Allenstown and graduated from Pembroke Academy in 1998. He was awarded an Associate's Degree in Criminal Justice from the NH Technical Institute in Concord in 2003.

Off. Valarie Xenakis joined us in September. Ms. Xenakis is a 2009 graduate of Stonehill College in Easton, MA where she earned a Bachelors of Arts degree in Criminology. While at Stonehill she was a 4 year member of the women's Lacrosse team. Ms. Xenakis has lived in Warner, NH for the last 10 years.

I am exceptionally proud of the men and women who unselfishly serve to keep Pembroke a safe place to live and work. We would not be able to accomplish all we do without the continued support of the Town Administrator, The Board of Selectmen, The Budget Committee, and most importantly, the good people of Pembroke. The department is here to serve you. If you have questions or concerns please do not hesitate to contact me at 485-9173 or via e-mail at [slane@pembroke-nh.com](mailto:slane@pembroke-nh.com).

Respectfully,  
Scott J. Lane, Chief of Police

# **POLICE DEPARTMENT ANNUAL REPORT**

## **TABLE OF ORGANIZATION**

### **CHIEF OF POLICE**

Scott J. Lane  
Serving since 1985

### **LIEUTENANT**

Dwayne R. Gilman  
Serving since 1992

### **PATROL DIVISION**

Sgt. Michael Crockwell	1990	School Resource Officer
Sgt. Gary Gaskell	2007	Patrol Supervisor
Off. Ian Nickerson	2003	Firearms Instructor, Drug Recognition Expert
Off. Gary Allen	2005	Accident Reconstructionist, Drug Recognition Expert
Off. Karl Hanson	2007	Patrol Officer
Off. Christopher Cunha	2007	Patrol Officer, SOU Operator
Off. Angela Bergeron	2008	Patrol Officer, D.A.R.E. Officer
Off. Jon Adinolfo	2009	Patrol Officer
Off. Valarie Xenakis	2009	Patrol Officer

### **SERVING SINCE**

### **CRIMINAL DIVISION**

Sgt./Det. Dawn Shea	2002	Defensive Tactics Coordinator, Field Training Officer
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### **ADMINISTRATIVE DIVISION**

Mary Ann Ricciotti	1993	Administrative Assistant
Annette Alley	1997	Receptionist

### **SUPPORT SERVICES**

Rev/Lt. Dan Stauffacher	1995	Chaplain
Dennis Leroux	2004	Building Maintenance
Rick Bilodeau	1985	Radio Repair

## **POLICE DEPARTMENT ANNUAL REPORT**

### **CAREER DEVELOPMENT**

Career development continues to be one of the most important functions of the police department. The commitment a police department makes to its training program is a direct reflection on how the agency values the growth and development of its employees. It is an important consideration for police officer candidates who want to work for an agency that values them. Additionally, well trained officers reduce liability as the likelihood of poor performance is reduced. Proper training allows the officer to perform more efficiently and helps them bring the best possible services to the residents of the town.

Officers completed over 600 hours of training in 2009. A sample of some of the training received is listed below.

Statement Analysis  
CPR Training  
Workplace Sexual Harassment  
Domestic Violence Lethality Assessment  
Resilience Training for Police Officers  
Introduction to IDPA handgun shooting  
Emergency Operations Center Management  
Stevens Advance Car Control  
Leadership Institute II

Hostage Negotiations  
Sleep Smarts  
DWI Refresher  
Police Prosecutor School  
Alzheimer's Behavior for Police  
Performance Evaluations  
Microsoft Excel  
Leadership Institute I  
Tazer Instructor

## POLICE DEPARTMENT ANNUAL REPORT

### CRIMINAL DIVISION

Whether the numbers are low or high, the statistics reflect the economy. As you can see during 2009, there were 16 Burglaries reported and investigated. There were three attempted burglaries. Attempted meaning something or someone, possibly a neighbor or the homeowner, scared them off. Both considered violations of a person's privacy by being on the property removing or attempting to remove something.

A direct reflection of the economy is the number of Thefts by Unauthorized Taking. This means exactly that. Someone has taken the property of another and had no right to do so. The total is based on thefts from cars, homes and any other locations someone might have access to. Quite often, items are pawned and or sold for cash in exchange for a quantity and type of drug.

At this time, Prescription Drugs are in demand. Some thefts support a habit or to facilitate someone else's habit. Thieves will take Prescription Drugs from homes and cars whether they have access or not. The numbers below are a direct reflection of our community of young adults and the issues with drugs.

In 2009, the Criminal Division made a conscious effort to identify and monitor recent gang activity now upon our community. The definition of a gang is, *"A group of three or more people who may have a common identifying sign, symbol or name and who individually or collectively engage in criminal activity."* The Pembroke Police has identified a local gang within its community as well as other communities. In other words, "they are here" and the Pembroke Police will dedicate time and resources to stay ahead of this type of activity and to continue to monitor these groups.

Respectfully Submitted,  
Lieutenant Dwayne Gilman

## POLICE DEPARTMENT ANNUAL REPORT

<b>Property Crime</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
Burglary / Residential and Commercial	16	14	22	19
Attempted Burglary	3	1	7	2
Robbery	2	0	1	2
Theft from a Building	11	12	8	14
Forgery (check)	3	1	7	3
Issuing Bad Check	12	13	18	22
Theft by Unauthorized Taking/Larceny	57	42	4	21
<b>Motor Vehicle Related</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
Theft from a Motor Vehicle	42	37	15	23
Theft of a Motor Vehicle	3	9	7	6

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<b><u>CALLS FOR SERVICE</u></b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>
Dispatch Calls Received	<b>11,303</b>	10,960	9,703	12,630	9,228	11,167
Station Calls Received & walk in complaints	<b>11,365</b>	11,922	9,845	xx	xx	xx
911 Calls	<b>99</b>	84	109	137	166	180
Citizen Assist	<b>646</b>	624	477	782	561	562
Assist other agency	<b>627</b>	502	555	894	507	550
Building/House Check	<b>661</b>	549	579	323	293	480
Juvenile Involved	<b>272</b>	197	232	304	232	244
Alarm Calls	<b>316</b>	313	335	300	359	369
Domestic Disturbance/Related Calls	<b>106</b>	81	89	112	101	133
Animal Complaints	<b>299</b>	274	239	261	237	295
Motor Vehicle Stops	<b>1,548</b>	1,965	2,137	2,506	1,653	2,596
Defective Equipment Tags	<b>327</b>	148	393	364	229	335
Parking Tickets	<b>389</b>	543	622	716	553	960
Motor Vehicle Warnings	<b>866</b>	1,568	1,276	969	605	1,188
Motor Vehicle Summons	<b>205</b>	395	481	651	520	750
Motor Vehicle Collisions	<b>159</b>	136	176	140	147	181
Juvenile Missing/Runaway	<b>17</b>	12	36	12	51	38
Driving While Intoxicated	<b>26</b>	32	30	28	18	21
Liquor Law Violations	<b>15</b>	22	34	37	21	25
Simple Assault	<b>61</b>	52	60	61	67	58
Sexual Assault/Related	<b>19</b>	14	7	10	15	12
Aggravated Assault	<b>12</b>	3	5	1	3	8
Harassment/Stalking/Criminal	<b>34</b>	38	40	31	52	57
Criminal Mischief/Vandalism	<b>142</b>	120	121	141	83	103
Criminal Trespass	<b>12</b>	16	21	16	11	17
Drug Possession/Use/Sale	<b>53</b>	38	61	55	50	39
Fraud//Theft of Services	<b>19</b>	12	38	40	49	35
Forgery/Theft by deception	<b>6</b>	2	7	5	18	21
Armed Robbery	<b>2</b>	0	1	2	1	0
 <b><u>ACTIVITY STATISTICS</u></b>						
Total Offenses Committed	<b>947</b>	975	966	1079	845	981
Total Crime Related Incidents	<b>594</b>	962	602	777	522	626
Total Felonies	<b>109</b>	94	97	96	119	105
Total Non Crime Incidents	<b>54</b>	73	49	61	56	114
On view Arrests	<b>133</b>	236	169	199	135	153
Arrest on Warrants	<b>125</b>	127	139	217	159	169
Summons Arrests	<b>30</b>	16	23	52	9	15
Protective Custody	<b>32</b>	32	29	28	23	43
Juvenile Arrests	<b>67</b>	78	82	121	50	104

## DEPARTMENT OF PUBLIC WORKS

### Yearly Report 2009

The Department of Public Works has been given tasks to manage the Town's roads, sidewalk, storm sewer, solid waste, cemeteries, municipal buildings and fleet. To accomplish all these tasks the department employs 12 full time and 4 part time employees with 17 pieces of major equipment that has been organized into the following divisions:

**Administrative Division:** This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department. This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1,311	Each
2. Inquiries/Transfer Station	378	Each
3. Inquiries/Rubbish Route	233	Each
4. Inquiries/Road Conditions	56	Each
5. Payment Vouchers Processed	870	Each

**Highway Division:** The Highway Division which is responsible for the maintenance and repair of approximately 82 miles of road, 11 miles of sidewalk, storm sewers which include 607 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 24.79 miles of Town roads, clean 546 catch basins, paint 75,933 LF of roadway centerlines, grade 11.5 miles of gravel roads and cut down 4 large trees.

There were 25 snow/ice storm events that occurred during 2009 which required 1,092.50 man-hours, 612.43 tons of sand, 951.68 tons of salt. Snow removal from downtown and the municipal parking lots required 174 man-hours. Shoveling snow from around the 176 town fire hydrants required 151 man-hours and plowing about 7 miles of sidewalks each storm expended 118 man-hours.

Additionally there were a few tasks recommended to us from the Board of Selectmen and the Roads Committee: a finish coat of hot top was installed on Glass Street, Fourth Range Road from Church Road to Dudley Hill Road, Fifth Range Road from Dudley Hill Road to the end of Fifth Range, North Pembroke Road from Route 28 to the Epsom town line, Cross Country Road from Seventh Range Road to North Pembroke Road, Borough Road from Robinson Road to the Chichester town line, and Plausawa Hill Road. Sherwood Meadows was shimmed and an

## DEPARTMENT OF PUBLIC WORKS

overlay of hot top was put down. North Pembroke Road from the Concord town line to Borough Road was totally reclaimed; new culvert pipes, new swales, and new ditches were installed as well as 3" of binder and 2" of finish hot top. Suburban Paving, Inc. completed the shimming and paving. The sidewalks in Town that also received a shim and overlay were Pembroke Street from Academy Road to Pembroke Hill Road. CLD Paving completed the sidewalk work. Fiorentino Asphalt Maintenance sealed cracks on the following roads: Donna Drive, Nadine Road, part of Pembroke Hill Road, part of Fourth Range Road, Brickett Hill Road, Borough Road and North Pembroke Road from Borough Road to the Epsom town line.

Other tasks performed by this division consisted of the following:

1. Road side ditching	2,595	Linear Feet
2. Cold patching pot holes	6.03	Tons
3. Hot topping pavement repairs	7,150.8	Tons
4. Road wash out repairs	235	Linear Feet
5. Sweeping Sidewalks	16.5	Miles
6. Storm sewer pipe cleaning	50.5	Man Hours
7. Road side mowing	95	Miles
8. Road side brush cutting	80	Cubic Yards
9. Sign Maintenance & Replacements	33	Each
10. Complaints	15	Each
11. Inquiries	42	Each
12. Assist Solid Waste Division	1,536.5	Man Hours
13. Assist Fleet Division	793.5	Man Hours
14. Assist Parks & Recreation Division	45.5	Man Hours
15. Assist Cemetery Division	47	Man Hours

The Highway Division also assisted community groups in setting up and clean up for Old Home Day as well as Christmas in the Village.

**Solid Waste Division:** This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste from individual homes through out the Town on a weekly basis and the operation of the Transfer Station. Residents who wish to can bring their trash for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Besides residential trash the Transfer Station accepts appliances, demolition materials, tires and recyclables such as #1 PETE Plastic Bottles (i.e. soda bottles, no caps), #2 HDPE Plastic Bottles (i.e. milk jugs, laundry detergent bottles, no caps), Tin Cans (i.e. food/pet food cans), Glass (i.e. jars, bottles, of any color) aluminum cans, mixed paper (i.e. cardboard, egg cartons, junk mail, newspapers, magazines, etc.) waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries, ink jet cartridges, textiles, and propane gas cylinders. Fees are charged for some items such as appliances, gas cylinders and tires. For 2009, a total of 4,387.36 tons of solid waste was generated from Pembroke and disposed of at the incinerator in Penacook, NH. By recycling 5,220 lbs. of aluminum cans, we conserved enough energy to run a television for 531,187 hours! By recycling 94.25 tons of paper, we saved 1,602 trees! By recycling 110 tons of scrap metal, we conserved 110,054 pounds of

## DEPARTMENT OF PUBLIC WORKS

coal! This division also performed curbside pickup of leaves from residents during spring cleanup.

The following is a tabulation of solid waste that was collected and disposed of in 2009:

### 1. Curbside Pickup

a.	Rubbish	2,272.12	Tons
b.	Leaves	521	Bags
c.	Brush chipped from Spring cleanup	176	Cubic Yards
d.	Refuse Tags Issued	103	Each
e.	Christmas Trees	72	Each
f.	Inquiries	187	Each
g.	Complaints	27	Each

### 2. Transfer Station Activity

a.	Rubbish	417.99	Tons
b.	Non-Burnables	344.54	Tons
c.	Burnables	185.24	Tons
d.	Mixed Paper	94.25	Tons
e.	Commingled	40.62	Tons
f.	Scrap Metal	110.04	Tons
g.	Aluminum Cans	5,560	Lbs.
h.	Refrigerator/Freezer	56	Each
i.	Air Conditioners	55	Each
j.	Brush	2,166	Cubic Yards
k.	Christmas Trees	147	Each
l.	Leaves	3,220	Cubic Yards
m.	Propane Tanks	52	Each
n.	Waste Oil	1,000	Gallons
o.	Waste Antifreeze	130	Gallons
p.	Batteries	232	Each
q.	Tires	174	Each
r.	Complaints	69	Each
s.	Inquiries	171	Each
t.	Hazardous Waste Refused	55	Each
u.	Video Displays	320	Each
v.	C&D Debris	318	Loads
w.	School	13	Cubic Yards
x.	Resident visits to the Transfer Station	29,854	Each



## DEPARTMENT OF PUBLIC WORKS

### 3. Electronics Recycling

a.	Computer Monitors	123	Each
b.	Televisions	205	Each
c.	Printers	76	Each
d.	Fax Machines	10	Each
e.	Stereo Equipment	226	Each
f.	VCRs	51	Each
g.	DVD Players	57	Each
h.	Copiers	6	Each
i.	Scanners	17	Each
j.	Radios	10	Each
k.	PCs	92	Each
l.	Microwaves	86	Each
m.	Fluorescent Tubes	2,756	LF
n.	4' x 2' x 1' Box of CFLs	1	Box
o.	PC Gaylords	2	Each
p.	Typewriters	6	Each
q.	Gaylords Picked Up	76	Each

**Public Properties Division:** Foreman Reno Nadeau operates this division, which is responsible for the daily maintenance and repairs to all town buildings, which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Perry Eaton Building.

**Cemetery Division:** This division, headed by VJ Ranfos, is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2009, there were 2 full burials, and 7 cemetery plots sold.

**Fleet Division:** This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of all town vehicles which consist of 38 major vehicles and 16 minor pieces of equipment.

For the year of 2009, this division performed 76 safety inspections and 189 routine maintenance tasks on the town's fleet. In addition, there were 326 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

## DEPARTMENT OF PUBLIC WORKS

Department	Total # Vehicles	# of Preventative Maintenance	# of Repairs	Total Hours of Work	% of Repairs
Highway	310	87	223	1,448	74.1%
Solid Waste	51	17	34	237	12.1%
Fleet	4	3	1	9	0.5%
Police	84	56	28	101	5.2%
Fire	57	24	33	92	4.7%
Sewer	2	1	1	2	0.1%
Code Enforcement	2	1	1	16	0.8%
Parks & Recreation	5	0	5	49	2.5%
<b>Totals</b>	<b>515</b>	<b>189</b>	<b>326</b>	<b>1,954.00 Hours</b>	<b>100%</b>
<b>Fleet Division Administration</b>				126	
<b>Total Hours</b>				<b>2,080.00</b>	

A computer controlled maintenance program called Fleetwise VB is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

In closing, I would like to commend the employees of the Department of Public Works for their dedication, hard work and determination to follow proper safety measures. I would also like to thank Sally Hyland and the Solid Waste Committee as well as the administrative personnel at Public Works and Linda Williams at Town Hall for their efforts and patience with the Single Stream Recycling Program that will take effect in early April of 2010.

Respectfully Submitted,

James Boisvert  
Director of Public Works

## PEMBROKE TOWN LIBRARY

*The richest person in the world - in fact all the riches in the world - couldn't provide you with anything like the endless, incredible treasures available at your local library.*

*~Malcom Forbes*

It has become increasingly evident that the library is no longer a luxury for the town, but a necessity. In these economic times, the people of Pembroke have turned to the library for many things – books, entertainment, internet connections and reference materials. It is a sign of the times; most probably, a sign of the future; no doubt.

This was a record setting year! The circulation doubled from 5 years ago to over 40,000 items circulated! Using the Value of Library Service Calculator, that saved the people of Pembroke over \$600,000 had these items been purchased instead of borrowed.

More computers were added to bring the total public computers up to 9 and usage up 10%. Anyone coming into the library can see that the computers are used all day and so many times, for job searching. Also, many patrons no longer have internet at home and come to the library for information and social contacts. The usage this year has saved an estimated \$96,000 for the people of Pembroke.

The library added downloadable audio books from a generous donation. You can come into the library for a detailed instruction manual or go to the website <http://nh.lib.overdrive.com> to download the free software and using your library card, have access to over 3,000 titles. A new computer system was installed that will allow library patrons to search the catalog and request books from home in 2010. A new website has been up and running with current information concerning the library at [www.pembroke-nh.com/library.asp](http://www.pembroke-nh.com/library.asp). It can also be accessed through the town website through the departments menu.

Mary Louise Grandmaison, after 25 years at the library, retired. Her absence has left a void, but spending more time with family and her great-granddaughter made the choice easier for her. Though she can never be replaced, we were fortunate to have Marie Gray ready for the challenge.

The programs offered at the library this year were very well attended. The summer reading programs had record attendance with so many of our children reading, reading, reading! Programs offered through the New Hampshire Humanities Council gave the adults a chance to experience history being brought to life. The monthly book discussion group has grown to a point that we will have to change locations to fit everyone!

The library is still offering the tote bags that commemorate the 250<sup>th</sup> anniversary of the town. Our semi annual book sales are being planned as well as the yard sale. Many programs, events and opportunities will be offered in 2010.

## PEMBROKE TOWN LIBRARY

The Friends of the Library continued to offer many wonderful programs for both children and adults. Their efforts make it possible for the library to purchase additional books as well as offer more programs. Though the group began 2009 as a small, energetic group, this year has brought additional members equally enthusiastic and willing to help build the library.

Volunteers are a necessity for any library. The volunteers of the Pembroke Town Library are invaluable. A reception was held to thank each for their hours of work, but that cannot begin to let them know what a wonderful asset they are to the library. Without them, many services could not be offered.

The year to come, 2010, will be another year of growing and serving. If you haven't been to the library lately, stop in. If you are one of our regular patrons, thank you.

Respectfully submitted,

Patricia Fowler, Chairperson of the Trustees  
Cynthia Stosse, Director

Library Board of Trustees  
Patricia Fowler, Chairperson  
Peggy Topliff, Vice-Chair  
Joyce Heinrich, Treasurer  
Cindy Menard  
Terry Caplette

Marie Brezosky, Alternate  
Rosemary Nunnally, Alternate

## PLANNING AND LAND USE DEPARTMENT

### CODE ENFORCEMENT

Community Action started construction of the 40 unit elderly housing project. JBI Helicopter constructed a 9840 square foot addition and renovated existing office space. Grace Capital Church constructed a 8700 square foot addition and renovated existing office space. Strong Foundations finished their 6000 square foot classroom addition. There have been numerous additions and upgrades to existing properties this year.

The Town of Pembroke is currently using the 2006 International Building Code, 2006 International Mechanical Code, 2006 International Plumbing Code, and 2008 National Electrical Code. This year is a code cycle change for building and plumbing codes and I will be changing to the new 2009 codes.

I also process applications for the Zoning Board of Adjustment, attend their meetings, and enforce the Zoning Regulations as they apply to new and existing structures.

For assistance with building permits, zoning questions, fire and rental inspections, and stove inspections, please don't hesitate to contact my office. I am in the office from 8am to 9am and 12pm to 4pm. I schedule inspections from 9am to 12pm M-F.

Below is the permit activity for 2009:

### 2009 Statistics

<b>Type of permit</b>	<b>Number</b>	<b>Construction Value</b>	<b>Permit Cost</b>
Commercial	68	\$4,145,875.00	\$23,445.00
New Dwellings Units	49	\$4,161,000.00	\$16,411.90
Signs	15	\$36,237.00	\$475.00
Fire inspections	32	0	0
Residential	340	\$2,447,558.00	\$18,385.68
<b>Totals</b>	<b>504</b>	<b>\$10,790,670.00</b>	<b>\$58,717.58</b>

Respectfully Submitted,

Everett Hodge  
Code Enforcement Officer

**PLANNING AND LAND USE DEPARTMENT**  
**ZONING BOARD OF ADJUSTMENT REPORT**

The Zoning Board of Adjustment holds public hearings to gather all information regarding each case from applicants and all other interested parties and is charged with granting or denying Variances, Special Exceptions, and Equitable Waivers. In addition the Zoning Board hears Appeals from Administrative Decisions of the Code Enforcement Officer.

The 2009 Zoning Board of Adjustment hearings are broken down as follows:

Variances.....	12	Granted 12 / 0 Denied
Special Exception.....	7	Granted 5 / 2 Denied
Equitable Wavier.....	2	Granted 2 / 0 Denied
Administrative Decision	2	Granted 1 / 1 Denied
Total	23	Granted 20 / 3 Denied

The Zoning Board of Adjustment is comprised of five regular members, and up to three alternates.

I would like to take this opportunity to thank all of the Zoning Board members for their hard work throughout the year and dealing with the issues of each case in a fair, decisive manner.

Respectfully submitted,

William R. Bonney, Chairman  
Zoning Board of Adjustment

## PLANNING BOARD

In 2009, the Planning Board had a busy year with recurring and new tasks. Members reviewed development applications, worked with a consultant to develop a new Open Space Development ordinance, drafted revisions to the Board's application forms, and prepared for the 2010 Town Meeting.

Some statistics for 2009 include:

- 5 applications were submitted for subdivision or lot line adjustment approval
  - o 2 were major subdivisions with the potential for 7 new lots
  - o 3 were lot line adjustments
- 6 applications were submitted for voluntary merger
- 7 applications were submitted for site plan approval
  - o 2 were major site plans
  - o 3 were minor site plans
  - o 2 were site plan amendments
- 17 applications were submitted for special use permit approval
  - o 13 were for the Aquifer Conservation (AC) District
  - o 3 were for the Wetlands Protection (WP) District
  - o 1 was for a shared driveway
- 1 application was submitted for excavation expansion approval
- 2 approved applications expired due to project inactivity
- 0 completed applications were denied by the Board
- Total of \$14,071 in application fees were collected

For applications approved in 2009 from previous years:

- o 1 major site plan and 1 minor site plan were approved
- o 1 lot line adjustment and 1 minor subdivision were approved, creating 1 new lot

Other accomplishments of the Board in 2009 include:

- Rewriting existing application forms and developing new forms to better assist applicants with their projects before the Board.
- Attending the Roads Committee, Conservation Commission, and Central NH Regional Planning Commission meetings as Planning Board representatives.
- Developing 9 Zoning Ordinance amendment articles for the 2010 Town Meeting.
- Welcoming new members Jeffrey White, Ron Nowe, and Larry Young, Sr. and saying goodbye to members Todd Terrien, Mark Zydel, and Jeffrey White.

There are seven (7) full member and five (5) alternate member positions on the Planning Board. Currently, there are four alternate positions open. We invite you to come to one of our meetings to see if you would like to join.

The Planning Board meets at 7:00 PM at the Town Hall on the second and fourth Tuesdays of the month. Meetings are open to the public and all are welcome to attend.

Respectfully Submitted,  
Robert E. Bourque  
Planning Board Chair

## GENERAL ASSISTANCE

**Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term "residence" shall have the same definition as in RSA 21:6-a.**

### **Total applications for general assistance in 2009**

21 did not follow thru with the application process  
 12 were denied for various reasons  
 62 were referred to more appropriate resources and agencies.

### **Total general assistance given:**

Rent	\$ 16,836.60
Shelter/Motel	785.00
Electric	451.12
Gas/Oil	1,135.90
Prescriptions	3,064.89
Food/Maintenance	199.16
Gasoline	430.00
Transportation	0.00
Burial	<u>500.00</u>
 TOTAL	 <u>\$ 23,402.67</u>

The Town pays the Community Action Program (CAP) for a percentage of the costs incurred by that agency by citizens who are Town residents. The assessment for 2009 was \$19,882.00 which also comes out of General Assistance Funds.

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, State of N. H. Emergency Assistance Program for families receiving Temporary Assistance to Needy Families (TANF), the Prescription Assistance Programs, The Allentown and Pembroke Interfaith Food Pantry just to name a few.

Respectfully submitted,

Muriel Previe  
 Welfare Director



## EMERGENCY MANAGEMENT DEPARTMENT

The Town of Pembroke Emergency Management Department (EMD) is tasked with preparing, protecting, responding, and recovering from any national or manmade disaster that may occur within the town of Pembroke. This is a team active committed to jointly by the Police, Fire, Public Works, Sewer, Water Department's, the Office of the Board of Selectmen, and the Pembroke School District.

The Pembroke EMD Emergency Operations Center (EOC) has been developed at the Safety Center over the last two years. With the EOC operational any emergency in town can be managed by department heads in one location. This Unified Command allows for equal access to critical information that department heads need to make sound decision during a crisis. This approach also eliminates duplication of efforts in responding to calls for service during the emergency. It allows for more efficient management of resources and supplies.

In the coming year it is the goal of the EMD to continue to assure that all town employees have received the minimal training needed to be efficient at meeting our mandate to prepare, protect, respond, and recover from any disaster that may befall Pembroke. We also will continue our effort to provide emergency generator power at the towns critical facilities. This will be accomplished through the Office of Homeland Security Emergency Management Performance Grant (EMPG) Program that awards 50% matching funds for this purpose.

A great many lessons have been learned from disasters in other parts of the country in recent years. The State and Federal Government will provide a great deal of support should a large scale disaster occur in Pembroke. It does, however, take some time to get those resources mobilized, typically up to 72 hours. It is important that we each make an effort to become more self-sufficient and self reliant in those initial days following this sort of event. If you have specific questions concerning disaster preparation please do not hesitate to contact me at 485-5215 or via e-mail at [slane@pembroke-nh.com](mailto:slane@pembroke-nh.com).

Respectfully,

Scott J. Lane, Emergency Management Director

Larry Young, Deputy Emergency Management Director

## RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; fitness course; playground; picnic area; pavilion; horseshoes; and a boat launch area.

Each year the commission sponsors a summer recreational program, summer swim lessons, biddy basketball ( boys and girls - grades 3 - 6), men's recreational basketball league, archery lessons, tennis lessons, and Manchester Monarch's hockey night. The Commission supports: a soccer league for children (grades kindergarten - 6), Little League Baseball and Softball, Men's softball league, coed softball league, annual fishing derby sponsored by the Rod and Gun Club, Amoskeag Rowing Club's NH Regatta Championship, Old Home Day activities, and various groups or individuals from Pembroke who use the park facilities for gatherings.

Robin Plourde directed our summer recreation program for children in grades 2 - 6. Over eighty children registered for the five week program. The cost was one hundred forty-five dollars plus the cost of field trips. Scholarships were made available for families with financial difficulties. Robin was assisted by Dottie Parry and teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. Children in grades 7 - 8 were encouraged to attend the summer camp offered by the Suncook Boys and Girls Club.

Ericka Johnson conducted tennis lessons for adults and children at Pembroke Academy's tennis courts. Eighteen people signed up and paid a modest fee for the eight lessons.

The program for senior citizens, called M & M's, (motivated and moving), is coordinated by the team of Helen Fryer, Barbara Payne, Marilyn Ross, Janet Anderson, Reggie Baxter, Joyce Demirjian, Jan Edmonds, Ralph and Betty Kemper, and Fran Schapperly. Residents, age 55 and older, have the opportunities to attend many events and programs with speakers, potluck luncheons, and special trips throughout the year. Lorraine Racette coordinates the "Lunch-Out" Group. The commission commends those individuals for their willingness in planning programs and informing residents by sending out newsletters to promote participation in the various activities offered. New members and new ideas are always welcomed.

Old Home Day Committee had another successful day for their annual event. We would like to thank the Old Home Day Committee for the electrical work they provided at the field. The Amoskeag Rowing Club used the facility for their annual New England Regatta Championship. The event went very well. People attended from all over New England. The Pembroke Recreation Commission sincerely appreciates the great care both groups took in the using the park and their outstanding cleanup after their events.

## RECREATION COMMISSION

To close, we can not thank Jim Boisvert and the highway department enough for all their support last year and Dan Boudette from Specialized Turf Services for his advice and amenities he has provided to the town. We also want to thank the many leagues and residents who used the park and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,

Rose Galligan , Chairperson  
Michele Carvalho, Secretary  
Sue Seidner  
Karen Misenheimer  
Cliff Benson

## **2009 REPORT of the PEMBROKE SOLID WASTE and RECYCLING COMMITTEE**

Voters at the 2009 town meeting approved the automated curbside collection of trash and recycling. The program requires the purchase of a new dual compartment automated collection vehicle, refurbishing the old packer truck for use as a backup, and purchasing special wheeled carts. Voters decided that each household would pay for their two carts – one for trash and one for recycling.

The Solid Waste and Recycling Committee worked with the Public Works Department and the Board of Selectmen to identify vendors for the truck and the carts. The Town's cash flow and the lead-time required for the truck pushed the startup of the program to Spring 2010, after the worst of the winter weather is over.

Toter Inc. is the company that was chosen to provide the carts, which will have a granite finish in grey, with black covers for trash and green covers for recyclables. Carts will be individually numbered and delivered to residents just before the new program starts. Samples were placed on display at Town Hall, schools and the Library. A discounted price was offered for early buyers, and the regular cost went into effect in February. Residents must purchase the two carts in order to continue to receive pickup by the Department of Public Works. Residents who bring their trash directly to the Transfer Station must recycle as well.

As expected, the tipping fee for trash disposal increased in December 2009 by 35% to \$62.10 per ton. The recycling tipping fee will be about one third of that cost. So, the more residents recycle, the more we will save on trash costs.

Respectfully Submitted,

Sally Hyland, Chairperson

## SOUCOOK RIVER TAX INCREMENT FINANCING DISTRICT 2009 ANNUAL REPORT

The Soucook River Tax Increment Financing District (TIF) encompasses nine (9) properties consisting of approximately 250 acres located around the intersection of Route 3 and Route 106. The purpose of the Tax Increment Financing District is to create employment opportunities for Pembroke residents and stimulate commercial growth to increase Pembroke's commercial tax base and stabilize local property taxes.

The Tax Increment Financing Plan is administered by the Town Administrator and implemented by the Board of Selectmen / Town Meeting. In 2006, the Board of Selectmen established an Advisory Board to assist with planning, construction and implementation of the TIF Plan. The Advisory Board is comprised of five (5) members, of which, a majority of the members are property owners or occupants of property located within or adjacent to the TIF District.

### ***TIF FINANCIAL SUMMARY*** ***For the year ended December 31, 2009***

#### **INCREMENT CALCULATION:**

April 1, 2004 assessment	\$ 6,333,912.00
April 1, 2009 assessment	<u>29,805,329.00</u>
<b>Total assessment increase</b>	<b>\$23,471,417.00</b>

TIF captured assessed value	2,347,142.00
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<b>BEGINNING FUND BALANCE:</b>	<b>107,887.00</b>
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#### **PROJECT REVENUES:**

2008 Audit restatement	50,318.00
2008 tax increment	<u>58,209.00</u>
<b>Total Revenues</b>	<b>\$ 108,527.00</b>

#### **PROJECT COSTS:**

Expense	<u>0.00</u>
<b>Total Costs</b>	<b>\$ 0.00</b>

<b>ENDING FUND BALANCE:</b>	<b>\$ 216,414.00</b>
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**PEMBROKE AND ALLENSTOWN  
OLD HOME DAY  
Income Statement for 2009**

**INCOME:**

BUSINESS DONATIONS	9,913
TOWN OF ALLENSTOWN	2,000
TOWN OF PEMBROKE	2,000
CONCESSIONS	1,600
CRAFTS	650
RAFFLE SALES	1,196
RIDES	2,750
INTEREST	3
PONY RIDES	80
MISCELLANEOUS	191
CHILDREN'S GAMES	588
50-50	205
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TOTAL INCOME	21,176
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**EXPENSE:**

FIREWORKS	6,500
PARADE	2,283
ENTERTAINMENT	4,072
INSURANCE	1,201
PARKING	549
SANITATION RENTALS	520
POSTAGE	134
CAPITAL IMPROVEMENTS	0
CHILDREN'S GAMES	380
MISCELLANEOUS	523
BLAST PARTY RENTALS	2,500
	<hr/>

TOTAL EXPENSE	18,662
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<b>NET INCOME</b>	<b><u>2,514.00</u></b>
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## **PEMBROKE AND ALLENSTOWN OLD HOME DAY**

**SLOGAN: HANDS ACROSS THE WATER**

**THEME: A PAGE OUT OF HISTORY**

As the Pembroke and Allenstown Old Home Day Committee (OHD) orchestrated the August 22, 2009 celebration another group of devoted volunteers were feverishly planning and carrying out Pembroke's Semiquincentennial (250<sup>th</sup>) Anniversary. In cooperation, the OHD and Semi-Q committees succeeded to compliment but not overshadow each others efforts. Members of both groups stayed in touch making all events smooth and non-conflicting. "Perseverance in the Rain" should have been our theme this year!

A rainy Friday night baseball game created opening excitement for OHD festivities. In conjunction with OHD, Pembroke's Semi-Q helped spur additional attractions: a historical bus tour of Pembroke, an open house and historical display at the Pembroke Grange and Historical Society, a 250<sup>th</sup> birthday cake parade float, a pancake breakfast at the Masonic Lodge, the restoration of Pembroke's Town Hearse, and the largest display of fireworks to date sponsored by OHD and Associated Grocers of New England.

Thanks to the many determined and enthusiastic participants, the OHD parade, in spite of the threat of inclement weather causing the cancellation of two major bands and pre-parade entertainment, proved to be one of OHD's biggest parades ever. The Honorable Governor John Lynch joined marchers, veterans, town officials, representatives and scouts. Original and creative floats were exceptional in adhering to the theme "A Page Out Of History". Antique and classic cars, hot rods, trucks, tractors, and military vehicles came out of storage. Pembroke's Town Hearse was horse-drawn for the first time in years.

Stage events became a challenge with the fickle weather but with perseverance the "show" went on. Families, friends and neighbors mingled. Children's activities, clowns, rides, petting zoo, demonstrations, music, painted faces, and delicious food filled the grounds at Pembroke's Memorial Field. This year's OHD program was dedicated in memory of John B. Goff for his many years of unselfish community service and numerous years as an OHD member.

To all those who contributed ideas, time, money, prizes and so much more...A HUGE thank you! As always I cannot express enough gratitude to each OHD committee member. It is an honor to be part of this hard-working group.

Our friendly OHD Committee meets the last Monday of the month at 6:30pm from February to September at Pembroke Town Hall. New members and ideas are always welcomed. Many hands make lighter work! Interested individuals should contact Steve @ 224-7324. Please mark Saturday August 28, 2010 on your calendars for the next Pembroke and Allenstown Old Home Day celebration!

Respectfully submitted,

Stephen L. Fowler, Chairperson

**SENATE PRESIDENT SYLVIA B. LARSEN****District 15**

As your State Senator, I am honored to serve you and wanted to report from the New Hampshire Senate on important state issues affecting you, as residents of Pembroke.

Despite a difficult year for NH families and for the state economy, we passed a balanced and responsible state budget for the next two years that preserves critical human services and provides more state funding for public education. And we've worked to take the lead in several other important initiatives as well. This year, New Hampshire saw its status as a business-friendly state rise to seventh best in the nation. This news and a prediction of an improving economy will hopefully be reflected in new job growth and renewed business. Aimed at retaining our leadership as healthiest state in the nation, we recently launched HealthFirst, offering more affordable health and wellness insurance for small businesses. We worked to preserve our top-level ranking in education, guaranteeing all NH youngsters have access to a public kindergarten program and reducing the dropout rate. Protecting our clean air here in the Granite state, we continue to participate in the Regional Greenhouse Gas Initiative that also helps provide funds to businesses to upgrade energy systems and improve energy conservation. And as one of the most livable states in the Union, we sought to help our neighbors by modernizing our unemployment system which qualified us for over \$30 million additional federal dollars just when we needed it most. So while times are tough, the Legislature's focus on laying the groundwork for our state's future growth and stability means we will remain a leader in New England and the nation as we turn the corner on this terrible recession

As a member of the Senate Finance Committee I am proud that we passed a fiscally responsible state budget for the FY 2009-2010 biennium that meets the needs of our most vulnerable citizens. The budget included the following assistance to the residents of Pembroke:

FY 2009 State Aid to Pembroke

Type of Aid	Amount
Special Education	\$ 318,926
School Building Aid	\$ 308,232
School Breakfast	\$ 1,390
Driver Education	\$ 14,700
Tuition & Transportation	\$ 25,200
Adequate Education Grants	\$6,178,392
Retirement Contribution – Teachers	\$ 268,803
Water Pollution Control Grants	\$ 163,293
Meals & Rooms Distribution	\$ 309,637
Revenue Sharing	\$ 88,616
Retirement Contribution – Police & Fire	\$ 39,158
Highway Block Grant	\$ 142,725
<b>TOTAL</b>	<b>\$7,753,794</b>

As a long time advocate of improving opportunities for affordable housing, I continue to support legislative efforts aimed at increasing workforce housing. I also will continue to work on long time policy priorities such as improving access to affordable prescription drugs and improving education and opportunities for college savings for New Hampshire families.

I look forward to working with State Representatives from the Pembroke area on this and a wide range of opportunities to support a healthy business climate in our state

If you wish to contact me about these or any other matters I might help you with, please call me at (603) 77271-2111, or email me at [sylvia.larsen@leg.state.nh.us](mailto:sylvia.larsen@leg.state.nh.us).



## SEWER COMMISSION REPORT

In 2008 the Town received a Community Development Block Grant to repair 100 manholes and replace 180 manhole covers to help reduce the I/I (inflow/infiltration) this project was completed in 2009. The Town of Allenstown has approved the Bond for a small expansion to be completed in 2010. The Sewer Commission will continue to jet clean and camera the Town's lines as we have been doing for the past several years, and fixing any of the problems that are found to help reduce the I/I.

The Commission would like to thank all of the Pembroke Users for helping to reduce the problem of I/I by removing sump pumps that are connected to the sewer lines and/or replacing their old sewer laterals with new water tight pipes.

The Sewer Department is located at 4 Union St.(Old Police Station) The office of the Sewer Commission is open from 8:00 a.m. to 4:00 p.m. Monday - Friday. Collection of sewer payments may be made in person on Tuesday, Wednesday or Thursday 9:00a.m. to 3:00p.m. Please feel free to call us at 485-8658 should you have any questions on your sewer bill, sewer problems or sewer hookups.

The Commission meets every third Monday of the month at 7:00 p.m. at 4 Union St., the public is always welcome. Just a friendly reminder that your sewer and water account numbers are the same, if you are using a payment service to send out the checks please double check that they are being sent to the proper department and address.

Respectfully submitted,

Harold Thompson, Chairman  
Jules Pellerin  
Paulette Malo

## PEMBROKE SEWER COMMISSION

	<u>12/31/09</u>	<u>Budget 2009</u>	<u>Budget 2010</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>050-Revenue</b>			
051-Sewer Rent Fees	616,346.24	655,000.00	695,000.00
052-Late Penalty	6,700.00	3,000.00	3,000.00
053-Hook-Up Fees	10,000.00	10,000.00	0.00
054-Bet. Assmnt.	41,608.96	41,341.96	39,531.06
055-Carry Over, Prior Year	5,000.00	50,000.00	40,000.00
056-Jetter Rental	0.00	0.00	0.00
058-Returned Check Fees	125.00		0.00
059-Administration Fees	470.00	200.00	200.00
<b>Total 050-Revenue</b>	<u>680,250.20</u>	<u>759,541.96</u>	<u>777,731.06</u>
<b>060-Income</b>			
061-Interest/operating	80.51	50.00	0.00
063T interest pool acc.	79.82	1,000.00	0.00
064-Transfer Prepaid Betterment	9,407.18	9,674.18	11,485.08
065-Misc. Income	6,981.95		
<b>Total 060-Income</b>	<u>16,549.46</u>	<u>10,724.18</u>	<u>11,485.08</u>
<b>Transfer From Reserve</b>	<u>83,243.00</u>	<u>66,000.00</u>	<u>250,000.00</u>
<b>Total Income</b>	<u><b>780,042.66</b></u>	<u><b>836,266.14</b></u>	<u><b>1,039,216.14</b></u>
<b>Expense</b>			
051A- Abatements-Sewer Receipts	443.63	0.00	0.00
052A-Abatement-Late Penalty	20.00	0.00	0.00
054A-Abatement Betterment	0.00	0.00	0.00
	<u><b>463.63</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>
<b>PSC Expenses</b>			
<b>100-Pump Station 1</b>			
101-Electric	370.19	700.00	700.00
102-Telephone	413.11	450.00	450.00
104-Alarm	600.00	550.00	600.00
105-Fuel	0.00	0.00	0.00
106-Labor	150.00	800.00	800.00
110-Equipment	17.99	100.00	100.00
115-Contractors	788.59	790.00	600.00
<b>150-Maintenance</b>			
151-Materials	0.00	150.00	150.00
152-Repairs	83.52	500.00	500.00
153-Supplies	21.98	100.00	100.00
154-Maintenance-other	0.00	160.00	0.00
<b>Total 150-Maintenance</b>	<u>105.50</u>	<u>910.00</u>	<u>750.00</u>
<b>Total 100-Pump Station 1</b>	<u><b>2,445.38</b></u>	<u><b>4,300.00</b></u>	<u><b>4,000.00</b></u>

## PEMBROKE SEWER COMMISSION

### 200-Pump Station 2

201-Electric	5,120.45	4,900.00	4,900.00
202-Telephone	373.31	425.00	425.00
203-Water	50.00	120.00	120.00
204-Alarm	600.00	550.00	650.00
205-Fuel	6.30	450.00	450.00
206-Labor	1,050.00	3,200.00	3,200.00
210-Equipment	11,308.27	600.00	1,000.00
215-Contractors	788.59	790.00	600.00
250-Maintenance			
251-Materials	0.00	1,000.00	1,000.00
252-Repairs	5,830.65	2,500.00	5,000.00
253-Supplies	2.92	500.00	500.00
254-Maintenance Other	1,300.00	1,500.00	1,500.00
<b>Total 250-Maintenance</b>	<b>7,133.57</b>	<b>5,500.00</b>	<b>8,000.00</b>

<b>Total 200-Pump Station 2</b>	<b>26,430.49</b>	<b>16,535.00</b>	<b>19,345.00</b>
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### 300-Pump Station 3

301-Electric	3,254.22	2,700.00	3,300.00
302-Telephone	373.73	400.00	400.00
303-Water	50.00	120.00	120.00
304-Alarm	600.00	550.00	650.00
305-Fuel	1,468.82	1,400.00	2,000.00
306-Labor	37.50	800.00	800.00
310-Equipment	83.23	600.00	600.00
315-Contractors	788.59	790.00	600.00
350-Maintenance			
351-Materials	0.00	150.00	150.00
352-Repairs	50.34	1,500.00	1,500.00
353-Supplies	6.91	300.00	300.00
354-Maintenance-other	550.00	400.00	400.00
<b>Total 350-Maintenance</b>	<b>607.25</b>	<b>2,350.00</b>	<b>2,350.00</b>

<b>Total 300-Pump Station 3</b>	<b>7,263.34</b>	<b>9,710.00</b>	<b>10,820.00</b>
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### 400-Pump Station 4

401-Electric	2,731.95	2,400.00	2,800.00
402-Telephone	373.00	400.00	400.00
403-Water	100.00	120.00	120.00
404-Alarm	600.00	550.00	650.00
405-Fuel	827.73	1,100.00	1,000.00
406-Labor	1,156.25	800.00	1,000.00
410-Equipment	83.23	600.00	600.00
415-Contractors	788.59	790.00	600.00
450-Maintenance			
451-Materials	0.00	200.00	200.00
452-Repairs	8.69	500.00	1,000.00
453-Supplies	23.60	250.00	300.00
454-Maintenance-other	550.00		400.00
<b>Total 450-Maintenance</b>	<b>582.29</b>	<b>950.00</b>	<b>1,900.00</b>

## PEMBROKE SEWER COMMISSION

<b>Total 400-Pump Station 4</b>	<b>7,243.04</b>	<b>7,710.00</b>	<b>9,070.00</b>
<b>500- Pump Station 5</b>			
501-Electric	2,930.66	3,000.00	3,000.00
502-Telephone	196.09	425.00	425.00
503-Water	100.00	120.00	120.00
504-Alarm	600.00	550.00	650.00
505-Fuel	1,777.17	1,300.00	1,500.00
506-Labor	0.00	800.00	600.00
510-Equipment	83.24	600.00	600.00
515-Contractors	788.59	790.00	600.00
550-Maintenance			
551-Materials	0.00	200.00	200.00
552-Repairs	0.00	500.00	500.00
553-Supplies	2.92	200.00	200.00
554-Maintenance-other	589.46	500.00	400.00
<b>Total 550-Maintenance</b>	<b>592.38</b>	<b>1,400.00</b>	<b>1,300.00</b>
<b>Total 500- Pump Station 5</b>	<b>7,068.13</b>	<b>8,985.00</b>	<b>8,795.00</b>
<b>600-Collection System</b>			
605-Wages	29,948.50	33,176.00	36,200.00
605OT-Wages Overtime			1,024.00
605B-FICA & Medic	2,291.12	2,532.00	3,020.00
606-BC/BS, Dental			
607-Retirement	2,030.17	2,985.00	3,471.00
615-Contractors	28,250.00	25,000.00	15,000.00
650-Maintenance			
651-Material	802.70	3,000.00	14,000.00
652-Repairs	5,974.62	5,000.00	10,000.00
653-Supplies	168.36	450.00	450.00
654-Maintenance-other	240.00	1,000.00	1,000.00
<b>Total 650-Maintenance</b>	<b>7,185.68</b>	<b>9,450.00</b>	<b>25,450.00</b>
655-Collection System Equip.	16,124.48	15,000.00	18,000.00
657-Jetter Repair/Maintenance	1,384.91	600.00	1,000.00
658-odor control	0.00	300.00	300.00
659-Safety Equipment	119.40	4,000.00	4,000.00
<b>Total 600-Collection System</b>	<b>87,334.26</b>	<b>93,043.00</b>	<b>107,465.00</b>
<b>700-Administration</b>			
701-Bank/Lien Fees	112.30	100.00	500.00
702-Audit	3,000.00	3,600.00	3,600.00
703-Workers Comp	0.00	3,340.00	4,500.00
703A-Property Insurance	1,563.12		1,700.00
704-Stipend,Commissioners	3,300.00	3,300.00	3,300.00
705-Wages	45,167.42	45,036.00	48,100.00
705OT-Wages Overtime			1,364.00
705A-Life & Disability Ins.	993.15	1,238.00	1,650.00
705B-FICA & Medic	3,555.35	3,550.00	4,026.00
706-BC/BS, Dental	12,141.84	13,975.00	15,694.00

## PEMBROKE SEWER COMMISSION

707-Retirement	4,253.27	4,250.00	4,720.00
708-Tools	193.45	150.00	200.00
709-Vehicle expense	2,317.21	3,000.00	3,000.00
720-Postage	1,466.01	1,500.00	2,500.00
721-Office Rent	7,200.00	7,600.00	7,400.00
722-Contractors	1,475.32	2,000.00	2,000.00
724-Uniforms/safety	254.40	500.00	500.00
725-Town Report	0.00	100.00	100.00
726-Training/Licenses	70.00	1,000.00	1,000.00
<b>Total 700-Administration</b>	<b>87,062.84</b>	<b>94,239.00</b>	<b>105,854.00</b>
<b>710-Office</b>			
711-Telephone	2,183.94	2,200.00	2,500.00
712-Supplies	628.66	600.00	650.00
713-Sewer Bills	180.00	400.00	600.00
714-Dig Safe	0.00	250.00	250.00
715-Office Equipment			
716-Repairs	424.98	500.00	500.00
717-New	71.96	2,000.00	2,000.00
718-Heat Garage	0.00	1,000.00	500.00
<b>Total 710-Office</b>	<b>3,489.54</b>	<b>6,950.00</b>	<b>7,000.00</b>
<b>730-Professional Fees</b>			
731-Engineering	22,455.96	20,000.00	30,000.00
732-Legal	210.00	5,000.00	5,000.00
733-Accountants	0.00	1.00	1.00
734-Subscription/Dues	240.00	200.00	300.00
<b>Total 730-Professional Fees</b>	<b>22,905.96</b>	<b>25,201.00</b>	<b>35,301.00</b>
<b>760-Bond Payments</b>			
762- Betterment Payment	51,016.14	51,016.14	51,016.14
<b>Total 760-Bond Payments</b>	<b>51,016.14</b>	<b>51,016.14</b>	<b>51,016.14</b>
<b>800-Treatment Facility</b>			
801-Capital Expense Plant	0.00	0.00	0.00
802-Operating Expense	474,802.46	518,000.00	430,000.00
<b>Total 800-Treatment Facility</b>	<b>474,802.46</b>	<b>518,000.00</b>	<b>430,000.00</b>
<b>803-Capital Pembroke</b>	0.00	0.00	
804-Repair/Replace Pembroke	0.00	0.00	250,000.00
<b>Total 803-Capital/Repair Pembroke</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>
<b>Total PSC Expenses</b>	<b>777,525.21</b>	<b>835,689.14</b>	<b>1,038,666.14</b>
<b>Uncategorized Expenses</b>	0.00	0.00	
<b>Total Expense</b>	<b>777,988.84</b>	<b>835,689.14</b>	<b>1,038,666.14</b>

## PEMBROKE SEWER COMMISSION

<b>Net Ordinary Income</b>	<b>2,053.82</b>	<b>577.00</b>	<b>550.00</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Transfer To Trustees 2009 Budget	0.00		
Transfer To Trustees 2008 Budget	0.00	0.00	
Transfer To Trustees 2007 Budget	0.00	0.00	
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>2,053.82</b>	<b>577.00</b>	<b>550.00</b>
 <b>Expense No Improvements</b>	 777,988.84	 835,689.14	 <b>788,666.14</b>
<b>Expense Without Plant/No Improvement</b>	303,186.38	317,689.14	358,666.14

## **TRUSTEES OF TRUST FUNDS ANNUAL REPORT FOR CALENDAR YEAR 2009**

The Trustees would like to take this opportunity to summarize the key changes in the Trust Funds for 2009.

The scholarship and literacy funds which primarily consist of income generating equity investments saw their market values recover after a significant drop in values in 2008. Two of the portfolio holdings ceased to pay a dividend and were sold in accordance with our investment policy. While the sale of those securities resulted in a loss compared to their book value, the portfolio as a whole continues to have a market value greater than its acquisition cost. The Trustees believe that this demonstrates an investment policy which works even in bad economic times and justifies continuation of the past practices which have proven successful.

The Trustees prepare a separate "Schedule of Trust Balances" and "Statement of Change in Trust Assets" for School Warrant Items and Town Warrant Items for the Town Report each year. As a result, we do not publish versions of the MS-9 and MS-10 forms which are more difficult to read and contain essentially the same data. Those forms are prepared and submitted annually to the State Department of Revenue Administration and the Office of the Attorney General, Division of Charitable Trusts. Trust laws dictate however, that certain information regarding commingled funds such as Cemetery Trusts and Scholarship Funds contained on Form MS-10 be published annually so that required information can be found on adjacent pages in this report.

Minutes of Trustee Meetings and copies of the Investment Policy which is ratified annually are provided to Town Auditors and are also available from the Trustees upon request.

Respectfully submitted:

Gerard Fleury - Trustee  
Janice Edmonds - Trustee  
Normand Provencher - Trustee

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE,  
NEW HAMPSHIRE ON DECEMBER 31, 2009  
CHANGE IN TRUST FUND ASSETS - MUNICIPAL**

**Assets at December 31, 2008****\$2,019,330.65****Contributions to the Trusts:**

Water Works Capital Improvements	64,255.00
Water Works Well Fund	40,000.00
Sewer Capital Improvements	0.00
Fire Equipment Capital Reserve	125,000.00
Fire Small Equipment Fund	15,000.00
Sidewalk Capital Reserve Fund	0.00
Town Equipment Fund	150,000.00
Police Cruiser Replacement Fund	30,000.00
Police Small Equipment Capital Reserve	15,000.00
Municipal Facilities Capital Reserve	100,000.00
Library Media Capital Reserve	3,500.00
Revaluation Capital Reserve	140,000.00
Bridge Repair & Replacement	<u>0.00</u>
	<b>\$682,755.00</b>

**Earnings on Trust Investments:**

Cemetery Trust - Perpetual Care	262.66
Cemetery Improvements	76.56
Library Book Fund	26.57
Library Media Fund	14.27
Town Equipment Fund	1,195.34
Fire Major Equipment Fund	1,377.99
Fire Small Equipment Fund	239.35
Water & Sewer Capital Improvement	261.24
Water Works Capital Improvements	489.44
Water Works Equip. & Buildings	519.92
Town Hall Cupola Fund	2.35
Municipal Facilities Capital Reserve	402.65
General Purpose Sidewalk Fund	168.04
Town Clock Fund	0.00
Recreation Fund	279.93
Police Cruiser Fund	41.77
Police Small Equipment Fund	77.35
Sewer Commission Capital Improvement	802.06
Sewer Commission Repairs & Replacement	942.05
Bridge Repair	365.13
Revaluation Fund	47.37
250th Anniversary Fund	<u>10.12</u>
	<b>\$7,602.16</b>



**TRUST FUND REPORT OF THE TOWN OF PEMBROKE  
NEW HAMPSHIRE ON DECEMBER 31, 2009  
CHANGE IN TRUST FUND ASSETS - MUNICIPAL**

**Withdrawals from Trust Funds:**

Cemetery Perpetual Care	0.00
Police Cruiser Fund	25,855.00
Police Small Equipment Fund	8,749.64
Fire Small Equipment	821.03
Town Equipment	95,776.40
Revaluation Fund	84,115.00
Sewer Capital Improvement	66,000.00
Sewer Repair & Replacement Fund	17,243.00
Water Works Capital Improvement	136,000.00
Water Works Well Fund	<u>27,500.00</u>
	\$462,060.07

**Assets at December 31, 2009****\$2,247,627.74**

**TRUST FUND REPORT,  
DECEMBER 31, 2009  
SCHEDULE OF TRUST BALANCES - MUNICIPAL**

Cemetery Trusts - Unexpendible Balance	\$36,270.00
Cemetery Trust - Available for Distribution (C or D)	29,565.47
Library Book Fund - Unexpendible Balance	4,666.62
Library Book Fund - Available for Distribution (E)	1,996.28
Library Media Fund - Available for Distribution (E)	7,015.61
Cemetery Improvements - Available for Distribution (C)	19,189.35
Town Equipment Fund - Available for Distribution (C)	354,527.16
Police Cruiser Replacement - Available for Distribution (C)	30,507.94
Police Small Equipment Fund - Available for Distribution (D)	25,440.43
Fire Major Equipment Fund - Available for Distribution (C)	468,080.11
Fire Small Equipment Fund - Available for Distribution (D)	73,902.95
Recreation Capital Reserve - Available for Distribution (C)	70,164.50
Sidewalk Building & Repair Fund - Available for Distribution (C)	42,118.89
Water Works Capital Reserve I - Available for Distribution (A)	95,169.14
Water Works Capital Reserve II- Available for Distribution (A)	168,502.70
Sewer Commission - Capital Improvements (B)	161,641.87
Sewer Commission - Repair & Replacement (B)	233,730.69
Town Hall Cupola Fund - Available for Distribution (D)	587.98
Town Clock Fund - Available for Distribution (D)	4.73
Sewer & Water Capital Reserve - Available for Distribution (D)	65,477.26
Municipal Facilities Capital Reserve (D)	199,070.05
Property Revaluation Fund (D)	65,936.21
Bridge Repair & Replacement - Available for Distribution (D)	91,522.01
250th Anniversary Fund (D)	2,539.79
 TOTAL UNEXPENDIBLE FUNDS	 40,936.62
PRESENT ACCOUNT BALANCE	<u>2,206,691.12</u>
 <b>TOTAL TRUST FUNDS</b>	 <b>\$2,247,627.74</b>

## Distribution legend:

- (A) Water Commissioners are Agents to Expend.
- (B) Sewer Commissioners are Agents to Expend.
- (C) Warrant Article at Town Meeting Required for Expenditure.
- (D) Selectmen are Agents to Expend.
- (E) Library Trustees are Agents to Expend.

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE  
FOR PERIOD ENDING DECEMBER 31, 2009  
CHANGE IN TRUST FUND ASSETS - SCHOOL**

**Assets at December 31, 2008**

**\$888,312.10**

**Contributions to the Trusts:**

Educational Opportunities Fund	3,048.75
Instructional Materials Capital Reserve	20,000.00
Special Education Capital Reserve	50,000.00
School Buildings Capital Reserve	<u>50,000.00</u>
	123,048.75

**Earnings on Trust Investments:**

Dividend Income - Scholarships	20,334.45
Interest Income - Scholarships	74.59
Capital Gains - Scholarships	-19,193.93
Interest - Literacy Trust	6.28
Dividends - Literacy Trust	883.79
Capital Gain on Mutual Fund Shares - Literacy	0.00
Interest Income on Educational Opportunities Fund	10.51
Interest Income on Special Education Capital Reserve	1,038.54
Interest Income on Building Capital Reserve	368.33
Interest Income on School District Major Equipment Fund	358.18
Interest Income on School Instructional Materials	<u>163.99</u>
	4,044.73

**Withdrawals from Trust Funds:**

Scholarship Funds Awarded	20,500.00
Literacy Trust Fund	1,100.00
Building Capital Reserve Funding	67,546.58
Equipment Capital Reserve	3,840.00
Account Fees on Literacy Trusts	82.11
Account Fees & Expenses on Scholarships	<u>1,880.39</u>
	94,949.08

**Assets at December 31, 2009**

**\$920,456.50**

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE**  
**PERIOD ENDING DECEMBER 31, 2009**  
**SCHEDULE OF TRUST BALANCES -SCHOOL**

Scholarship Fund - Unexpendible Balance	\$317,284.88
Scholarship Fund - Available for Distribution (A)	15,692.38
Literacy Trust - Unexpendible Balance	18,778.57
Literacy Trust - Available for Distribution (B)	342.98
Capital Repairs - Available for Distribution (C)	113,431.18
Major Equipment Fund - Available for Distribution (D)	87,319.83
Special Education Fund - Available for Distribution (D)	305,403.88
Instructional Materials (D)	59,143.54
Educational Opportunities Fund (E)	3,059.26
<b>TOTAL UNEXPENDIBLE FUNDS</b>	<b>336,063.45</b>
<b>TOTAL AVAILABLE FOR DISTRIBUTION</b>	<b><u>584,393.05</u></b>
<b>TOTAL TRUST FUNDS</b>	<b>\$920,456.50</b>

## Distribution legend:

- (A) Academy Scholarship Awards Committee are Agents to Expend.  
 (B) Elementary School Principals are Agents to Expend.  
 (C) Warrant Article at School District Meeting Required for Expenditure.  
 (D) School Board are Agents to Expend.

**PERPETUAL CARE CEMETERY TRUST FUNDS**

Yr.			Yr.			Yr.		
Created	Name	Amount	Created	Name	Amount	Created	Name	Amount
1888	E.N. Upham	100.00	1929	Frank L. Aldrich	300.00	1947	Burton G. Goward	100.00
1889	Sarah P. Knox	500.00	1930	Edwin Dearborn	150.00	1949	Charles Baker	150.00
1894	Deborah P. Knox	50.00	1930	True W. Fowler	100.00	1949	Frederick B. Eaton	200.00
1903	Mary Kimball	300.00	1930	Jacob Woods	500.00	1950	Freeman G. Hewey	100.00
1907	Vesta Abbott	500.00	1931	Freeman W. Haynes	200.00	1950	Mabel G. Morrison	200.00
1907	Abbie K. McFarland	200.00	1932	David S. Batchelder	100.00	1951	Fred M. Pettengill	150.00
1907	Sarah F. Blanchard	100.00	1933	Samuel Moore	300.00	1951	George B. Lake	200.00
1910	Ellen R. Hayes	100.00	1933	William H. Thompson	100.00	1952	Charles H. Ruggles	150.00
1911	John G. Bartlett	100.00	1934	Crosby Knox	100.00	1953	Herbert Glidden	200.00
1917	Pluma E. Richardson	50.00	1934	Charles V. Fisher	50.00	1953	Hallett Patten	200.00
1918	Mary E. Adams	50.00	1934	C.C. French	100.00	1953	Charles E. Cushing	200.00
1919	Annie B. Thompson	250.00	1934	William Haseltine	150.00	1954	John Marden	200.00
1921	Willaim M. Fife	100.00	1934	Jeremiah Wilkins	100.00	1954	Walter Libbey	100.00
1921	Mary E. Osgood	200.00	1934	F.S. Whitehouse	250.00	1954	Myra Georgi	200.00
1921	George West	100.00	1935	Solomon Whitehouse	150.00	1954	Edward Kimball	150.00
1921	Ellen D. Kimball	50.00	1935	Hall Wilkins	100.00	1956	Samuel Webster	200.00
1923	David D. Richardson	600.00	1936	George Miller	100.00	1956	Maude L. Locke	200.00
1924	John F. Clifford	100.00	1936	Stephen Bates	200.00	1956	Levi & Olive Burroughs	50.00
1924	Willis H. Noyes	250.00	1936	Charles N. Quimby	100.00	1957	John C. Bradbury	200.00
1925	Winthrop Fowler	100.00	1937	Benjamin Fowler	100.00	1958	E.W. Forrest	200.00
1927	Mary W. Morrison	200.00	1937	William Johnston	100.00	1958	Fred W. Saltmarsh	300.00
1927	Jonathan Payson	100.00	1938	Thomas Holt	100.00	1958	L.E. Warren	600.00
1927	Timothy Drew	100.00	1939	Rowell & Worchester	100.00	1958	Kenneth M. Woodbury	400.00
1928	Adin G. Fowler	100.00	1939	Horace Batchelder	100.00	1958	Jeremiah Morgan	500.00
1928	T.L. & Henry Fowler	200.00	1939	Jeremiah Wilkins	100.00	1958	Arthur Gage	100.00
1928	Nancy S. Colby	100.00	1940	Martin C. Cochran	250.00	1959	Gustav Ober	200.00
1928	Philip Holt	100.00	1941	George O. Harris	100.00	1959	Josiah Brown	100.00
1928	Annie C. Drake	100.00	1942	Julia E. Cass	100.00	1959	Lewis Cass	400.00
1928	George Morgan	100.00	1942	Charles A. Gile	100.00	1959	Carton W. Bennett	200.00
1928	Annette K. Knox	200.00	1944	Minot R. Fife	100.00	1960	Edith West	200.00
1928	Samuel D. Robinson	100.00	1945	James E. Adams	300.00	1961	Charles N. Nixon	200.00
1928	Parker Bailey	50.00	1945	Walter Hayward	300.00	1961	Gedeon Vigno	100.00
1928	James Stevens	100.00	1946	Thomas Brasley	100.00	1961	John Sullivan	250.00
1929	Daniel T. Merrill	100.00	1946	Annie M. Edgerly	100.00	1961	Henry T. Simpson	200.00
1929	George W. Sargent	150.00	1946	Albert Mason	50.00	1964	Edwin M. Annis	200.00
		5,600.00			5,250.00			7,300.00

**PERPETUAL CARE CEMETERY TRUST**

<b>FUNDS</b>	<b>Yr.</b>	<b>Created</b>	<b>Name</b>	<b>Amount</b>	<b>Yr.</b>	<b>Created</b>	<b>Name</b>	<b>Amount</b>	<b>Yr.</b>	<b>Created</b>	<b>Name</b>	<b>Amount</b>
	1964		Rufus George	200.00		1968	Burt D. Robinson	400.00		1974	Ashley H. Knowlton	100.00
	1964		<b>Evans Clark</b>	300.00		1970	<b>Forrest Huggins</b>	200.00		1974	Hasselind & Tilden	200.00
	1964		<b>George H. Batchelder</b>	250.00		1970	E. George Bayer	200.00		1947	Russ & Nevley Hilliard	200.00
	1964		Gilman Bradbury	200.00		1971	Moses Martin	200.00		1975	<b>Enoch Nerbonne</b>	200.00
	1967		Frederick & Jean Talk	200.00		1971	John Rand	200.00		1977	<b>George Cofran</b>	300.00
	1967		Jenness Dearborn	200.00		1971	Mark Milton	100.00		1977	<b>Norman &amp; Abby Smith</b>	200.00
	1968		Batchelder & Lamb	200.00		1972	<b>Eleazer Baker</b>	200.00		1977	<b>Locke &amp; Clough</b>	500.00
	1968		Agar & Rogge	200.00		1972	Maynard Knowlton	80.00		1978	<b>Duffet Lot</b>	1000.00
	1968		<b>Gilbert Astles</b>	200.00		1974	Harry & Erwin Chase	200.00		1978	Bates Lot	200.00
	1968		William Miller	200.00		1974	<b>Mary A. Wyker</b>	200.00		1979	Willard & Ruth Hill	200.00
	1968		Tim & Viola Fowler	200.00		1974	<b>Everett &amp; Grace Farnum</b>	200.00		1980	*	150.00
	1968		<b>George Lea</b>	200.00		1974	Harrison Morgan	100.00		1981	<b>Evergreen Perp Care</b>	6940.00
				2,550.00				2,280.00		1982	*	1600.00
										1983	*	700.00
										1985	<b>Catherine Simpson</b>	500.00
										1986	*	300.00
												13,290.00
												36,270.00

**Evergreen Cemetery Lots**

\* Trust records document the increase in trust principal but not the identity of the Lot Owner.

TOTAL CEMETERY FUNDS

**SCHOLARSHIP TRUST FUNDS - (Unexpendible Portion - Book Value)**

	Previous Bal	Losses	Ending Bal.
1968	279,887.86	-15,965.78	263,922.08
1985	1,946.29	-111.02	1,835.27
1985	2,363.29	-134.81	2,228.48
1985	78.42	-4.47	73.95
1985	2,513.45	-143.38	2,370.07
1985	13,728.20	-783.10	12,945.10
2002	1,301.58	-74.25	1,227.33
2004	33,159.70	-1,891.55	31,268.15
2007	1,500.01	-85.57	1,414.44
	336,478.80	-19,193.93	317,284.87

## CONSERVATION COMMISSION

The Conservation Commission is continuing in the stewardship of the town's 330+ acres of Conservation Lands. We are actively seeking new Pembroke lands, which are considered a priority for protection based on the Natural Resources contained within. This spring the CC submitted an application to the US Government Farm and Ranch Protection Program to help purchase the Hillman Farm on 553 Buck St. This parcel has been leased and farmed by the Grimes Family for 50+ years and is their prime cornfield for their dairy cattle. The USDA granted approval for this parcel based on the soil quality, historical significance, and the threat of development. The Government will contribute matching funds to place this parcel in permanent protection and insure it continues to be farmed. The remainder of the cost will be paid with Pembroke Conservation Funds. We are still in the process of negotiations and paperwork with the Natural Resource Conservation Services (NRCS) as well as the landowners and the selectmen. We are hopeful that we will succeed in this endeavor. If we do succeed, the Grimes family will continue to farm it and the people of Pembroke will benefit from the open space. The Conservation Commission is presently working with Central New Hampshire Regional Planning Commission (CNHRPC) to set up an Open Space Committee made up of a diverse group of Pembroke citizens to create a green infrastructure within the town by identifying high value natural resources and map their location within the town to prioritize land parcels for protection and possible acquisition. Our first meeting was in January and we will continue to meet for the next few months.

The Commission meets the second Monday of each month for its monthly meeting at the Town Hall at 7pm. Our agenda is full of various tasks ranging from potential purchases for review, Planning Board Applications, Dept of Environmental Services (DES) concerns as well as public issues presented and the monitoring of our Town Conservation lands. It is difficult to achieve all of the conservation goals we desire for our town. More volunteers are needed to really make a difference. If anyone has time, ideas, and the desire to be involved, we would like you to come to a meeting and share your ideas.

We now have a facebook page, Pembroke, NH Conservation Commission. Please visit it and become a fan. We will be adding more photos and conservation updates and activities of interest. Our next scheduled date to remember is our 2<sup>nd</sup> annual monitoring day on Sunday, April 11<sup>th</sup> with a rain date of April 18<sup>th</sup>. All are welcome.

I want to thank all of you who attended our Public Hearing in favor of the purchase of the Hillman property. It is great to see so many people give up their evening to support our town. Many who could not attend sent letters of encouragement. A final public hearing will be needed to complete the purchase. We will be sure to post it. Thanks again.

Respectfully Submitted,

Ammy Heiser, Chairperson

## **REPORT OF THE SUPERVISORS OF THE CHECKLIST**

The Supervisors held all required and published sessions for voters to register and make corrections, additions, deletions, and party changes. Additional work sessions were held as needed for verification of checklist entries and other preparations for posting of the checklist. The Supervisors were present at the following:

School District Meeting - March 7, 2009  
Town Election Day - March 10, 2009  
Town Deliberative Session - March 14, 2009  
School District Meeting - September 30, 2009

Throughout the year the Supervisors have attended training sessions pertaining to maintaining the Statewide Voter Registration data base and continued to update and verify voter information to keep the checklist current and accurate.

Qualified resident may register to vote at the Town Clerk's Office in the Town Hall during regular business hour, at required Supervisors of the Checklist sessions, and at the polls on voting days. Each person desiring to register to vote must fill out and sign a standard Voter Registration Form. The Checklist Supervisors must determine whether the applicant is legally qualified to vote in the community. To qualify, a person must provide evidence that he/she is at least eighteen years of age, a citizen of the United States (either born in the U.S. or naturalized), and is domiciled in the community in which he/she seeks to register.

We wish to thank Jim Goff, Town Clerk, Linda Williams, Municipal Secretary, and other Town Staff for their continued help and support.

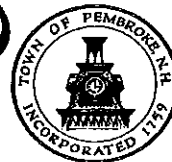
Respectfully submitted:

Checklist Supervisors  
Patricia Y. Crafts  
Chelsea Goff  
Roland Young



# Semiquincentennial Ball

Saturday Evening November 7th, 2009  
6:00 P M



The Town of Pembroke  
seats are still available  
final event in the celebration  
Pembroke. Don't miss  
event and also kick off

Contact Linda Williams  
201 or lwilliams@pe

## WELCOME

TOWN OF PEMBROKE  
New Hampshire

SEMI-QUINCENTENNIAL  
BALL

November 7th, 2009

*Town of Pembroke Semiquincentennial Ball*

Saturday November 7, 2009  
6:00 PM Welcome Hour  
Dinner 7:00 PM  
Grappone Conference Center Ballroom, Concord, New Hampshire

Come and celebrate the 250<sup>th</sup> anniversary of the incorporation of the Town of Pembroke.  
This event will be the culmination of a year of celebration.  
Please come to dine, socialize with friends, and dance the night away! All are welcome.  
Dinner and Dancing to the Bedford Big Band  
Cash Bar  
\$30.00

will provide

Mementos  
of the  
Semiquincentennial  
Celebration

## SEMIQUINCENTENNIAL COMMITTEE

### *Pembroke Celebrates 250 years!*

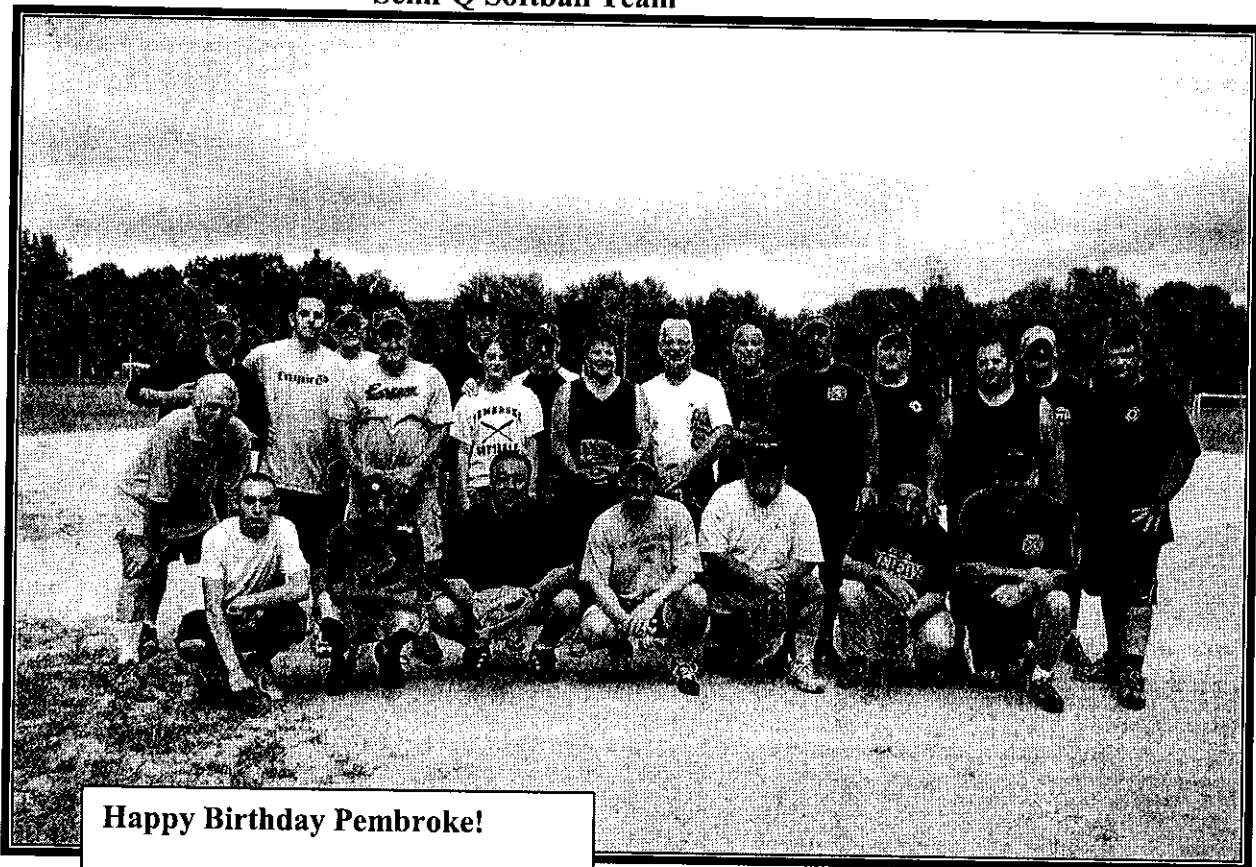
During 2009, Pembroke held many events celebrating the 250<sup>th</sup> anniversary of the Incorporation of the Town of Pembroke. Some of them included: Pancake Breakfast before Town Meeting, Historical Tours, The Plausawa Valley Country Club Golf Tournament and the Grande Semiquincentennial Ball in November.

We'll let the pictures do the talking.



Breakfast before Town Meeting at Pembroke Academy

### Semi-Q Softball Team

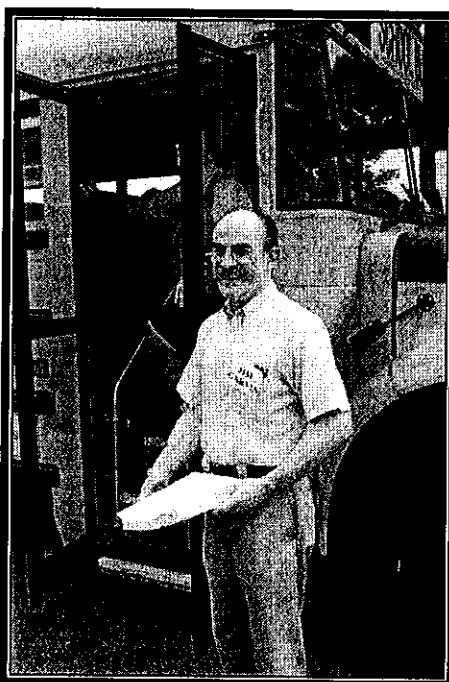


Happy Birthday Pembroke!

Respectfully Submitted  
Fred Kline, Chairman



**Golf Tournament and Dinner at Plausawa Country Club**



**Historic Bus Tours of  
Pembroke were well  
attended and received  
great reviews from  
everyone.**



**The culmination of a year  
of celebration was on  
November 7, 2009 with the  
Semiquincentennial Ball  
and dinner at the  
Grappone Center  
Ballroom.**



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

*28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301*

**❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: [www.cnhrpc.org](http://www.cnhrpc.org)**

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Pembroke is a member in good standing of the Commission. Pembroke's representative on the Commission is Kathy Cruson.

The Commission's mission is to comply with State statute by preparing and adopting regional plans and a regional housing needs assessment and by evaluating developments of regional impact, to provide data, information, training, and high-quality, cost-effective services to our member communities, to advocate for our member communities and assist and encourage them in intermunicipal endeavors, and to coordinate our efforts with the other regional planning commissions in New Hampshire.

In 2009 the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including workforce housing ordinance creation, grant writing assistance, variance criteria education, reviewing the process to adopt new flood maps, and planning board process training. In addition, CNHRPC staff continued to perform the service of Interim Town Planner for the Planning Board, including the coordination of the development activities in Pembroke, under a circuit rider planner agreement with the Town.
- Completed the draft Central New Hampshire 2009 Housing Needs Assessment.
- Conducted over 200 traffic counts throughout the region and analyzed accident and other NHDOT data.
- Completed the update of the 2011-2020 Regional Transportation Improvement Program (TIP) and initiated the update of the Regional Coordinated Transportation Plan. A copy of the TIP can be found at [www.cnhrpc.org/transportation/documents.html](http://www.cnhrpc.org/transportation/documents.html).
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). Key activities of the TAC included providing technical advice to the CNHRPC regarding transportation plans, programs, and projects; evaluating and ranking applications for the Transportation Enhancement (TE) and Congestion Mitigation and Air Quality (CMAQ) programs; and evaluating and ranking projects within the Regional Transportation Improvement Program (TIP).
- Undertook transportation and land use planning activities within the communities affected by the I-93 Salem to Manchester expansion project as identified by the I-93 Community Transportation Assistance Program (CTAP). Pembroke is one of five CNHRPC communities within the study area. In 2009, staff initiated the development of an open space planning process in Pembroke through CTAP funding.

## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

- Provided assistance to thirteen communities (including Pembroke) with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects. In 2010, the CNHRPC will continue to assist communities that have received SRTS grants and communities interested in developing new programs.
- Convened a Currier and Ives Scenic Byway Committee with representatives from Salisbury, Webster, Hopkinton, and Henniker to create a Scenic Byway Corridor Management Plan.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.
- Worked closely with the Contoocook and North Branch Rivers Local Advisory Committee (CNBRLAC), and the Southwest Regional Planning Commission to begin an update to the 1994 Contoocook and North Branch Rivers Management Plan.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC), specifically working to undertake the Upper Merrimack Buffer Protection Study.
- Continued to host and provide staff support to the alternative transportation service "PATH" - Program for Alternative Transportation and Health - which encourages and provides incentives for people to rideshare, bicycle, walk, or take transit to work. More information on PATH can be found at [www.path-nh.org](http://www.path-nh.org).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

## PEMBROKE WATER WORKS

### 2009 ANNUAL REPORT

The year of 2009 has been a year of change for the Pembroke Water Works. In March of 2009, the Pembroke Water Works purchased the former Arnold (Ben) Peaslee Homestead located at 346 Pembroke Street. With the acquisition of this property the PWW will utilize the main house for our business office and shop area and the barn to store all trucks and equipment which we were unable to do in the past. In May of 2009 Raymond Martin retired from the PWW after 22 years of service.

As part of the Town of Pembroke's efforts to repave roads, the PWW decided to replace the problematic portion of the 2" water main located within Sherwood Meadows prior to road paving being completed. 1200 lineal feet of 2" galvanized pipe was replaced with 6" - C 900 PVC water main with 2 new fire hydrants and the replacement of 19 services to the curb stop located at the property line.

As most water consumers are aware, we experienced our share of difficulties with water quality in the months of September, October and November when our routine monthly water samples tested positive for background bacteria in the Allenstown portion of the distribution system. With much help from Granite State Rural Water and the staff of the Pembroke Water Works we identified the area of concern and corrected the situation through chlorination of the Parker Bailey Water Storage Tank.

As part of our current Radio Read Meter upgrade, 208 Orion Radio Read Meters were installed. This brings the total completed to date to approximately 45% of our complete distribution system as part of our ongoing Capital Improvement Program. If you are currently a water consumer of the Pembroke Water Works and do not have a new Orion meter installed at the present time, please call our business office to schedule an appointment. There is no cost for this upgrade.

The Pembroke Water Works Continues to take pride in the level of service that we provide to our water consumers. We welcome your comments and can be reached at 346 Pembroke Street, PO Box 234, Pembroke, NH 02375 or by calling the office at 485-3362. You may also email us at [pembrokewaterworks@comcast.net](mailto:pembrokewaterworks@comcast.net).

Respectfully submitted,

Kevin W. Brasely  
Board of Water Commissioners  
Chairman

## PEMBROKE WATER WORKS

### Detailed Balance Sheet 2009 (Pre Audit)

Account	Balance
<b>ASSETS</b>	
Current Asset	
Cash	
100 - Checking TD Bank	12,647.18
101 - Checking Merrimack Bank	54,127.36
102 - Contingency	12,057.38
103 - Payroll	5,500.55
104 - Petty Cash	185.00
105 - Reserve Savings	95,169.14
106 - Escrow Account	1,580.30
107 - Capital Improvement Funds	168,502.70
108 - Contingency Investment	28,272.74
109 - Contingency Merrimack Bank	5,994.90
Total Cash	<u>384,037.25</u>
Account Receivable	
110 - Accounts Receivable	92,340.93
111 - Other Accounts	746.79
Total Account Receivable	<u>93,087.72</u>
Inventory	
120 - Inventory	34106.71
Total Inventory	<u>34106.71</u>
Total Current Asset	<u>511,231.68</u>
Other Current Asset	
130 - Prepaid Insurance	19285.4
131 - Prepaid Expenses	0
Total Other Current Assets	<u>19285.4</u>
Fixed Assets	
140 - Land - Water Supply	30,685.00
141 - Land Water - Storage	200.00
142 - Land - Other	55,957.73
143 - Capital Contributions	438,702.50
150 - Structure - Water Supply	526,651.22
151 - Structure - Pump Station	165,972.09
152 - Structure - Water Tank	524,981.10
153 - Structure - Shop	270,191.17
154 - Equipment - Pump Station	382,936.54
155 - Equipment - Mains	1,171,167.83
156 - Equipment - Services	131,743.90
157 - Equipment - Hydrant	79,223.81
158 - Equipment - Meters	305,050.54
159 - Equipmnet - Shop	51,063.12
160 - Equipment - Garage	185,176.97
161 - Equipmnet - Office	36,337.55
162 - Exploration	29,864.50
Total Fixed Assets	<u>4,385,905.57</u>
Total Fixed Asset	<u>4,385,905.57</u>

## PEMBROKE WATER WORKS

Other Asset	
Accumulated Depreciation	
170 - Depreciation - Water	-176658.85
171 - Depreciation - Pump Station	-117364.71
172 - Depreciation - Water Tank	-229047.83
173 - Depreciation - Shop	-35149.01
174 - Depreciation - Pump Station	-296929.69
175 - Depreciation - Mains	-569056.99
176 - Depreciation - Services	-117348.77
177 - Depreciation - Hydrants	-52724.65
178 - Depreciation - Meters	-196804.78
179 - Depreciation - Shop	-46552.89
180 - Depreciation - Garage	-172213.38
181 - Depreciation - Office	-24759.7
182 - Depreciation - Exploration	-29864.5
183 - Depreciation - New	-35549.33
Total Accumulated Depreciation	<b>-2100025.08</b>
Total Other Asset	<b>-2100025.08</b>
Total Assets	<b>2,816,397.57</b>
<b>LIABILITIES</b>	
Current Liability	
Accounts Payable	
200 - Accounts Payable	1,379.30
210 - Salaries Payable	-0.05
Total Accounts Payable	<b>1379.25</b>
Total Current Liability	<b>1379.25</b>
Other Current Liability	
281 - Customer Escrow Payable	1,000.00
Total Other Current Liability	<b>1,000.00</b>
Long Term Liability	
251 - Mortgage Payable	212,082.08
Total Long Term Liability	<b>212,082.08</b>
Total Liabilities	<b>214,461.33</b>
<b>CAPITAL/EQUITY</b>	
Capital/Equity	
300- Municipal Investment	652,395.59
310 - Capital Reserve	143,282.37
320 - Retained Earnings	1,714,689.53
330 - Profit and Loss	91,568.75
Total Capital/Equity	<b>2601936.24</b>
Total Capital/Equity	<b>2601936.24</b>
Total Liabilities Plus Capital/Equity	<b>2,816,397.57</b>



**PEMBROKE SCHOOL DISTRICT**  
**For the Year Ending June 2009**

**Moderator**  
THOMAS E. PETIT

**District Clerk**  
CYNTHIA MENARD

**Treasurer**  
PEGGY TOPLIFF

**School Board**

TAMMY BOUCHER	Term Expires 2010
THOMAS SERAFIN	Term Expires 2010
CLINTON HANSON	Term Expires 2011
RICHARD MITCHELL	Term Expires 2011
FRED KLINE	Term Expires 2012

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Superintendent of Schools**  
PETER WARBURTON

**Assistant Superintendent of Schools**  
GAIL PALUDI

**Business Administrator**  
PETER AUBREY

## PEMBROKE SCHOOL DISTRICT

**TUESDAY, MARCH 10, 2009**

The polls opened at 11:00 A.M. in the forenoon at the Pembroke Village School on High Street with Moderator Thomas Petit presiding and Assistant Moderator Charles Mitchell. Moderator Petit read the School District Warrant, a motion to accept by Chet Martel, and seconded by Roland Young Jr. The polls were declared open until 7:00 P.M. for the purpose of conducting business in the warrant. Supervisors of the checklist present were; Chelsey Goff and Pat Crafts. Also assisting at the polls were; Larry Young Sr., Bonnie Clark, and Marie Brezosky. Town Clerk James F. Goff and Pembroke Police Chief Scott J. Lane were also present.

1. TO CHOOSE A MODERATOR FOR THE ENSUING YEAR.

Thomas E. Petit - 245 (elected)

2. TO CHOOSE A CLERK FOR THE ENSUING YEAR.

Cynthia E. Menard - 246 (elected)

3. TO CHOOSE ONE MEMBER OF THE SCHOOL BOARD FOR THE ENSUING THREE YEARS.

Fred Kline - 218 (elected)

4. TO CHOOSE A TREASURER FOR THE ENSUING YEAR.

Peggy Topliff - 241 (elected)

All other School District business to be conducted at the regular School District meeting as otherwise posted.

The polls were declared closed at 7:00 P.M. The total votes cast were 262.  
Tellers to count as listed above.

Respectfully submitted,  
Cynthia E. Menard  
School District Clerk

## PEMBROKE SCHOOL DISTRICT MEETING

### PEMBROKE ACADEMY AUDITORIUM

Saturday, March 7, 2009

#### ABSTRACT OF MINUTES

The meeting was called to order at 10:00 A. M. by Moderator Thomas Petit. Supervisors of the checklist present were Pat Crafts and assistant Marie Brezosky. Registered voters were checked in at the door and received an orange voter card. Moderator Petit instructed the voters on the printed information available for today's meeting, made announcements and explained protocol for today's meeting. Moderator Petit introduced members of the school board; Clint Hanson, Tom Serafin, Ryland Weisiger, Richard Mitchell, and Tammy Boucher. Superintendent Peter Warburton and Business Administrator Peter Aubrey also present. Budget Committee members introduced were; Charlie Connor, Bruce Kuriniskas, Mike Connor, Stacey Sheldon, Gerry Fleury, Raymond Foss, Mark Lepage, Vice Chairman, David Freeman-Woolpert, Chairman and Fred Kline as the representative from the Board of Selectman to the budget committee. Following the Pledge of Allegiance, the reading of the warrant was the first order of business.

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Clint Hanson, Chair of the Pembroke School Board spoke "in recognition of retiring, for the second time school board member Ry Weisiger. It has been my honor and privilege to work with Ry virtually all of the time he has served on the Pembroke School Board between his terms, eighteen plus years. He deserves all of our thanks because he has been a major contributor to the success of this district and we will miss him as we go forward. I am sure Kathy, his wife will be pleased that he will be home more frequently. I would like to present to Ry a plaque honoring his service." "Presented upon the occasion of Retirement to Ryland Weisiger in recognition of six years of dedicated service to the Pembroke School District and its students, March 2009." "In addition to the plaque we have given him some gift certificates specifically so that he can make amends with Kathy as he goes forward."

"I would like to introduce Tammy Boucher, school board member to bring you up to date on some of the positive happenings in the school district over the past year".

"Good morning, it is that time of year when we ask you to think about numbers, I am going to give you some numbers that makes me very happy to be a member of the Pembroke school board and why I am very proud of our school and the success it has achieved. PA this year saw an 11% increase in reading and writing with students in the top two categories in the state. This is compared to 5% of students in the rest of the state of NH. PA also saw an 8% increase in the top two categories of students scoring in math. This is compared to 4% in the rest of the students in the state of NH. In fact students scored above average in every category of reading, writing, and math. Students performed better in every

## PEMBROKE SCHOOL DISTRICT MEETING

category compared from last year. The 2008 SAT scores improved dramatically; 17 points in reading, 7 in math, and 3 in writing. PA had 10 juniors and 2 sophomores score above 90% overall in the National Scholar Merit Rating. PA recorded its lowest drop out rate in recent memory, 2.4%; this is down from 3.4% last year. We have had a steady decline in the drop out rate since 1995 when the rate was 8.5%. And of course I need to mention that the PA boys basketball team is rated #1 in Class I. Efforts continue to be improved at Three Rivers School where the NWEA measures academic progress showed improvement in every subject in all four grade levels. MECAP scales were higher at Three Rivers School in reading, mathematics and writing, and 87% of current students received outstanding behavior recognition for both the first and second quarters of this year. Not only are they smart, they are well behaved as well. Over 50% of students are involved in extra-curricular activities at least once each year and at Village and Hill schools one just needs to look at the number of changes to see the dramatic improvement. There were upgraded kitchens at both schools that were funded through school lunch revenue, new windows in the Village school gym and in the 1957 academic wing which makes a big difference if you haven't had a chance to see them. There are new computers and a fully functioning computer lab at Village school. And rather than having computers simply be used as an available resource, there is direct instruction on the computer lab and at the Library Media Center is taking place at both Hill and Village schools. On the topic of computers, grant writing has brought the addition of computer parts for lap top computers, so that the high school has a ratio of better than one computer for every two students. As we all know however, schools are defined by more than just numbers, it's what goes on inside the walls, the learning that makes the difference. Pembroke Hill and Village schools are proud to have their own teacher Grace Forest, recognized for her strong teaching this year with the school districts *Peer Recognition Award*. Among her many accomplishments it is her work with the students to raise hundreds of dollars annually got the *Hugs Across America Program* which brings comfort to children in crisis through teddy bears. Students also achieved recognition for their achievements and the list of these student achievements goes on and on but I will not. Let me leave you by saying that we are all well aware that the success of the schools has been achieved through a real team effort and we recognize that you are an important of that team. From a parent that took time to get a grant from their employer to help pay for students to attend field trips to all of you who have taken time out of your busy day to be here with us today, we appreciate your ongoing participation, commitment and support, thank you for all you do for the Pembroke schools."

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 2:** TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE OF BEHALF OF THE SCHOOL DISTRICT.

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article # 2 ADOPTED**

**Article 3:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000 (FROM SURPLUS) TO BE ADDED TO THE SPECIAL EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2009 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2009.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to Accept: Clint Hanson**

**Seconded by Ryland Weisiger**

**Vote: YES**

**Article # 3 ADOPTED**

**Article 4:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000 (FROM SURPLUS) TO BE ADDED TO THE SCHOOL BUILDING CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2009 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2009.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**One Vote in Opposition Noted.**

**Article #4 ADOPTED**

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 5:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$20,000 (FROM SURPLUS) TO BE ADDED TO THE INSTRUCTIONAL MATERIALS EXPENDABLE TRUST FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2009 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2009.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article #5 ADOPTED**

**One Vote in Opposition noted.**

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO RASIE AND APPROPRIATE THE SUM OF \$51,500 FOR THE PURPOSES OF REPLACING CARPET AND TOILET PARTITIONS AT THE HILL/VILLAGE SCHOOLS, REPLACING CARPET, REFINISHING THE GYM FLOOR AND REPLACING EXTERIOR WINDOWSILLS AT THE THREE RIVERS SCHOOL, REPLACING THE LIBRARY CARPET AND TOILET PARTITIONS AT PEMBROKE ACADEMY. FURTHER TO AUTHORIZE THE WITHDRAWAL OF \$51,500 FROM THE SCHOOL BUILDING CAPITAL RESERVE FUND FOR THESE PURPOSES.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article #6 ADOPTED**

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 7:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE BUDGET COMMITTEE'S RECOMMENDED AMOUNT OF \$23,588,989 FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES FOR THE SCHOOL DISTRICT OFFICIALS AND AGENTS, AND FOR THE PAYMENT FOR THE STATUTORY OBLIGATIONS OF THE DISTRICT. THE SCHOOL BOARD RECOMMENDS \$23,772,629. THIS ARTICLE DOES NOT INCLUDE APPROPRIATIONS VOTED IN OTHER WARRANT ARTICLES.

*School Board recommends approval of \$23,772,629  
Budget Committee recommends approval of \$23,588,989*

Moderator Petit introduced David Freeman-Woolpert, Chair of the Budget Committee to bring the voters through the budget process over the past year. David "commended those present for attending both the public hearing and the school district meeting today. David also pointed out that a member of the budget committee was a student at PA under the current principal, Stacey Sheldon. Stacey didn't just sit there; she asked hard questions of her former principal and everyone else that presented, it has been a pleasure to have her serve on the committee. I would also like to recognize Tina Courtemanche, selectman that has been present at almost every one of our budget committee meetings, I want to thank her for her involvement." David brought the voters attention to the hand outs made available with the tax rate history and summary of tax rate for the Pembroke voters. Appropriations, revenue both local and state were discussed. David stated that the "budget committee did not feel that the original proposed numbers were enough of a drop to accommodate the severe economic conditions faced by the residents and tax payers in this town." We believe that it is prudent for us to ask, to recommend that you vote for the amount because it will keep programs in place and you have heard earlier the terrific results that our superintendent, staff, principals, and students have accomplished. We believe that that should be continued by keeping the programs in place going. The only difference between the budget committee's recommended amount and the school districts recommended amount is two new initiatives. One is for hiring an extra math teacher and the other is for starting up a new program that the school board will describe called an Alternative School Program. Let's look back at the summary of tax rate page, at the revenue and the net amount to be raised by taxes. That is what we are concerned about. Looking at local school revenue including state adequate education grants to Pembroke, look at the difference at what we got in 2008/2009, 4.8 million. We are expecting, according to the state legislation right now, for the next year 5.5 million, that's 7 hundred thousand dollars more. The fact that we have a substantial decrease in special education needs and the substantial increase in revenue is why the school board and we believe that we will have a cut in the tax rate."

## PEMBROKE SCHOOL DISTRICT MEETING

**I move that the district vote to raise and appropriate the budget committee's recommended amount of \$23,588,989.**

**Motion to accept: David Freeman Woolpert**

**Seconded: Mark Lepage**

Clint Hanson spoke on behalf of the school board and the reason they did not agree with cutting the two initiatives. Clint asked Pembroke Academy's headmaster, Dr. Reardon, to explain the initiatives. Dr. Reardon discussed the factors involved; "Algebra relies on three separate courses, most high schools only have two, the second is we have had a teacher with dual certification in science and math that we have been able to employ for two sections of math and the third is that we continue to have an increasing number of students come into the academy that are unprepared to take algebra. Algebra as many of you know is a requirement for getting a diploma in the state of NH. While we have different levels of algebra and different ways of getting there, preparing a greater number of kids to get to that point again is taxing our resources so it became evident to us through the course of the year that without this new math teacher we would not be able to maintain the high level of standard and the high productivity of our kids in math that we have over the past two years. Our state testing scores have gone up and up and a lot of the reason for that is the way the math program is structured. This one is about maintaining student achievement."

"The second one is really about student survival. We are talking about support services for kids who are at risk for not getting through high school. The most high profile part of that is for funds to maintain freshman year at risk teens. This would not require personal, we would use existing personal but what we are asking for is two fairly expensive things; transportation to off site facilities and fees to use those facilities which would probably cost about \$30,000. Without stereotyping, we want to get these at risk kids out of the building probably one day a week to work on long term community service projects, to work on community building, sense of self, sense of success and purpose, to try to get them through their freshman year with success which means getting most of the credits. When kids come up to the high school if they have a less than successful freshman year, that's where they are getting into trouble and long term not getting through high school. It is a very difficult transition for a lot of 14 year olds, there is a lot more freedom on one hand and much higher academic expectations on the other. The other part of what we are asking for is a half-time behavioral therapist who would work with these kids as part of the team on their behavior, do some family outreach, etc as an ongoing resource for these young men and women. We are also asking for a \$25,000 increase in our alternative tuition line, we use that in a variety of ways for example; second start in Concord, the diploma academy in Concord. Kids who struggle need alternative ways to be successful, our job as a school, a community as a nation is to do everything we can to help them become successful. The last items are a minivan lease at approximately \$10,000 and an Aide to drive it at \$20,000. We use it to get kids out on internships in the



## PEMBROKE SCHOOL DISTRICT MEETING

community to get credit. We are trying to get that drop out rate of 2.4% down to zero by using these alternative resources, thanks.”

Moderator asked for questions or comments relative to Article #7.

Kathy Cruzon asked “about revenues and states that she completely supports Mike Reardon’s efforts in this area. Kathy asked about the statement made by the governor regarding catastrophic aid?”

Peter Warburton, Superintendent “thanked Kathy and explained the federal programs in place and the information available. Transportation costs for special education kids have been extended. We have not heard anything at this point about the possibility of the loss of catastrophic aid. We will continue to watch it along with the stimulus state package which at this point has three areas of money; the Stabilization fund, the Title One funds/special education funds, and taxes/bonds.”

David Freeman-Woolpert stated “that the budget committee was concerned with the possibility of changes in legislation. We had to go with the best information available at the time. We know there are still some issues in legislation that won’t be decided until June. There is no way as a budget committee we can know what those changes may be.”

Penti Alto asked “about mathematics and the troubled students in the community, making the most productive use of ourselves in these difficult times. We probably should not be cutting these services and I am sorry to see that cut.”

Larry Preston stated “that we keep talking about cuts. Is the new math teacher a cut from the current staff or a new position?”

Clint stated, “No it is not a cut from the current position. What’s happening is the demand for specific courses are requiring that the teacher dual certified in science and math is needed to teach science courses so that left some sections of math uncovered.”

Larry Preston stated, “Despite all the new numbers and success reported the school board is still recommending adding a new math teacher.”

Clint Hanson stated, “Correct and that is to address the issues that Dr. Reardon stated.”

Rosemary Michaud stated “if the total difference between what the school board wants and the budget committee recommends is \$183,000, how much is the salary of the new math teacher and whatever that number is, does the rest go to the initiative?”

## PEMBROKE SCHOOL DISTRICT MEETING

Clint stated "\$63,000."

Rosemary asked "if this is just the beginning and will you be asking for funding more next year?" "Shouldn't we be looking at the elementary level and see what we can do there verses putting a band aid on it when they get to high school. To me that's what we need to do. I am against adding another teacher and the off-site trips are kind of like field trips. I think taxpayers need a break; we don't know what the stimulus package will bring."

Dr. Mike Reardon stated "that they have submitted a three year and the amounts would double in the following year. Depending on how effective or in-effective then a decision will be made on what the future will be."

Rosemarie Michaud stated "I do appreciate all the work you do in getting funding by I do not think this is the year to be adding."

Dr. Reardon stated "We do not have a curriculum director in SAU 53 to coordinate all the five sending schools. We are working with all the sending schools, bringing in consultants, holding monthly triad meetings in each discipline that are represented from all the towns. This is to try and do the very important work of collaboration because otherwise everyone is working in isolation. A lot of this is what we can do in our specific school but the overall is what we can accomplish with the other schools. Putting kids in a different venue, community service, a jobsite, that is community building where they have a different outlook, some control in learning things about themselves and how they interact with people and accomplish tasks in a very different way. Asking for this money is not fluff, it is really important for those types of students to have a different venue on a regular basis to have a sense of self worth and carry that over into their academic environment."

Tom Serafin stated "relating to state mandates, all students must have algebra and chemistry for graduation, and the governor has proposed educating all children until the age of 18. One final initial point of reference, while the board is asking for \$183,000, the Pembroke share is 40%, and the rest is offset by the sending schools."

Jay Potter stated "My daughter was a part of the math program here and it works. The program is a good one."

Steve Boucher stated "he works with companies to become successful, better off to commit now than later."

## PEMBROKE SCHOOL DISTRICT MEETING

David Beauchaine stated "I oppose the budget in total. I was born here, I grew up here, and I have never not supported the school budget but this budget is unconscionable and weak, your efforts and speaking about your success is appropriate but what about the negative aspects. There is a message of glorification. Hearing about teachers that receive recognition and success is good but hardly ever do we hear about what has not worked and what kids have not succeeded and why. The school budget as far as the tax rate is double everything else. People are loosing land, homes, and jobs and having a harder and harder time paying their taxes. The school budget focus's hyper wise on the needs of a narrow sector of population which is the kids and that's appropriate but fails apparently to look at the larger picture of citizens and how it affects us.

In comparison to the tax rate in other towns, you have not worked hard enough and from my perspective you have failed. Essentially the school budget is in a very real way an imposition of the people's ability to pay and so we have to always be conscious of the needs not merely of the school kids but of the whole group. Right now your foot is on the throat of quite a number of citizens and your pushing down."

Peter Mehegan stated "I have been a teacher for 22 years. I have had students that have been disrespectful and work with the student to find out why. I had a female student that had been kicked out of her house, slept in three different places for the past three nights, her Dad cheated on his girlfriend, my Mom found out and called the police, I hate my mother's guts and I punched her in the mouth, my Dad cried all night and said he was going to kill himself, my Grandmother found out and took me down to Nashua, I got up at 3 am this morning to make it to school from Nashua. My job is to teach this girl French. I told her you can not talk to me that way in the classroom. I told her to sit in the hall and I would speak a little louder so she could take notes. That girl went on to graduate but that is the kind of freshman we are talking about coming into this school. This is something you and I can not control but we can offer them a service that gives them stability and we offer that here. I am proud to be working here and have great respect for my colleagues. I can not imagine not offering these programs."

**Peter Mehegan made a motion to amend the budget by an increase of \$183,640 to bring the total amount up to \$23,772,629**

**Seconded by Penti Alto.**

Moderator asked for question or comments on the amendment.

Penti Alto stated "we have people going through some very difficult times but if we don't give the attention to the kids they are in risk of failing."

## **PEMBROKE SCHOOL DISTRICT MEETING**

Dan Crean stated "Does the municipal revenue perspective increase factor into the potential reduction in taxes?"

David Freeman-Woolpert stated "things have not been factored in since the last meeting four weeks ago; we have to go with the existing legislation."

Gerry Fleury stated "I need to preface some of my remarks. As a member of the budget committee I had the dubious distinction of calculating the \$183,000 cut. I spent 15 years on the school board and have seen many relative encouraging and positive numbers. I am going to remind you that the government is near broke and this money only comes down the pike once. The problem is if you put these programs together and you can't afford to support them, a year from now you are going to be cutting them. It is not like building a bridge and once it is there it stays. You are hiring a person for one year. It wasn't an easy decision for the budget committee to cut \$183,000 dollars from the requested school budget. I think the responsible thing to do is to defeat this amendment and pass the budget as originally submitted."

**Vote on Amendment to increase by \$183,640 for the total amount to be \$23,772,629.**

**Vote: NO      Amendment FAILED**

**Moderator Petit asked for a vote on original amount for Article #7 in the amount of \$23,588,989.**

**Motion made by David Freeman-Woolpert  
Seconded by Mark Lepage.**

**Vote: YES      Article #7 ADOPTED**

**Article 8: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.**

There was no business to conduct under this article.

**Article 9: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

Moderator Petit thanked the members of the budget committee, the school board and the voters and announced the dates and times of the town meeting and voting at the polls in the coming week for school and town officials.

## **PEMBROKE SCHOOL DISTRICT MEETING**

**Motion to adjourn: David Freeman-Wolpert**  
**Seconded: Mark Lepage**

The Pembroke School District Meeting on Saturday, March 7, 2009 was adjourned at 11:10 A.M.

Respectfully submitted,  
Cynthia E. Menard  
School District Clerk

***Brent W. Washburn, CPA, Prof. Assoc.***  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400  
603-224-6133

Independent Auditors Report

The Pembroke School Board  
Pembroke School District  
Pembroke, New Hampshire

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Pembroke School District as of and for the year ended June 30, 2009, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Pembroke School District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statements presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Pembroke School District as of June 30, 2009, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting generally principles accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report date December 28, 2009 on my consideration of the Pembroke School District's internal control over financial reporting and on my test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

The management's discussion and analysis and budgetary comparison information and other required supplementary information on pages 3 through 4 and page 24 and 25, respectively are not required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Pembroke School District's basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance are presented for purpose of additional analysis and are not a required part of the basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

December 28, 2009

# PEMBROKE SCHOOL DISTRICT

## STATEMENT OF EXPENDITURES

For the Year Ending June, 2009

### INSTRUCTION

Regular Education Programs	\$ 8,581,004.27	
Special Education Programs	4,625,226.15	
Vocational Programs	964,100.05	
Other Instructional Programs	<u>478,721.82</u>	
		\$ 14,649,052.29

### SUPPORT SERVICES

Student Services	1,427,332.23	
Instructional Staff	363,670.18	
General Administration	515,543.14	
School Administration	1,353,198.62	
Operation/Maintenance of Plant	1,610,944.82	
Student Transportation	624,756.29	
Central	<u>0.00</u>	
		5,895,445.28

### DISTRICT WIDE EXPENDITURES

Facilities Acquisition & Construction	<u>329,428.36</u>	
		329,428.36

### OTHER FINANCING USES

Debt Service - Principal	575,000.00	
Debt Service - Interest	<u>162,706.63</u>	
		737,706.63

### FUND TRANSFERS

Trust/Agency Funds	<u>150,000.00</u>	
		150,000.00

### SPECIAL REVENUE EXPENDITURES-INSTRUCTION

Regular Education Programs	377,377.38	
Special Programs	<u>0.00</u>	
		377,377.38

### SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES

Student Services	30,919.21	
Instructional Staff	8,846.98	
General Administration	7,626.95	
School Administration	<u>1,272.35</u>	
		48,665.49

### FOOD SERVICE FUND

Food Service Operation	<u>645,872.37</u>	
		<u>645,872.37</u>

### TOTAL EXPENDITURES

\$ 22,833,547.80



# PEMBROKE SCHOOL DISTRICT

## STATEMENT OF REVENUES

For the Year June 30, 2009

### REVENUES FROM LOCAL SOURCES

Current Appropriation	\$ 8,777,447.00
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### TUITION

#### *TUITION FROM INDIVIDUALS*

Regular Day School	12,585.30
	8,130.71
Adult Education	10,265.00

#### *TUITION FROM OTHER LEAS WITHIN NH*

Regular Day School	4,679,510.01
Special Education	653,128.00

### OTHER LOCAL REVENUES

Earnings on Investments	6,118.36
Food Service	452,413.24
Community Service Activities	4,112.00
Rentals	32,753.89
Other Local Revenue	141,444.59

### TOTAL LOCAL REVENUES

14,777,908.10

### REVENUE FROM STATE SOURCES

Equitable Education Aid	4,805,559.00
Statewide Enhanced Education Tax	1,398,041.00
School Building Aid	337,083.97
Catastrophic Aid	561,315.15
Vocational Education (Transportation)	8,109.12
Child Nutrition	6,694.74

### TOTAL STATE REVENUE

7,116,802.98

### REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I	23,873.47
Elementary/Secondary - Other	389,884.25
Adult Education	42.44
Child Nutrition Program	180,354.60
Medicaid Distributions	222,208.05

### TOTAL FEDERAL REVENUE

816,362.81

### OTHER FINANCING SOURCES

Transfer from Capital Reserve Fund	67,546.58
Transfer from Other Expendable Trust Funds	0.00

### TOTAL OTHER FINANCING SOURCES

67,546.58

### TOTAL REVENUES

22,778,620.47

## PEMBROKE SCHOOL DISTRICT

### BOND PAYMENT SCHEDULE

		<b>Principal</b>	<b>Interest</b>
<b>Issue #3</b>	July, 1999 Pembroke Academy	(\$8,445,000)	
	2008/09	575,000	162,707
	2009/10	575,000	138,269
	2010/11	575,000	113,832
	2011/12	575,000	89,394
	2012/13	575,000	64,957
	2013/14	575,000	40,519
	2014/15 (Final)	395,000	19,907

**PEMBROKE SCHOOL DISTRICT**  
**STATISTICAL REPORT FOR PEMBROKE**

	<u>2008/09</u> <u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	356	356	356
Enrollment	802	1017	1819
Percent of Attendance	96.1	93.9	95.0
Average Daily Attendance	735.5	866.1	1601.6

**SUPERINTENDENT'S SALARY**

	<u>2008/09</u>
Allenstown	\$14,950
Chichester	11,040
Deerfield	22,310
Epsom	18,975
Pembroke	<u>47,725</u>
	\$115,000

**ASSISTANT SUPERINTENDENT'S**  
**SALARY 2008/09**

Allenstown	\$11,492
Chichester	8,486
Deerfield	17,150
Epsom	14,586
Pembroke	<u>36,686</u>
	\$88,400

**BUSINESS ADMINISTRATOR'S**  
**SALARY 2008/09**

Allenstown	\$10,587
Chichester	7,818
Deerfield	15,798
Epsom	13,437
Pembroke	<u>33,796</u>
	\$81,436

**REPORT OF SCHOOL DISTRICT TREASURER**

For the Fiscal Year July 1, 2008 to June 30, 2009

**CASH ON HAND JULY 1, 2007** \$ 242,116.24

Received from Selectmen	10,325,488.00	
Revenue from State Sources	6,340,394.61	
Received from all Other Sources	<u>7,046,873.58</u>	
<b>TOTAL RECEIPTS</b>		<u>23,712,756.19</u>

Total Amount Available for Fiscal Year	\$23,954,872.43
Less School Board Orders Paid	<u>23,073,729.13</u>
<b>BALANCE ON HAND JUNE 30, 2008</b>	<b>\$ 881,143.30</b>

Peggy Topliff  
District Treasurer

**TEACHER'S SALARY SCHEDULE****2009/10**

<b>STEP</b>	<b>BA</b>	<b>BA+15</b>	<b>MA</b>	<b>MA+16</b>
1	31,000	32,225	35,900	37,125
2	32,600	33,825	37,500	38,725
3	34,200	35,425	39,100	40,325
4	35,800	37,025	40,700	41,925
5	37,400	38,625	42,300	43,525
6	39,000	40,225	43,900	45,125
7	40,600	41,825	45,500	46,725
8	42,200	43,425	47,100	48,325
9	43,800	45,025	48,700	49,925
10	45,400	46,625	50,300	51,525
11	47,000	48,225	51,900	53,125
12	48,600	49,825	53,500	54,725
13	50,200	51,425	55,100	56,325
14	51,800	53,025	56,700	57,925

**SCHOOL EMPLOYEE SALARY RANGES**

Secretaries	\$12.75/hr.-\$17.32/hr.
Teacher Aides	\$11.01/hr.-\$12.79/hr.
Custodians	\$11.33/hr.-\$17.50/hr.
Lunch Program	\$ 8.50/hr.-\$11.98/hr.

**SCHOOL OFFICERS SALARIES****SCHOOL BOARD MEMBERS**

Clint Hanson, Chairman	\$352.00
Tammy Boucher	352.00
Fred Kline	352.00
Richard Mitchell	352.00
Tom Serafin	352.00

**DISTRICT CLERK**

Cynthia Menard	\$25/Meeting
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**MODERATOR**

Tom Petit	\$65/Meeting
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**DISTRICT TREASURER**

Peggy Topliff	\$ 3,100.00
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**DIRECTOR OF MAINTENANCE**

Jonathan Burnham	\$53,982.00
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# PEMBROKE SCHOOL DISTRICT

## SUMMARY REPORT SPECIAL EDUCATION EXPENDITURES/REVENUES

**In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.**

	FY 2007/08	FY 2008/09	FY 2007/08
Actual Expenditures	\$5,906,360	\$4,529,839	\$5,906,360
Actual Revenues			
♦ Catastrophic Aid	\$ 318,926	\$ 561,315	\$ 318,926
♦ Medicaid	246,550	222,208	246,550
♦ Federal Grant	334,974	332,756	334,974
♦ Tuition	<u>603,218</u>	<u>653,128</u>	<u>603,218</u>
Total Offsetting Revenues	\$1,503,668	\$1,769,407	\$1,503,668

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## **REPORT OF THE SUPERINTENDENT**

In a recent and very interesting article from the *Knowledge Works Foundation* entitled: *2020 Forecast: Rethinking the Future of Learning*, the report highlights five components of education in the future, and there are two that I thought I would share with you:

### **Opportunities for Creating the Future of Learning**

The 2020 Forecast highlights the need for schools and centers of learning to be life affirming organizations-for learners, their families, educators and the broader community. It emphasizes the important need for learning to be an 'ongoing process,' whereby all parties become engaged citizens of a global learning society. And, perhaps the most important part of this component illuminates the vital need for everyone concerned about learning-not only the education insiders, but also the powerful innovators on the periphery-to get involved in actively creating the future of learning.

Our ability to meet the social, economic, health and climate challenges of the next several decades depends on our heeding these messages in the future.

### **Creating and Sustaining Resilient School Communities**

As the future unfolds, schools will emerge as critical sites for promoting environmental vitality, academic growth, student well-being and connections across their communities. Schools will become focal points for interventions, focused not only on educating resilient students, but also promoting resilience within the communities.

Creating resilient school communities will require educators, families and other citizens to develop new capacities, and to catalyze an action plan to accomplish this resiliency.

Learning community members will need to encourage distributed innovation and promote creativity far beyond the boundaries of the school.

By embracing this cooperative prototyping of new models of learning and collaborative approaches to leadership, communities can challenge institutional hierarchies outside the edge of the typical formal systems we have come to know and use for so long. All this, the article points out, to the benefit of our students.

As stated in my report last year, the staff of SAU #53 continues to collaborate and commit to creating and sustaining these collaborative efforts within each district's professional learning community, to continue the focus on student achievement in the 21st century, and to promote positive community perceptions and fiscal responsibility.

Please join us in these efforts. We seek and appreciate your input as we move in a positive direction in SAU #53.

## **REPORT OF THE SUPERINTENDENT**

And finally, at the October 2009 meeting of the SAU #53 Executive Board, members asked to move the draft SAU #53 budget forward to the full SAU #53 Board. This budget included a change in position for Ms. Patty Willis, SAU #53 Director of Special Education, into her new role as Assistant Superintendent. Ms. Willis will continue her duties as the head of Special Education Services in SAU #53, and will now oversee Home Education as well as education for our Homeless population. She will begin her new role on July 1, 2010. Ms. Willis brings a wealth of knowledge and educational experience to the five districts of SAU #53.

She has served the past 10 years as the Director of Special Education for the SAU #53. Prior to that, Ms. Willis served as the Special Education Coordinator at Raymond High School in Raymond, NH.

Ms. Willis has also served as President of the New Hampshire Association of Special Education Administrators (NHASEA) from 2007 to 2009.

Ms. Willis holds a Bachelor's Degree from the University of New Hampshire, a Master's Degree in Learning Disabilities from Rivier College, and will receive her Certificate of Advanced Graduate Studies in Educational Leadership from Plymouth State University this spring.

Please join me in welcoming Assistant Superintendent Ms. Patty Willis to her new position and extending best wishes for every success in her new role in SAU #53.

Respectfully Submitted,

Peter Warburton  
Superintendent of Schools

## PEMBROKE ACADEMY HEADMASTER'S REPORT

Each year Pembroke Academy seeks to identify tools, approaches, programs and alternatives to support our quest to have *each* of our students graduate from high school with a plan for his or her future. That goal of having every PA student positioned for success—if we can define success in terms of a diploma (and the knowledge, skills and attributes that a diploma represents), and having an actual life plan through which he or she will begin to apply and build upon those skills—seems elementary and perhaps obvious to what any high school should be about; however, for a raft of reasons realizing that goal becomes each year more challenging. I'd like to report this year on some of Pembroke Academy's on-going efforts to meet that challenge.

Two particular initiatives merit mention here. As many of you are aware, PA makes a substantial effort to ease the transition of incoming freshmen through our summertime *Pushing Your Limits* program and then, during the school year, placing each freshman in a "team," which allows for continuity, collaboration and communication in both instruction and student support. In spite of these efforts, we still have fifteen or so freshmen each year who have an extremely difficult time negotiating the greater academic demands and relative freedom of high school; consequently, they emerge from their first year of high school with relatively few credits, a situation that, left unaddressed, can lead to high school dropouts down the road. Rather than hoping that kids would miraculously turn themselves around in their second year, we instituted our 9.5 program, which brought these struggling scholars together in both their first block English and fourth block social studies classes, both of which are supported by our counseling staff. 9.5's animating idea is to create a stable, supportive community for these kids within which many of the issues that interfered with their success can be identified, addresses and mitigated. And I would be remiss here if I did not mention the work of English teacher Carrie Thompson and social studies teacher Matt Benard, whose patience, creativity and commitment have turned around the high school experience of many of 9.5's first cohort.

A similar effort on a somewhat smaller scale occurs daily in our new bakery program, which through the leadership and indefatigable work ethic of teacher Maggie Knoll, instructs a small group of emotionally handicapped students in applied English and math skills (not to mention producing terrific breads and pastries, which has become something of a cottage industry here at PA this year). Again, the sense of community, shared effort in a product-orientated task, and on-going intensive academic and personal support have made a world of difference for the kids served by this program.

The goal of ensuring that every student receives the academic and personal support he or she requires to succeed is further reflected in PA's *Response to Intervention (RTI)* initiative in reading and math. And, yes, this means that not all students arrive at high school prepared to do high school work. Consequently, Curriculum Director Julie Heon has set up an extensive system of small classes and tutoring sessions for students identified as having pronounced deficiencies in reading and/or math. Efforts like *RTI* are again fundamental to realizing the goal of success for each of our students.



## PEMBROKE ACADEMY HEADMASTER'S REPORT

Most importantly, perhaps, I'm proud to report to the Pembroke Academy community that these on-going efforts have resulted in our drop-out rate falling to 2.2% for the 2008-'09 year, an all-time low for PA (We were over 8% ten years ago). In an effort to reduce that number to zero, we are this year undertaking an extensive study of the feasibility and options for creating an off-site alternative high school.

This goal of *educating*—in a meaningful sense of that term—every student entrusted to our schools is both vital and attainable. One need only look at the number of college graduates being produced by emerging economic powerhouses like China and India to understand the implications of not truly educating all of our children.

Finally, I'd like to note changes in our teaching staff—all in mathematics—for the 2009-'10 academic year:

- **Terin Voisine** has replaced Virginia Nichols;
- **Tracy Bricchi** took over for Jackie Zeaman, who retired after more than twenty years service to Pembroke Academy;
- and **Kevin Keith** filled a new math position.

Respectfully Submitted,

Michael Reardon, Headmaster

## **PEMBROKE SCHOOL DISTRICT**

### **The Pembroke Hill / Village Schools' Principal's Report**

Pembroke Hill and Pembroke Village Schools have had another wonderful first semester. Our NECAP testing went well, and we are hopeful that we will have a third year of good test scores in a row.

I am very proud of the work our staff is doing with Response to Intervention this year, we are consistently moving forward with this progressive movement. Response to Intervention finds schools utilizing a variety of processes to help identify students who are struggling, and using data driven approaches for remediation. In the past, students had to be identified and coded as Special Education to receive even a limited amount of support services. Through Response to Intervention, all students are rank ordered, based on assessments, at several points throughout the year. Students who need support are referred to Student Support team for discussion, goals are set, services are administered, and in many cases, students issues are dealt with and students are quickly discharged from services, without the lengthy, costly requirements of Special Education. We are currently assessing all students for academics, and we are currently exploring use of the Response to Intervention process to address student behavior issues as well.

We now have a wonderfully updated computer lab at Hill School and a brand new computer lab for the first time at Village School. Having modern computer labs in both of our schools provides us a wonderful opportunity to prepare a generation who will use computers for more things than we can even imagine, to do just that. By giving students the opportunity, we give them the skills to surpass even our own ability with technology at times. Just last month a fourth grader fixed a computer in ten seconds that adults had struggled with for twenty minutes.

We also have a new certified Librarian this year, and for the first time, we have a library curriculum in both schools that includes direct instruction in media and research.

This year the New Hampshire Art teacher of the year was our own Katie O'Gorman-Rhodebeck. One has only to look at the amazing work that Katie draws out of our children to understand how she earned this prestigious recognition. From art shows, to auctions, to theater set designs, she puts so much energy into so many activities that go beyond the scope of her job description; it is no wonder our students produce such amazing work in Art.

Given that math is a focus for the district this year, this fall we have had a professional development opportunity with Professor Mahesh Sharma at Hill School which teachers were very impressed with. He will return again in the spring, this time at Village School, and he will be the guest of honor at our Math Family fun Night in April.

Thanks to a handful of teachers, our live student performance of Mother Goose Incorporated last spring was a huge success. Work has already begun on this year's production of Alice in Wonderland, and the bar gets higher each year, so again, we expect big things. Art shows, two barbeques, a student circus, our annual road race, and six Family Fun Nights centered around literacy and math continue to draw great participations from our families. Holiday concerts at both Village and Hill Schools were a huge hit this year as well.

## **PEMBROKE SCHOOL DISTRICT MEETING**

Several members of our staff have created a Green committee, which is investigating how we can reduce, reuse, recycle, and educate ourselves and our school community in becoming more environmentally responsible at school and at home, so please help us encourage students to begin thinking along these lines. As is already the case with technology, I believe we will soon be able to look to our children to become the leaders in this important movement.

Safety continues to be an area of focus. A plan for creating Security Vestibules at Village School is a major initiative as we move forward this year. And in conjunction with the several town officials and parents, we have applied for the federal Safe Routes to Schools Grant, which would fund research and improvement related to students' commute to and from school, and ways to encourage safe, healthy travel. We look forward to a safe, healthy, and productive year in 2010.

Respectfully Submitted,

Ryan Quinn, Principal  
Pembroke Hill and Village Schools

## **PEMBROKE SCHOOL DISTRICT**

### **THREE RIVERS SCHOOL PRINCIPAL'S REPORT**

As always it has been a busy year for everyone at Three Rivers School. After two retirements we welcomed new professional staff members Jay Lewis, our 8<sup>th</sup> grade science teacher and Jeff Durell, our 7<sup>th</sup> grade team social studies teacher. Technology has taken on an integral role in educating our students so Theresa Schneiderheinze has shifted out of the daily classroom to work with both teachers and students as our Technology Integration Specialist. She is teaching staff and students how to get the most out of the latest available technology.

To recap the year, last February Three Rivers School held our Winterfest competition where students vied for supremacy by grade-level teams in a series of athletic events. Our sixth and eights grade teams prevailed in the very close competition. During the winter months we also livened things up with our Jump Rope for Heart fundraiser and our 7<sup>th</sup> grade theater class entertained all with their musical production.

In the spring, our 6<sup>th</sup> grade students and teachers spent four exciting days on the coast of Maine at the Ferry Beach Environmental Camp. They studied both marine and forest environments with the camp naturalists. April saw our 8<sup>th</sup> grade students and teachers travel to Washington, D.C. and Gettysburg, Pennsylvania for five hectic days. The trip was an invaluable opportunity connecting classroom learning to the real world as well as provided lessons in responsibility for working cooperatively as a group. For the first time the trip included a stop in New York City to see the Statue of Liberty and to tour Ellis Island. In April we also held our TRS career fair, in which our students learned about different careers and questioned a wide range of presenters. Students all reported that they had gained a lot of insight into the world of work.

We wound up the school year with a flurry of activities including the May Road Race and our June Field Day, both of which had our students enjoying the nice weather outside. Field trips included grade level visits to Canobie Lake Park and Boston's Museum of Science while the 6<sup>th</sup> grade students participated in the Book Buddies project with Village School first graders. Many students enjoyed our ice cream sundae parties and the honors breakfast celebrating outstanding effort and excellent behavior for the year.

In June it was announced that Three Rivers School again received the Blue Ribbon School Achievement Award for the 2008-2009 school year. To qualify for this award, schools must show volunteer hours totaling in excess of four times the school student population. This meant we exceeded 1400 volunteer hours due to the dedication of our parents and community friends. Thanks and congratulations to the people who willingly donated their time to help our schools and our students. There are many programs that would not happen if it were not for our volunteers!

This fall, enrollment at Three Rivers remained steady at 365 students. We moved students right into testing mode with assessments in reading and mathematics skills as a warm-up for the state NECAP tests in October. During a break from the testing, we held our annual Fall Relays at the Pembroke Academy track. This gave us the opportunity to show our school spirit while students competed by homeroom groups in a series of relay races. To celebrate the end of

## PEMBROKE SCHOOL DISTRICT MEETING

the first quarter, many students enjoyed our “Bring a Parent to Breakfast” day, which hosted nearly 200 people all feasting on a sumptuous meal cooked up by the food service staff.

Our very active student council, led by teachers Deirdre Martin and Jessica Demers, provided outstanding leadership within the school this year. Student leaders focused on maintaining school spirit with fun activities and charitable fund raising to benefit the larger community. Spirit Days throughout the year and our Holiday Door Decorating Contest were eagerly anticipated by students and staff. Our Fall Food Drive collected hundreds of items of food for local distribution. Our Mitten Tree featured a holiday tree “decorated” with dozens of hats, scarves, and pairs of gloves and mittens to be given to local children.

It has also been a year of amazing changes and growth in our use of technology. We added new student response systems, an interactive white board, web-based testing and remedial programs, and two classroom lap top carts. Students eagerly adapted to using these tools for learning and teachers have attended various trainings to keep up with the students. Three Rivers School continues to change to meet the needs of our students as we strive to provide the best programs for all. It is a privilege to work with this enthusiastic staff and our energetic students.

Respectfully submitted,  
Deborah Bulkley, Principal  
Three Rivers School

## PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR PEMBROKE ACADEMY

Nursing Assessment/Illness and Injury Visits	10260
Medications Visits/Diabetic testing: scheduled & prn.	4442
Health Counseling/Self-injury/Pregnancy Visits	28
Faculty Health Office Visits	78
Total Visits to Health Office	10366
Health Records Reviewed & Tetanus Imm.	489
Tetanus Clinic @ P.A., Fall, 2003	9
Parental Conferences/Communications/Calls (Includes immunization update calls & letters)	1446
Professional Committee Participation:	148
Crisis Team, IEP mtgs., SRT,, Discipline, Procedures, Conferences, Staff Development/ In-services,, School Nurse Association (District, NH and National) Athletics/Medical/Interagency/Community, Make-A-Wish Classroom/Staff Presentations	2
Sports Physicals in School Health Office	0
Home Visits	1

<b><u>Screenings</u></b>	<b><u>No.</u></b>	<b><u>Rechecked</u></b>	<b><u>Referred</u></b>
Vision	424	23	20
Hearing	367	5	2
Height	648	0	0
Weight	648	1	0
Blood Pressure	14	2	3
Dental	1	1	1
Sports Physicals	0	0	0
Cardiac/Respiratory	5/15	2/5	5/15
Appendicitis	0	0	0
<b>Communicable Diseases</b>			
Pediculosis (Head Lice)	5	Chicken Pox/Shingles	2
Conjunctivitis	8	Mononucleosis	7
Strep Throat	6	Ringworm/Staph	0/1
Scarlet Fever	1	Meningitis (viral)	0
Lyme/Tick	1	Bacterial Pneumonia	1

Respectfully submitted,  
JoAnn V. Lytle, R.N., BSN, BSEd  
School Nurse-Health Educator

# PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR THREE RIVERS SCHOOL

Injury Event	775
Illness Event	2593
Other Health (Nutrition issues, health questions, health assessments)	861
Staff Assessment	1949
Home Visits: included in "other health" visits	1
Total Visits	4423

Medications: doses given-also includes bacitracin, caladryl and cough drops	2703
Treatments: (blood glucose/ketone/nutritional/toilet monitoring, etc)	1551
Total Administration visits	4254
Classroom Teaching/Presentations	40

Screenings: (height, weight, vision, hearing, spinal, pediculosis)	1408
Management (IEP/504/Student meetings; significant telephone calls)	340

Free/Reduced Meal Program: (RN's no longer oversee student eligibility)

## Other Nursing Involvement:

T.R.S.: Classroom Teaching/Presentations to students and staff, Unified Arts Team, Building Team, Staff Meetings and chaperone on the Washington, D.C. trip

Professional Committee Participation: President – Rand Trust, N.H. School Nurse Association, Pembroke School Nurses, T.R.S. Homeless Liaison

Continuing Education/CPR/First Aid Certification

Inter-Agency Collaboration – meetings with M.D.'s, parents, dentists, psychologists, teachers; transportation of sick students; calling for ambulance; telephone calls; staff education; writing student reports/letters; processing of health, medication, immunization and sport forms; etc.

Respectfully submitted,  
Beth Corcoran, R.N., BSN  
School Nurse-Health Teacher

## PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR PEMBROKE HILL SCHOOL

Health Screenings	Screening	Referral	Rechecks
Vision	316	17	18
Hearing	319	5	14
Blood Pressure	18	1	2
Height & Weight	311	41	
Nursing Assessment/Treatment for Illness/Injury and or health counseling			2961
Medications Administered			691
TLC – 26 students, student health office visits			40
<b>Educational Activities:</b>			
Classroom presentations - Proper hand washing/Cough etiquette			14
Basic hygiene discussion			2
Staff presentations, Universal precautions			2
Web page			1
Bulletin boards			10

Services were provided to the TLC pre-school program.

I had many parent conferences in person and by phone and conferences with health care providers. I participated in 504, IEP intervention meetings, special education team meetings and SST/RTI meetings.

I coordinated Healthy Snack Month in November, the Weekend Snack Program, and Thanksgiving, Christmas and spring projects with the Pembroke Welfare Department. This year I sent Health Report Cards to all students' parents detailing screening results. I also sent home our Family Resource Packet to 41 families who children's BMI were ONL.

Respectfully Submitted,  
Jean T. Picard, School Nurse  
Pembroke Hill School



## SCHOOL HEALTH SERVICES FOR PEMBROKE VILLAGE SCHOOL

<b>SCREENINGS</b>	<b>SCREENING</b>	<b>RECHECK</b>	<b>REFERRED</b>
Vision	161	9	4
Hearing	161	2	2
Blood Pressure	22	0	0
Height & Weight	161	4	20
Dental	2		2
Nursing Assessment/Treatment for Illness/Injury and or health counseling:			2048
Medications Administered			612
Home Visits			0

I participated in I.E.P. meetings, Special Education meetings, SRT and Child Find. I participated in the Pembroke nurses monthly meeting to discuss health issues and policies and in the Wellness and Emergency/Safety groups. I had many phone conversations and personal conferences with parents and healthcare providers regarding health issues and health maintenance.

Respectfully Submitted,  
Kathleen Mayer, School Nurse  
Pembroke Village School

## PEMBROKE ACADEMY 2009 GRADUATES

### Allenstown

Casey N. Adams  
Bethany E. Apt  
Eric A. Bailey  
William M. Barnett  
Paul Bolstridge  
Kelsey A. Brasley  
Kevin Carbonneau  
Tyler M. Charest  
Rebecca A. Clark  
Ariel Colby  
Breanna M. Crooks  
Jessica F. Daigle  
Nathan Derkacz  
Scott Descheneau  
Kristijan Dulabic  
Michael Fragola  
Tyler A. Fritz  
Alyssa S. Gilbert  
Caitlin Grover  
Dustin D. Green  
April G. Hanley  
Michael Holloway  
Neil A. Innarelli  
Kayleigh A. Irzyk  
Christopher Lassiter  
Stacie Lavoie  
Christopher Lee  
Alexis N. Lennox  
Patrick L'Heureux  
Jaimie L. Lord  
Kathleen M. O'Connor  
Kyle Oliver  
Ashley M. Pelissier  
Taylor R. Perry  
Jessica Poisson  
Nicholas T. Porter  
Thomas Raymond  
Amanda R. Rich  
Ashley Roney  
Bridget R. Sargent  
Brittany Shaffer  
Kaleigh Shaffer  
Brenda Shively

### Allenstown (cont.)

Heather Simard  
Thomas Steele  
Dakota Stuart

### Chichester

Allison Briggs  
Lee-Ann M. Bryant  
Amanda Cavanaugh  
Amber M. Cwikla  
Meagan E. Drew  
Sarah M. Fortier  
Cody R. Gut  
Marisa L. Guy  
Chelsea Hussey  
Nicole M. Kenneally  
Alyssa Lambert  
Joshua R. LaPlante  
Jay Larochelle  
Katherine V. Ledoux  
Ryder Leduc  
Ian J. Marsh  
Nicole M. Mason  
Hannah McTigue  
Jordan Meher  
Scott Murphy  
John T. Nardini  
Daniel A. Philbrook  
Brandon Ricker  
Samantha L. Serfass  
Julie Skeen  
Levi S. Wolfe

### Deerfield

Chris J. Hanson  
Moriah N. Richards

### Epsom

Christopher M. Allen  
Stephanie M. Allen  
Maurice J. Bard  
Jacob R. Belanger  
Stephen P. Boddie  
Amanda Bradley  
Kyle J. Carty

### Epsom (cont.)

Jonathan M. Coimbra  
Lindsay E. Crete  
Rebecca A. Cummings  
Rebecca N. Cushing  
Brianna N. Demers  
Zachary R. Gagnon  
Sean P. Gallant  
Ashley Gelinas  
Jessica L. Genest  
Cory P. Girard  
Justin Gosselin  
Stephanie A. Gosselin  
Mollie M. Griggs  
Randall A. Hamilton  
Jerry R. Jarnagin  
Stephanie A. Jones  
Eric Brandon Keeler  
James S. Kilian  
Daniel J. Kroll  
Matti A. Lesieur  
Clayton Lindberg  
Sabrina Mandigo  
Marco J. Martino  
Patrick S. McCormack  
Kyle P. McFarland  
Megan E. Merrill  
Kaitlyn J. Moulton  
Brooke E. Murray  
Sean Newcomb  
Scott K. Owen  
Corey M. Pinsonneault  
Marc R. Racine  
Brittany L. Roberts  
Dana J. Silcock  
Stephanie Smith  
Katelyn Snell  
Robert D. Tisbert  
Abigail M. Toutain  
Douglas A. Turnbull  
Luke M. Underwood  
Sara J. Underwood  
Joseph Wheeler  
Heather R. Winslow

## PEMBROKE ACADEMY 2009 GRADUATES

### Hooksett

Johnathan F. Bowler  
Dalton K. Carmody  
Richard King

### Pembroke

Ariel A. Abbott  
Nicholas W. Alley  
John W. Andrews  
Gene R. Archambault  
Maddisun E. Barrows  
Kyle Barthelmes  
Kescia L. Beaudoin  
Trevor R. Bissonnette  
Michael P. Blais  
Caleb M. Bonanno  
Janelle M. Bouchard  
Zachary N. Brackett  
Allison M. Brehm  
Shauna Brewer  
Rebecca E. Britenriker  
Brandon J. Campbell  
Alyssa A. Caruso  
Kristen Cassidy  
Kurtis Chesley  
Ashley Chevette  
James F. Christie  
Lindsay H. Christie  
Ryan W. Clark  
Shannon M. Coffey  
Kyle M. Cooper  
Christine E. Coppinger  
Ethan L. Cote  
Lauren S. Cotnoir

### Pembroke (cont'd.)

Christopher R. Couchon  
Keegan R. Currier  
Jennifer A. Darby  
Christian J. Davis  
Ryan DiGiore  
Daniel R. Donnelly  
Taylor J. Farris  
Savannah E. Fitzpatrick  
Nicole Ford  
John P. Gailunas  
Hilary L. Goulart  
Emily J. Graziano  
Jonathan M. Grenier  
Alexandra Hall  
Devon E. Hamel  
Allison J. Hamilton  
Joshua T. Hardy  
Trevor D. Hooper  
Rebecca M. Hutchinson  
Alyssa Jameson  
Timothy Johnson  
Kristin A. Jordan  
Sandra Joyce  
Sarah Kruczynski  
Paul A. Laflamme  
Lacey F. Lane  
Joshua B. Lemoine  
Steph Leveque  
Tyler E. Lewis  
Josh Lister  
James Lucier  
Alan M. Malik

### Pembroke (cont'd.)

Daniel J. Martinez  
Kasandra N. McGarr  
Kyle G. McGarr  
Zachary Mitchell  
Nicole K. Moore  
Max P. Moran  
Amanda S. Moreira  
Bryan P. Morissette  
Jessica A. Morissette  
Nicholas B. Mudgett  
Lianne M. Mulcahy  
James P. Murray  
John M. Natalizio  
Lunn M. Noonan  
Meaghan R. Nunnally  
Joshua E. Parent  
Garrett Paulino  
Megan L. Pellerin  
Timothy L. Phair  
Joseph Phillips  
Tiabi Potvin  
Jennifer C. Poulin  
Lea M. Provencher  
Nicole Racine  
Christina M. Ricci  
Elizabeth A. Riccitelli  
Caitlin M. Scavotto  
Nicholas R. Vazquez  
Vincent Verrecchia-Lachance  
Kelly A. Wallace  
Raymond Weatherbee  
Tyler W. Wickens  
Amanda Wyskiel

## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL 2009 GRADUATES

Abbott, Draven A.  
Abbott, Elizabeth G.  
Austin, Zachary V.  
Bauer, Isabella H.  
Blain, Emily R.  
Boisvert, Joseph R.  
Bonenfant, Jessica E.  
Bonin, Michele T.  
Boulanger, Elijah  
Brehm, Melanie J.  
Byrne, Lindsay M.  
Cairo, Britney F.  
Caraway, Joseph M.  
Carr, Alyssa M.  
Chown, Colby S.  
Cote, Madison P.  
Daniels, Allyson  
Dauphinee, Kiersten M.  
DeAngelis, Rena M.  
Dimitroff, Katelyn E.  
Dwyer, Devin J.  
Eggers, Kimberly S.  
Ferguson, Thomas Z.  
Filiau, Chantal G.  
Flanagan, Colin S.  
Fleury, Bryana L.  
Ford, Christopher J.  
Foss, Tyler J.  
Gard, Brittany R.  
Garrett, Timothy J.

Gates, Autrey H.  
Gates, Ginger E.  
Giddis, Courtney M.  
Gil, Devaun E.  
Gobin IV, Robert E.  
Grenier, Gianna M.  
Gwinn, Allan B.  
Hanson, Katelyn M.  
Helstrom, Brittany P.  
Hutchinson, Letah K.  
Jacques, Danielle L.  
Johnson, Andrea M.  
Joyce, Caitlin E.  
Kelley, Kevin A.  
Labbay, Nicholas L.  
Lamy, Alexandre R.  
Leveque, Sara E.  
Lorden, Erin N.  
Lustig, Benjamin C.  
Mabie, Zachary A.  
Macdaid, Wayde B.  
Madore, Andrew J.  
Mapes, Garyn H.  
Martineau, Nathan T.  
McCoo, Marissa N.  
McNeil, Kayla M.  
Merchant, Cody A.  
Monastyrskaya, Violetta V.  
Nason, Nicole K.

Noel, Brittany M.  
O'Neill, Robert D.  
Orton, Sarah J.  
Paradis, Benjamin E.  
Peake, Jessica A.  
Pellerin, Amanda L.  
Pellerin, Andrew D.  
Pelletier, Kimberlee A.  
Pike, Bridgette A.  
Remick, Sabrina J.  
Saturley, Brandon L.  
Scavotton, Sean M.  
Scerra, Hannah R.  
Segedy, Dakota J.  
Smas, Kayla L.  
Smith, Melissa M.  
Soriano, Madeline M.  
Stanich, Alexis P.  
Stevens, Justin M.  
Stewart, Madison A.  
Stromvall, Natasha A.  
Suarez, Nikkishah C.  
Sweeney, Zachary R.  
Tremblay, Nathan M.  
Valley, Donna B.  
Verville, Laura M.  
Weech, Alexander B.  
Young, Justin A.

**2010**

**TOWN MEETING  
WARRANT**

**AND**

**PROPOSED  
TOWN BUDGET**

**2010 TOWN MEETING WARRANT  
TOWN OF PEMBROKE, NH**

To the Inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in town affairs. Voters are hereby notified to meet at the Pembroke Village School at 30 High Street in Pembroke, NH on Tuesday, March 9, 2010 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy at 209 Academy Street in Pembroke, NH on Saturday, March 13, 2010, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2010 budget and all other matters to come before the meeting.

**MARCH 9, 2010 - FIRST SESSION OF ANNUAL TOWN MEETING  
(Official Ballot Voting)**

**ARTICLE 1** - To choose all necessary officers for the ensuing year.

<b><i>OFFICE</i></b>	<b><i>TERM</i></b>
Town Clerk	1 yr
Moderator	2 yrs
Treasurer	1 yr
Selectman	3 yrs
Selectman	3 yrs
Sewer Commissioner	3 yrs
Water Commissioner	5 yrs
Library Trustee	3 yrs
Library Trustee	3 yrs
Trust Fund Trustee	3 yrs
Checklist Supervisor	6 years

**ARTICLE 2 – AMEND ZONING ORDINANCE**

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?

**Amendment 1. §143-8. Definitions.** To replace the existing Zoning Ordinance definitions with the list of definitions available for review in a separate document.

**Amendment 2. §143-19. Table of Use Regulations.** To amend the Zoning Ordinance to permit commercial greenhouses in the Commercial/Light Industrial District under the Agricultural category and to prohibit junkyards under the Retail and Service category.

*Agricultural. 2. Commercial Greenhouse. Amend from a S in the C1 to a P.*

*Retail and Service. 28. Junkyards. Not permitted in R1, R3, B1, B2, C1 or LO,*

**Amendment 3. §143-21. Table of Dimensional and Density Regulations.** To amend the

Zoning Ordinance to add regulations for residential uses for the Limited Office District and to add provisions for waiving local setback requirements for failed septic systems.

*Note 7. In the C1 district, the existing residential uses shall be subject to the regulations for that particular type of dwelling as defined in the R1 district.*

*In the LO district, the existing and new residential uses shall be subject to the regulations for that particular type of dwelling as defined in the R1 district.*

*Note 15. The requirement for meeting the required Town setbacks will be waived for failed systems on existing lots of record. State required setbacks can be used for failed systems only.*

**Amendment 4. §143-68. Aquifer Conservation (AC) District.** To amend the Zoning Ordinance to require Pembroke Water Works to review special use permits within the Aquifer Conservation District.

*E. Special use permit: Any use permitted in the underlying district, except these which are expressly prohibited in section D, above, shall be reviewed by the Planning Board, and the Health Officer, and Pembroke Water Works, and shall conform to the provisions of this section. Special use permits may be granted by the Planning Board subject to the following additional limitations:*

**Amendment 5. Article X. Open Space Subdivision Provisions.** To replace the existing Open Space Subdivision Provisions with a new Open Space Development Ordinance, available for review in a separate document, and to modify §143-19. Table of Use Regulations to permit Open Space Development in the Limited Office, Medium Density-Residential, and Rural/Agricultural-Residential Districts under the Residential category.

*Residential. 5. Rural Open Space Development. P in the R1, R3, and LO, S in the R1 and R3.*

**Amendment 6. Article XVIII. Special Use Permits.** To add a new Article to the Zoning Ordinance, available for review in a separate document, setting forth the procedures and requirements for issuance of special use permits by the Planning Board.

#### **MARCH 13, 2010 – SECOND SESSION OF ANNUAL TOWN MEETING (Deliberative)**

**ARTICLE 3 –** To see if the Town will vote to amend the Noise Ordinance as approved at the March 15, 2008 Town Meeting to include the following section:

*J. The Chief of Police or Code Enforcement Officer may issue a written waiver to extend the hours of operation for a construction project, for a short period of time, when deemed necessary to protect the public health and safety or due to impending weather conditions.*

**ARTICLE 4** – To see if the Town will vote to discontinue the following Capital Reserve Fund in accordance with the recommendations made by the State of New Hampshire Department of Revenue Administration. Said Fund no longer carries a balance.

2001 Solid Waste Maint/Closure Capital Reserve Fund

**ARTICLE 5** – To see if the Town will vote to raise and appropriate the sums set forth below to be placed in the Capital Reserve Funds previously established.

Town Equipment Capital Reserve Fund	\$ 75,000
Police Cruiser Capital Reserve Fund	\$ 30,000
Police Small Equipment Capital Reserve Fund	\$ 13,500
Municipal Facilities Capital Reserve Fund	\$ 10,000
Fire Major Equipment Capital Reserve Fund	\$170,000
Fire Small Equipment Capital Reserve Fund	\$ 40,000
Revaluation Update Capital Reserve Fund	\$ 32,500
	-----
	\$371,000

**Recommended By the Board of Selectmen**  
**Recommended By the Budget Committee**

**ARTICLE 6** – To see if the Town will vote to raise and appropriate the sum not to exceed \$35,299 to purchase and equip one (1) Police vehicle and to authorize the withdrawal of a sum not to exceed \$35,299 from the Police Cruiser Capital Reserve Fund created for this purpose.

**Recommended By the Board of Selectmen**  
**Recommended By the Budget Committee**

**ARTICLE 7** – To see if the Town will vote to raise and appropriate the sum not to exceed \$5,000 to perform a survey of all cemeteries in Town and to authorize the withdrawal of a sum not to exceed \$5,000 from the Cemetery Improvements Capital Reserve Fund created for this purpose.

**Recommended By the Board of Selectmen**  
**Recommended By the Budget Committee**

**ARTICLE 8 – (By Petition)** To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President.

*Resolved: The Citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines “marriage”.*

**ARTICLE 9** - To see if the Town will vote to raise and appropriate the Budget Committee’s



recommended amount of \$7,468,645 for the 2010 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately. The Board of Selectmen recommend raising and appropriating the sum of \$7,545,665 as the 2010 municipal operating budget.

**Budget Committee recommends \$7,468,645**

**Board of Selectmen Recommends \$7,545,665**

**ARTICLE 10** - To transact any other business that may legally come before said meeting.

Given under our hands and seal this \_\_\_\_ day of **February** 2010.

\_\_\_\_\_  
Fredrick L. Kline, Chairman

\_\_\_\_\_  
David A. Sheldon, Jr., Vice Chairman

\_\_\_\_\_  
Cynthia A. Lewis

\_\_\_\_\_  
Larry J. Preston

\_\_\_\_\_  
Justine M. Courtemanche

Board of Selectmen  
Town of Pembroke, NH

# **TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE**

## **Posting Certification**

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Pembroke Village School, and Pembroke Academy on the \_\_\_\_ day of February, 2010.

\_\_\_\_\_  
Fredrick L. Kline, Chairman

\_\_\_\_\_  
David A. Sheldon, Jr., Vice Chairman

\_\_\_\_\_  
Cynthia A. Lewis

\_\_\_\_\_  
Larry J. Preston

\_\_\_\_\_  
Justine M. Courtemanche

Board of Selectmen  
Town of Pembroke, NH

# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: **Pembroke**

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2010 to December 31, 2010

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

## **BUDGET COMMITTEE**

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

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**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4	5	6	7	8	9	
PURPOSE OF APPROPRIATIONS (RSA 32:3.V)			OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	
ACCT.#									
GENERAL GOVERNMENT									
4130-4139	Executive			303,526	283,673	298,588		298,588	
4140-4149	Election,Reg.& Vital Statistics			141,392	137,601	143,130		143,130	
4150-4151	Financial Administration			120,155	110,817	116,800		116,800	
4152	Revaluation of Property			220,500	156,378	45,000		45,000	
4153	Legal Expense			25,000	19,660	25,000		20,000	
4155-4159	Personnel Administration							5,000	
4191-4193	Planning & Zoning			251,820	215,678	256,446		256,446	
4194	General Government Buildings			157,741	150,004	149,098		149,098	
4195	Cemeteries			18,500	14,325	19,950		19,950	
4196	Insurance			108,475	94,435	113,335		113,335	
4197	Advertising & Regional Assoc.								
4199	Other General Government								
PUBLIC SAFETY									
4210-4214	Police			1,184,106	1,126,263	1,155,219		1,155,219	
4215-4219	Ambulance			51,295	50,308	86,847		86,847	
4220-4229	Fire			219,129	189,958	221,632		221,632	
4240-4249	Building Inspection								
4290-4298	Emergency Management			4,298	1,629	4,881		4,881	
4299	Other (Including Communications)			26,208	26,832	27,144		27,144	
AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations								
HIGHWAYS & STREETS									
4311	Administration			173,570	165,971				
4312	Highways & Streets			568,170	494,127	941,543		941,543	
4313	Bridges								

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
HIGHWAYS & STREETS cont.								
4316	Street Lighting		32,000	34,881	32,000		32,000	
4319	Other		67,843	64,971				
SANITATION								
4321	Administration							
4323	Solid Waste Collection		512,066	476,312	356,582		356,582	
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration		3,843	3,178	3,843		3,843	
4414	Pest Control							
4415-4419	Health Agencies & Hosp. & Other		30,697	30,697	30,697		30,697	
4441-4442	Administration & Direct Assist.		80,482	49,560	81,634		81,634	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other							

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3.V)		OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	
ACCT.#									
CULTURE & RECREATION									
4520-4529	Parks & Recreation		29,701		27,503	28,998		28,998	
4550-4559	Library		194,486		194,486	197,055		192,735	4,320
4583	Patriotic Purposes		200		200	200		200	
4589	Other Culture & Recreation		6,250		12,555	6,157		6,157	
CONSERVATION									
4611-4612	Admin. & Purch. of Nat. Resources		1,150		1,129	1,175		1,175	
4619	Other Conservation								
4631-4632	REDEVELOPMNT & HOUSING								
4651-4659	ECONOMIC DEVELOPMENT		7,738		136	7,738		7,738	
DEBT SERVICE									
4711	Princ.- Long Term Bonds & Notes		360,397		360,397	310,397		310,397	
4721	Interest-Long Term Bonds & Notes		87,389		87,389	74,293		74,293	
4723	Int. on Tax Anticipation Notes		1			1		1	
4790-4799	Other Debt Service								
CAPITAL OUTLAY									
4901	Land								
4902	Machinery, Vehicles & Equipment		648,855		132,705	177,910		177,910	
4903	Buildings					95,552		95,552	
4909	Improvements Other Than Bldgs.		1,069,700		818,350	671,000		603,300	67,700
OPERATING TRANSFERS OUT									
4912	To Special Revenue Fund		20,000						
4913	To Capital Projects Fund								
4914	To Enterprise Fund								
	Sewer-		835,689		835,689	1,038,666		1,038,666	
	Water-		834,567		834,567	827,154		827,154	

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-							
	Airport-							
4915	To Capital Reserve Fund *		578,500	578,500				
4916	To Exp.Tr.Fund-except #4917 *							
4917	To Health Maint. Trust Funds *							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL				7,780,864	7,545,665	-	7,468,645	77,020

\* Use special warrant article section on next page.



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

**1                      2                      3                      4                      5                      6                      7                      8                      9**

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
4915	Pembroke Women's Club		200	200				
4915	Town Equipment CRF		150,000	150,000	75,000		75,000	
4915	Police Cruiser CRF		30,000	30,000	30,000		30,000	
4915	Municipal Facilities CRF		100,000	100,000	10,000		10,000	
4915	Police Small Equip. CRF		15,000	15,000	13,500		13,500	
4915	Fire Major Equip. CRF		125,000	125,000	170,000		170,000	
4915	Fire Small Equip. CRF		15,000	15,000	40,000		40,000	
4915	Library Reference Media CRF		3,500	3,500				
4915	Revaluation Update CRF		140,000	140,000	32,500		32,500	
	<b>SPECIAL ARTICLES RECOMMENDED</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>371,000</b>	<b>XXXXXXXXXX</b>	<b>371,000</b>	<b>XXXXXXXXXX</b>

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

**1                      2                      3                      4                      5                      6                      7                      8                      9**

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
4902	Recycling Truck/Automizer		260,000					
4902	Recycling Carts		252,000					
4902	Rebuild Peterbilt		100,000	95,823				
4902	CDBG Grant		289,700	289,700				
4902	FEMA North Pembroke Road		150,000	150,000				
4902	Police Cruiser		25,855	25,855	35,299		35,299	
4902	Tax Increment Finance District		20,000					
4909	Cemetery Survey				5,000		5,000	
	<b>INDIVIDUAL ARTICLES RECOMMENDED</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>40,299</b>	<b>XXXXXXXXXX</b>	<b>40,299</b>	<b>XXXXXXXXXX</b>

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		11,874	5,000	5,000
3186	Payment in Lieu of Taxes		12,360	12,731	12,731
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		147,858	125,000	125,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		6,068	6,000	6,000
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		1,658	50	50
3220	Motor Vehicle Permit Fees		1,054,701	1,054,000	1,054,000
3230	Building Permits		53,358	35,000	35,000
3290	Other Licenses, Permits & Fees		36,661	30,000	30,000
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		150,000	32,226	32,226
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		326,080	326,080	326,080
3353	Highway Block Grant		148,567	157,188	157,188
3354	Water Pollution Grant		46,521	48,148	48,148
3355	Housing & Community Development		289,700		
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		92,212	3,000	3,000
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		150,113	140,000	140,000
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property				
3502	Interest on Investments		41,739	30,000	30,000
3503-3509	Other		115,266		
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		52,057		
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>INTERFUND OPERATING TRANSFERS IN cont.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3914	From Enterprise Funds				
	Sewer - (Offset)		835,689	1,038,666	1,038,666
	Water - (Offset)		834,567	827,154	827,154
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		533,855	103,399	103,399
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3934	Proc. from Long Term Bonds & Notes				
Amounts VOTED From F/B ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes			419,000	400,000	400,000
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>5,359,904</b>	<b>4,373,642</b>	<b>4,373,642</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	7,298,984	7,545,665	7,468,645
Special Warrant Articles Recommended (from pg. 6)	578,700	371,000	371,000
Individual Warrant Articles Recommended (from pg. 6)	1,097,555	40,299	40,299
<b>TOTAL Appropriations Recommended</b>	<b>8,975,239</b>	<b>7,956,964</b>	<b>7,879,944</b>
Less: Amount of Estimated Revenues & Credits (from above)	5,359,904	4,373,642	4,373,642
<b>Estimated Amount of Taxes to be Raised</b>	<b>3,615,335</b>	<b>3,583,322</b>	<b>3,506,302</b>

**Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$749,525**  
**(See Supplemental Schedule With 10% Calculation)**

**2010**

**SCHOOL DISTRICT  
WARRANT**

**AND**

**PROPOSED  
SCHOOL BUDGET**

PEMBROKE SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Pembroke Village School in said District on the 9th day of March, 2010 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two member(s) of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Pembroke this 9th day of February, 2010.

Clint Hanson, Chair  
Tammy Boucher  
Richard Mitchell  
Thomas Serafin  
Fred Kline  
PEMBROKE SCHOOL BOARD

## THE STATE OF NEW HAMPSHIRE

### TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 6<sup>th</sup> day of March, 2010 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to raise and appropriate the sum of \$58,000 for the purposes of relocating the office and vestibule at Village School in the amount of \$32,500, replacing flooring in a classroom at Hill/Village School in the amount of \$7,000, replacing flooring in a classroom at Three Rivers School in the amount of \$7,000, replacing flooring in the main office of Pembroke Academy in the amount of \$2,500 and toilet partitions at Pembroke Academy in the amount of \$9,000. Further to authorize the withdrawal of \$58,000 from the School Building Capital Reserve Fund for these purposes.

*School Board recommends approval*  
*Budget Committee recommends approval*

4. To see if the District will vote to raise and appropriate the sum of up to \$125,000 (from surplus) to be added to the Capital Reserve Building Fund previously established, with such amount to be funded from the June 30, 2010 unreserved fund balance available for transfer on July 1, 2010.

*School Board recommends approval*  
*Budget Committee recommends approval*

5. To see if the District will vote to raise and appropriate the sum of up to \$75,000 (from surplus) to be added to the Equipment Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2010 unreserved fund balance available for transfer on July 1, 2010.

*School Board recommends approval*  
*Budget Committee recommends approval*

6. To see if the District will vote to raise and appropriate the sum of up to \$25,000 (from surplus) to be added to the Instructional Materials Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2010 unreserved fund balance available for transfer on July 1, 2010.

*School Board recommends approval*  
*Budget Committee recommends approval*

7. To see if the District will vote to raise and appropriate the sum of up to \$25,000 (from surplus) to be added to the Special Education Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2010 unreserved fund balance available for transfer on July 1, 2010.

*School Board recommends approval*  
*Budget Committee recommends approval*

8. To see if the voters of the Pembroke School District direct the Pembroke School Board to support any and all efforts of the New Hampshire School Boards Association to seek legislative repeal of RSA 273-A:12, Section VII, the provision in statute commonly referred to as the statutory "Evergreen Clause", to restore local control in the collective bargaining and school district budget processes. (This is an advisory warrant article)

*School Board recommends approval*

9. To see if the District will vote to raise and appropriate the budget committee's recommended amount of \$23,492,412 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The school board recommends \$23,817,412. This article does not include appropriations voted in other warrant articles.

*School Board recommends approval of \$23,817,412*  
*Budget Committee recommends approval of \$23,492,412*

10. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

11. To transact other business that may legally come before said meeting.

Given under our hands and seal this 9th day of February, 2010.

Clinton Hanson, Chair  
Tammy Boucher  
Richard Mitchell  
Thomas Serafin  
Fred Kline  
PEMBROKE SCHOOL BOARD

# SCHOOL BUDGET FORM

## BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF:      PEMBROKE, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2010 to June 30, 2011

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

#### BUDGET COMMITTEE

*Please sign in ink.*

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**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



## Budget - School District of PEMBROKE FY 2010/2011

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3.V)								
Acct.#	OP Bud. WARR. ART.#	Expenditures for Year 7/1/08 to 6/30/09	Appropriations Current Year as Approved by DRA	School Board's Appropriations		Budget Committee's Approp.		
				Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED	
INSTRUCTION (1000-1999)								
1100-1199	Regular Programs		6,595,741	6,579,289	6,376,123		6,268,623	107,500
1200-1299	Special Programs		3,946,790	4,370,712	4,120,609		4,070,609	50,000
1300-1399	Vocational Programs		723,049	772,622	754,088		724,088	30,000
1400-1499	Other Programs		368,919	383,133	415,103		385,103	30,000
1500-1599	Non-Public Programs							
1600-1899	Adult & Community Programs							
SUPPORT SERVICES (2000-2999)								
2000-2199	Student Support Services		1,007,583	1,039,465	1,104,220		1,078,220	26,000
2200-2299	Instructional Staff Services		302,056	328,994	354,968		354,968	
General Administration								
2310 840	School Board Contingency							
2310-2319	Other School Board		30,110	35,032	32,151		32,151	
Executive Administration								
2320-310	SAU Management Services		480,915	517,754	523,752		523,752	
2320-2399	All Other Administration		7,627	-	-			
2400-2499	School Administration Service		996,348	1,032,935	1,037,519		1,027,519	10,000
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant		1,368,906	1,339,611	1,316,340		1,282,340	34,000
2700-2799	Student Transportation		624,756	731,725	697,022		659,522	37,500
2800-2999	Support Service Central & Other		4,517,740	4,776,164	5,402,451		5,402,451	
3000-3999	NON-INSTRUCTIONAL SERVICES		645,872	707,024	679,974		679,974	
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION		261,882	3,861,258	314,259		314,259	

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		OP Bud WARR. ART.#	Expenditures for Year 7/1/08 to 6/30/09	Appropriations Current Year As Approved by DRA	School Board's Appropriations		Budget Committee's Approp.	
						RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

## OTHER OUTLAYS (5000-5999)

5110	Debt Service - Principal			575,000	575,000	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
5120	Debt Service - Interest			162,707	138,270	113,832		113,832	

## FUND TRANSFERS

5220-5221	To Food Service			-	1	1		1	
5222-5229	To Other Special Revenue								
5230-5239	To Capital Projects								
5251	To Capital Reserves (page 4)								
5252	To Expendable Trust (page 4)								
5253	To Non-Expendable Trusts								
5254	To Agency Funds								
5300-5399	Intergovernmental Agency Alloc.								
	SUPPLEMENTAL								
	DEFICIT								
	Operating Budget Total			22,616,001	27,188,989	23,817,412		23,492,412	325,000

1 2 3 4 5

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

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Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Expenditures for Year 7/1/08 to 6/30/09	Appropriations Prior Year As Approved by DRA	WARR. ART. #	School Board's Appropriations		Budget Committee's Approp.	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
INDIVIDUAL ARTICLES RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXX	-	XXXXXXXXXX	-	XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>REVENUE FROM LOCAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
1300-1349	Tuition		5,355,488	5,835,760	5,912,735
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		6,118	6,230	6,050
1600-1699	Food Service Sales		452,413	521,094	492,624
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		174,198	33,200	33,200
<b>REVENUE FROM STATE SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	School Building Aid		337,084	358,632	358,632
3220	Kindergarten Aid				
3230	Catastrophic Aid		561,315	519,277	375,815
3240-3249	Vocational Aid		8,109	8,000	8,000
3250	Adult Education				
3260	Child Nutrition		6,695	6,700	6,700
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4100-4539	Federal Program Grants		410,562	290,000	104,864
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		180,355	178,700	180,300
4570	Disabilities Programs				
4580	Medicaid Distribution		222,208	200,000	200,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5110-5139	Sale of Bonds or Notes			3,600,000	
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds		67,547	51,500	58,000

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
OTHER FINANCING SOURCES CONT.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5252	Transfer from Expendable Trust Funds		415,400	12,500	54,400
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		150,000	120,000	250,000
	Fund Balance to Reduce Taxes		176,238	157,574	
	Total Estimated Revenue & Credits		8,523,730	11,899,167	8,041,320

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	27,308,989	23,817,412	23,492,412
Special Warrant Articles Recommended (from page 4)	51,500	308,000	308,000
Individual Warrant Articles Recommended (from page 4)	-	-	-
TOTAL Appropriations Recommended	27,360,489	24,125,412	23,800,412
Less: Amount of Estimated Revenues & Credits (from above)	11,899,167	8,041,320	8,041,320
Less: Amount of Statewide Enhanced Education Tax/Grant	6,920,390	6,900,734	6,900,734
Estimated Amount of Local Taxes to be Raised For Education	8,540,932	9,183,358	8,858,358

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$2,280,358  
(See Supplemental Schedule With 10% Calculation)

## INSTRUCTIONS FOR COMPLETING FORM MS-27

<b>Pages 2 - 3</b> <b>Operating Budget</b>	Use these pages for the proposed operating budget. In column 4, enter the actual expenditures for the most recently completed fiscal year [RSA 32:5, IV (b)] and enter the year in the space provided. In column 5, enter the appropriations as voted last year (include special meetings). In column 6, enter the school board's recommended budget. In column 7, enter those appropriations not recommended. Column 8 is for the budget committee's recommended budget and column 9 is for the budget committee's not recommended appropriations.
<b><i>RSA 32 requires all appropriations be posted.</i></b>	The operating budget and all special and individual warrant articles must be posted.
<b>Page 4</b> <b>Special Warrant Articles</b>	Special warrant articles are defined in RSA 32:3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a nonlapsing or nontransferable article. Be sure to list account numbers and warrant article numbers.
<b>Page 4</b> <b>Individual Warrant Articles</b>	"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature. Be sure to list account numbers and warrant article numbers.
<b>Pages 5 - 6</b> <b>Estimated Revenues &amp; Credits</b>	In the first column, enter the actual revenue for the most recently completed fiscal year. In the second column, enter the revenue and credits as revised and approved by the DRA in setting the last school assessment (tax rate papers). In the third column, enter the school board's estimated revenues and credits for the coming year. Be sure to complete the "Budget Summary" section and your maximum allowable increase under RSA 32:18.
<b>10% Limitations RSA 32:18</b>	Complete the supplemental schedule for calculating the 10% limitation and show the maximum allowable increase on page 6.
<b>Signatures &amp; Distribution</b>	Post certified copies of the budget with the warrant for the meeting (RSA 197:5-a) and if required per RSA 32:5, VII, print the budget in an annual report. Send a copy to the DRA at the address below within 20 days after the meeting. Keep a copy for your records and send a courtesy copy to each municipality in your regional school, if applicable.
<b>Default Budget RSA 32:5, VII (b)</b>	If you have adopted SB2, you will also need to complete and post a default budget form showing how the default budget was calculated. This task may be delegated to the budget committee if so voted under RSA 40:14-b.

This form is available on our website: [www.nh.gov/revenue/forms/msforms.htm](http://www.nh.gov/revenue/forms/msforms.htm)

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397**

## BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(for Calculation 10% Maximum Increase)

(RSA 32:18, 19, & 32:21)

Rev 09/02

**VERSION #1: Use if you have no Collective Bargaining Cost Items or RSA 32:21 Water Costs**

LOCAL GOVERNMENT UNIT : PEMBROKE SCHOOL DISTRICT FISCAL YEAR END 6/30/11

	RECOMMENDED AMT
1. Total <b>RECOMMENDED</b> by Budget Committee (See Posted Budget MS7, 27, or 37)	23,492,412
LESS EXCLUSIONS:	
2. Principal: Long - Term Bonds & Notes	575,000
3. Interest: Long-Term Bonds & Notes	113,832
4. Capital Outlays Funded From Long-Term Bonds and Notes per RSA 33:8 & 33:7-b	
5. Mandatory Assessments	-
6. Total exclusions (Sum of rows 2 - 5)	688,832
7. Amount recommended less recommended exclusions amounts (line 1 less line 6)	22,803,580
8. Line 7 times 10%	2,280,358
9. Maximum Allowable Appropriations (lines 1 + 8)	25,772,770

Line 8 is the maximum allowable increase to budget committee's recommended budget.  
Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

**Please attach a copy of this completed supplemental schedule to the back of the budget form.**