

2016

**TOWN MEETING
WARRANT**

AND

**PROPOSED
TOWN BUDGET**

**2016 TOWN MEETING WARRANT
TOWN OF PEMBROKE, NH**

To the Inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in town affairs. Voters are hereby notified to meet at the Three Rivers School at 243 Academy Road in Pembroke, NH on Tuesday, March 8, 2016 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy at 209 Academy Road in Pembroke, NH on Saturday, March 12, 2016, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2016 budget and all other matters to come before the meeting.

**MARCH 8, 2016 - FIRST SESSION OF ANNUAL TOWN MEETING
(Official Ballot Voting)**

ARTICLE 1 - To choose all necessary officers for the ensuing year.

OFFICE	TERM
Town Clerk	1 year
Moderator	2 year
Treasurer	1 year
Selectman	3 years
Selectman	3 years
Sewer Commissioner	3 years
Water Commissioner	5 years
Library Trustee	3 years
Library Trustee	3 years
Trust Fund Trustee	3 years
Checklist Supervisor	6 years

ARTICLE 2 – AMEND ZONING ORDINANCE

Old language is crossed out, proposed language is bold and underlined.

Zoning Amendment #1

Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

**Article IXA, Soucook River Development (SR) District. Section 143-72-21.A.1-5
Environmental performance standards.**

~~A. Noise.~~

~~(1) The Performance Standards governing noise are intended to ensure that the rights of property owners, as well as the overall health and general welfare of~~

~~the District, are not diminished by unreasonable noise levels generated within the District.~~

~~(2) Maximum Permissible Sound Level:~~

- ~~(a) The maximum permissible sound level produced by any continuous, regular, or frequent source of sound or noise, produced by any permitted use or activity within this District, shall be established by the time period listed below. Sound pressure levels shall be measured at all lot lines, at a height of at least four feet above the ground surface.~~
- ~~(b) The levels specified may be exceeded by 10 decibels for a single period, no longer than 15 minutes, in any one day (sic).~~
- ~~(3) Sound or Noise Abatement: In order to comply with these maximum sound level requirements, sound or noise level abatement techniques may be used to mitigate levels of site generated sound or noise. To this end, modern acoustical technology may be applied to achieve compliance with these regulations.~~
- ~~(4) If the ambient level of noise exceeds that permitted in Table noted in Section B, the allowable noise exposure standard shall be the ambient noise level. The ambient level shall be measured when the alleged noise violation source is not operating.~~
- ~~(5) Activities and Devices Exempt from Noise Performance Standards: The follow activities and devices are exempt from the provisions of this section:~~
 - ~~(a) Warning devices necessary for the protection of public safety as for example police, fire, and ambulance sirens, and train horns.~~
 - ~~(b) Construction / demolition activities.~~
 - ~~(c) Stationary non-emergency signaling devices.~~
 - ~~(d) Emergency signaling devices.~~
 - ~~(e) Motor vehicles on public rights-of-way.~~

Replace with **"Reserved"**

Zoning Amendment #2

Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

ARTICLE IV - Use Regulations (§ 143-14 — § 143-19) Section 143-19 Table of Use Regulations to remove Crematory as a permitted and allowed use in the B1 and LO Districts respectively.

		R1	R3	B1	B2	C1	LO	
9.	Crematory	-	-	P	-	P	S	§143-113

9.	Crematory	-	-	<u>P</u>	-	P	<u>S</u>	§143-113
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Zoning Amendment #3

Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Article XI, Section 143-31 Recreational Vehicle.

For the temporary occupancy of a recreational vehicle outside of a licensed campground, the following regulations shall apply:

- A. It shall be unlawful for any person to occupy a recreational vehicle on a temporary basis, who does not possess a permit from the Code Enforcement Officer. A permit is not required for the storing or parking of a recreational vehicle during periods of nonuse on the premises of the owner, or for a period of occupancy not to exceed 60 days per year; **[Amended on 3-11-14 by Amendment No. 1]**
- B. A property owner or lessee may accommodate one recreational vehicle of a nonpaying guest for a period not in excess of 60 days in any one year; and
- C. A recreational vehicle may be maintained as living quarters by a person employed in adjoining construction work or for whom a residence is being built, or as an office, storeroom or shop in connection with construction work, provided, that such is shown to be a temporary expedient, conforms to the provisions of § 143-21, and also that the use will conform with the U.S. Department of Health, Education, and Welfare Publication manual of septic tank practice.
- D. Occupants of a recreational vehicle outside of a licensed campground must comply with applicable state health and sanitary disposal regulations, including but not limited to Title X, Public Health, Chapter 147 for the State of New Hampshire, as amended.**

Zoning Amendment #4

Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Article XIII Non-Conforming Uses, Structures, and Lots.

Section 143-103 Lot of Record

[Amended 3-15-2003 Town Meeting by Amendment No. 1]

[Amended 3-11-2014 Town Meeting by Amendment No. 11]

Any non-conforming lot of record, as defined in § 143-8, may be built upon provided the following conditions are met:

- A. The lot of record complied with the minimum area, frontage, width, and depth requirements, if any, of the Zoning Ordinance then in effect at the time it was created; and
 - B. **If no zoning ordinance were in effect at the time of the lot creation, the lot of record must meet the current zoning setback and height restrictions of the applicable zone.** ~~Any lot of record that does not comply with the current requirements in the applicable zone may be built upon provided that at least two of the applicable setbacks can be met; ; and~~
- [Amended 3-11-2014 Town Meeting by Amendment No. 11]**
- C. The lot of record has ~~the applicable frontage requirements on a Class V, or better, road.~~

**MARCH 12, 2016 – SECOND SESSION OF ANNUAL TOWN MEETING
(Deliberative)**

ARTICLE 3 - To see if the Town will vote to raise and appropriate through sewer fees (bond/note will be paid for by users not through property taxes) the sum of \$800,000 for the replacement of the Bow Lane pumping station, and to authorize the issuance of not more than \$800,000 of bonds or notes under and in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to apply for, obtain and accept any federal, state, or other aid, grants or additional funding which may be available for said project to help offset the cost of the bond or note and to comply with all laws applicable to said project; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. (2/3 ballot vote required)

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 4 – To see if the Town will vote to raise and appropriate the sum of \$321,500 to be deposited into the following Capital Reserve Funds established as indicated below:

Town Equipment Capital Reserve Fund	\$100,000
Police Cruiser Capital Reserve Fund	\$ 40,000
Municipal Facilities Capital Reserve Fund	\$ 50,000
Fire Major Equipment Capital Reserve Fund	\$ 75,000
Fire Small Equipment	\$ 20,000
Revaluation Capital Reserve Fund	\$ 16,500
Cemetery Capital Reserve Fund	\$ 20,000
	\$321,500

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 5 – To see if the Town will vote to raise and appropriate the sum of \$20,000 for the necessary repairs and survey to the following cemeteries; Pembroke Street and Pembroke Hill and to authorize the withdrawal of a sum not to exceed \$20,000 from the Cemetery Improvements Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 6 – To see if the Town will vote to raise and appropriate the sum of \$175,000 to purchase a new plow truck with all the accessories and to authorize the withdrawal of a sum not to exceed \$175,000 from the Town Equipment Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 7 - To see if the Town will vote to raise and appropriate the sum of \$18,100 for playground upgrades to comply with insurance regulations and to authorize the withdrawal of a sum not to exceed \$18,100 from the Recreation Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 8 - To see if the Town will vote to raise and appropriate the sum of \$27,772 for the purpose of purchasing a new police cruiser and to authorize the withdrawal of a sum not to exceed \$27,772 from the Police Cruiser Replacement Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 9 – To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$8,008,878 for the 2016 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 10 - To transact any other business that may legally come before said meeting.

Given under our hands and seal this 16th day of **February** 2016.

Justine M. Courtemanche, Chairman

Fred Kline, Vice Chairman

David A. Sheldon, Jr.,

Vincent E. Greco

Michael Crockwell

Board of Selectmen
Town of Pembroke, NH

TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE

Posting Certification

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Three Rivers School, and Pembroke Academy on the 17th day of February, 2016.

Justine M. Courtemanche, Chairman

Fred Kline, Vice Chairman

David A. Sheldon, Jr.

Vincent E. Greco

Michael Crockwell

Board of Selectmen
Town of Pembroke, NH



New Hampshire
Department of
Revenue Administration

2016
MS-737

Budget of the Town of Pembroke

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature

A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487



New Hampshire
Department of
Revenue Administration

2016

SUPPLEMENTAL SIGNATURE SHEET Town of Pembroke

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O.BOX 487, CONCORD, NH 03302-0487

CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Name	Position	Signature

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	09	\$327,814	\$328,079	\$339,286	\$0	\$339,286	\$0
4140-4149	Election, Registration, and Vital Statistics	09	\$130,702	\$120,595	\$142,842	\$0	\$142,842	\$0
4150-4151	Financial Administration	09	\$36,091	\$32,663	\$36,778	\$0	\$36,778	\$0
4152	Revaluation of Property	09	\$65,000	\$58,203	\$91,000	\$0	\$91,000	\$0
4153	Legal Expense	09	\$45,000	\$46,789	\$75,000	\$0	\$75,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	09	\$251,159	\$240,148	\$258,918	\$0	\$258,918	\$0
4194	General Government Buildings	09	\$139,273	\$112,380	\$134,568	\$0	\$134,568	\$0
4195	Cemeteries	09	\$19,200	\$18,968	\$21,450	\$0	\$21,450	\$0
4196	Insurance	09	\$122,716	\$117,634	\$132,818	\$0	\$132,818	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police	09	\$1,329,670	\$1,234,285	\$1,400,644	\$0	\$1,400,644	\$0
4215-4219	Ambulance	09	\$269,703	\$269,703	\$242,324	\$0	\$242,324	\$0
4220-4229	Fire	09	\$326,876	\$254,237	\$379,239	\$0	\$379,239	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	09	\$6,481	\$2,999	\$7,381	\$0	\$7,381	\$0
4299	Other (Including Communications)	09	\$27,456	\$13,728	\$27,456	\$0	\$27,456	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	09	\$1,081,851	\$958,342	\$1,137,768	\$0	\$1,137,768	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	09	\$45,000	\$38,526	\$45,000	\$0	\$45,000	\$0
4319	Other	09	\$11,000	\$0	\$11,000	\$0	\$11,000	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4323	Solid Waste Collection	09	\$278,800	\$189,916	\$264,800	\$0	\$264,800	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	09	\$2,842	\$2,726	\$2,842	\$0	\$2,842	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	09	\$19,882	\$19,882	\$21,000	\$0	\$21,000	\$0
Welfare								
4441-4442	Administration and Direct Assistance	09	\$86,846	\$36,324	\$87,387	\$0	\$87,387	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	09	\$30,247	\$27,669	\$30,450	\$0	\$30,450	\$0
4550-4559	Library	09	\$211,350	\$211,350	\$220,486	\$0	\$220,486	\$0
4583	Patriotic Purposes	09	\$200	\$200	\$200	\$0	\$200	\$0
4589	Other Culture and Recreation	09	\$7,053	\$4,565	\$7,053	\$0	\$7,053	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	09	\$3,275	\$695	\$3,276	\$0	\$3,276	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	09	\$355	\$1,000	\$355	\$0	\$355	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	09	\$100,000	\$100,000	\$382,000	\$0	\$382,000	\$0
4721	Long Term Bonds and Notes - Interest	09	\$66,696	\$66,695	\$70,591	\$0	\$70,591	\$0
4723	Tax Anticipation Notes - Interest	09	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	09	\$0	\$296,453	\$13,535	\$0	\$13,535	\$0
4903	Buildings	09	\$129,638	\$43,121	\$46,028	\$0	\$46,028	\$0
4909	Improvements Other than Buildings	09	\$592,654	\$250,619	\$355,000	\$0	\$355,000	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	09	\$1,087,197	\$1,087,197	\$1,002,139	\$0	\$1,002,139	\$0
4914W	To Proprietary Fund - Water	09	\$932,115	\$932,115	\$1,010,263	\$0	\$1,010,263	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$7,784,143	\$7,117,806	\$8,000,878	\$0	\$8,000,878	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	06	\$0	\$0	\$175,000	\$0	\$175,000	\$0
	Purpose: Capital Outlay purchase/Withdrawal from Capital Re							
4902	Machinery, Vehicles, and Equipment	08	\$0	\$0	\$27,772	\$0	\$27,772	\$0
	Purpose: Capital Outlay/Withdrawal from Capital Reserve							
4903	Buildings	03	\$0	\$0	\$800,000	\$0	\$800,000	\$0
	Purpose: Sewer Bond							
4909	Improvements Other than Buildings	05	\$0	\$0	\$20,000	\$0	\$20,000	\$0
	Purpose: Capital Outlay repairs/withdrawal from Capital Res							
4909	Improvements Other than Buildings	07	\$0	\$0	\$18,100	\$0	\$18,100	\$0
	Purpose: Capital Outlay repairs/withdrawal from Capital Res							
4915	To Capital Reserve Fund	04	\$0	\$0	\$301,500	\$0	\$301,500	\$0
	Purpose: Deposit into Capital reserve							
4916	To Expendable Trusts/Fiduciary Funds	04	\$0	\$0	\$20,000	\$0	\$20,000	\$0
	Purpose: Deposit into Capital reserve							
Special Articles Recommended					\$0	\$0	\$1,362,372	\$0

Individual Warrant Articles

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	09	\$0	\$1,000	\$1,000

MS-737: Pembroke 2016

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3186	Payment in Lieu of Taxes	09	\$0	\$42,134	\$42,134
3187	Excavation Tax	09	\$0	\$1,500	\$1,500
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	09	\$0	\$80,000	\$80,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	09	\$0	\$1,000	\$1,000
3220	Motor Vehicle Permit Fees	09	\$0	\$1,150,000	\$1,150,000
3230	Building Permits	09	\$0	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	09	\$0	\$28,110	\$28,110
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	09	\$0	\$342,000	\$342,000
3353	Highway Block Grant	09	\$0	\$141,444	\$141,444
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	09	\$0	\$2,500	\$2,500
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	09	\$0	\$109,801	\$109,801
3409	Other Charges	09	\$0	\$17,000	\$17,000
Miscellaneous Revenues					
3501	Sale of Municipal Property	09	\$0	\$1	\$1
3502	Interest on Investments	09	\$0	\$6,000	\$6,000
3503-3509	Other	09	\$0	\$6,000	\$6,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	09	\$0	\$1,002,139	\$1,002,139

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3914W	From Enterprise Funds: Water (Offset)	09	\$0	\$1,010,263	\$1,010,263
3915	From Capital Reserve Funds	09, 07, 08, 06	\$0	\$385,435	\$385,435
3916	From Trust and Fiduciary Funds	05	\$0	\$20,000	\$20,000
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$800,000	\$800,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	09	\$0	\$400,000	\$400,000
Total Estimated Revenues and Credits				\$5,566,327	\$5,566,327

Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$7,788,143	\$8,000,878	\$8,000,878
Special Warrant Articles Recommended	\$4,980,465	\$1,362,372	\$1,362,372
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$12,768,608	\$9,363,250	\$9,363,250
Less: Amount of Estimated Revenues & Credits	\$9,037,522	\$5,566,327	\$5,566,327
Estimated Amount of Taxes to be Raised	\$3,731,086	\$3,796,923	\$3,796,923

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$9,363,250
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$382,000
3. Interest: Long-Term Bonds & Notes	\$70,591
4. Capital outlays funded from Long-Term Bonds & Notes	\$800,000
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$1,252,591
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$8,110,659
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$811,066
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (<i>Difference of Lines 9 and 10</i>)	\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount (<i>Difference of Lines 12 and 13</i>)	\$0
15. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)	\$10,174,316

2016

**SCHOOL DISTRICT
WARRANT**

AND

**PROPOSED
SCHOOL BUDGET**

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 5th day of March, 2016 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the Pembroke School District will vote to authorize the School Board to enter into a twenty year energy project contract with Honeywell Energy Services, for a self-funded alternative energy, energy efficiency and related capital improvement project, said contract to have a fiscal funding clause on such terms and conditions as the School Board shall determine are in the best interest of the School District. The total project cost will be \$8,460,755 with the first annual estimated lease payment of \$384,959 to be paid during the July 1, 2017 through June 30, 2018 fiscal year. The School Board anticipates and Honeywell guarantees that savings in cost avoidance will offset the entire cost of the project over the next twenty years.

3. To see if the District will vote to authorize the Pembroke School Board, as agents for the School District, to convey a strip of land approximately twenty five feet, plus or minus (25' +/-) wide and two hundred sixty feet, plus or minus (260' +/-) deep, fronting on Pembroke Street (Daniel Webster Highway) and adjacent to and southerly of, the Town Safety Center to the Town for the sum of one dollar (\$1.00); said conveyance being subject to the Town bearing any and all costs associated with the transfer, including, but not limited to any necessary lot line adjustment, approvals, survey plans, deed preparation and recording fees.

4. To see if the Pembroke School District will vote to raise and appropriate the sum of up to one hundred thousand dollars (\$100,000) to be added to the School Building Capital Reserve Fund previously established, with such amount to be funded from the June 30, 2016 unassigned fund balance available for transfer on July 1, 2016. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Does Not Recommend Approval [3-6]*

5. To see if the Pembroke School District will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) for the purpose of replacing flooring, and metal trim, and authorize the withdrawal of twenty thousand dollars (\$20,000) from the School Building Capital Reserve Fund for these purposes.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [8-1]*

6. To see if the Pembroke School District will vote to raise and appropriate the sum of up to one-hundred thousand dollars (\$100,000) to be added to the Site-improvement Expendable Trust Fund previously established, with such amount to come from June 30, 2016 unassigned fund balance available for transfer on July 1, 2016. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [7-2]*

7. To see if the Pembroke School District will vote to raise and appropriate the sum of up to ten thousand dollars (\$10,000) to be added to the Technology Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2016 unassigned fund balance available for transfer on July 1, 2016. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [8-1]*

8. To see if the Pembroke School District will vote to raise and appropriate the sum of up to ten thousand dollars (\$10,000) to be added to the Equipment Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2016 unassigned fund balance available for transfer on July 1, 2016. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [8-1]*

9. To see if the Pembroke School District will vote to raise and appropriate the budget committee's recommended amount of \$26,002,018.00 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

*School Board Recommends Approval of \$26,002,018.07 [5-0]
Budget Committee Recommends Approval of \$26,002,018.00 [6-3]*

10. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

11. To transact other business that may legally come before said meeting.

Given under our hands and seal this _____ day of February, 2016.

Thomas Serafin, Chair

Patricia Nardone-Boucher

Janna Culberson

Daniel Driscoll

David Doherty
PEMBROKE SCHOOL BOARD

A True Copy of Warrant - Attest

Thomas Serafin, Chair

Patricia Nardone-Boucher

Janna Culberson

Daniel Driscoll

David Doherty
PEMBROKE SCHOOL BOARD



New Hampshire
Department of
Revenue Administration

2016
MS-27

School Budget Form: Pembroke Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from July 1, 2016 to June 30, 2017
Form Due Date: 20 days after the meeting

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature
Justine M Courtemanche	Justine M. Courtemanche
Clinton A. Hanson, Jr	Clinton A. Hanson
MARIE Chouinard	Marie Chouinard
Michael P. Gossier	Michael P. Gossier
Gerard Frey	Gerard Frey
Karen Yeaton	Karen Yeaton
Patricia Dordon Bouchard	Patricia Dordon Bouchard
Marie LeBlond	Marie LeBlond

A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	09	\$6,851,341	\$6,771,156	\$7,223,659	\$0	\$7,223,659	\$0
1200-1299	Special Programs	09	\$3,311,133	\$3,291,717	\$3,473,737	\$0	\$3,473,737	\$0
1300-1399	Vocational Programs	09	\$669,029	\$660,798	\$643,738	\$0	\$643,738	\$0
1400-1499	Other Programs	09	\$441,980	\$459,582	\$476,220	\$0	\$476,220	\$0
1500-1599	Non-Public Programs	09	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	09	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	09	\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	09	\$1,194,791	\$1,274,222	\$1,229,687	\$0	\$1,229,687	\$0
2200-2299	Instructional Staff Services	09	\$340,061	\$399,692	\$415,333	\$0	\$415,333	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	09	\$37,624	\$47,776	\$49,617	\$0	\$49,617	\$0
Executive Administration								
2320 (310)	SAU Management Services	09	\$597,383	\$618,206	\$656,364	\$0	\$656,364	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	09	\$1,326,897	\$1,313,819	\$1,399,350	\$0	\$1,399,350	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	09	\$1,450,035	\$1,362,639	\$1,510,864	\$0	\$1,510,864	\$0
2700-2799	Student Transportation	09	\$664,386	\$696,553	\$697,041	\$0	\$697,041	\$0
2800-2999	Support Service, Central and Other	09	\$5,833,953	\$6,877,215	\$6,924,574	\$0	\$6,924,574	\$0
Non-Instructional Services								
3100	Food Service Operations	09	\$644,431	\$675,032	\$685,676	\$0	\$685,676	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$90,000	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$95,597	\$118,500	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	09	\$547,379	\$543,418	\$539,458	\$0	\$539,458	\$0

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Other Outlays								
5110	Debt Service - Principal	09	\$445,000	\$50,000	\$45,000	\$0	\$45,000	\$0
5120	Debt Service - Interest	09	\$35,607	\$13,700	\$11,700	\$0	\$11,700	\$0
Fund Transfers								
5220-5221	To Food Service		\$3,829	\$1	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	09	\$29,294	\$18,666	\$20,000	\$0	\$20,000	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$24,519,750	\$25,282,692	\$26,002,018	\$0	\$26,002,018	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	04	\$100,000	\$50,000	\$100,000	\$0	\$0	\$0
5251	To Capital Reserve Fund	05	\$0	\$0	\$20,000	\$0	\$20,000	\$0
5252	To Expendable Trusts/Fiduciary Funds	06	\$70,000	\$100,000	\$100,000	\$0	\$100,000	\$0
5252	To Expendable Trusts/Fiduciary Funds	07	\$0	\$25,000	\$10,000	\$0	\$10,000	\$0
5252	To Expendable Trusts/Fiduciary Funds	08	\$0	\$25,000	\$10,000	\$0	\$10,000	\$0
Special Articles Recommended			\$170,000	\$200,000	\$240,000	\$0	\$140,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Individual Articles Recommended								

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	09	\$5,773,612	\$6,334,611	\$6,334,611
1400-1449	Transportation Fees	09	\$2,300	\$7,000	\$7,000
1500-1599	Earnings on Investments	09	\$0	\$60	\$60
1600-1699	Food Service Sales	09	\$399,330	\$385,000	\$385,000
1700-1799	Student Activities	09	\$5,100	\$4,500	\$4,500
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	09	\$59,724	\$61,000	\$61,000
State Sources					
3210	School Building Aid	09	\$199,370	\$211,418	\$211,418
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	09	\$126,606	\$80,028	\$80,028
3240-3249	Vocational Aid	09	\$4,000	\$16,750	\$16,750
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	09	\$6,700	\$1,138	\$1,138
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources	09	\$1,882	\$1,500	\$1,500
Federal Sources					
4100-4539	Federal Program Grants	09	\$290,000	\$336,000	\$336,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	09	\$269,000	\$292,977	\$292,977
4570	Disabilities Programs	09	\$0	\$335,607	\$335,607
4580	Medicaid Distribution	09	\$170,000	\$182,000	\$182,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds	09, 05	\$118,500	\$40,000	\$40,000
5252	Transfer from Expendable Trust Funds		\$90,000	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	09, 07, 06, 04, 08	\$210,000	\$440,000	\$340,000
9999	Fund Balance to Reduce Taxes		\$879,195	\$0	\$0
Total Estimated Revenues and Credits			\$8,605,319	\$8,729,589	\$8,629,589

Budget Summary

Item	Current Year	School Board Ensuig Year	Budget Committee Ensuig Year
Operating Budget Appropriations Recommended	\$25,074,192	\$26,002,018	\$26,002,018
Special Warrant Articles Recommended	\$418,500	\$240,000	\$140,000
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$25,492,692	\$26,242,018	\$26,142,018
Less: Amount of Estimated Revenues & Credits	\$8,605,319	\$8,729,589	\$8,629,589
Estimated Amount of State Education Tax/Grant		\$6,953,681	\$6,953,681
Estimated Amount of Taxes to be Raised for Education		\$10,558,748	\$10,558,748

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$26,142,018
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$45,000
3. Interest: Long-Term Bonds & Notes	\$11,700
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$56,700
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$26,085,318
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,608,532
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (<i>Difference of Lines 9 and 10</i>)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$28,750,550