A black and white photograph of the Pembroke Town Hall. The building is a two-story structure with horizontal siding and a gabled roof. The words "PEMBROKE TOWN HALL" are inscribed on the front-facing gable. There are several windows with dark shutters. In the foreground, to the left, is a large, light-colored sign on a post. The sign features a circular seal with a figure inside, and the words "PEMBROKE" and "TOWN HALL" are written on it. An American flag is visible in the background, partially obscured by trees. The overall scene is set in a grassy area with some shrubbery.

TOWN OF PEMBROKE

ANNUAL REPORT

2016



DEPARTMENT ADDRESSES & PHONE NUMBERS

<u>DEPARTMENT</u>	<u>ADDRESS</u>	<u>PHONE NUMBER</u>
TOWN HALL	311 Pembroke Street	485-4747
Board of Selectmen		Ext. 201
Tax Collector		Ext. 201
Town Clerk		Ext. 206
Town Administration		Ext. 201
Planning and Land Use Department		Ext. 213
Zoning Department		Ext. 214
Code Enforcement/Building Inspector		Ext. 214
Assessing Department		Ext. 213
Welfare Assistance		Ext. 204
FIRE DEPARTMENT	247 Pembroke Street	Emergency: 911 Business: 485-3621
POLICE DEPARTMENT	247 Pembroke Street	Emergency: 911 Business: 485-9173
TRI TOWN EMS	247 Pembroke Street	Emergency: 911 Business: 485-4411
PUBLIC WORKS DEPARTMENT	8 Exchange Street	485-4422
SEWER DEPARTMENT	4A Union Street	Emergency: 300-8628 Business: 485-8658
SCHOOL DISTRICT		
SAU #53	267 Pembroke Street	485-5187
Pembroke Academy	209 Academy Road	485-7881
Three Rivers School	243 Academy Road	485-9539
Hill School	300 Belanger Drive	485-9000
Village School	30 High Street	485-1807
TOWN LIBRARY	313 Pembroke Street	485-7851
WATER WORKS	346 Pembroke Street	485-3362

WEBSITE - pembroke-nh.com

TOWN HALL HOURS OF OPERATION

Monday - Friday 8:00 a.m. – 4:30 p.m.

TOWN CLERK'S HOURS OF OPERATION

Monday – Friday 8:00 a.m. – 4:30 p.m.

First and Last Thursday of each month from 5:00 p.m. -7:00 p.m.

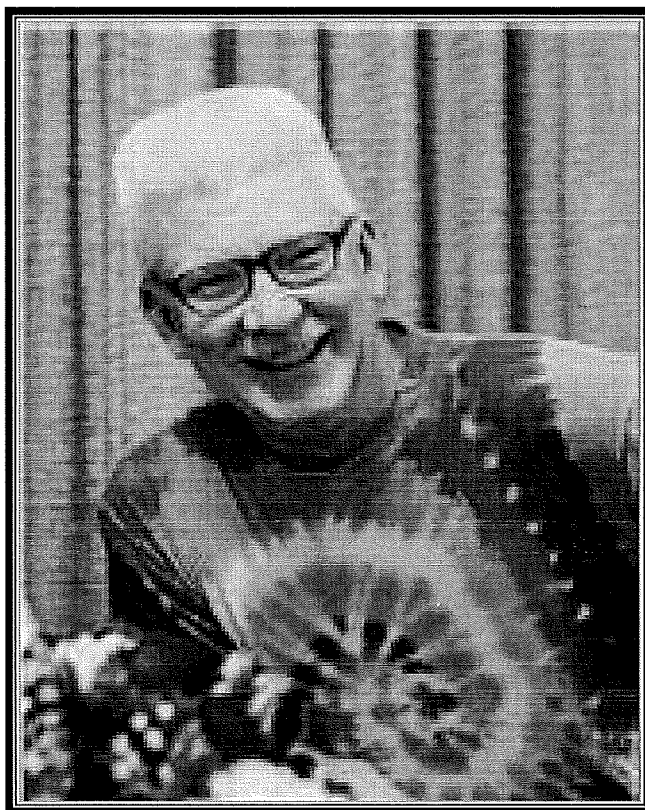
Town Clerk is CLOSED for lunch 12:00 p.m. -1:00 p.m.

❖ DEDICATION ❖

The Board of Selectmen dedicates the 2016 Town Report in memory of

FRED KLINE

March 8, 1963 – October 4, 2016



It has been said that it is not the beginning date or the ending date of a person's life that is most important, the most important part is the "Dash" in between those dates. The "Dash" of Fred Kline was all too brief but it held a lot. Lots of love for his children, lots of love for his family and friends, and lots of love for the Town of Pembroke. Fred's contributions to the Town of Pembroke were many, he was Selectman for over 10 years, and over those years was on numerous Town boards and committees and, in his spare time, he volunteered on sports and civic organizations. Fred was always there to help in any way he could whenever he was needed.

One of Fred's most recent projects was the Route 106 intersection Loop Road. He worked diligently over the past several years to get this off the ground. He overcame many obstacles and delays such as protected snakes and brown bats. Fred always kept his sense of humor over these issues, even joking about the special snake friendly curbing that was designed just in case those hognose baby snakes are still somewhere in the area. Because of his hard work on this project the "Loop Road" will be named in his honor when completed in 2017.

Fred was a very special and wonderful person that we are lucky settled here to raise his family and give so much to the Town of Pembroke.

Rest in Peace
Dear Friend

ANNUAL REPORT

OF THE

Board of Selectmen and School Board

OF THE

Town of Pembroke

TOGETHER WITH THE REPORTS OF THE

Treasurer, Trustees, Officers and
Boards, Committees and Commissions
of the Town

FOR THE

YEAR ENDING DECEMBER 31, 2016

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2017 TOWN MEETING WARRANT & PROPOSED TOWN BUDGET.....Blue Pages

2017 SCHOOL DISTRICT WARRANT & PROPOSED SCHOOL BUDGET....Blue Pages

TOWN OFFICIALS

Board of Selectmen

Justine “Tina” Courtemanche, Chair (2017);
David A. Sheldon, Jr. (2019); Vincent E. “Doc” Greco (2019)
Michael F. Crockwell (2017); Robert Samson (2017)

Town Treasurer

Charles L. Connor (2017)

Deputy Treasurer

Shelley Fowler

Town Clerk

James F. Goff (2017)

Town Moderator

Thomas E. Petit (2017)

Assistant Town Moderator

Charles Mitchell

Supervisors of the Checklist

Karen Dowling Yeaton, Chair (2022);
Patricia L. Manseau (2018)
Ann Bond (2017)

Library Trustees

Susan Whitbeck, Co-Chair (2017); Judy Mitchell Co-Chair (2019);
Joyce Heinrich, Treasurer (2018); Ann Hasbany (2019); Linda Proulx (2017)
Marie Brezosky, Alt. (2017); Lisa Abbott, Alt. (2017)

Trustees of Trust Funds

Gerard E. Fleury, Chair (2017);
Daniel Crean (2019); Courtney Eschbach (2018)

Sewer Commission

Harold Thompson, Chair (2019);
Jules Pellerin (2018); Daniel Driscoll (2017)

Water Commission

Edward Lavalley, Chair (2017);
Kevin Brasley (2020); Chris Culberson (2018);
Chet Martel (2021); Andrew Boisvert (2019)

TOWN DEPARTMENTS AND OFFICES

Town Administration Department

David M. Jodoin, Town Administrator
Muriel Previe, Welfare Director
Linda A. Williams, Municipal Secretary
Marlene Marion, Accounts Clerk

Emergency Management

Fire Chief Harold Paulsen, Director
Larry Young, Sr., Deputy Director

Fire Department

Harold Paulsen, Fire Chief
John C. Theuner, Assistant Fire Chief
Paul M. Gagnon, Deputy Fire Chief
Erik S. Paulsen, Captain
Robert B. Farley, Captain
William O. Clark, Lieutenant/Fire Prevention Officer
Brian A. Lemoine, Lieutenant
Charles R. Schmidt, Lieutenant
Jeff B. Cyr, Lieutenant
Chester R. Martel, Lieutenant
Tyrel Lemoine, Lieutenant

Health Department

Dr. Vincent E. Greco, Health Officer
Larry Young, Sr., Deputy Health Officer

Tax Collection

David M. Jodoin, Tax Collector
Linda A. Williams, Deputy Tax Collector

Planning and Land Use Department

Stephanie Verdile, Planner
Everett Hodge, Code Enforcement Officer
Elaine Wesson, Planning and Land Use Clerk

Police Department

Dwayne Gilman, Chief of Police
Gary Gaskell, Lieutenant

Department of Public Works

James Boisvert, Director
Reno Nadeau, Foreman
Victor Ranfos, Foreman

Tri-Town EMS

Christopher Gamache, Director

BOARDS, COMMITTEES AND COMMISSIONS

BUDGET COMMITTEE



Mark LePage, Chair; Michael Connor; Brian Seaworth; Marie Chouinard;
Sandy Goulet; Clint Hanson; Karen Yeaton;
Gerard Fleury, Vice Chair and CIP Representative;
Tina Courtemanche, Board of Selectmen Representative;
David A. Sheldon, Jr., Board of Selectmen Alt.;
Patricia Nardone Boucher, School Board Representative;
David Doherty, School Board Alt.
Stephanie Cheney, Recording Secretary

CAPITAL IMPROVEMENT PROGRAM COMMITTEE



Gerry Fleury, Chair and Budget Committee Representative;
Rosemarie Michaud, Vice Chair; Bryan Christensen; Dianne Schuett;
Tina Courtemanche, Board of Selectmen Representative;
David A. Sheldon, Jr., Board of Selectmen Alt.;
Larry Young, Sr., Planning Board Representative;
Janna Culberson, School Board Representative

CEMETERY COMMISSION



Don Hill, Chair; James Garvin;
David Richards; Fleda Young; Ellen Paulsen

CONSERVATION COMMISSION



Ammy Heiser, Chair; Carol Bertsimas, Vice Chair;
Ayn Whytemare; Brian Mrazik; David Baril, Jr.;
Jennie Manzelli; Steve Fowler, Alt.;
Brent Edmonds, Planning Board Representative
Michael F. Crockwell, Board of Selectmen Representative

ENERGY COMMITTEE



Daniel Crean, Robert G. Samson,
Pentti J. Aalto, J. J. Smith

BOARDS, COMMITTEES AND COMMISSIONS

PLANNING BOARD



Alan Topliff, Chair; Brian Seaworth, Vice Chair;
Kathy Cruson; Larry Young, Sr.; Brent Edmonds;
Richard Bean; Robert E. Bourque, Alt.;
Vincent E. "Doc" Greco, Board of Selectmen Alt.;
Jocelyn Carlucci, Recording Secretary

RECREATION COMMISSION



Rose Galligan, Chair; Karen Meisenheimer; Christopher Henderson;
Steve Fowler; Michelle Carvalho, Alt.; Ashley Gladu, Alt.;
Vincent E. "Doc" Greco, Board of Selectmen Representative

ROADS COMMITTEE



Oscar Plourde, Chair; Burton Curley, Vice Chair
Paulette Malo; Jason Menard; Brian Seaworth, Planning Board Representative;
James Boisvert, Dept. of Public Works Representative;
Vincent E. "Doc" Greco, Board of Selectmen Representative

SOUCOOK RIVER TAX INCREMENT FINANCING COMMITTEE



Steve Creed; Gordon Welch; Drew Drummond;
Alex Vailas; Dana Carlucci
David Jodoin, Town Administrator

TRI-TOWN AMBULANCE COMMITTEE



Shaun Mulholland, Chair, Allenstown Town Administrator;
Harold Paulsen, Chief, Pembroke Fire Department
Robert Bourque; Dana Pendergast;
Michael Kelley, Tri-Town Employee
David Jodoin, Pembroke Town Administrator.

ZONING BOARD OF ADJUSTMENT



Bruce Kudrick, Chair; Thomas Hebert, Vice Chair;
Dana Carlucci; Paul Paradis; Mark Simard; William F. Faith, Alt.;
Ann Bond, Alt.; Susan Gifford, Recording Secretary

BOARD OF SELECTMEN



Primex Award Presentation *Awarded to the Town of Pembroke For Risk Management Best Practices*

Front L-R: Vincent Greco, Selectman; Tina Courtemanche, Chair; David Sheldon, Selectman
Back L-R: David Jodoin, Town Administrator; Michael Crockwell, Selectman; Robert Samson, Selectman; Phil St. Cyr, Primex Rep.

2016 was a very busy year for the Selectmen as usual. Construction started on the long awaited Tax Increment Project across from Dunkin Donuts. We are extremely pleased with the workmanship of the construction crew. The project is proceeding nicely and a portion of the roadway already has its base down. Currently the project has shut down for the winter months but will be back up and running in the spring with a projected opening summer of 2017.

2016 was also a year of sadness for the Board. We lost not only a friend but a dedicated member of this community and tireless volunteer who would never say no to anyone or any cause or committee. We are very fortunate that former Selectmen Robert Samson came back to assist us through this difficult time.

As a Selectmen you entrust us with running the Town by setting policies and procedures. As part of our job we also present a budget to the budget committee and to you the voters. We know everyone is busy but we urge all of you to take the time to attend both the School District and Town Meeting, ask questions find out where your money is going.

We would like to thank all of the fine dedicated volunteers that this community has that sit on various boards. If anyone is interested in serving on a committee, you can contact Town Hall and inform staff as to your interest. We need your help, there are various spots that are open.

BOARD OF SELECTMEN

We would be remiss if we didn't thank our fine staff, including our new employees for the work that they do which makes our jobs that much easier, after all we are just volunteers doing the best we can.

We also want to remind all of you that when an emergency parking ban is called, your vehicles need to be off the road **or they will be towed**. Please think of the plow driver that has to maneuver a large vehicle with a plow around tight corners, narrow roadways and obstacles. Also if a ban is in effect, trash and recycling will not be picked up. If you have any questions on the parking ban watch for the sign at the safety center, check our WMUR TV, sign up for Nixle or contact public works at 485-4422.

Respectfully Submitted,

Justine Courtemanche, Chairman
David Sheldon
Vincent (Doc) Greco
Michael Crockwell
Robert Samson

Pembroke Board of Selectmen



TOWN MEETING MINUTES

MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PEMBROKE, NH MARCH 8, 2016

The meeting was opened by Moderator Thomas E. Petit at 11:00 a.m.

A motion was made to read and act on Articles #1 and #2 and to read and act on the remaining articles at the deliberative session on March 12, 2016 at the Pembroke Academy Auditorium.

MOVED: Fred Kline

SECONDED: Justine Courtemanche

VOTE: YES

MOTION PASSED

ARTICLE #1: To choose all necessary officers for the ensuing year.

*Denotes elected

Town Clerk for one year: vote for not more than one James F. Goff	*221	Water Commissioner for five years: vote for not more than one Chester R. Martel	*209
Moderator for 2 years: Vote for not more than one Thomas E. Petit	*220	Library Trustee for three years: vote for not more than two Ann Hasbany Judy Mitchell	*191 *190
Treasurer for one year: vote for not more than one Charles L. Connor	*214	Trust Fund Trustee for three years: vote for not more than one Daniel D. Crean	*189
Selectman for three years: vote for not more than two David A. Sheldon, Jr. Vincent E. Greco	*186 *182	Checklist Supervisor for six years vote for not more than one no one filed Ann Bond write-in votes **Karen Yeaton write-in votes	3 *3
Sewer Commissioner for three years: vote for not more than one Harold Thompson	*198	**Karen Yeaton won by tiebreaker	

5095 voters on the Pembroke Checklist
229 ballots cast
4.5% voter turnout

TOWN MEETING MINUTES

ARTICLE 2 – AMEND ZONING ORDINANCE

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke.

Old language is crossed out, proposed language is bold and underlined.

Zoning Amendment #1

Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Article IXA, Soucook River Development (SR) District. Section 143-72-21.A.1-5 Environmental performance standards.

~~A. Noise.~~

- ~~(1) The Performance Standards governing noise are intended to ensure that the rights of property owners, as well as the overall health and general welfare of the District, are not diminished by unreasonable noise levels generated within the District.~~
- ~~(1) Maximum Permissible Sound Level:~~
 - ~~(a) The maximum permissible sound level produced by any continuous, regular, or frequent source of sound or noise, produced by any permitted use or activity within this District, shall be established by the time period listed below. Sound pressure levels shall be measured at all lot lines, at a height of at least four feet above the ground surface.~~
 - ~~(b) The levels specified may be exceeded by 10 decibels for a single period, no longer than 15 minutes, in any one day (sic).~~
- ~~(2) Sound or Noise Abatement: In order to comply with these maximum sound level requirements, sound or noise level abatement techniques may be used to mitigate levels of site generated sound or noise. To this end, modern acoustical technology may be applied to achieve compliance with these regulations.~~
- ~~(3) If the ambient level of noise exceeds that permitted in Table noted in Section B, the allowable noise exposure standard shall be the ambient noise level. The ambient level shall be measured when the alleged noise violation source is not operating.~~
- ~~(4) Activities and Devices Exempt from Noise Performance Standards: The follow activities and devices are exempt from the provisions of this section:~~
 - ~~(a) Warning devices necessary for the protection of public safety as for example police, fire, and ambulance sirens, and train horns.~~
 - ~~(b) Construction / demolition activities.~~
 - ~~(c) Stationary non-emergency signaling devices.~~
 - ~~(d) Emergency signaling devices.~~
 - ~~(e) Motor vehicles on public rights-of-way.~~

Replace with **“Reserved”**

YES 120 NO 82 Amendment #1 PASSED

TOWN MEETING MINUTES

Zoning Amendment #2

Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

ARTICLE IV - Use Regulations (§ 143-14 — § 143-19) Section 143-19 Table of Use Regulations to remove Crematory as a permitted and allowed use in the B1 and LO Districts respectively. R1

R3 B1 B2 C1 LO

9.	<u>Crematory</u>	-	-	<u>P</u>	-	<u>P</u>	<u>S</u>	<u>§143-113</u>
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9.	Crematory	-	-	<u>P</u>	-	P	<u>S</u>	§143-113
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YES 139 NO 74 Amendment #2 PASSED

Zoning Amendment #3

Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Article XI, Section 143-31 Recreational Vehicle.

For the temporary occupancy of a recreational vehicle outside of a licensed campground, the following regulations shall apply:

- A. It shall be unlawful for any person to occupy a recreational vehicle on a temporary basis, who does not possess a permit from the Code Enforcement Officer. A permit is not required for the storing or parking of a recreational vehicle during periods of nonuse on the premises of the owner, or for a period of occupancy not to exceed 60 days per year; **[Amended on 3-11-14 by Amendment No. 1]**
- B. A property owner or lessee may accommodate one recreational vehicle of a nonpaying guest for a period not in excess of 60 days in any one year; and
- C. A recreational vehicle may be maintained as living quarters by a person employed in adjoining construction work or for whom a residence is being built, or as an office, storeroom or shop in connection with construction work, provided, that such is shown to be a temporary expedient, conforms to the provisions of § **143-21**, and also that the use will conform with the U.S. Department of Health, Education, and Welfare Publication manual of septic tank practice.
- D. Occupants of a recreational vehicle outside of a licensed campground must comply with applicable state health and sanitary disposal regulations, including but not limited to Title X, Public Health, Chapter 147 for the State of New Hampshire, as amended.**

YES 150 NO 63 Amendment #3 PASSED

Zoning Amendment #4

Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

TOWN MEETING MINUTES

Article XIII Non-Conforming Uses, Structures, and Lots.

Section 143-103 Lot of Record

[Amended 3-15-2003 Town Meeting by Amendment No. 1]

[Amended 3-11-2014 Town Meeting by Amendment No. 11]

Any non-conforming lot of record, as defined in § ~~143-8~~, may be built upon provided the following conditions are met:

- A. The lot of record complied with the minimum area, frontage, width, and depth requirements, if any, of the Zoning Ordinance then in effect at the time it was created; and
- B. **If no zoning ordinance were in effect at the time of the lot creation, the lot of record must meet the current zoning setback and height restrictions of the applicable zone.** ~~Any lot of record that does not comply with the current requirements in the applicable zone may be built upon provided that at least two of the applicable setbacks can be met; ; and~~

[Amended 3-11-2014 Town Meeting by Amendment No. 11]

- C. The lot of record has ~~the applicable frontage requirements~~ on a Class V, or better, road.

YES 134 NO 84 Amendment #4 PASSED

TOWN MEETING MINUTES

MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PEMBROKE, NH DELIBERATIVE SESSION MARCH 12, 2016

Moderator Thomas E. Petit opens the meeting at 10:00 a.m. after the Pledge of Allegiance, an introduction of the Budget Committee members, Board of Selectmen and the Town Clerk. He then reads the results of the ballot vote taken on March 8, 2016.

There was a motion made to dispense with the reading of the full warrant and proceed with the meeting.

MOVED: Thomas Petit

SECONDED: Fred Kline

VOTE: YES

MOTION PASSED

ARTICLE 3 - To see if the Town will vote to raise and appropriate through sewer fees (bond/note will be paid for by users not through property taxes) the sum of \$800,000 for the replacement of the Bow Lane pumping station, and to authorize the issuance of not more than \$800,000 of bonds or notes under and in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to apply for, obtain and accept any federal, state, or other aid, grants or additional funding which may be available for said project to help offset the cost of the bond or note and to comply with all laws applicable to said project; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. (2/3 ballot vote required)

Recommended by Board of Selectmen

Recommended by Budget Committee

MOVED: Paulette Malo

SECONDED: Peter Mehegan

Sewer Commissioner Paulette Malo gave an overview of Article #3.

The polls were opened for voting on Article #3 at 10:21 a.m. They are to remain open for one hour.

TOWN MEETING MINUTES

ARTICLE 4 – To see if the Town will vote to raise and appropriate the sum of \$321,500 to be deposited into the following Capital Reserve Funds established as indicated below:

Town Equipment Capital Reserve Fund	\$100,000
Police Cruiser Capital Reserve Fund	\$ 40,000
Municipal Facilities Capital Reserve Fund	\$ 50,000
Fire Major Equipment Capital Reserve Fund	\$ 75,000
Fire Small Equipment	\$ 20,000
Revaluation Capital Reserve Fund	\$ 16,500
Cemetery Capital Reserve Fund	<u>\$ 20,000</u>
	\$321,500

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Rob Farley

SECONDED: Chuck Schmidt

VOTE: YES

ARTICLE #4 PASSED

ARTICLE 5 – To see if the Town will vote to raise and appropriate the sum of \$20,000 for the necessary repairs and survey to the following cemeteries; Pembroke Street and Pembroke Hill and to authorize the withdrawal of a sum not to exceed \$20,000 from the Cemetery Improvements Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVE: Laurent Perron

SECONDED: David Sheldon

VOTE: YES

ARTICLE #5 PASSED

ARTICLE 6 – To see if the Town will vote to raise and appropriate the sum of \$175,000 to purchase a new plow truck with all the accessories and to authorize the withdrawal of a sum not to exceed \$175,000 from the Town Equipment Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Laurent Perron

SECONDED: Justine Courtemanche

VOTE: YES

ARTICLE #6 PASSED

TOWN MEETING MINUTES

ARTICLE 7 - To see if the Town will vote to raise and appropriate the sum of \$18,100 for playground upgrades to comply with insurance regulations and to authorize the withdrawal of a sum not to exceed \$18,100 from the Recreation Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Paulette Malo

SECONDED: Vincent Greco

VOTE: YES

ARTICLE #7 PASSED

ARTICLE 8 - To see if the Town will vote to raise and appropriate the sum of \$27,772 for the purpose of purchasing a new police cruiser and to authorize the withdrawal of a sum not to exceed \$27,772 from the Police Cruiser Replacement Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Rob Farley

SECONDED: Michael Crockwell

VOTE: YES

ARTICLE #8 PASSED

ARTICLE 9 – To see if the Town will vote to raise and appropriate the Budget Committee’s recommended amount of \$8,008,878 for the 2016 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen
Recommended by Budget Committee

Budget Committee Chair, Mark LePage gave an overview of the budget process and thanked the Board of Selectmen, Budget Committee and especially Town Administrator David Jodoin for all the hard work they put in during the budget process.

MOVED: Mark LePage

SECONDED: Gerard Fleury

VOTE: YES

ARTICLE #9 PASSED

ARTICLE 10 - To transact any other business that may legally come before said meeting.

Moderator Petit swore in the following newly elected officials in 2015 to their respective offices.

James F. Goff	Town Clerk
Charles Connor	Treasurer
David A. Sheldon, Jr.	Selectman
Vincent Greco	Selectman
Harold Thompson	Sewer Commissioner
Daniel D. Crean	Trust Fund Trustee
Karen Yeaton	Checklist Supervisor

TOWN MEETING MINUTES

Town Clerk James F. Goff swore in Moderator Thomas E. Petit.

At 11:21 a.m., after the polls had been open for voting for one hour and all in attendance who wished to vote on Article #3 had done so, the moderator closed the polls.

The ballots were counted and the results are as follows:

**YES 92 NO 7 WITH 92% PERCENT OF THE VOTES IN THE AFFIRMATIVE,
ARTICLE #3 PASSED**

Don Girard asked for the status of the loop road off of Rte. 106 in the TIFF district.

Selectman Fred Kline stated that they are just finishing up the permitting process after delays because of endangered species and they are also in negotiations for \$1.8 million in grant money for the project.

Joann Dupuis of the Old Home Day Committee announced that Old Home Day will be on August 27th this year and they are welcoming new volunteers.

Tammy Bouchard stated that there has been a PA Bicentennial Committee established and they are looking for participation.

Sally Hyland asked for an update on the lawsuit filed by one of the churches on Pembroke Street in reference to a sign.

Town Administrator David Jodoin explained that the town has spent about \$21,000 on the lawsuit and it has not gone to court yet.

There was a motion made to adjourn the 2016 Pembroke Town Meeting.

MOVED: Rob Farley SECONDED: Michael Crockwell

VOTE: YES MEETING ADJOURNED AT 11:29 a.m.

Respectfully submitted:

James F. Goff
Town Clerk
Pembroke, NH

March 12th, 2016

2016 TREASURER'S REPORT
(Unaudited)

Account	Balance
<u>Town Operating Account</u>	
Beginning Balance 1/1/16	\$ 10,266,215
Deposits	27,158,051
Disbursements	<u>(23,134,234)</u>
Ending Balance 12/31/16	<u>14,290,032</u>
<u>Escrow Account</u>	
Beginning Balance 1/1/16	37,606
Deposits	38,053
Disbursements	<u>(24,608)</u>
Ending Balance 12/31/16	<u>51,051</u>

BALANCE SHEET

2016 Balance Sheet (Unaudited)

Account	Balance
<u>ASSETS</u>	
Cash	\$ 14,291,826
Taxes Receivable (net of uncollectables)	680,887
Accounts Receivable	1,149
Due from Other Governments	
Due from Other Funds	90,259
Prepaid Expenses	4,470
Total Assets	\$ 15,068,591
<u>LIABILITIES</u>	
Accounts Payable	134,346
Due to Others	5,872
Due to School District	5,366,442
Due to Other Funds	4,427,356
Total Liabilities	\$ 9,934,016
<u>EQUITY</u>	
Reserved for Encumbrances	468,695
Unreserved Fund Balance	4,665,880
Total Equity	\$ 5,134,575
<u>TOTAL LIABILITIES AND EQUITY</u>	\$ 15,068,591

STATEMENT OF REVENUES
2016 Revenues
 (Unaudited Balances through 12/28)

Account Code	Description	Budgeted	Actual	Over/(Under) Collected
<u>TAXES</u>				
3110	Net Property Tax	\$ 3,690,865	\$ 3,681,261	\$ (9,604)
3120	Land Use Change Tax			-
3185	Timber Tax	3,940	9,160	5,220
3186	Payment in Lieu of Taxes	43,541	43,541	(0)
3187	Excavation Tax	5,400	5,500	100
3190	Interest & Penalties on Taxes	117,000	147,514	30,514
		\$ 3,860,746	\$ 3,886,976	\$ 26,230
<u>LICENSES, PERMITS & FEES</u>				
3220	Motor Vehicle Permit Fees	1,150,000	1,402,200	252,200
3230	Building Permits	27,656	40,000	12,344
3290	Other Licenses, Permits & Fees	29,110	45,327	16,217
		\$ 1,206,766	\$ 1,487,527	\$ 280,761
3311-3319	<u>FROM FEDERAL GOVERNMENT</u>			\$ -
	<u>FROM STATE</u>			
3352	Meals & Rooms Tax Distribution	366,517	366,517	(0)
3353	Highway Block Grant	165,183	165,183	0
3354	Water Pollution Grant			-
3359	Other	2,500	169,083	166,583
		\$ 534,200	\$ 700,784	\$ 166,584
<u>CHARGES FOR SERVICES</u>				
3401-3406	Income from Departments			
	General	1,000	10,829	9,829
	Recreation	1,000	1,250	250
	Planning & Land Use	8,000	36,683	28,683
	Cemeteries	1,000	3,170	2,170
	Public Works	68,300	96,883	28,583
	Police	30,500	21,543	(8,957)
	Fire	1	1,889	1,888
	Welfare	4,899	6,150	1,251
		\$ 114,700	\$ 178,398	\$ 63,698

STATEMENT OF REVENUES

2016 Revenues

(Unaudited Balances through 12/28)

Account Code	Description	Budgeted	Actual	Over/(Under) Collected
<u>MISCELLANEOUS REVENUES</u>				
3501	Sale of Municipal Property	10,000	10,000	-
3502	Interest on Investments	6,000	17,054	11,054
3503	Facilities Rental	17,000	17,289	289
3509	Other	4,001	5,220	1,219
		<u>\$ 37,001</u>	<u>\$ 49,563</u>	<u>\$ 12,562</u>
<u>OPERATING TRANSFERS IN</u>				
3912	From Special Revenue Funds			-
3913	From Capital Projects Funds			-
3914	From Enterprise Funds			-
	Sewer - (Offset)	1,002,139	1,002,139	-
	Water - (Offset)	1,010,263	1,010,263	-
3915	From Capital Reserve Funds	385,435	248,205	(137,230)
	From Trust and Agency Funds	20,000	23,270	3,270
		<u>\$ 2,417,837</u>	<u>\$ 2,283,877</u>	<u>\$ (133,960)</u>
<u>OTHER FINANCING SOURCES</u>				
3934	Proc. from Long Term Bonds & Notes	800,000	800,000	-
	Amounts VOTED From Fund Bal.			-
	Fund Balance to Reduce Taxes	400,000		(400,000)
		<u>\$ 1,200,000</u>	<u>\$ 800,000</u>	<u>\$ (400,000)</u>
		<u>\$ 9,371,250</u>	<u>\$ 9,387,125</u>	<u>\$ 15,875</u>

STATEMENT OF EXPENDITURES
2016 Expenditures
 (Unaudited Balances through 12/28)

Account Code	Description	Appropriation	Expended/ Encumbered	Remaining
<u>GENERAL GOVERNMENT</u>				
4130-4139	Executive	\$ 347,286	\$ 337,424	\$ 9,862
4140-4149	Election, Reg. & Vital Statistics	142,842	136,527	6,315
4150-4151	Financial Administration	36,778	33,965	2,813
4152	Revaluation of Property	91,000	71,589	19,411
4153	Legal Expense	75,000	136,671	(61,671)
4155-4159	Personnel Administration			-
4191-4193	Planning & Zoning	258,918	256,210	2,708
4194	General Government Buildings	134,568	88,978	45,590
4195	Cemeteries	21,450	17,592	3,858
4196	Insurance	132,818	130,818	2,000
		\$ 1,240,660	\$ 1,209,774	\$ 30,886
<u>PUBLIC SAFETY</u>				
4210-4214	Police	1,400,644	1,223,791	176,853
4215-4219	Ambulance	242,324	242,324	-
4220-4229	Fire	379,239	261,630	117,609
4290-4298	Emergency Management	7,381	5,745	1,636
4299	Other	27,456	13,806	13,650
		\$ 2,057,044	\$ 1,747,297	\$ 309,747
<u>HIGHWAYS & STREETS</u>				
4311	Administration	1,137,768	986,903	150,865
4312	Highways & Streets			-
4313	Bridges			-
4316	Street Lighting	45,000	36,011	8,989
4319	Other	11,000		11,000
		\$ 1,193,768	\$ 1,022,914	\$ 170,854
<u>SANITATION</u>				
4321	Administration			-
4323	Solid Waste Collection	264,800	197,897	66,903
4324	Solid Waste Disposal			-
		\$ 264,800	\$ 197,897	\$ 66,903
<u>HEALTH/WELFARE</u>				
4411	Administration	2,842	2,691	151
4415-4419	Health Agencies & Hosp. & Other	21,000	21,000	-
4441-4442	Administration & Direct Assist.	87,387	41,187	46,200
		\$ 111,229	\$ 64,878	\$ 46,351

STATEMENT OF EXPENDITURES

2016 Expenditures

(Unaudited Balances through 12/28)

Account Code	Description	Appropriation	Expended/ Encumbered	Remaining
<u>CULTURE & RECREATION</u>				
4520-4529	Parks & Recreation	30,450	25,002	5,448
4550-4559	Library	220,486	220,486	-
4583	Patriotic Purposes	200	200	-
4589	Other Culture & Recreation	7,053	4,129	2,924
		\$ 258,189	\$ 249,818	\$ 8,371
<u>CONSERVATION</u>				
4651-4659	Administration	\$ 3,276	\$ 628	\$ 2,648
	Other Conservation			\$ -
4651-4659	<u>ECONOMIC DEVELOPMENT</u>	\$ 355		\$ 355
<u>DEBT SERVICE</u>				
4711	Princ.- Long Term Bonds & Notes	382,000	382,000	-
4721	Interest-Long Term Bonds & Notes	70,591	70,591	-
4723	Int. on Tax Anticipation Notes	1		1
		\$ 452,592	\$ 452,591	\$ 1
<u>CAPITAL OUTLAY</u>				
4901	Land	838,100	848,710	(10,610)
4902	Machinery, Vehicles & Equipment	216,307	207,655	8,652
4903	Buildings	46,028	1,400	44,628
4909	Other Improvements -	355,000	414,481	(59,481)
		\$ 1,455,435	\$ 1,472,246	\$ (16,811)
<u>OPERATING TRANSFERS OUT</u>				
4912	To Special Revenue Fund			-
4913	To Capital Projects Fund			-
4914	To Enterprise Fund			-
	Sewer-	1,002,139	1,002,139	-
	Water-	1,010,263	1,010,263	-
4915	To Capital Reserve Fund	301,500	301,500	-
4919	To Agency Funds	20,000	20,000	-
		\$ 2,333,902	\$ 2,333,902	\$ -
		\$ 9,371,250	\$ 8,751,945	\$ 619,305

TAX COLLECTOR'S REPORT MS-61

New Hampshire
Department of
Revenue Administration

2017
MS-61

Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

Instructions**Cover Page**

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATIONMunicipality: County: Report Year: **PREPARER'S INFORMATION**

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)

TAX COLLECTOR'S REPORT MS-61



New Hampshire
Department of
Revenue Administration

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Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2015	Year:	Year:
Property Taxes	3110		\$741,830.57		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$570.36		
Excavation Tax	3187		\$800.00		
Other Taxes	3189				
Property Tax Credit Balance		(\$10,182.28)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies	
Property Taxes	3110	\$17,220,408.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$47,609.00			
Yield Taxes	3185	\$9,160.41			
Excavation Tax	3187	\$5,499.94			
Other Taxes	3189				
<input type="checkbox"/> Sewer			\$68,942.30		
<input type="button" value="Add Line"/>					

Overpayment Refunds	Account	Levy for Year of this Report	2015	Prior Levies	
Property Taxes	3110	\$15,516.92	\$2,332.52		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
<input type="checkbox"/> Sewer			\$184.04		
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190	\$7,386.24	\$33,669.95		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$17,295,398.23	\$848,329.74		

TAX COLLECTOR'S REPORT MS-61



New Hampshire
Department of
Revenue Administration

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Credits				
Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies	
Property Taxes	\$16,715,480.01	\$551,240.71		
Resident Taxes				
Land Use Change Taxes	\$40,129.00			
Yield Taxes	\$8,989.06			
Interest (Include Lien Conversion)	\$7,386.24	\$33,669.95		
Penalties				
Excavation Tax	\$5,238.34			
Other Taxes				
Conversion to Lien (Principal Only)		\$220,276.27		
- Sewer		\$43,050.10		
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies	
Property Taxes	\$5,877.00	\$92.71		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded				

TAX COLLECTOR'S REPORT MS-61



New Hampshire
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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015		
Property Taxes	\$514,567.91			
Resident Taxes				
Land Use Change Taxes	\$7,480.00			
Yield Taxes	\$171.35			
Excavation Tax	\$261.60			
Other Taxes				
Property Tax Credit Balance	(\$10,182.28)			
Other Tax or Charges Credit Balance				
Total Credits		\$17,295,398.23	\$848,329.74	

TAX COLLECTOR'S REPORT MS-61



New Hampshire
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Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2014	Year: 2013	Year: Prior
Unredeemed Liens Balance - Beginning of Year		\$250,506.31	\$185,053.13	\$52,978.65
Liens Executed During Fiscal Year	\$254,805.03			
Interest & Costs Collected (After Lien Execution)	\$9,337.59	\$37,888.80	\$56,694.81	\$2,536.84
-				
Add Line				
Total Debits	\$264,142.62	\$288,395.11	\$241,747.94	\$55,515.49

Summary of Credits				
	Last Year's Levy	2014	2013	Prior
Redemptions	\$139,414.70	\$169,523.88	\$178,201.40	\$7,803.64
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$9,337.59	\$37,888.80	\$56,694.81	\$2,536.84
-				
Add Line				
Abatements of Unredeemed Liens		\$157.54		
Liens Deeded to Municipality	\$634.60	\$686.46	\$670.56	\$364.32
Unredeemed Liens Balance - End of Year #1110	\$114,755.73	\$80,138.43	\$6,181.17	\$44,810.69
Total Credits	\$264,142.62	\$288,395.11	\$241,747.94	\$55,515.49

TAX COLLECTOR'S REPORT MS-61



New Hampshire
Department of
Revenue Administration

2017
MS-61

PEMBROKE (361)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

David

Preparer's Last Name

Jodoin

Date

Jan 9, 2017

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Town Adm / Tax Collector

Preparer's Signature and Title

TAX RATE CALCULATIONS

Appropriations and Revenues		
Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$9,371,250	
Net Revenues (Not Including Fund Balance)		(\$5,280,385)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$400,000)
War Service Credits	\$166,500	
Special Adjustment	\$0	
Actual Overlay Used	\$416,406	
Net Required Local Tax Effort	\$4,273,771	
County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,746,172	
Net Required County Tax Effort	\$1,746,172	
Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$16,949,831	
Net Cooperative School Appropriations		
Net Education Grant		(\$5,583,389)
Locally Retained State Education Tax		(\$1,334,350)
Net Required Local Education Tax Effort	\$10,032,092	
State Education Tax	\$1,334,350	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$1,334,350	
Valuation		
Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$602,027,624	\$597,627,120
Total Assessment Valuation without Utilities	\$571,080,924	\$566,215,120
Village (MS-1V)		
Description	Current Year	

TAX RATE CALCULATIONS



*New Hampshire
Department of
Revenue
Administration*

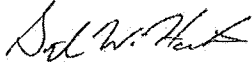
**2016
\$29.00**

Tax Rate Breakdown Pembroke

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$4,273,771	\$602,027,624	\$7.10
County	\$1,746,172	\$602,027,624	\$2.90
Local Education	\$10,032,092	\$602,027,624	\$16.66
State Education	\$1,334,350	\$571,080,924	\$2.34
Total	\$17,386,385		\$29.00

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$17,386,385
War Service Credits	(\$166,500)
Village District Tax Effort	
Total Property Tax Commitment	\$17,219,885

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	10/26/2016
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LONG-TERM DEBT

Year	Pembroke Hill			Refunded (Safety Center)		
	Principal	Interest	Total	Principal	Interest	Total
2017	280,000.00	20,910.00	300,910.00	100,000.00	31,200.00	131,200.00
2018	270,000.00	6,885.00	276,885.00	100,000.00	26,950.00	126,950.00
2019				100,000.00	22,600.00	122,600.00
2020				100,000.00	18,150.00	118,150.00
2021				100,000.00	13,650.00	113,650.00
2022				100,000.00	9,150.00	109,150.00
2023				100,000.00	4,600.00	104,600.00
Totals	550,000.00	27,795.00	577,795.00	700,000.00	126,300.00	826,300.00

All Debt			
Principal	Interest	Total	Year
380,000.00	52,110.00	432,110.00	2017
370,000.00	33,835.00	403,835.00	2018
100,000.00	22,600.00	122,600.00	2019
100,000.00	18,150.00	118,150.00	2020
100,000.00	13,650.00	113,650.00	2021
100,000.00	9,150.00	109,150.00	2022
100,000.00	4,600.00	104,600.00	2023
1,250,000.00	154,095.00	1,404,095.00	Totals

SUMMARY INVENTORY OF PROPERTY

Net Assessed Valuation Comparison 2013 - 2016 Town of Pembroke, NH

		2013	2014	2015	2016
LAND					
Current Use		1,224,869	1,075,252	1,026,725	999,924
Discretionary Easement		69,845	69,845	69,845	62,300
Residential		159,454,800	143,215,900	143,124,150	143,030,250
Commercial/Industrial		26,589,400	30,022,300	29,772,050	32,189,750
Total Taxable Land		187,338,914	174,383,297	173,992,770	176,282,224
Tax Exempt & Non-Taxable Land				9,458,666	9,461,466
BUILDINGS					
Residential		326,118,200	297,527,200	299,533,610	300,291,110
Manufactured Housing		2,024,100	1,708,700	1,731,100	1,727,900
Commercial/Industrial		79,110,000	83,227,700	92,010,540	93,834,890
Total Taxable Buildings		407,252,300	382,463,600	393,275,250	395,853,900
Tax Exempt & Non-Taxable Buildings				33,473,300	42,495,500
PUBLIC UTILITIES					
Gas		11,491,600	10,788,100	10,698,100	10,755,200
Electric		18,231,200	20,178,600	20,713,900	20,191,500
Other		107,500	100,000	96,900	94,600
Utilities Total		29,830,300	31,066,700	31,508,900	31,041,300
	Gross Valuation	624,421,514	587,913,597	598,776,920	603,177,424
	Less Exemptions	1,145,100	1,119,800	1,149,800	1,149,800
	Net Valuation	623,276,414	586,793,797	597,627,120	602,027,624

TOWN OWNED PROPERTIES

Owner	Map	Lot	Unit	St.#	Street	AC	Land	Outbldg	X Feature	Bldg	Total
PEMBROKE, TOWN OF	VE	1		172	MAIN ST	0.12	\$76,300	\$0	\$0	\$0	\$76,300
PEMBROKE WATER WORKS	VE	62		212	MAIN ST	0.25	\$64,300	\$900	\$0	\$70,800	\$136,000
PEMBROKE, TOWN OF	VE	165			CENTRAL ST	0.74	\$49,500	\$22,500	\$0	\$0	\$72,000
PEMBROKE, TOWN OF	VE	195			GLASS ST	1.50	\$32,500	\$0	\$0	\$0	\$32,500
PEMBROKE, TOWN OF	VW	58	1		LINDY ST - OFF	0.07	\$4,300	\$0	\$0	\$0	\$4,300
PEMBROKE, TOWN OF	VW	113	L	116	MAIN ST	0.00	\$0	\$0	\$0	\$16,800	\$16,800
PEMBROKE, TOWN OF	VW	117	E	4	UNION STREET	0.26	\$53,600	\$0	\$1,600	\$88,500	\$143,700
PEMBROKE, TOWN OF	VW	118		6	UNION ST	0.11	\$50,400	\$0	\$0	\$0	\$50,400
PEMBROKE, TOWN OF	VW	129	1	5	COLONIAL DR	0.14	\$23,500	\$0	\$0	\$0	\$23,500
PEMBROKE, TOWN OF	VW	168	1		SIMPSON AVE	0.10	\$5,000	\$0	\$0	\$0	\$5,000
PEMBROKE, TOWN OF	VW	175			HIGH ST	0.05	\$4,200	\$0	\$0	\$0	\$4,200
PEMBROKE, TOWN OF	VW	184			EXCHANGE ST	2.51	\$78,200	\$0	\$0	\$0	\$78,200
PEMBROKE, TOWN OF	VW	186			EXCHANGE ST	0.25	\$5,800	\$0	\$0	\$0	\$5,800
PEMBROKE, TOWN OF	VW	188		45	PLEASANT ST	30.00	\$268,000	\$76,900	\$0	\$0	\$344,900
PEMBROKE SEWER COMMISSION	VW	188	2-P		MEMORIAL FIELD	0.00	\$0	\$800	\$0	\$42,400	\$43,200
PEMBROKE, TOWN OF	VW	189		8	EXCHANGE ST	4.35	\$119,000	\$57,000	\$1,600	\$282,400	\$460,000
PEMBROKE, TOWN OF	VW	190			PLEASANT ST	0.09	\$4,900	\$0	\$0	\$0	\$4,900
PEMBROKE, TOWN OF	VW	203		28	PLEASANT ST	0.09	\$24,400	\$0	\$0	\$0	\$24,400
PEMBROKE, TOWN OF	VW	227		1	KEYSTONE LANE	0.20	\$5,600	\$0	\$0	\$0	\$5,600
PEMBROKE, TOWN OF	VW	228		2	EXCHANGE ST	0.40	\$71,600	\$5,900	\$0	\$41,900	\$119,400
PEMBROKE, TOWN OF	256	10	2	865	DOVER RD	0.41	\$49,400	\$0	\$0	\$0	\$49,400
PEMBROKE, TOWN OF	258	3	3	627	ROBINSON RD	1.15	\$39,100	\$0	\$0	\$0	\$39,100
FRENCH CEMETERY	258	CM	9		CEMETERY - FRENCH	0.09	\$24,400	\$0	\$0	\$0	\$24,400
PEMBROKE, TOWN OF	260	41		621- 623	SIXTH RANGE RD	5.10	\$39,800	\$0	\$0	\$0	\$39,800
PEMBROKE, TOWN OF	260	42		617- 619	SIXTH RANGE RD	5.60	\$41,000	\$0	\$0	\$0	\$41,000
PEMBROKE, TOWN OF	260	58	1		SEVENTH RANGE RD	6.00	\$49,500	\$0	\$0	\$0	\$49,500
RICHARDSON CEMETERY	260	CM	8		CEMETERY-RICHARDSON	0.06	\$23,500	\$0	\$0	\$0	\$23,500
PEMBROKE, TOWN OF	262	1	1	358	PEMBROKE HILL RD	0.06	\$25,800	\$0	\$0	\$0	\$25,800
PEMBROKE, TOWN OF	262	23	1	438	CROSS COUNTRY RD	17.50	\$131,700	\$0	\$0	\$0	\$131,700

PEMBROKE, TOWN OF	262	27		543	CROSS COUNTRY RD	14.00	\$1,370	\$0	\$0	\$1,370	\$0	\$1,370
PEMBROKE HILL CEMETERY	262	CM	4		CEMETERY-PEMBROKE HL	0.49	\$31,600	\$0	\$0	\$31,600	\$0	\$31,600
PEMBROKE, TOWN OF	264	32	1	244	ACADEMY RD	7.28	\$54,100	\$0	\$0	\$54,100	\$0	\$54,100
PEMBROKE, TOWN OF	264	79	1	346	PEMBROKE HILL RD	0.32	\$32,900	\$0	\$0	\$32,900	\$0	\$32,900
PEMBROKE, TOWN OF	264	87		308-310	FOURTH RANGE RD	0.96	\$29,700	\$0	\$0	\$29,700	\$0	\$29,700
PEMBROKE, TOWN OF	264	95	1		FOURTH RANGE RD	0.77	\$7,400	\$0	\$0	\$7,400	\$0	\$7,400
PEMBROKE, TOWN OF	266	7		34-36	MASON AVE	10.66	\$12,100	\$0	\$0	\$12,100	\$0	\$12,100
PEMBROKE, TOWN OF	266	24			BROADWAY	1.36	\$67,300	\$0	\$0	\$67,300	\$0	\$67,300
PEMBROKE, TOWN OF - SAFETY CENTER	266	40		247	PEMBROKE ST	1.82	\$117,500	\$37,100	\$129,400	\$1,792,000	\$2,076,000	\$2,076,000
PEMBROKE, TOWN OF	266	79		231-2	DEARBORN RD	1.75	\$81,800	\$0	\$0	\$81,800	\$0	\$81,800
EVERGREEN CEMETERY	266	CM	2		CEMETERY - EVERGREEN	9.58	\$111,600	\$0	\$0	\$111,600	\$0	\$111,600
PEMBROKE, TOWN OF	266	171		171-173	BUCK ST	0.24	\$5,800	\$0	\$0	\$5,800	\$0	\$5,800
PEMBROKE, TOWN OF	559	11		825	NO PEMBROKE RD	0.30	\$5,900	\$0	\$0	\$5,900	\$0	\$5,900
PEMBROKE, TOWN OF	559	13			SOUCOOK RIVER	4.00	\$84,500	\$0	\$0	\$84,500	\$0	\$84,500
PEMBROKE SEWER COMMISSION	561	17	1-P	147	SHEEP DAVIS RD	0.00	\$0	\$7,500	\$0	\$0	\$0	\$7,500
PEMBROKE, TOWN OF	561	34		402-408	BOROUGH RD	9.00	\$158,900	\$0	\$0	\$158,900	\$0	\$158,900
PEMBROKE, TOWN OF	561	86		625-629	BOROUGH RD	8.70	\$57,400	\$0	\$0	\$57,400	\$0	\$57,400
ABBOTT CEMETERY	561	CM	7		CEMETERY - ABBOTT	0.13	\$28,300	\$0	\$0	\$28,300	\$0	\$28,300
PEMBROKE, TOWN OF	563	22	1-1	502-516	THIRD RANGE RD	26.62	\$16,000	\$0	\$0	\$16,000	\$0	\$16,000
PEMBROKE WATER WORKS	563	39		226	BRICKETT HILL RD	0.92	\$76,600	\$1,132,000	\$0	\$0	\$1,208,600	\$1,208,600
PEMBROKE, TOWN OF	563	70		475	PEMBROKE ST	1.53	\$7,400	\$0	\$0	\$7,400	\$0	\$7,400
PEMBROKE, TOWN OF	563	94		305-325	BRICKETT HILL RD	28.48	\$183,000	\$0	\$0	\$183,000	\$0	\$183,000
PEMBROKE, TOWN OF, WATER WORKS	565	51		346	PEMBROKE ST	1.66	\$112,200	\$13,200	\$1,600	\$106,100	\$233,100	\$233,100

TOWN OWNED PROPERTIES

Owner	Map	Lot	Unit	St.#	Street	AC	Land	Outbidg	X Feature	Bldg	Total
PEMBROKE, TOWN OF	565	59		59	WHITE SANDS RD	1.28	\$73,200	\$0	\$0	\$0	\$73,200
PEMBROKE, TOWN OF	565	81	A		BOW LANE	0.65	\$7,400	\$0	\$0	\$0	\$7,400
PEMBROKE, TOWN OF	565	81	B		WHITE SANDS RD	31.64	\$93,000	\$0	\$0	\$0	\$93,000
PEMBROKE, TOWN OF	565	81	C	444	PEMBROKE ST	34.30	\$69,800	\$0	\$0	\$0	\$69,800
PEMBROKE, TOWN OF	565	81	19	410	NADINE RD	0.55	\$34,700	\$0	\$0	\$0	\$34,700
PEMBROKE SEWER COMMISSION	565	81	B-P	55	WHITE SANDS RD	0.00	\$0	\$1,500	\$0	\$53,900	\$55,400
PEMBROKE, TOWN OF	565	95		27	WHITTEMORE RD	5.02	\$69,000	\$0	\$0	\$0	\$69,000
PEMBROKE STREET CEMETERY	565	CM	3		CEMETERY-PEMBROKE ST	2.38	\$47,300	\$700	\$0	\$0	\$48,000
PEMBROKE, TOWN OF	565	256		311	PEMBROKE ST	2.99	\$134,300	\$18,800	\$13,200	\$1,533,700	\$1,700,000
PEMBROKE, TOWN OF	565	257	6-1		CHURCH RD	0.43	\$6,200	\$0	\$0	\$0	\$6,200
PEMBROKE, TOWN OF	567	1	1		MERRIMACK RIVER BANK	2.95	\$8,000	\$0	\$0	\$0	\$8,000
PEMBROKE WATER WORKS	632	3		635-655	PEMBROKE ST	12.00	\$175,500	\$1,000	\$0	\$43,000	\$219,500
PEMBROKE SEWER COMMISSION	632	8	1-P	702	KEITH AVE	0.00	\$0	\$1,600	\$0	\$82,800	\$84,400
PEMBROKE WATER WORKS	632	18	12	142	SHEEP DAVIS RD	14.94	\$215,000	\$8,300	\$0	\$0	\$223,300
PEMBROKE, TOWN OF	634	46		572	PEMBROKE ST	0.11	\$99,900	\$0	\$0	\$0	\$99,900
PEMBROKE SEWER COMMISSION	634	46	P	572	PEMBROKE ST	0.00	\$0	\$2,000	\$0	\$25,700	\$27,700
PEMBROKE, TOWN OF	868	8		807	BACHELDER RD	0.37	\$49,400	\$0	\$0	\$0	\$49,400
PEMBROKE, TOWN OF	868	10		813	BACHELDER RD	0.37	\$49,400	\$0	\$0	\$0	\$49,400
PEMBROKE, TOWN OF	868	14		831	BACHELDER RD	0.07	\$25,700	\$0	\$0	\$0	\$25,700
PEMBROKE, TOWN OF	868	35		136	NO PEMBROKE RD	25.00	\$83,500	\$0	\$0	\$0	\$83,500
BUCK STREET CEMETERY	868	CM	1		CEMETERY - BUCK ST	2.50	\$42,700	\$0	\$0	\$0	\$42,700
PEMBROKE, TOWN OF	870	34		662	THOMPSON RD	0.13	\$51,500	\$0	\$0	\$0	\$51,500
OLD NORTH PEMBROKE CEMETERY	935	CM	5		CEMETERY-OLD NO PEMB	0.46	\$31,400	\$0	\$0	\$0	\$31,400
PEMBROKE, TOWN OF	937	7		424	NO PEMBROKE RD	47.67	\$231,100	\$0	\$0	\$0	\$231,100
NEW NORTH PEMBROKE CEMETERY	937	CM	6		CEMETERY-NEW NO PEMB	0.53	\$28,700	\$0	\$0	\$0	\$28,700
PEMBROKE, TOWN OF	939	67		501-623	KIMBALL RD	133.10	\$113,600	\$0	\$0	\$0	\$113,600

TOWN WAGE SCHEDULE

<i>Hourly</i>	<i>Minimum</i>	<i>Maximum</i>
<u>Grade 5</u>	\$11.38	\$16.06
-	Custodian	
-	Library Clerk	
<u>Grade 6</u>	\$12.05	\$17.04
-	Recording Secretary	
-	Laborer/Maintenance	
<u>Grade 7</u>	\$12.79	\$18.08
-	Child Lib. Ass't.	
<u>Grade 8</u>	\$13.57	\$19.22
-	EMT-B	
-	Probationary Firefighter	
<u>Grade 9</u>	\$14.38	\$20.37
-	Assist. Library Dir.	
-	Secretary	
-	Account Clerk	
-	Truck Driver/Equip. Op.	
-	Advanced EMT	
<u>Grade 10</u>	\$15.26	\$21.59
-	Collections Clerk	
<u>Grade 11</u>	\$16.19	\$22.92
-	Welfare Admin.	
-	Planning & Land Use Clk.	
-	Police Administrative Sec.	
-	Fire Fighter	

<i>Hourly</i>	<i>Minimum</i>	<i>Maximum</i>
<u>Grade 12</u>	\$17.18	\$24.30
-	Planner	
-	Fleet Mechanic	
-	Sewer Laborer	
-	Police Officer	
<u>Grade 13</u>	\$18.24	\$25.78
-	Tax Collector	
-	Police Officer - Cert.	
-	SW/Highway Foreman	
-	Fire Engineer	
-	Paramedic	
<u>Grade 14</u>	\$19.34	\$27.33
-	Accountant	
-	Detective	
-	Fire	
-	Lieutenant	
<u>Grade 15</u>	\$20.52	\$29.01
-	Highway	
-	Super.	
<u>Grade 16</u>	\$21.75	\$30.76
-	Code Enforce. Off.	
-	Sewer Administrator	
-	Police Sergeant	

TOWN WAGE SCHEDULE

<i>Salary</i>	<i>Minimum</i>	<i>Maximum</i>
<u>Grade 13</u> -	\$37,922	None
- Town Clerk		
<u>Grade 14</u> -	\$40,204	\$56,829
-		
<u>Grade 15</u> -	\$42,683	\$60,340
- Library Director		
<u>Grade 16</u> -	\$45,249	\$63,969
- Fire Captain		
<u>Grade 17</u> -	\$47,936	\$67,658
-		
<u>Grade 18</u> -	\$50,856	\$71,962
- Police Lieutenant Deputy Fire Chief		
<u>Grade 19</u> -	\$53,953	\$76,149
- Assistant Fire Chief		
<u>Grade 20</u> - - - -	\$57,237	\$80,785
- Police Chief Fire Chief Public Works Dir. EMS Director		
<u>Grade 21</u> -	\$60,722	\$85,706
-		
<u>Grade 22</u> -	\$64,422	\$90,923
- Town Administrator		
<u>Grade 23</u> -	\$68,345	\$96,462
-		

Town of Pembroke
2016 Wages and Benefits

Name	Gross			Social			NH		
	Base Pay	Overtime	Other	Wages	Security	Medicare	Retirement	Life	Disability
Addington, Christine	\$41,205.25	\$91.45		\$41,296.70	\$2,560.40	\$598.80	\$4,612.82	\$23.04	\$558.12
Alley, Annette	\$42,179.20		\$1,601.76	\$43,780.96	\$2,714.42	\$634.82		\$23.04	\$577.20
Amell, Darrell	\$49,159.62	\$179.32	\$2,748.40	\$52,087.34	\$3,229.42	\$755.27	\$5,583.97	\$23.04	\$689.16
Anstey, Stephen	\$849.26			\$849.26	\$52.65	\$12.31			
Barker, Carl	\$2,745.09			\$2,745.09	\$170.20	\$39.80			
Bergeron, Angela	\$10,343.29	\$858.82	\$360.00	\$11,562.11		\$167.65	\$3,050.07	\$3.84	\$114.92
Bilodeau, Gordon	\$34,731.41		\$923.04	\$35,654.45	\$2,210.58	\$516.99	\$3,982.68	\$23.04	\$471.48
Bilodeau, Richard	\$643.23			\$643.23	\$39.88	\$9.33			
Boise, Adam	\$799.00			\$799.00	\$49.54	\$11.59			
Boisvert, James	\$76,792.95		\$1,747.20	\$78,540.15	\$4,869.49	\$1,138.83	\$8,772.89	\$23.04	\$1,049.64
Boisvert, Jordan	\$41,166.32	\$3,888.96	\$3,136.68	\$48,191.96		\$698.78	\$12,036.38	\$23.04	\$569.76
Bond, Ann	\$240.00			\$240.00	\$14.88	\$3.48			
Bouffard, Jason	\$2,352.58			\$2,352.58	\$145.86	\$34.11			
Brasley, Danyelle	\$1,371.00			\$1,371.00	\$85.00	\$19.88			
Brezosky, Marie	\$240.00			\$240.00	\$14.88	\$3.48			
Brown, Michael	\$1,785.34			\$1,785.34	\$110.69	\$25.89			
Carlucci, Jocelyn	\$2,672.57			\$2,672.57	\$165.70	\$38.75			
Caron, Taylor	\$35,830.73	\$2,801.48	\$1,135.55	\$39,767.76	\$2,465.60	\$576.63	\$4,315.21	\$23.04	\$490.44
Chase, Andrew	\$643.14			\$643.14	\$39.87	\$9.33			
Cheney, Stephanie	\$1,699.01			\$1,699.01	\$105.34	\$24.64			
Chevrette, Mark	\$35,633.43	\$2,827.43	\$826.56	\$39,287.42	\$2,435.82	\$569.67	\$4,296.08	\$23.04	\$488.28
Chouinard, Marie	\$320.00			\$320.00	\$19.84	\$4.64			
Clark, Bonnie	\$240.00			\$240.00	\$14.88	\$3.48			
Clark, William	\$2,399.21			\$2,399.21	\$148.75	\$34.79			
Connor, Charles	\$3,000.00			\$3,000.00	\$186.00	\$43.50			
Courtemanche, Justine	\$2,200.00			\$2,200.00	\$136.40	\$31.90			
Crafts, Patricia	\$240.00			\$240.00	\$14.88	\$3.48			
Crockwell, Michael	\$2,000.00			\$2,000.00	\$124.00	\$29.00			
Croteau, Jasmine	\$10,706.41			\$10,706.41	\$663.80	\$155.24			
Cunha, Christopher	\$56,562.80	\$2,096.69	\$1,829.96	\$60,489.45		\$877.10	\$15,625.26	\$23.04	\$743.16
Cushing, Robyn	\$4,552.75			\$4,552.75	\$282.27	\$66.01			

Town of Pembroke
2016 Wages and Benefits

Name	Base Pay	Overtime	Other	Gross		Social			NH		
				Wages		Security	Medicare	Retirement	Life	Disability	
Cyr, Jeffrey	\$4,198.40			\$4,198.40		\$260.30	\$60.88				
Cyr, Martha	\$2,092.70			\$2,092.70		\$129.75	\$30.34				
Daughen, Richard	\$570.92			\$570.92		\$35.40	\$8.28				
DiGiovanni, Nicholas	\$1,128.12			\$1,128.12		\$69.94	\$16.36				
Dion, Joshua	\$152.26			\$152.26		\$9.44	\$2.21				
Doriean, Nicholas	\$19.36			\$19.36		\$1.20	\$0.28				
Driscoll, Daniel	\$1,200.00			\$1,200.00		\$74.40	\$17.40				
Edes, Andrea	\$2,108.25			\$2,108.25		\$130.71	\$30.57				
Engwer, Andrew	\$394.77			\$394.77		\$24.48	\$5.72				
Evans, Kianna	\$840.44			\$840.44		\$52.11	\$12.19				
Fanny, Robert	\$35,478.53	\$3,830.46		\$39,308.99		\$2,437.16	\$569.98	\$4,390.80	\$23.04	\$485.04	
Farley, Robert	\$8,695.98			\$8,695.98		\$539.15	\$126.09				
Fiske, Jason	\$54,456.16	\$3,676.24	\$3,157.96	\$61,290.36			\$888.71	\$16,168.40	\$23.04	\$713.40	
Fitzgerald, Daniel	\$9,833.70			\$9,833.70		\$609.69	\$142.59				
Foster, Michael	\$48,727.20	\$6,875.79	\$4,184.49	\$59,787.48			\$866.92	\$15,359.45	\$23.04	\$656.40	
Fowler, Shelley	\$240.00			\$240.00		\$14.88	\$3.48				
French, Christopher	\$540.19			\$540.19		\$33.49	\$7.83				
Furlotte, Griffin	\$565.70			\$565.70			\$8.20				
Gagne, Shanna	\$17,552.04			\$17,552.04		\$1,088.23	\$254.50				
Gagnon, Christopher	\$6,647.59			\$6,647.59			\$96.39	\$1,126.75	\$3.84	\$109.22	
Gagnon, Paul	\$7,678.98			\$7,678.98		\$476.10	\$111.35				
Galligan, Rose	\$4,867.50			\$4,867.50		\$301.79	\$70.58				
Gamache, Christopher	\$69,371.98		\$1,580.64	\$70,952.62		\$4,399.06	\$1,028.81	\$7,748.78	\$23.04	\$933.48	
Gaponova, Nataliya	\$49,153.94	\$14.35	\$1,965.38	\$51,133.67		\$3,170.29	\$741.44	\$5,492.05	\$19.20	\$644.80	
Gaskell, Gary	\$68,679.23		\$3,594.18	\$72,273.41			\$1,047.96	\$19,065.77	\$23.04	\$939.84	
Gifford, Susan	\$1,646.13			\$1,646.13		\$102.06	\$23.87				
Gillett, Tenley	\$892.46			\$892.46		\$55.33	\$12.94				
Gilman, Dwayne	\$79,762.69		\$2,695.74	\$82,458.43			\$1,195.65	\$21,752.50	\$23.04	\$1,092.00	
Girard, Corey	\$5,461.76			\$5,461.76		\$338.63	\$79.20				
Gladu, Ashley	\$4,307.00			\$4,307.00		\$267.03	\$62.45				
Goff, James D	\$200.00			\$200.00		\$12.40	\$2.90				

Goff, James F	\$57,560.66			\$1,332.96	\$58,893.62	\$3,651.40	\$853.96	\$6,758.37	\$23.04	\$787.44
Goldman, Jonathan	\$735.75				\$735.75	\$45.62	\$10.67			
Greco, Vincent	\$2,000.00			\$2,500.00	\$4,500.00	\$279.00	\$65.25			
Hanson, Karl	\$46,302.00	\$5,493.53		\$1,611.27	\$53,406.80		\$774.40	\$1,408.71	\$23.04	\$675.48
Hardy, Sara	\$2,339.45				\$2,339.45	\$145.05	\$33.92			
Harry, Jonathan	\$6,563.99				\$6,563.99	\$406.97	\$95.18			
Hart, Justin	\$4,185.00				\$4,185.00	\$259.47	\$60.68			
Haas, Kyle	\$14,870.20				\$14,870.20	\$921.95	\$215.62			
Heffernan, Daniel	\$37,769.00	\$3,979.13			\$41,748.13	\$2,588.38	\$605.35	\$3,762.52	\$15.36	\$363.60
Higgins, Edward	\$16,943.91				\$16,943.91	\$1,050.52	\$245.69			
Higgins, Irina	\$10,076.65				\$10,076.65	\$624.75	\$146.11			
Hill, Loretta	\$240.00				\$240.00	\$14.88	\$3.48			
Hodge, Everett	\$56,946.42			\$3,015.42	\$59,961.84	\$3,717.63	\$869.45	\$6,509.80	\$23.04	\$775.80
Holst, Michaela	\$518.02				\$518.02	\$32.12	\$7.51			
Inwin, Julie	\$42,009.00	\$3,781.71			\$45,790.71	\$2,839.02	\$663.97	\$5,114.81	\$23.04	\$510.48
Jacob, Louis	\$120.00				\$120.00	\$7.44	\$1.74			
Jawidzik, Brandon	\$837.81				\$837.81	\$51.94	\$12.15			
Jodoin, David	\$85,418.20			\$5,975.10	\$91,393.30	\$5,666.38	\$1,325.20	\$9,955.01	\$23.04	\$1,168.08
Johnson, Robert	\$1,592.20				\$1,592.20	\$98.72	\$23.09			
Judge, Terrence	\$2,280.36				\$2,280.36	\$141.38	\$33.07			
Kellermann, Christian	\$10,391.40				\$10,391.40	\$644.27	\$150.68			
Kelley, Michael	\$13,859.63				\$13,859.63	\$859.30	\$200.96			
Kline, Fred	\$1,500.00				\$1,500.00	\$93.00	\$21.75			
Ladd, Amelia	\$6,997.28				\$6,997.28	\$433.83	\$101.46			
Langille, Michael	\$17,799.76				\$17,799.76	\$1,103.59	\$258.10			
Larochelle, Christopher	\$3,159.46				\$3,159.46	\$195.89	\$45.81			
Lemoine, Ann	\$4,248.74				\$4,248.74	\$263.42	\$61.61			
Lemoine, Brian	\$4,496.37				\$4,496.37	\$278.77	\$65.20			
Lemoine, Tyrel	\$7,238.38				\$7,238.38	\$448.78	\$104.96			
Locke, Stephanie	\$52,184.60	\$5,187.41			\$57,372.01	\$3,557.06	\$831.89	\$6,154.79	\$23.04	\$609.84
Lombard, Cassidy	\$792.77				\$792.77	\$49.15	\$11.50			
Loomis, McKaylee	\$863.64				\$863.64	\$53.55	\$12.52			
Ludwick, Stephen	\$1,888.36				\$1,888.36	\$117.08	\$27.38			
Madden, Lawrence	\$36,369.78	\$3,386.37		\$866.88	\$40,623.03	\$2,518.63	\$589.03	\$4,537.59	\$23.04	\$511.68
Malo, Henry	\$39,714.04	\$1,445.18		\$6,301.44	\$47,460.66	\$2,942.56	\$688.18	\$5,073.28	\$23.04	\$617.40
Malo, Paulette	\$59,677.06	\$6,230.88		\$1,901.12	\$67,809.06	\$4,204.16	\$983.23	\$7,417.80	\$23.04	\$807.60

Town of Pembroke
2016 Wages and Benefits

Name	Base Pay	Overtime	Other	Gross		Social		NH		
				Wages		Security	Medicare	Retirement	Life	Disability
Manseau, Patricia	\$480.00			\$480.00		\$29.76	\$6.96			
Marion, Marlene	\$23,859.86			\$23,859.86		\$1,479.31	\$345.97			
Martel, Chester	\$3,255.42			\$3,255.42		\$201.84	\$47.20			
McCabe, Sheila	\$80.00			\$80.00		\$4.96	\$1.16			
McClellan, Ralph	\$10,350.66			\$10,350.66		\$641.74	\$150.08			
Mehegan, Marie	\$13,957.05			\$13,957.05		\$865.34	\$202.38			
Mendoza, Adam	\$38,335.55	\$3,632.69		\$41,968.24		\$2,602.03	\$608.54	\$4,687.83	\$23.04	\$523.32
Merrill, Scott	\$191.71			\$191.71		\$11.89	\$2.78			
Mitchell, Charles	\$400.00			\$400.00		\$24.80	\$5.80			
Morris, Adam	\$4,673.65			\$4,673.65		\$289.77	\$67.77			
Nadeau, Reno	\$53,431.60	\$3,881.05	\$1,060.80	\$58,373.45		\$3,619.15	\$846.42	\$6,520.33	\$23.04	\$730.56
Osgood, Colette	\$160.00			\$160.00		\$9.92	\$2.32			
Paquette, Maurice	\$857.07			\$857.07		\$53.14	\$12.43			
Paulsen, Erik	\$6,193.37			\$6,193.37		\$383.99	\$89.80			
Paulsen, Harold	\$24,724.62			\$24,724.62		\$1,532.93	\$358.51			
Pelissier, Ryan	\$660.03			\$660.03		\$40.92	\$9.57			
Pellerin, Jules	\$1,200.00			\$1,200.00		\$74.40	\$17.40			
Perron, Michael	\$2,932.60			\$2,932.60		\$181.82	\$42.52			
Perron, Steven	\$35,914.61	\$4,546.14	\$1,944.92	\$42,405.67		\$2,629.15	\$614.88	\$4,519.47	\$23.04	\$507.24
Petit, Thomas	\$560.00			\$560.00		\$34.72	\$8.12			
Poulin, Jake	\$3,984.55			\$3,984.55		\$247.04	\$57.78			
Previe, Muriel	\$26,030.50			\$26,030.50		\$1,613.89	\$377.44			
Ranfoss, Victor	\$49,493.81	\$4,900.15	\$1,151.25	\$55,545.21		\$3,443.80	\$805.41	\$6,204.40	\$23.04	\$676.56
Riccio, Maryanne	\$48,162.40	\$1,061.72	\$1,100.16	\$50,324.28		\$3,120.11	\$729.70	\$5,621.17	\$23.04	\$650.04
Robertson, Bradley	\$4,363.14			\$4,363.14		\$270.51	\$63.27			
Rockwood, Stacey	\$1,581.75			\$1,581.75		\$98.07	\$22.94			
Rohde, Noelle	\$471.12			\$471.12		\$29.21	\$6.83			
Roy, Dennis	\$3,523.56			\$3,523.56		\$218.46	\$51.09			
Royce, Haley	\$745.51			\$745.51		\$46.22	\$10.81			
Samson, Robert	\$500.00			\$500.00		\$31.00	\$7.25			
Schmidt, Charles	\$4,119.40			\$4,119.40		\$255.40	\$59.73			
Sheldon, David	\$2,000.00			\$2,000.00		\$124.00	\$29.00			

Sheveland, Thomas	\$28,567.34	\$5,896.94	\$640.50	\$35,104.78	\$6,396.63	\$509.02	\$9,112.25	\$13.44	\$334.39
Smart, Aaron	\$685.63			\$685.63	\$42.51	\$9.94			
Spencer, Michelle	\$351.11			\$351.11	\$21.77	\$5.09			
St. Germain, Elizabeth	\$280.00			\$280.00	\$17.36	\$4.06			
Stosse, Cynthia	\$55,773.07		\$1,493.12	\$57,266.19	\$3,550.50	\$830.36	\$6,396.63	\$23.04	\$763.32
Stromvall, Eric	\$2,250.41			\$2,250.41	\$139.53	\$32.63			
Tenney, Michael	\$81.08			\$81.08	\$5.03	\$1.18			
Theuner, John	\$8,660.51			\$8,660.51	\$536.95	\$125.58			
Thompson, Harold	\$1,500.00			\$1,500.00	\$93.00	\$21.75			
Tiddes, Heather	\$30,629.08			\$30,629.08	\$1,899.00	\$444.12			
Vanboendersloot, John	\$9,147.20			\$9,147.20	\$567.13	\$132.63			
VanLuven, Hearshell	\$18,876.75			\$18,876.75	\$1,170.36	\$273.71			
Verdile, Stephanie	\$44,945.76			\$44,945.76	\$2,786.64	\$651.71	\$5,020.43	\$23.04	\$622.68
Vincent, Kristen	\$49,381.81	\$4,745.81	\$2,376.45	\$56,504.07		\$819.31	\$14,905.75	\$23.04	\$648.96
Vodra, Robert	\$3,599.78			\$3,599.78	\$223.19	\$52.20			
Walz, Joseph	\$11,069.52	\$350.48		\$11,420.00		\$165.59	\$3,012.60	\$7.68	\$169.80
Welch., Robert	\$39,511.84	\$985.58	\$1,161.18	\$41,658.60		\$604.05	\$10,698.66	\$23.04	\$518.04
Wesson, Elaine	\$47,457.95		\$2,038.24	\$49,496.19	\$3,068.76	\$717.69	\$5,528.68	\$23.04	\$650.04
Whitbeck, Susan	\$320.00			\$320.00	\$19.84	\$4.64			
Williams, Linda	\$42,179.22	\$73.83	\$1,072.00	\$43,325.05	\$2,686.15	\$628.21	\$4,812.66	\$23.04	\$577.20
Wirtz, Kayla	\$1,648.25			\$1,648.25	\$102.19	\$23.90			
Yeaton, Karen	\$240.00			\$240.00	\$14.88	\$3.48			
Yeaton, Peggy	\$23,302.57			\$23,302.57	\$1,444.76	\$337.89			
York, Kerry	\$1,653.56			\$1,653.56	\$102.52	\$23.98			
Young, Sr., Larry	\$160.00			\$160.00	\$9.92	\$2.32			
				\$2,548,473.38					
Total Medical Benefits	\$462,975.33								
Total Dental Benefits	\$34,715.22								

AUDITOR'S REPORT



CERTIFIED PUBLIC ACCOUNTANTS
608 Chestnut Street • Manchester, New Hampshire 03104
(603) 622-7070 • Fax: (603) 622-1452 • www.vachonclukay.com

REPORT ON INTERNAL CONTROL BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS

To the Board of Selectmen
Town of Pembroke, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pembroke, New Hampshire (the "Town") as of and for the year ended December 31, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Vachon Clukay & Company PC".

Manchester, New Hampshire
August 19, 2016

AUDITOR'S REPORT



CERTIFIED PUBLIC ACCOUNTANTS
608 Chestnut Street • Manchester, New Hampshire 03104
(603) 622-7070 • Fax: (603) 622-1452 • www.vachonclukay.com

August 19, 2016

To the Board of Selectmen
Town of Pembroke, New Hampshire

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pembroke, New Hampshire for the year ended December 31, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 11, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Pembroke, New Hampshire are described in Note 1 to the financial statements. As described in Note 1 to the basic financial statements, the Town adopted and implemented GASB Statement #68 – *Accounting and Financial Reporting for Pensions* during the year ended December 31, 2015. Accordingly, the cumulative effect of the accounting change as of the beginning of the year has been reported in the financial statements and is described in Note 17 to the basic financial statements. We noted no transactions entered into by the Town of Pembroke, New Hampshire during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimate affecting the financial statements of the Governmental Activities, Business-type Activities, and major Proprietary Funds was:

Management's estimates of the useful lives of depreciable capital assets and the other post-employment benefits obligation are based on historical utilization of assets and actuarial valuations, respectively. We evaluated the key factors and assumptions used to develop the useful lives of depreciable capital assets and the other post-employment benefits obligation in determining that they are reasonable in relation to the financial statements taken as a whole.

AUDITOR'S REPORT

Significant estimates also include actuarial assumptions used in determining pension costs which are based on plan audited financial statements. We evaluated the assumptions used in the plan audited financial statements to determine that they are reasonable in relation to the financial statements as a whole.

The most sensitive estimate affecting the financial statements of the Governmental Activities, Business-type Activities, General Fund, Sewer Fund and the aggregate remaining information was:

Management's estimate of the allowance for uncollectible receivables is based on the likelihood of the Town to collect monies owed to it. We evaluated the key factors and assumptions used to develop the estimate for uncollectible receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedules summarize uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements. Please see the attached schedule of material adjustments detected and corrected as a result of audit procedures.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 19, 2016.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Pembroke, New Hampshire's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

AUDITOR'S REPORT

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Pembroke, New Hampshire's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, budgetary comparison information, schedule of funding progress for other post-employment benefits, schedule of changes in the Town's proportionate share of the net pension liability, schedule of Town contributions, and the notes to the required supplementary information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining nonmajor fund and fiduciary fund financial statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Selectmen and management of the Town of Pembroke, New Hampshire and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Vachon Clukay & Company PC

AUDITOR'S REPORT

Town of Pembroke, New Hampshire
For the year ended 12/31/15
Material Audit Adjustments

The following is a listing of the Material Audit Adjustments made for the year ended 12/31/15:

Road Improvements Fund:

- To record retainage payable of \$72,052.

Water Fund:

- To record current year depreciation on capital assets in the amount of \$131,408.
- To record retainage payable of \$25,634.

Sewer Fund:

- To record the addition of capital assets in the amount of \$40,896.
- To record current year depreciation on capital assets in the amount of \$133,325.
- To record a restatement for the implementation of GASB #68 in the amount of \$156,570.

Aggregate Remaining Information:

- To restore the prior year net receivables in the Ambulance Fund in the amount of \$31,450.
- To increase the net accounts receivable at year end in the Ambulance Fund by \$54,918.
- To increase the investment balance of the school agency funds in the amount of \$347,648.

PEMBROKE FIRE DEPARTMENT

2016 Annual Report

Your fire department responded to 296 calls during the year. There were no significant emergency events during the year and property loss due to fire was very minimal. The types of calls we responded to are as follows:

Calls for Alarms Sounding & Automatic Alarms	73	24.7%
Fires of All Types – Vehicle, Building, Brush	14	4.7%
Investigations – Smoke Checks, Other Types	45	15.2%
Hazards – Gas Leaks, Electrical Issues, MV Cleanup	44	14.9%
Medical Assistance to Ambulance	58	19.6%
Mutual Aid to Other Departments	46	15.5%
Cancelled Calls within Pembroke	9	.3%

Not accounted for above are assisting and accompanying the Town Building Inspector in required safety inspections of schools, day care facilities and others. During the year we received mutual aid assistance 7 times from neighboring departments.

We averaged 8 firefighters turning out for each of our calls which is an admirable number compared to some of our other surrounding municipalities. Our current 35 firefighters are listed below:

Chief Harold E. Paulsen

Assistant Chief John C. Theuner

Deputy Chief Paul M. Gagnon

Captain Erik S. Paulsen

Captain Robert B. Farley

Public Education Officer William O. Clark

Lieutenant Brian A. Lemoine

Lieutenant Charles R. Schmidt

Lieutenant Jeffrey B. Cyr

Lieutenant Chester R. Martel

Lieutenant Tyrel J. Lemoine

PEMBROKE FIRE DEPARTMENT

Firefighter Stephen M. Anstey

Engineer Richard R. Bilodeau

Firefighter Jason L. Bouffard

Firefighter Michael E. Brown

Firefighter Martha J. Cyr

Firefighter Richard W. Daughen

Firefighter Nicholas I. DiGiovanni

Firefighter Andrew W. Engwer

Firefighter Christopher L. French

Firefighter Christopher J. Gagnon

Firefighter Corey R. Girard

Firefighter Terrence M. Judge

Firefighter Christopher T. Larochelle

Firefighter Ann M. Lemoine

Engineer Stephen E. Ludwick

Firefighter Christopher R. Matheson

Firefighter Scott Merrill

Firefighter Ryan R. Pelissier

Quartermaster Michael A. Perron

Firefighter Steven M. Perron

Engineer Bradley J. Robertson

Engineer Eric Stromvall

Firefighter Michael W. Tenney

Firefighter Robert W. Vodra

The biggest change that has taken place within the Fire Department is the employment of our first full-time firefighter. The firefighter is working during the daytime hours of Monday thru Friday. This addition decreases the possibility that we do not have a driver/operator for a vehicle to respond to an emergency. The addition also gives us the ability to perform many more fire safety inspections and prepare necessary pre-plans of buildings that our code enforcement officer simply does not have time for.

I want to thank all of our Citizens for their support of their fire department.

Harold E. Paulsen
Fire Chief

PEMBROKE POLICE DEPARTMENT

2016 Annual Report

I am pleased to present the 2016 Annual Report, which highlights and summarizes the activities of the Pembroke Police Department. You can be extremely proud of the Police Department employees who achieve excellence in the difficult job of law enforcement. As in 2014 and 2015, hiring and the retention of employees for our department has been a great challenge to us and I am proud of the members of this department for taking on a heavy workload with minimal staffing. In 2016, we hired a new addition to the department. Officer Joseph Walz who is working as a full time employee non-certified police officer. Officer Walz will attend the 173rd New Hampshire Police Standards and Training Academy in May of 2017.

In 2015, the “Opioid” use crisis surfaced and in 2016, it continues a great concern. Although the press has highlighted this as something new, it has been a problem in our area and surrounding towns for quite some time. The local press and with the assistance of local groups and organizations have done a great job of educating our citizens on potential Opioid issues and has allowed Law Enforcement in New Hampshire to voice our concerns and to notify the public of how we can all help.

The Police Department continues to apply for grants through the State of New Hampshire Highway Safety Agency that allowed directed patrols in DWI Enforcement and the Project Safe Commute grant that enforces motor vehicle operation infractions. The New Hampshire Fish and Game Department approved an Off Highway Recreation Vehicle (OHRV) grant to conduct patrols and enforcement of the Fish and Game Laws. This allows us to monitor the Range Roads in Town for various other criminal activity on or near private property. It is very important that citizens and the police stay in contact about any matters of concern happening in your neighborhood. Please, at any time, if any member of the community has a comment or concern, please do not hesitate to contact me.

The Police Department wants you to know that we offer a service for homeowners who are on vacation or a lengthy business trip. We will periodically check your residence while you are away to safeguard it is secure and remains the way that you left it. Stop in to see us or call the station about the required paperwork to complete.

I would like to thank the citizens of the Town of Pembroke and the Board of Selectmen for their continued support. Not every community has a great working relationship with their Police Department. I can say that we do and thank all of you involved in helping us do our jobs to make Pembroke a safe community to live, work and raise a family. In addition, I would like to thank the members of the Pembroke Police Department for all their assistance, hard work and dedication to the Town of Pembroke.

Listed below is the 2016 statistical data pertaining to our community that may be useful to you.

Respectfully Submitted,

Dwayne R. Gilman
Chief of Police

PEMBROKE POLICE DEPARTMENT

2016 Calls for Service and Activity by the members of the Pembroke Police Department

Dispatch Calls	12,471
Station Calls & Walk-Ins for Service (M-F)	7,296
Directed Patrols	418
911 CALLS	40
Alarm Activations	319
Assist Citizens / Motorist	376
Assist Agency Police/Fire/Ambulance	523
Burglary	26
Civil Matters	48
Domestic Disturbance	80
Drug Offenses	56
D.U.I.	18
Juvenile Offense/Complaint	107
License to Carry Pistol/Revolver Issued	230
Missing Person	45
Motor Vehicle Accidents	158
Motor Vehicle Complaints	151
Neighbor Disputes	21
Noise Complaints	59
Paperwork Service	445
Parking Complaints	264
Parking Tickets Issued	559
MV Summons Issued	349
Suspicious Person / Activity	197
Suspicious Vehicles	186
Theft	64
Vandalism	58
Welfare Check	90
Animal Complaints	200

ACTIVITY STATISTICS 2016

Total Offenses Committed	943
Total Crime Related Incidents	439
Total Felonies	114
Total Non-Crime Incidents	64
On View Arrests	147
Arrest (Based on Incident/Warrants)	106
Summons Arrests	20
Protective Custody	31
Juvenile (Arrests Referred/Handled)	57

PEMBROKE POLICE DEPARTMENT

TABLE OF ORGANIZATION

<u>ADMINISTRATION</u>	<u>SERVING SINCE</u>
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Chief Dwayne R. Gilman	1992
Lt. Gary Gaskell	2007 Firearms Instructor, Training Officer

<u>PATROL DIVISION</u>	<u>SERVING SINCE</u>
------------------------	----------------------

Sgt. Christopher Cunha	2007 FTO, Patrol Supervisor
Sgt. Jason Fiske	2014 Patrol Supervisor, Firearms Instructor
Off. Karl Hanson	2007 Patrol Officer
Det. Michael Foster	2013 Detective, Firearms Instructor
Off. Jordan Boisvert	2014 Patrol Officer
Off. Kristin Vincent	2015 Patrol Officer
Off. Robert Welch	2015 Patrol Officer
Off. Joseph Walz	2016 Patrol Officer
Open Position	Patrol Officer
Open Position	Patrol Officer

<u>ADMINISTRATIVE DIVISION</u>	<u>SERVING SINCE</u>
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Mary Ann Ricciotti	1993 Administrative Assistant / Records
Annette Alley	1997 Receptionist

PUBLIC WORKS

The Department of Public Works has been given tasks to manage the Town's roads, sidewalks, storm water system, solid waste, cemeteries, municipal buildings and fleet. To accomplish all these tasks the department employs 11 full time and 2 part time employees with 18 pieces of major equipment that has been organized into the following divisions:

Administrative Division: This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department. This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1475	Each
2. Inquiries/Transfer Station	106	Each
3. Inquiries/Rubbish Route	121	Each
4. Inquiries/Road Conditions	144	Each
5. Payment Vouchers Processed	793	Each
6. Street Light Repairs	48	Each
7. Driveway Permits	36	Each
8. Trench/Excavation Permits	13	Each
9. Cemetery Inquiries	31	Each

Highway Division: This division is headed by Foreman V.J. Ranfos III, and is responsible for the maintenance and repair of approximately 82 miles of road, 11 miles of sidewalk, storm water which included 607 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 24.79 miles of Town roads, clean 567 catch basins, painted 115,084 LF of roadway striping and cut down several large hazardous trees.

There were 27 snow/ice storm events that occurred during 2016 which required 1757.25 man-hours, 666.16 tons of sand, 888.79 tons of salt. Snow removal from downtown and the municipal parking lots required 229.0 man-hours. Shoveling snow from around the 176 town fire hydrants required 79 man-hours and plowing about 7 miles of sidewalks each storm expended 126 man-hours.

The road reconstruction and paving project list for the year of 2016 included the finish coats on Noyes Street and Kimball Street. Micol Road, Ross Road and Melissa Drive were reclaimed and each had culverts repaired or replaced. Structures were raised and lowered on Micol Road and Ross Road and then top coats were applied to those as well as Melissa Drive. Rosedale had the finish coat applied.

Ninety five percent of Engineering work has been done for Upper Beacon Hill, Eastview and East Meadow.

PUBLIC WORKS

Other tasks performed by this division consisted of the following:

1. Road side ditching	2145.00	Linear Feet
2. Cold patching pot holes	4.10	Tons
3. Hot topping pavement repairs	2092.76	Tons
4. Road wash out repairs	1395.00	Linear Feet
5. Sweeping Sidewalks	4.00	Miles
6. Road side mowing	35.60	Miles
7. Road side brush cutting and chipping	318	Cubic Yards
8. Large Tree Cutting	39	Each
9. Sign Maintenance & Replacements	38	Each
10. Complaints	84	Each
11. Inquiries	144	Each
12. Assist Solid Waste Division	1105.00	Man Hours
13. Assist Fleet Division	271.00	Man Hours
14. Assist Parks & Recreation Division	90.00	Man Hours
15. Assist Cemetery Division	251.00	Man Hours
16. Assist Sewer Department	76.00	Man Hours

The Highway Division also assisted community groups in setting up and cleanup for Graduation, Old Home Day, Elections and Christmas in the Village.

Solid Waste Division: This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste and single stream recycling from individual homes throughout the Town on a weekly basis as well as the operation of the Transfer Station. Residents who wish to can bring their trash and recycling for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Besides residential trash and recycling the Transfer Station accepts appliances, demolition materials, tires, waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries, alkaline & zinc batteries, ink jet cartridges, LaserJet cartridges, textiles, propane gas cylinders, and also has a book and media drop box. Fees are charged for some items such as appliances, demolition, gas cylinders and tires. For 2016, a total of 1848.16 tons of solid waste was generated from Pembroke and disposed of at Casella Waste in Allentown, NH. Also in 2016, a total of 804.95 tons of single stream recycling was taken to Casella Waste in Allentown. Diverting this recyclable material from the waste stream saved the Town \$45,097.57 in tipping fees. This division also performed curbside pickup of leaves from residents during spring cleanup.

The following is a tabulation of solid waste that was collected and disposed of in 2016:

1. Curbside Pickup

a. Rubbish	1466.36	Tons
b. Single Stream Recycling	713.28	Tons
c. Leaves	250	Cubic Yards
d. Brush chipped from Spring cleanup	49	Cubic Yards
e. Refuse Tags Issued	76	Each
f. Inquiries	121	Each
g. Complaints	30	Each

PUBLIC WORKS

2. Transfer Station Activity

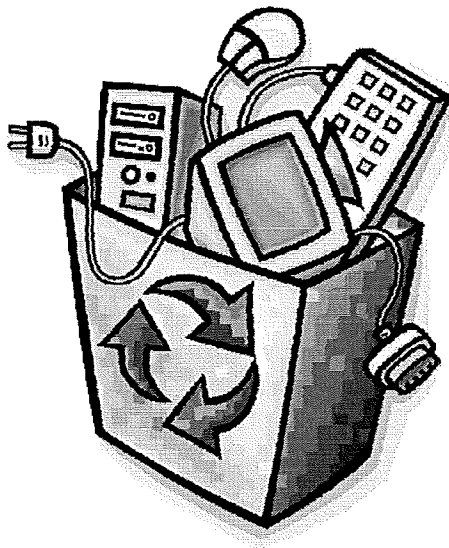
a.	Rubbish	278.13	Tons
b.	Single Stream Recycling	99.94	Tons
c.	Non-Burnables	132.41	Tons
d.	Burnables	97.15	Tons
e.	Concrete	0	Tons
f.	Scrap Metal	102.9	Tons
g.	Aluminum Cans	2202	Lbs.
h.	Textile Recycling – Planet Aid	2876	Lbs.
i.	Refrigerator/Freezer	56	Each
j.	Air Conditioners	120	Each
k.	Brush	1057	Cubic Yards
l.	Christmas Trees	75	Each
m.	Leaves	1454	Cubic Yards
n.	Propane Tanks or Canisters	36	Each
o.	Waste Oil	1450	Gallons
p.	Waste Antifreeze	165	Gallons
q.	Batteries	2617	Lbs.
r.	Tires	217	Each
s.	Complaints	0	Each
t.	Inquiries	106	Each
u.	Hazardous Waste Refused	0	Each
v.	Video Displays	433	Each
w.	C&D Debris (Minimum Load)	319	Loads
x.	C&D Debris (Maximum Load)	146	Loads
y.	School	4	Loads
z.	Residents	22,255	Each



PUBLIC WORKS

3. Electronics Recycling

a.	Computer Monitors	93	Each
b.	Televisions	347	Each
c.	Printers	132	Each
d.	Fax Machines	5	Each
e.	Stereo Equipment	346	Each
f.	VCRs	31	Each
g.	DVD Players	72	Each
h.	Copiers	27	Each
i.	Scanners	9	Each
j.	Radios	93	Each
k.	PCs	110	Each
l.	Microwaves	109	Each
m.	Keyboards	69	Each
n.	2' Fluorescent Tubes	0	LF
o.	3' Fluorescent Tubes	0	LF
p.	4' Fluorescent Tubes	4,000	LF
q.	5' Fluorescent Tubes	0	LF
r.	6' Fluorescent Tubes	1800	LF
s.	8' Fluorescent Tubes	5760	LF
t.	Small Misc. Fluorescent & HID Bulbs	395	Lbs.
u.	Compact Fluorescent Bulbs	20	Lbs.
v.	Thermostats	0	Box
w.	Alkaline & Zinc Batteries	510	Lbs.
x.	Rechargeable Batteries (NiCd, Li-Ion, NiMH, Lead)	175	Lbs.
y.	Cell Phones Recycled	21	Each
z.	82 Gaylords of Electronics Picked Up	44,604	Lbs.



PUBLIC WORKS

Pembroke Automated Collection Program Data Collection - 2016 Summary					
MONTH	WEIGHT (IN TONS)		% RECYCLING	RECYCLING FEE/TON	SAVINGS! (VS. \$62.00/TON FOR TRASH)
	*TRASH	RECYCLING			
JANUARY	144.76	60.68	29.54%	\$12.045	\$3,031.27
FEBRUARY	131.20	59.05	31.04%	\$13.29	\$2,876.33
MARCH	154.28	65.50	29.80%	\$11.514	\$3,306.83
APRIL	144.73	63.87	30.62%	\$8.166	\$3,438.38
MAY	154.81	65.47	29.72%	\$7.767	\$3,550.63
JUNE	169.32	70.41	29.37%	\$4.341	\$4,059.77
JULY	154.05	64.79	29.61%	\$5.787	\$3,642.04
AUGUST	166.69	76.20	31.37%	\$3.756	\$4,438.19
SEPTEMBER	157.61	73.15	31.70%	\$2.292	\$4,367.64
OCTOBER	149.71	68.38	31.35%	\$2.85	\$4,044.68
NOVEMBER	176.38	72.43	29.11%	\$2.166	\$4,333.78
DECEMBER	144.62	65.02	31.02%	\$3.357	\$4,008.03
TOTAL 2016	1848.16	804.95	30.35% AVERAGE	\$6.19 AVERAGE	\$45,097.57

Recycling Saves: The more we recycle the more we save. Thank you for recycling.

Public Properties Division: Foreman Reno Nadeau operates this division, which is responsible for the daily maintenance and repairs to all town buildings, which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Perry Eaton Building. This year's projects included the conversion from oil to gas heat at the Perry Eaton building. The Safety Center parking area was expanded to the Fire Department overhang area. The Library had a new HVAC system installed.

Cemetery Division: This division, headed by VJ Ranfos, is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2016, there was 1 full burial, 5 cremation burials and 3 cemetery plots sold. This year trees were cleared and stumped from Evergreen Cemetery and also from Pembroke Street Cemetery.

PUBLIC WORKS

Fleet Division: This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of all town vehicles which consist of 41 major vehicles and 16 minor pieces of equipment.

For the year of 2016, this division performed 50 safety inspections and 182 routine maintenance tasks on the town's fleet. In addition, there were 172 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

Department	Total # Vehicles	# of Preventative Maintenance	# of Repairs	Total Hours of Work	% of Repairs
Highway	179	75	111	865	50.67%
Solid Waste	52	22	42	338	19.80%
Fleet	2	2	4	42	2.46%
Police	20	53	6	236	13.83%
Fire	12	23	3	120	7.03%
Sewer	0	0	0	0	0.00%
Code Enforcement	2	1	1	16	0.94%
Parks & Recreation	7	6	5	90	5.27%
Totals	274	182	172	1707	100%
Fleet Division Administration				78	
Total Hours				1785	

A computer controlled maintenance program called Fleetwise is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

As always our employees, Christine Addington, Darrell Amell, Taylor Caron, Mark Chevrette, Robert Fanny, Lawrence Madden, Adam Mendoza, Reno Nadeau, Steve Perron and Victor Ranfos III, take pride in their work and are very professional workers. This year Carl Barker retired and we welcomed two new part time employees, Amelia Ladd and Ralph McClellan. Safety is our number one priority. If you should ever have a question please feel free to call us and we will do our best to keep our Town safe and clean.

Respectfully Submitted,
James Boisvert
Director of Public Works

PLANNING AND LAND USE

Code Enforcement

During 2016 the following permits were issued: 3 new residences, 1 Duplex, 1 manufactured home, 8 additions, 7 garages, 14 sheds, 17 photovoltaic systems, electrical upgrades, generators, renovations, and upgrades to heating and cooling systems.

A total of 674 inspections were completed which included the annual inspections of all public and private schools and rental and fire inspections.

The Town of Pembroke is currently using the 2009 International Building Code, 2009 International Residential Code, 2009 International Mechanical Code, 2009 International Plumbing Code, 2014 National Electrical Code, 2009 International Existing Building Code and the 2009 International Energy Conservation Code. The State of New Hampshire has officially adopted these codes by reference as part of the State Building Code with amendments. The Town of Pembroke also enforces the 2009 International Property Maintenance Code and the State Fire Code.

I also process applications for the Zoning Board of Adjustment, attend their meetings, and enforce the Zoning Regulations as they apply to new and existing structures.

For assistance with building permits, zoning questions, fire and rental inspections, and stove inspections, please contact my office at 485-4747 ext. 214. Office hours are M-F from 8am to 12:00am and 12:30 pm to 4:30pm. I schedule inspections M-F from 9am to 12pm.

2016 Statistics

Type of permit	Number	Construction Value	Permit Cost
Commercial	86	\$4,870,923.00	\$8,926.55
New Dwellings Units	6	\$1,150,000.00	\$5,341.20
Signs	19	\$51,200.00	\$550.00
Fire inspections	53	0	0
Residential	387	\$2,996,446.00	\$23,942.70
Totals	551	\$9,068,569.00	\$38,760.45

Respectfully Submitted

Everett Hodge
Code Enforcement Officer

PLANNING AND LAND USE

ZONING BOARD OF ADJUSTMENT REPORT

The Pembroke Zoning Board of Adjustment holds public hearings to gather information regarding each case from applicants and all other interested parties and is charged with granting or denying Variances, Special Exceptions, and Equitable Waivers. In addition, the Zoning Board hears Appeals from Administrative Decisions of the Code Enforcement Officer.

The 2016 Zoning Board of Adjustment hearing results are broken down as follows:

Variances.....	2	Granted 1 /	1 Denied
Special Exceptions	5	Granted 4 /	0 Denied 1 Continued
Administrative Decision	0	Granted 0 /	0 Denied
Appeals.....	0	Granted 0/	0 Denied
Re-Hearing.....	0	Granted 0	0 Denied
Total	7	Granted 5 /	1 Denied 1 Continued

The Zoning Board of Adjustment is comprised of five regular members, and three alternates, each serving staggered three-year terms.

The Board would like to take this opportunity to thank Mr. William Bonney who retired as Chair in 2016 after 30 years of dedicated service to the Pembroke Zoning Board of Adjustment. His concise, if not lengthy summaries of the various cases, were always helpful in the decision making process. He was a very dedicated public servant for the Town of Pembroke. We will strive to live up to his high standards.

I wish to take this opportunity to thank all of the Zoning Board members for their due diligence throughout the year. The Board continues to deal with the issues of each case in a fair, decisive manner.

Respectfully submitted,

Bruce Kudrick, Chair
Zoning Board of Adjustment

PEMBROKE PLANNING BOARD

The Pembroke Planning Board had another busy year in 2016. Planning staff processed nine site plan applications, six lot line adjustments, one condominium conversion, and a 110-lot residential subdivision application, as well as twelve associated Special Use Permits. The Board also brought zoning ordinance changes before the voters in March of 2016. Lastly, the Board undertook significant revisions to the Town of Pembroke's Earth Excavation Regulations.

Site Plan reviews included the establishment of another church in the Commercial Zone along Route 106, renovations and improvements to the Pembroke Pines Golf Course, and various new businesses locating in existing commercial buildings downtown and on Route 106.

In terms of subdivision approvals, there were a number of lot line adjustments and one condominium conversion of an existing duplex. The Pembroke Meadows 110-lot conventional residential subdivision, which includes approximately 10,800 feet of new road and connection to municipal water and sewer services, is a variation of the Design Review application presented to the Board in 2015. This project consists of five large lots totaling over 125 acres of land with proposed access to Pembroke Street and Broadway. The initial public hearing was held at Three Rivers School in November where the Board accepted public input and heard a presentation by the applicant. Given the size, potential impact, and scope of a 110 lot subdivision, it is expected the proposal will be a frequent agenda item for some months to come. Residents interested in following this process are encouraged to monitor Planning Board agendas and attend future public hearings.

March of 2016 saw voters pass articles that remove reference to noise requirements in the Soucook Development District (SDD). This was necessary due to the fact that the former language referred to a table that had previously been eliminated. The second article voters approved was the removal of crematories from the B1 and LO districts, restricting them to the C1 district. Lastly, voters approved an addition to an existing ordinance dealing with recreational vehicles that dictates occupants comply with applicable state health and sanitary disposal requirements.

For March 2017, voters will consider articles that are intended to bring our current zoning ordinance in compliance with a new NH RSA related to regulating Accessory Dwelling Units (ADU), a rewrite of the Sign Ordinance in order to comply with a United States Supreme Court decision that changed the way signs are classified, and removing passive adult entertainment uses from the C1 zone. The Board would appreciate voter support for these articles and encourage anyone with questions to contact the Planning Department or a Board member.

With regret, the Board accepted the resignation of Kevin Krebs. Kevin was a valued board member whose insight and expertise will be missed. With the resignation of Kevin, the Board welcomed new Member Richard Bean. Richard brings extensive municipal experience and business expertise to the Planning Board; welcome Richard!

In October of 2016 the Board learned of the loss of longtime Town Selectmen and Selectmen Representative to the Planning Board, Fred Kline. Fred will be sorely missed and the Town will be less without him. He truly understood the importance of volunteering and giving back to the community he loved. Over the years he served on many town and school district boards and committees, and spent countless hours assisting community sports programs. His commitment to Pembroke, numerous personal undertakings that benefitted the Town, and wealth of experience, is unmatched. These are shoes that will likely never be fully filled.

PEMBROKE PLANNING BOARD

In closing, 2016 was busy year for the Planning Board resulting in significant accomplishments, both in terms of application processing and long-term planning. We look forward to another productive year in 2017, which includes the first phases of our Master Plan re-write. This important foundational document, the current version of which is now twelve years old, offers the opportunity to rewrite the future of the Town of Pembroke. Widespread public input will be central to truly capturing what residents believe will be best for the Town in the years ahead. If you or someone you know is interested in participating in this key process, we would welcome your help.

Thank you to the Planning Department and Town staff, and loyal Planning Board members, for another successful and rewarding year.

Respectfully Submitted,

Alan Topliff, Planning Board Chair

Members of the Board 2016

Alan Topliff, Chairman	Brian Seaworth, Vice Chair	Robert E. Bourque, Member
Kathy Cruson, Member	Larry Young, Member	Brent Edmonds, Member
	Richard Bean, Member	
	Fred Kline, Selectmen Representative	
	Vincent Greco, Selectmen Alternate	
Jocelyn Carlucci, Recording Secretary	Susan Gifford, Alternate Recording Secretary	

GENERAL ASSISTANCE

Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term "residence" shall have the same definition as in RSA 21:6-a.

Total applications for general assistance in 2015: 104 in 2016: 158

- 93 did not follow thru with the application process
- 8 were denied for various reasons, i.e., over income, no verification, etc.
- 37 were referred to more appropriate resources and agencies.

Total general assistance given:

	<u>2015</u>	<u>2016</u>
Rent w/ heat	\$.00	\$ 6,351.00
Rent w/o heat	6,625.00	4,045.00
Shelter/Motel	350.00	1,250.00
Electric	134.95	.00
Gas/Oil	800.00	.00
Prescriptions	.00	.00
Food/Maintenance	.00	.00
Gasoline	.00	.00
Burial	<u>.00</u>	<u>1,500.00</u>
 TOTAL	 <u>\$ 7,909.95</u>	 <u>\$13,146.00</u>

The Town pays the Community Action Program (CAP) for a percentage of the costs incurred by that agency by citizens who are Town residents. The assessment for 2016 was \$21,000.00 which also comes out of General Assistance Funds.

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, the Prescription Assistance Programs, Town of Pembroke Welfare Food Pantry, the Homeless Outreach Program and area churches to name a few.

Respectfully submitted,
Muriel Previe
Welfare Director

RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; basketball court; fitness course; playground; picnic area; pavilion; stage; gazebo; horseshoes; and a boat launch area.

Last year our major project was replacing the playground sand with engineered wood fibers, a material that is handicap assessable. This material meets the specifications of the ASTM F1951 Standard for Accessibility according to the ADA.

Two new play structures were added to the playground along with signs, playground borders, handicap ramp, handicap swing, playground mats, and new swings and chains.

ARC continued to work on the view restoration along the river. Picnic tables were added along the river for people's enjoyment

The fitness stations have seen an increase in use over the last few years. Not everyone is aware that a 10-station circuit is at Memorial Field. The stations emphasize stretching, flexibility, strength, and muscle tone. It is a well-rounded exercise program to improve and maintain ones' health and wellbeing. The ten-station circuit starts at the right of the pavilion and moves to the right around the outside edges of the park. Stations include: step-ups, arm swings, body twists, jumping jacks, push-ups, pull-ups, sit-ups, arm circles, side bends, etc. Aerobic/cardiovascular benefits are derived from walking or running between stations. As always, before participating in any exercise program, you should consult with your physician to determine your physical condition. All signs have been upgraded and we have replaced the damaged sit-up station.

Each year the commission sponsors a summer recreation program, youth basketball (boys & girls Pre K – grade 2), men's recreational basketball league, yoga classes, and tennis lessons. Other programs that have been offered were: archery lessons, golf lessons, a lego club, Hershey Track and Field Team, and Manchester Monarch's hockey night. The Commission also supports: swimming lessons offered throughout the year by Swim NH, youth soccer league, Suncook Athletics Basketball, Little League Baseball, Girls' Babe Ruth Softball, coed softball league, annual fishing derby sponsored by the Rod and Gun Club, Amoskeag Rowing Club's NH Regatta Championship, Old Home Day Activities, Church in the Park, and various groups or individuals from Pembroke who use the park facilities for gatherings.

Paul Cunningham planned and installed a gate to the point for his Eagle Scout Project. The gate will be helpful to prevent cars and traffic accessing the lower areas of the park when this area is very wet or is under water. Ashley Gladu directed our summer rec program. This year we extended the program to run for eight weeks. Over eighty children registered for the program. The cost was fifty dollars a week and included the weekly field trip. Scholarships were made available for families. Ashley was assisted by Andrea Edes, Stacey Rockwood, and Kayla Wertz. She also had help with teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. Children in grades 7 - 8 were encouraged to attend the summer camp offered by the Suncook Boys and Girls Club. Extended hours for early drop off and late pick up was very successful. Parents paid a modest amount for the week for the extended care.

Summer tennis lessons were run by David Doherty. Classes were held for children and adults at the tennis courts located at the high school.

RECREATION COMMISSION

Taylor Caron managed our youth basketball program for grades 1-2, pre-K, and kindergarten. Eighty-plus children participated in the three-month program. We would like to thank Taylor and all the volunteer coaches for their efforts. Also, we would like to thank Josh Coughlin, director of maintenance, for his support of town recreational programs and Three Rivers School for the use of their gymnasium. Thank you to the following businesses that sponsored a youth basketball team:

Lavallee Oil, Suncook Dental, Jacques Pastries, Plourde Sand & Gravel, Jade Stone and Landscaping, and 7-Siding. Their sponsorship helped to defray the cost of use of gym and tee shirts.

Chris Henderson, a commission member, organized our summer concert series. The concerts at the park were a free event for all. Chris brought in a wonderful variety of entertainers to play. Playing this year was: Decatur Creek, Gerry and the Attrics, Doc Liz and Company, Joe Corriveau from the Juketones, Country Crow, Strings and Things, Acoustic Bahgoostyz, Mike Scott Band, and Blue Five.

A BIG thank-you to our concert sponsors: **Suncook Dental, Continental Paving, Tender Years Child Care, Kimball's Cav'ern, Complete Auto-Body of Allenstown, Jungle Jim's Tree Service, MowMentum Lawn Care, Olympus Pizza, Plourde Sand and Gravel, and Jacques Pastries.**

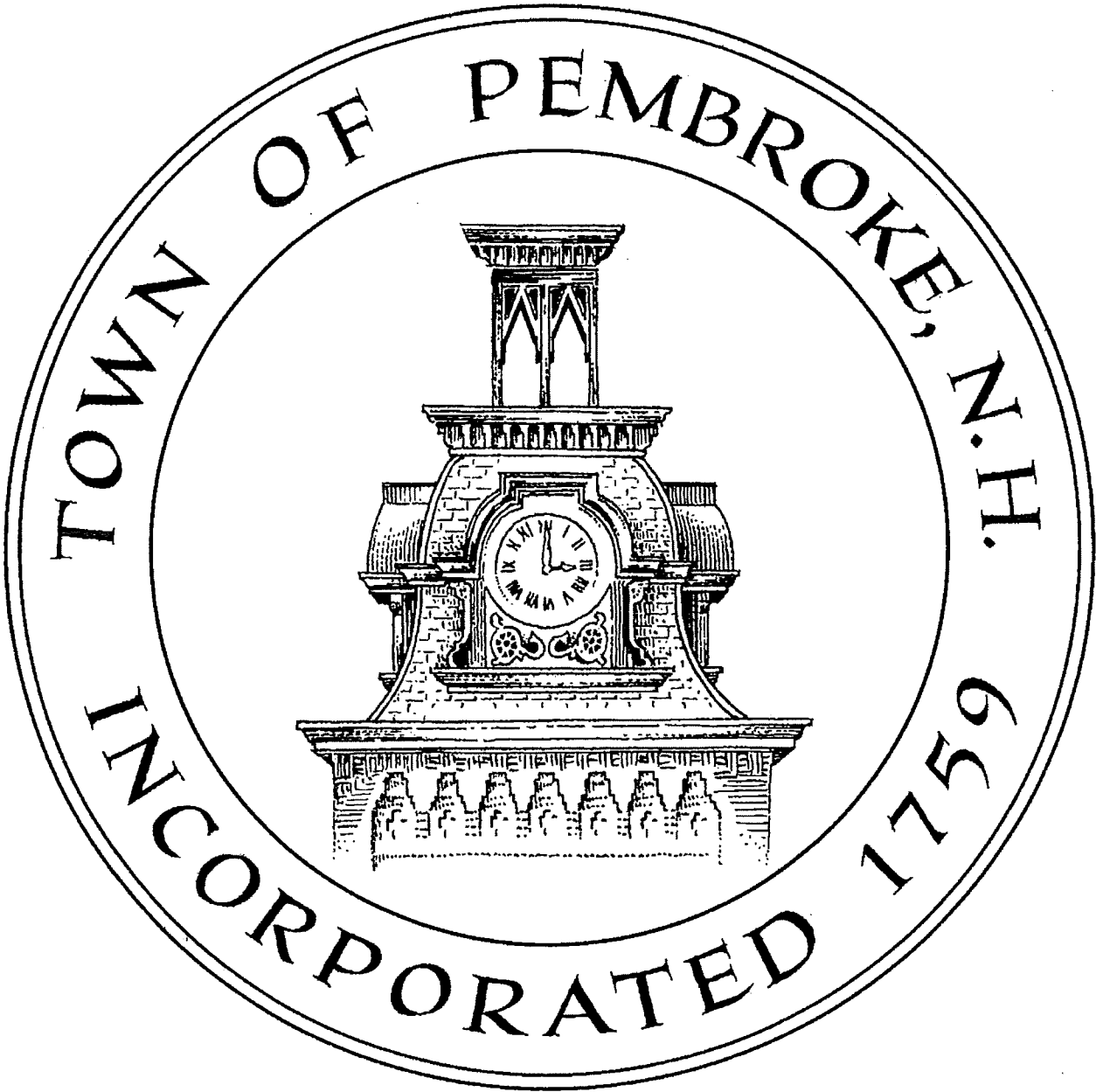
Old Home Day Committee had another successful day for their annual event. This year's theme was "Game Night." The Amoskeag Rowing Club used the facility for their annual New England Regatta Championship. Over 5,000 people attended this annual event. The Pembroke Recreation Commission sincerely appreciates the great care both groups took in the using the park and their outstanding cleanup after their events.

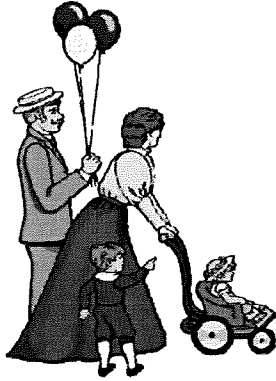
To close, we cannot thank **Jim Boisvert** and the highway department enough for their support last year. They were instrumental in trimming and removing brush after a harsh winter and helped out with our playground renovation. Thank you for fitting us in your busy schedule. We would also like to recognize **Dan Boudette** from **Specialized Turf Services** for his advice and amenities he has provided to the town; **Jungle Jim's** for view restoration at the park; **Brendan Fish** from **Jade Stone and Landscape** for the his work on the playground; **Seven Siding** for the donation of materials provided when our maintenance roof was replaced, **Amoskeag Rowing Club's** donation towards restoring the view of the river; and **Continental Paving** for another **generous** donation to the recreation department.

We also want to thank the many leagues and residents who used the park and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,

Rose Galligan, Chairperson
Karen Misenheimer, Secretary
Chris Henderson
Steve Fowler
Doc Greco, Selectman
Ashley Gladu, alternate





Pembroke and Allenstown Old Home Day

SLOGAN: HANDS ACROSS THE WATER

THEME: "GAME NIGHT"

Saturday, August 27, 2016, was a perfect summer day to celebrate Pembroke and Allenstown Old Home Day (OHD) and paid tribute to the dedication of the late Retired Colonel Norman Bonenfant. The Colonel was Parade Grand Marshall for over thirty years and instrumental in reinstating Old Home Day thirty seven years ago.

Pre-parade entertainment consisted of two new bands, "The Sunshiners" on the Suncook Village Main St. reviewing stand and "R & B Dignity" at the Allenstown Gazebo.

At 10:00 am the OHD parade commenced before crowds of spectators on both sides of the road from School Street in Allenstown to Memorial Field in Pembroke. The "Game Night" theme was cleverly personified by floats depicting: "Candy Land", "Chess", "Monopoly", and "Scrabble". Floats are judged by the Selectmen based on theme, originality, and creativity. It is always exciting to see what individuals, businesses and local groups come up with for ideas in their effort to accommodate each year's theme. The OHD 2016 parade also consisted of: Color Guard, Legionnaires, State Representatives, Selectmen, Scouts, Alvirne High School Band, Londonderry High School Band, Boston Windjammer Marching Band, New England Whalers of Boston, 3RD NH Regiment, marchers, baton twirlers, dancers, cheerleaders, football and soccer players, clowns, antique and classic cars, trucks, jeeps, farm tractors, Doodlebugs, Touch-a-Trucks, fire trucks, hay wagon, Pembroke Town Hearse, Concord Coach, 1896 Lumber Wagon, Roaming Railroad, Allenstown's first school bus (1925 REO Speedwagon), non-profit organizations, and area businesses making this year's Old Home Day parade one of the largest and most diversified moving presentations to date.

The National Anthem, sung by world record holder Alan St. Louis, ushered in the day's events at Memorial Field. New attractions included the Never Easy Band, The Greg and Axel Magical Kids' Comedy Show, 3RD NH Regiment Revolutionary War encampment, Roaming Railroad train rides and Touch-a-Truck display. Back by popular demand were country music, rock and roll bands, dancers, Doodlebugs' pulling competition, dunk tank, hay wagon rides, critters and creatures, petting zoo, face painting, balloon artist, fun passes, foam demonstration, mini-golf, stilt walker, free door prize, inflatable rides, children's games, crafts, food concessions, and a basketball tournament. A portion of the proceeds from the third annual Jacob Kipp 3-on-3 Memorial Charitable Basketball Tournament was made to Payson Center for Cancer Care. The magnificent fireworks exhibition at dusk, a crowd pleaser, sponsored by Associated Grocers of New England was a fabulous end to Pembroke and Allenstown Old Home Day's festivities.

A HUGE THANKS for the generosity and loyalty of the OHD Committee, Towns of Pembroke and Allenstown, municipal officials, fire, police, ambulance, highway and recreation departments, local non-profit organizations, businesses, volunteers, participants, and sponsors who make OHD a reality. Hats off to AG New England volunteers for their incredible help setting up on Friday and to the Civil Air Patrol for providing parking assistants on Saturday. Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are much appreciated. The following are some ways you can become involved:

- Donate new items, crafts, gift certificates, or gift baskets to the OHD Raffle
- Volunteer members of your organization/business to promote products/services or to participate in the parade
- Attend meetings, volunteer for the OHD Booth, Children's Games, Set-Up, Clean-Up, Parking, Photography, etc.
- Sponsor a Mini Golf Hole, Band, Entertainer, Petting Zoo, Inflatables, Basketball Tournament, Parade entry
- Make a tax deductible cash donation to help offset OHD costs
- **This is a great opportunity for high school students to contribute to their community service obligation.**

Meetings are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30 pm between February and September. Additional meetings occur in June, July, and every Monday in August. **All are welcome to attend.** Please consider becoming a part of a wonderful occasion with a devoted and faithful group of individuals by contacting Steve @ 340-1487. Check out the OHD website www.pembroke-allenstownoldhomeday.com and Facebook page Pembroke & Allenstown OHD. **Mark your calendars for Saturday, August 26, 2017. See you there!**

Respectfully submitted, Stephen L. Fowler, OHD Chairman

**PEMBROKE AND ALLENSTOWN
OLD HOME DAY**

2016 INCOME STATEMENT

INCOME:

BUSINESS DONATIONS	14,485
TOWN OF PEMBROKE	2,000
TOWN OF ALLENSTOWN	2,000
CONCESSIONS	1,644
CRAFTS	675
RAFFLE SALES	1,341
INFLATABLES	2,983
INTEREST	27
DUNKING BOOTH	320
CHILDREN'S GAMES	216
50-50	282
HAYWAGON	416
MINI-GOLF	199
BASKETBALL DONATIONS	2,600
MISCELLANEOUS	44
CAPITAL RESERVE	1,529

TOTAL INCOME	30,761
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EXPENSE:

FIREWORKS	5,500
PARADE	6,840
ENTERTAINMENT	5,438
INSURANCE	973
PARKING	421
SAFETY	450
SANITATION RENTALS	860
POSTAGE & ENVELOPES	240
CHILDREN'S GAMES	135
STAGE	115
BLAST PARTY RENTALS	5,135
BBALL TROPHIES & SHIRTS	1,756
MISCELLANEOUS	2,898

TOTAL EXPENSE	30,761
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NET INCOME	0
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ENERGY COMMITTEE

Pembroke Energy Committee 2016 Annual Report

The Pembroke Energy Committee, building on the successful conversion of street lights in Suncook Village to LED lighting in 2015-16, has continued to review and consider energy and cost-saving measures for the Town. After careful review and assessment of actions taken in other municipalities, the Committee formally recommended to the Selectmen and Budget Committee that the Town commence conversion of overhead street lighting to LED format.

Although the majority of overhead street lights in Pembroke are installed on state maintained roads including routes 3 and 106, the Town pays the energy costs associated with this lighting to the tune, currently, of approximately \$44,000 per year. Our most recent estimate for conversion (October 2016) of 240 units shows a gross cost of \$93,383, with rebates estimated at \$24,500, for a net outlay of \$68,883. The Energy Committee recommends an additional offset of \$10,000 by use of the Energy Trust Fund, leaving a total of \$59,500 to be raised by taxation. Estimated savings on utility bills are estimated (at current rates) to be about \$21,000 per year, so the payback period for this expenditure would be within a 3-4 year period.

If the proposal goes forward, and is approved by Town Meeting, the Energy Committee and Selectmen will hold public hearings to demonstrate the proposed lighting and to determine areas in Town where street lighting might be reduced or where more lighting might be provided. Actual installation of lighting will proceed after these hearings and after selection of a vendor.

For 2017, the Committee will continue to explore energy efficiency and conservation projects that would benefit the Town, while seeking to take advantage of any funding opportunities that would lower the initial and on-going costs of energy efficiency projects. Long-term projects may include alternative energy sources, such as solar.

The Committee members include: Pentti Aalto, Robert Samson, David Sheldon, and J.J. Smith. Town Administrator David Jodoin has attended Committee members and provided valuable input and information.

Respectfully submitted,

Daniel D. Crean, Chairman

TOWN CLERK REPORT

January 1, 2016 to December 31, 2016

Motor Vehicle Registrations.....	9,977.....	\$1,407,227.57
Title Application Filing Fees.....	1,899 @ \$2.00 ea.....	\$3,799.00
Municipal Agent Fees.....	9379 @ \$3.00 ea.....	\$27,850.00
Dog Licenses & Fines.....	1,470.....	\$13,149.00
Marriage Licenses.....		\$2,100.00
Vital Record Fees.....		\$3,640.00
UCC State Fees.....		1,245.00
Tax Lien Filing Fees.....	0 @ \$15.00 ea.....	\$0.00
Articles of Agreement.....	0 @ \$5.00 ea.....	\$0.00
Pole & Wire Permits.....	0 @ \$10.00 ea.....	\$0.00
Rental Respondent Affidavit.....	0 @ \$15.00 ea.....	\$0.00
Miscellaneous.....		\$76.80
 TOTAL TOWN CLERK DEPOSITS – 2016.....		 \$1,459,087.37
 STATE FEES COLLECTED AS MUNICIPAL AGENT.....		 \$447,820.99

VITAL RECORDS

PEMBROKE RESIDENT BIRTH REPORT - 2016

Child's Name	DOB	Place of Birth	Parents	
Dimos, Penelope S	01/10	Concord	Dimos, James	Dimos, Alissa
Cate, Owen W	02/04	Concord	Cate, Derek	Cate, Nicole
Albee, Harry T	02/23	Concord	Albee, Andrew	Albee, Jennifer
Spenski, Paige E	03/15	Manchester	Spenski, Christopher	Spenski, Emily
Kelso, Afton Lee	03/16	Concord	Kelso, Kevin	Kelso, Kaylee
Mortimer, Kay'lynn K	03/21	Concord	Mortimer, William	Goodnomortimer, Chanel
Toenah, Anthony G	03/21	Concord	Toenah, Jacob	Johnson, Naomie
Foss, Riley A	07/11	Concord	Foss, Stephen	Foss, Chloe
Senecal, Benjamin W	07/16	Concord	Senecal, Andrew	Merrill, Kara
Carrier, Jonas G	07/16	Concord	Carrier, Derek	Carrier, Lindsey
Flanders, Juliette E	07/22	Concord	Flanders II, Dana	Flanders, Collette
Frye, Audrey Q	08/09	Concord	Frye, Timothy	Frye, Olivia
Blow, Evan J	09/08	Manchester	Blow, Richard	Blow, Holly
Ginn, Tessa M	09/09	Concord	Ginn, Joshua	Ginn, Lisa
Blanchard, Braelynn M	09/12	Concord	Blanchard, Dominic	Plough, Leah
Russell, Bryson Michael	09/16	Concord	Russell, Ryan	Lyon, Rhea
Dube, Wyatt B	09/28	Nashua	Dube, Roger	Dube, Jennifer
Parker, Abel W	09/29	Concord		Baker, Geraldine
Covey, Autumnjean A	10/05	Manchester	Covey, Nico	Parker, Jessica
Markham, Jasmine F	10/10	Concord	Markham, Matthew	Markham, Caitlin
Arney, Kayden C	10/27	Concord	Arney, Richard	Marx, Jaquelyne
Wheeler, Julien R	12/14	Concord	Wheeler, Christopher	McNeil, Kayla
Stanley, Felix W	12/17	Manchester	Stanley, Sean	Stanley, Melody
Anderson, Bodhi C	12/24	Concord	Anderson, Kyle	Santacruce, Jessica

VITAL RECORDS

PEMBROKE RESIDENT MARRIAGE REPORT – 2016

<u>Person A</u>	<u>Residence</u>	<u>Person B</u>	<u>Residence</u>	<u>Place</u>	<u>Date</u>
Drouin, Melissa Y	Pembroke	Saint John II, Robert R	Pembroke	Lincoln	02/06
Lerner-Lam, Matthew T	Pembroke	Romanowski, Marisa E	Pembroke	Pelham	04/23
Bahr, Christopher K	Pembroke	Kerimov, Anna	Pembroke	Pembroke	05/07
Knolhoff, Erica L	Pembroke	Blackman, Rose M	Pembroke	Gilmanton	05/16
Haupt, Laura A	Pembroke	Winfrey, Randy P	Pembroke	Kearsarge	05/20
Boal, Amanda E	Pembroke	MacNally, Michael P	Pembroke	Allenstown	05/21
Genovese, Katherine E	Pembroke	Green, Brian A	Allenstown	Bedford	05/22
Bradford, Jamie M	Pembroke	Dunn, Ryan L	Laconia	Bedford	05/28
Chadbourne, Paul J	Pembroke	Bilodeau, Heather L	Pembroke	Concord	05/29
Dumas, Zachary C	Pembroke	Flagg, Elise A	Pembroke	Chichester	06/10
Corey, Kerstin A	Pembroke	Peters, Brian J	Pembroke	Plymouth	06/11
Pellerin, Kristen M	Pembroke	Scarola, Daniel J	Pembroke	Plymouth	06/12
Hullinger, Anna M	Pembroke	Hill, Heather M	Pembroke	Waterville Valley	06/20
Berube, Deven K	Pembroke	McKechnie Jr., Robert J	Pembroke	Atkinson	07/09
Collins, Janay L	Pembroke	Goroff, Thomas A	Pembroke	Derry	07/16
Phinney, Bethanie M	Pembroke	Whittum, Kristian N	Pembroke	North Hampton	07/17
Speak, Wayne D	Pembroke	Dumont, Cheryl S	Pembroke	Wonalancet	08/20
Martel, Melissa M	Pembroke	O'Leary, Leigh J	Pembroke	Concord	08/20
Calhoun, Jessica A	Pembroke	St Germain, Kris L	Pembroke	Bow	08/27
Wheeler, Matthew R	Pembroke	Miller, Jennifer J	Somersworth	Franconia	09/03
O'Brien, Shannon C	Pembroke	Draper, James L	Pembroke	Meredith	09/17
Gaboriault, Brent L	Pembroke	Sliva, Chelsea E	Pembroke	Loudon	09/17
Smith, Rebecca J	Pembroke	Conley, Matthew B	Pembroke	Wilton	10/01
Leone, Adam A	Pembroke	Wear, Paige N	Bettendorf, IA	Center Harbor	10/16
Macdaid, Shawna J	Pembroke	Chea, David T	Pembroke	Suncook	11/19

VITAL RECORDS

PEMBROKE RESIDENT DEATH REPORT – 2016

<u>Name</u>	<u>Date</u>	<u>Place</u>	<u>Father's name</u>	<u>Mother's name</u>
Lenhardt, Bernard	01/17	Pembroke	Lenhardt, John	Groh, Marie
Keefe, Maryann	01/18	Pembroke	Keefe, Robert	Buffum, Ann
Sharp, Sandra	01/30	Manchester	Distefano, Michael	Schatz, Doris
Bouffard, Yvette	02/03	Concord	Bergeron, Adrien	St Onge, Eva
Hogan, Richard	02/14	Concord	Hogan, Clarence	Bly, Carol
Mearsheimer, James	02/26	Concord	Mearsheimer, John	Reilly, Eileen
Fraser, Wallace	03/08	Pembroke	Fraser, Daniel	McKenzie, Cassie
Larose, Almond	03/12	Boscawen	Larose, Leopold	Lahue, Pearl
Labrie, Carolyn	03/24	Concord	McKechnie, Ronald	Kenna, Shirley
Monastyrskaya, Violetta	04/02	Pembroke	Drye, Sam	Monastyrskaya, Oksana
Abbott Sr., Brownlo	04/09	Concord	Abbott, Edward	Gray, Theda
Chickering, Michael	04/09	Concord	Chickering, George	Colby, Mary
Langevin, Ronald	04/20	Concord	Langevin, H Ralph	Beard, Mildred
Labrie, Pauline	04/28	Manchester	Courchesne, Irene	Belanger, Alice
Connor, Susan	04/28	Concord	Connor, Charles	Girard, Cecile
Powers, David	05/01	Concord	Powers, William	Wood, Barbara
Payeur, Lennie	05/06	Concord	Bickford, Howard	Lavertu, Orise
Vega, Jennifer	05/22	Pembroke	Horne, Elmer	Senechek, Elizabeth
Beckett, Edna	05/24	Concord	Stoddard, Edward	Franklin, Bessie
Richards, Joanne	05/25	Concord	Young, Roland	Fowler, Lena
Ward, Scott	06/05	Manchester	Ward, Kenneth	Paradis, Claudette
Roy, Richard	06/14	Concord	Roy, Herve	Houle, Florence
Cantara, Robert	06/14	Epsom	Cantara, Eugene	Ricard, Solange
Bishop, Richard	07/07	Pembroke	Bishop, Morris	Black, Ruth
Vassillion, Stephen	07/24	Concord	Vassillion Sr., Thomas	Nurse, Rita
Farris, Taylor	07/29	Concord	Farris, Grayel	Murray, Kim
Goodrich, Tammy	08/02	Concord	Goodrich, Henry	Gursky, Sandra
Miner, Darlene	08/08	Concord	Nadeau, Normand	Towle, Mary

VITAL RECORDS

PEMBROKE RESIDENT DEATH REPORT – 2016

<u>Name</u>	<u>Date</u>	<u>Place</u>	<u>Father's name</u>	<u>Mother's name</u>
Guinn, Judith	08/13	Pembroke	McQueeney, Edward	Paquette, Gertrude
Vallee, Roger	08/13	Pembroke	Vallee, Henry	Anagnos, Dorothy
Crowell, Thomas	08/30	Concord	Crowell, Whitney	Charimion, Nancy
Robinson, Dale	09/17	Manchester	Robinson, Norman	Ford, Ruth
Tardif, Albert	09/24	Concord	Tardif, Hector	Paquin, Helene
Berube, Steven	09/24	Concord	Berube, Roger	Richard, Eileen
Thayer, Arlene	09/25	Concord	Hathaway, Stephen	Brown, Elsie
Scofield, Vernon	09/26	Pembroke	Scofield, Norman	Leclair, Catherine
Currier, Myrtle	09/29	Pembroke	Leeds, Clarence	Whipple, Jessie
Segedy, Christopher	10/01	Hampton	Segedy, James	Vincent, Donna
Chamberlin, Rosemary	10/03	Pembroke	Chamberlin, Harley	Huckins, Shirley
Auger, Lucia	10/04	Concord	Malo, Norman	Amyot, Theresa
Kline, Frederick	10/04	Pembroke	Kline, James	Rasch, M Claire
Perry, Donald	10/05	Epsom	Perry, Clarence	Durkee, Flora
Wojdyla, Eileen	10/09	Concord	Pitman, Thomas	Fortin, Jeannette
Ciocca, Adam	10/14	Pembroke	Ciocca, Dominic	Miller, Frances
Esch, Ruth Ann	10/21	Concord	Letendre, Eugene	Rondeau, Acnula
Ayer, Marie	10/22	Concord	Sorensen, George	Waddingham, Lucy
Buttrick, David	10/24	Boscawen	Buttrick, Ronald	Tatro, Lucy
Littlefield, Debra	11/06	Concord	Vanhouten, Harry	Leible, Florence
Baum, Arthur	11/07	Pembroke	Baum, Cecil	Berry, Alice
Blais, Royal	12/14	Concord	Blais, Albert	Boudria, Blanche

PEMBROKE TOWN LIBRARY

LIBRARY TRUSTEES AND DIRECTOR 2016 ANNUAL REPORT PEMBROKE TOWN LIBRARY

“A library outranks any other one thing a community can do to benefit its people” –
Andrew Carnegie(1895-1919)

In November, the Board of Trustees accepted the resignation of Pat Crafts with regret. She has been a long-time supporter and trustee of the library. We appreciate the many hours and dedicated service she gave to the library. We want to extend to her our sincere thanks for all she has done and our best wishes for the future. Linda Proulx, formerly an alternate, has been appointed a trustee and we welcome Lisa Abbott as a new alternate trustee.

Our material circulation has stayed constant over the past ten years. We consider ourselves quite lucky as many libraries have seen a decrease. In addition, the use of Overdrive Downloadables is ever increasing- up four percent from last year. If you are unfamiliar with Downloadables, please stop in the library and a staff member will be happy to assist you. In cooperation with the New Hampshire State Library, we have launched a new literacy program, *1,000 Books Before Kindergarten*. Its aim is to have 1,000 books read to a child between birth and kindergarten. To participate, children can be enrolled at the library. Progress is tracked to encourage continuation in the program.

The Library is included in the new town website. Citizens can now access information about the library by going to the town website. The library site is reached through the *Departments'* tag.

Our offerings for community members continue to grow. We have expanded our story times to include evenings and Saturdays. Participants in the summer reading program logged over 58,000 minutes of reading this past summer. The Home School Writers' Group is expanding with many exciting activities planned. This past year, the library hosted author visits, craft classes for adults, and the new Community Speakers Program with Dan Crean. A new Mahjong group has been created and the book discussion group continues to meet monthly. We have a large book sale every June with several special book sales held throughout the year. Our paperback book sale is an ongoing event

Thank you to the Pembroke Police Department for all of their support and assistance. Again, 7 siding and Lisa Gilbert have supported many of the children's programs throughout the year. Public Works has stepped in to assist us whenever needed. Collaboration with the schools continues with great success.

Our small group of volunteers is invaluable to us. Thank you to the Mader family, Lianna Gianinni, Sami Gunther, and Sue Hunt. Your help is greatly appreciated. We also want to thank Lorraine Good who has recently resigned after many years as a volunteer. We appreciate her dedication and hard work.

The library continues to be an active part of the Pembroke community. It is through the support of the town and its citizens that the library continues to grow and thrive.

Respectfully submitted,
Susanne Whitbeck – Co-Chair
Judy Mitchell – Co-Chair
Cynthia Stosse - Director

PEMBROKE TOWN LIBRARY

MISSION STATEMENT OF THE PEMBROKE TOWN LIBRARY

Our focus is to encourage the love of reading, to stimulate the search for information, and to enrich personal lives by providing services, programs and materials to expose the entire community to rich varieties of culture.

The goals of the Pembroke Town Library are to select, preserve and administer an organized collections, books, audio-visuals, electronic resources and related educational and recreational materials, that is balanced, comprehensive and of adequate size, quality and diversity to meet the needs of its users. Also to utilize current technology; to serve the community as a center of reliable information; to identify library-related community needs; and to cooperate with other organizations, agencies and institutions which can provide programs or services to meet these needs.

TRUSTEES:

Susanne Whitbeck, Co-Chair
Judy Mitchell, Co-Chair
Joyce Heinrich, Treasurer
Ann Hasbany
Linda Proulx

ALTERNATE TRUSTEES:

Lisa Abbott
Marie Brzosky

STAFF:

Cynthia Stosse, Director
Heather Tiddes, Assistant Director
Marie Mehegan, Children's Librarian
Shanna Gagne, Circulation



SOUCOOK RIVER TAX INCREMENT FINANCING DISTRICT**2016 ANNUAL REPORT**

The Soucook River Tax Increment Financing District (TIF) encompasses nine (9) properties consisting of approximately 250 acres located around the intersection of Route 3 and Route 106. The purpose of the Tax Increment Financing District is to create employment opportunities for Pembroke residents and stimulate commercial growth to increase Pembroke's commercial tax base and stabilize local property taxes. At the March 2015 Town Meeting, the voters approved increasing the allocation to the fund from 10% to 35%. In 2016, the voters approved a \$4 million bond for road construction.

The Tax Increment Financing Plan is administered by the Town Administrator and implemented by the Board of Selectmen / Town Meeting. In 2006, the Board of Selectmen established an Advisory Board to assist with planning, construction and implementation of the TIF Plan. The Advisory Board is comprised of five (5) members, of which, a majority of the members are property owners or occupants of property located within or adjacent to the TIF District.

TIF FINANCIAL SUMMARY***For the year ended December 31, 2016*****INCREMENT CALCULATION:**

April 1, 2004 assessment	\$6,333,912.00
April 1, 2016 assessment	<u>\$42,291,779.00</u>
<i>Total assessment increase</i>	<i>\$35,957,867.00</i>

TIF captured assessed value	\$12,585,253.00
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BEGINNING FUND BALANCE:	\$782,935.33
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PROJECT REVENUES:

2016 Tax increment	\$364,972.00
<u>Bond Proceeds</u>	<u>\$3,500,000.00</u>
<i>Total Revenues</i>	<i>\$3,864,972.00</i>

PROJECT COSTS:

Engineering	\$141,042.50
Legal	\$3,000.00
<u>Construction</u>	<u>\$985,118.21</u>
<i>Total Costs</i>	<i>\$1,129,160.71</i>

ENDING FUND BALANCE:	\$3,518,746.62
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TRUSTEES OF TRUST FUNDS

ANNUAL REPORT FOR CALENDAR YEAR 2016

The Trustees would like to take this opportunity to summarize the key changes in the Trust Funds for 2016.

In 2016, the number of capital reserve and trust accounts remained constant. There were changes in the composition of investments resulting from corporate restructuring corporate acquisitions, and dividend suspensions which necessitated sale of the securities in both the Pembroke Academy Scholarship Trust and the Town Cemetery Perpetual Care Trust.

In the Pembroke Academy Scholarship Trust, shares in Pepco Holdings had to be tendered when the company was acquired by Excelon Corporation. The proceeds from the sale of Pepco Holdings were reinvested in shares of Caterpillar and Old Republic Insurance, which were chosen for their dividend yields. In the Cemetery Perpetual Care Trust, holdings in RR Donnelley resulted in the free distribution of shares in two wholly owned companies, Donnelley Financial Solutions and LSC Communications. Neither of the spin-off companies was scheduled to pay dividends and so both were sold following issue. Proceeds from the sales were used to augment existing shares in Arbor Realty Trust. The spin-offs by RR Donnelley were immediately followed by a one for three reverse stock split, but since the company continues to pay dividends, that holding was retained.

As is customary, the Trustees have provided a separate "Schedule of Trust Balances" and "Statement of Change in Trust Assets" for School Warrant items and Town Warrant items in this Town Report. Forms MS-9 and MS-10 which can be difficult to comprehend and which contain essentially the same data as statements in the Town Report are not included. Those forms are prepared and submitted annually to the State Department of Revenue Administration and the Office of the Attorney General, Division of Charitable Trusts. Trust laws dictate however, that Cemetery Trust information contained on Form MS-9 be published annually. That required information can be found on adjacent pages in this report.

Minutes of Trustee meetings can be seen on the Town's web site and copies of those minutes, along with a copy of the Investment Policy which is ratified annually, are provided to Town Auditors and are also available from the Trustees upon request.

Respectfully submitted: Gerard Fleury - Trustee
 Daniel Crean – Trustee
 Courtney Eschbach - Trustee

TRUSTEES OF TRUST FUNDS
TRUST FUND REPORT PERIOD ENDING DECEMBER 31, 2016
SCHEDULE OF TRUST BALANCES - MUNICIPAL

Cemetery Trusts - Unexpendible Balance	\$32,116.21
Cemetery Trust - Available for Distribution (C or D)	36,364.49
Library Book Fund - Unexpendible Balance	4,666.62
Library Book Fund - Available for Distribution (E)	14.86
Library Media Fund - Available for Distribution (E)	6,837.10
Cemetery Improvements - Available for Distribution (C)	34,368.41
Cemetery Donation Fund - Available for Distribution (D)	232.22
Town Equipment Fund - Available for Distribution (C)	230,019.41
Police Cruiser Replacement - Available for Distribution (C)	85,734.52
Police Small Equipment Fund - Available for Distribution (D)	39,377.68
Fire Major Equipment Fund - Available for Distribution (C)	394,631.45
Fire Small Equipment Fund - Available for Distribution (D)	110,592.87
Recreation Capital Reserve - Available for Distribution (C)	53,337.31
Sidewalk Building & Repair Fund - Available for Distribution (C)	42,241.04
Water Works Capital Reserve I - Available for Distribution (A)	158,127.63
Water Works Capital Reserve II- Available for Distribution (A)	198,952.46
Sewer Commission - Capital Improvements (B)	224,368.81
Sewer Commission - Repair & Replacement (B)	134,465.49
Sewer Commission - Sewer Plant Reserve (B)	26,215.19
Sewer Commission - Equip & Buildings (B)	69,173.38
Energy Savings Capital Reserve (D)	13,770.95
Town Hall Cupola Fund - Available for Distribution (D)	1,075.54
Town Clock Fund - Available for Distribution (D)	2,430.82
Sewer & Water Capital Reserve - Available for Distribution (D)	65,667.10
Municipal Facilities Capital Reserve (D)	298,359.98
Property Revaluation Fund (D)	98,977.29
Bridge Repair & Replacement - Available for Distribution (D)	84,870.72
TOTAL UNEXPENDIBLE FUNDS	36,782.83
PRESENT ACCOUNT BALANCE	<u>2,410,206.72</u>
TOTAL TRUST FUNDS	\$2,446,989.55

Distribution legend: (A) Water Commissioners are Agents to Expend.
(B) Sewer Commissioners are Agents to Expend.
(C) Warrant Article at Town Meeting Required for Expenditure.
(D) Selectmen are Agents to Expend.
(E) Library Trustees are Agents to Expend.

TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT OF THE TOWN OF PEMBROKE, NEW HAMPSHIRE ON DECEMBER 31, 2016 CHANGE IN TRUST FUND ASSETS - MUNICIPAL

Assets at December 31, 2015 **\$2,436,122.16**

Contributions to the Trusts:

Fire Equipment Capital Reserve	75,000.00
Fire Small Equipment Fund	20,000.00
Town Equipment Fund	100,000.00
Cemetery Improvement Capital Reserve Fund	20,000.00
Sewer Capital Improvement	16,037.49
Sewer Plant Reserve	8,203.05
Sewer Equipment & Building Capital Reserve	25,000.00
Water Works Capital Reserve	55,300.00
Water Works Equipment Capital Reserve	50,000.00
Police Cruiser Replacement Fund	40,000.00
Municipal Facilities Capital Reserve	50,000.00
Revaluation Capital Reserve	<u>16,500.00</u>
	\$476,040.54

Earnings on Trust Investments:

Cemetery Trust - Perpetual Dividends	2,106.72
Cemetery Trust - Perpetual Care Interest	3.54
Cemetery Trust - Perpetual Care Gains/(Losses)	-4,202.99
Cemetery Improvements	3.77
Cemetery Donation Fund	0.04
Library Book Fund	0.48
Library Media Fund	0.78
Energy Savings Capital Reserve	1.39
Town Equipment Fund	28.41
Fire Major Equipment Fund	32.45
Fire Small Equipment Fund	9.19
Sewer & Water Capital Improvement	6.60
Water Works Capital Improvements	18.46
Water Works Equip. & Buildings	15.10
Town Hall Cupola Fund	0.12
Town Clock Fund	0.24
Municipal Facilities Capital Reserve	30.12
General Purpose Sidewalk Fund	4.25
Recreation Fund	6.87
Police Cruiser Fund	7.13
Police Small Equipment Fund	4.56
Sewer Commission Capital Improvement	21.02
Sewer Commission Repairs & Replacement	13.45
Sewer Plant Reserve	1.90
Sewer Equipment & Building Fund	6.81
Bridge Repair	8.51
Revaluation Fund	<u>11.01</u>
	(\$1,860.07)

TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT OF THE TOWN OF PEMBROKE, NEW HAMPSHIRE ON DECEMBER 31, 2016 CHANGE IN TRUST FUND ASSETS - MUNICIPAL

Withdrawals from Trust Funds:

Police Cruiser Fund	27,273.00
Police Small Equipment Capital Reserve	14,911.74
Municipal Facilities Capital Reserve Fund	60,655.17
Cemetery Improvement Capital Reserve	23,270.00
Water Works Capital Reserve	128,400.00
Town Equipment Capital Reserve	164,390.00
Library Media Capital Reserve Fund	1,088.95
Revaluation Capital Reserve	27,404.12
Recreation Capital Reserve	<u>15,920.10</u>
	\$463,313.08

Assets at December 31, 2016	\$2,446,989.55
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TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT OF THE TOWN OF PEMBROKE PERIOD ENDING DECEMBER 31, 2016 SCHEDULE OF TRUST BALANCES -SCHOOL

Scholarship Fund - Unexpendible Balance	\$447,179.14
Scholarship Fund - Available for Distribution (A)	24,912.29
Literacy Trust - Unexpendible Balance	19,400.81
Literacy Trust - Available for Distribution (B)	1,830.95
Capital Repairs - Available for Distribution (C)	183,743.24
Major Equipment Fund - Available for Distribution (D)	57,573.72
School Technology Capital Reserve (D)	30,003.26
Special Education Fund - Available for Distribution (D)	368,951.01
School Site Improvement Capital Reserve (C)	115,455.34
Instructional Materials (D)	94,305.14
Educational Opportunities Fund (E)	7,007.90
TOTAL UNEXPENDIBLE FUNDS	466,579.95
TOTAL AVAILABLE FOR DISTRIBUTION	<u>883,782.85</u>
TOTAL TRUST FUNDS	\$1,350,362.80

Distribution legend:

- (A) Academy Scholarship Awards Committee are Agents to Expend.
- (B) Elementary School Principals are Agents to Expend.
- (C) Warrant Article at School District Meeting Required for Expenditure.
- (D) School Board are Agents to Expend.

TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT OF THE TOWN OF PEMBROKE FOR PERIOD ENDING DECEMBER 31, 2016 CHANGE IN TRUST FUND ASSETS - SCHOOL

Assets at December 31, 2015	\$1,429,660.66
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Contributions to the Trusts:

Educational Opportunities Fund	1,659.73
School Building & Grounds Capital Reserve	127.43
School Technology Capital Reserve	10,000.00
School Equipment Capital Reserve	10,000.00
School Site Improvement Capital Reserve	<u>100,000.00</u>
Total Contributions	\$121,787.16

Earnings on Trust Investments:

Dividend Income - Scholarships	32,734.89
Interest Income - Scholarships	2.60
Capital Gains - Scholarships	2,212.26
Interest - Literacy Trust	0.21
Dividends - Literacy Trust	1,018.49
Interest Income on Educational Opportunities Fund	0.69
Interest Income on Special Education Capital Reserve	36.84
Interest Income on Building Capital Reserve	26.72
Interest Income on Site Improvement Capital Reserve	2.79
Interest Income on School District Major Equipment Fund	4.82
Interest Income on School Technology Fund	2.07
Interest Income on School Instructional	<u>9.43</u>
Materials	
Total Earnings	\$36,051.81

Withdrawals from Trust Funds:

Scholarship Funds Awarded	33,000.00
Building Capital Reserve Funding	118,500.00
Site Improvement Capital Reserve	84,548.60
Literacy Trusts	<u>1,088.23</u>
Total Withdrawals	\$237,136.83

Assets at December 31, 2016	\$1,350,362.80
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PERPETUAL CARE CEMETERY TRUST FUNDS

Yr. Created	Name	Amount	Yr. Created	Name	Amount	Yr. Created	Name	Amount
1888	E.N. Upham	100.00	1929	<i>Frank L. Aldrich</i>	300.00	1947	Burton G. Goward	100.00
1889	Sarah P. Knox	500.00	1930	Edwin Dearborn	150.00	1949	Charles Baker	150.00
1894	Deborah P. Knox	50.00	1930	True W. Fowler	100.00	1949	Frederick B. Eaton	200.00
1903	Mary Kimball	300.00	1930	Jacob Woods	500.00	1950	Freeman G. Hewey	100.00
1907	Vesta Abbott	500.00	1931	Freeman W. Haynes	200.00	1950	Mabel G. Morrison	200.00
1907	Abbie K. McFarland	200.00	1932	David S. Batchelder	100.00	1951	Fred M. Pettengill	150.00
1907	Sarah F. Blanchard	100.00	1933	Samuel Moore	300.00	1951	George B. Lake	200.00
1910	Ellen R. Hayes	100.00	1933	William H. Thompson	100.00	1952	<i>Charles H. Ruggles</i>	150.00
1911	John G. Bartlett	100.00	1934	Crosby Knox	100.00	1953	Herbert Glidden	200.00
1917	<i>Pluma E. Richardson</i>	50.00	1934	Charles V. Fisher	50.00	1953	Hallett Patten	200.00
1918	Mary E. Adams	50.00	1934	C.C. French	100.00	1953	<i>Charles E. Cushing</i>	200.00
1919	Annie B. Thompson	250.00	1934	William Haseltine	150.00	1954	<i>John Marden</i>	200.00
1921	Willaim M. Fife	100.00	1934	Jeremiah Wilkins	100.00	1954	Walter Libbey	100.00
1921	<i>Mary E. Osgood</i>	200.00	1934	F.S. Whitehouse	250.00	1954	<i>Myra Georgi</i>	200.00
1921	George West	100.00	1935	Solomon Whitehouse	150.00	1954	Edward Kimball	150.00
1921	Ellen D. Kimball	50.00	1935	Hall Wilkins	100.00	1956	Samuel Webster	200.00
1923	David D. Richardson	600.00	1936	<i>George Miller</i>	100.00	1956	Maude L. Locke	200.00
1924	John F. Clifford	100.00	1936	Stephen Bates	200.00	1956	<i>Levi & Olive</i>	50.00
1924	Willis H. Noyes	250.00	1936	Charles N. Quimby	100.00	1957	<i>Burroughs</i>	
1925	Winthrop Fowler	100.00	1937	Benjamin Fowler	100.00	1958	<i>John C. Bradbury</i>	200.00
1927	Mary W. Morrison	200.00	1937	<i>William Johnston</i>	100.00	1958	E.W. Forrest	200.00
1927	Jonathan Payson	100.00	1938	Thomas Holt	100.00	1958	Fred W. Saltmarsh	300.00
1927	Timothy Drew	100.00	1939	Rowell & Worchester	100.00	1958	L.E. Warren	600.00
1928	Adin G. Fowler	100.00	1939	Horace Batchelder	100.00	1958	Kenneth M.	400.00
1928	T.L. & Henry Fowler	200.00	1939	Jeremiah Wilkins	100.00	1958	Woodbury	
1928	Nancy S. Colby	100.00	1940	<i>Martin C. Cochran</i>	250.00	1958	Jeremiah Morgan	500.00
1928	Philip Holt	100.00	1941	George O. Harris	100.00	1959	Arthur Gage	100.00
1928	<i>Annie C. Drake</i>	100.00	1942	<i>Julia E. Cass</i>	100.00	1959	<i>Gustav Ober</i>	200.00
1928	George Morgan	100.00	1942	Charles A. Gile	100.00	1959	Josiah Brown	100.00
1928	Annette K. Knox	200.00	1944	Minot R. Fife	100.00	1959	<i>Lewis Cass</i>	400.00
1928	Samuel D. Robinson	100.00	1945	James E. Adams	300.00	1959	Carton W. Bennett	200.00
1928	Parker Bailey	50.00	1945	Walter Hayward	300.00	1960	Edith West	200.00
1928	James Stevens	100.00	1946	<i>Thomas Brasley</i>	100.00	1961	Charles N. Nixon	200.00
1929	<i>Daniel T. Merrill</i>	100.00	1946	Annie M. Edgerly	100.00	1961	Gedeon Vigno	100.00
1929	<i>George W. Sargent</i>	150.00	1946	<i>Albert Mason</i>	50.00	1961	John Sullivan	250.00
		5,600.00				1961	Henry T. Simpson	200.00
						1964	Edwin M. Annis	200.00
								7,300.00

PERPETUAL CARE CEMETERY TRUST FUNDS

Yr. Created	Name	Amount	Yr. Created	Name	Amount	Yr. Created	Name	Amount
1964	Rufus George	200.00	1968	Burt D. Robinson	400.00	1974	Ashley H. Knowlton	100.00
1964	<i>Evans Clark</i>	300.00	1970	<i>Forrest Huggins</i>	200.00	1974	Hasselind & Tilden	200.00
1964	<i>George H. Batchelder</i>	250.00	1970	E. George Bayer	200.00	1947	Russ & Nevley	200.00
							Hilliard	
1964	Gilman Bradbury	200.00	1971	Moses Martin	200.00	1975	<i>Enoch Nerbonne</i>	200.00
1967	Frederick & Jean Talk	200.00	1971	John Rand	200.00	1977	<i>George Cofran</i>	300.00
1967	Jenness Dearborn	200.00	1971	Mark Milton	100.00	1977	<i>Norman & Abby Smith</i>	200.00
1968	Batchelder & Lamb	200.00	1972	<i>Eleazer Baker</i>	200.00	1977	<i>Locke & Clough</i>	500.00
1968	Agar & Rogge	200.00	1972	Maynard Knowlton	80.00	1978	<i>Duffet Lot</i>	1000.00
1968	<i>Gilbert Asiles</i>	200.00	1974	Harry & Erwin Chase	200.00	1978	Bates Lot	200.00
1968	William Miller	200.00	1974	<i>Mary A. Wyker</i>	200.00	1979	Willard & Ruth Hill	200.00
1968	Tim & Viola Fowler	200.00	1974	<i>Everett & Grace Farnum</i>	200.00	1980	*	150.00
1968	<i>George Lea</i>	200.00	1974	Harrison Morgan	100.00	1981	<i>Evergreen Perp Care</i>	6940.00
		2,550.00			2,280.00	1982	*	1600.00
						1983	*	700.00
						1985	<i>Catherine Simpson</i>	500.00
						1986	*	300.00
								13,290.00
								36,270.00
								4,153.79
								\$32,116.21

Evergreen Cemetery Lots

* Trust records document the increase in trust principal but not the identity of the Lot Owner.

** Trust values are expressed at originally recorded book values.

TOTAL CEMETERY FUNDS **

Cumulative Investment Losses

Cemetery Fund djusted Balance

PEMBROKE SEWER COMMISSION

In 2016, the BOND was approved for the upgrade of the Bow Lane Station. The contractor has an expected date of late May 2017 for completion.

We continue to work and update our CMOM and Asset Management. CMOM stands for Capacity, Management, Operation and Maintenance for sanitary sewer collection systems. This document must be updated on a yearly basis showing that the Town is working on Best Management Practices for the sewer system.

We have been working with the Public Works Department to raise or lower manholes as roadwork is being done. We also, help them with jetting and to camera their drainage lines as needed.

Our budget is funded only by the users on the sewer system and not tax dollars. Your timely payments are needed to meet the demands of the Budget. When you don't make your payments projects are put on hold or not done at all. Should these projects be part of the mandates from EPA or DES, fines could be imposed. This would impact every user on the system and increase the rates even higher. Please do your part and pay your bill in a timely manner.

Various sources contribute to the inflow, including footing/foundation drains, roof drains or leaders, downspouts, drains from window wells, outdoor basement stairwells, and drains from driveways, groundwater/basement sump pumps, and even streams. These sources are typically improperly or illegally connected to sanitary sewer systems, via either direct connections or discharge into sinks or tubs that are directly connected to the sewer system. **A single sump pump can contribute over 7,000 gallons of water to the sanitary sewer systems in a 24-hour period, the equivalent of the average daily flow from 31 homes.**

Inflow & Infiltration water is called "clear water". If you are having problems with your sewer line such as roots, please have your line replaced. It is the property owner's responsibility for the line from the house or business to the connection at the Town's main. We have several thousand gallons of ground water entering the sewer system every year due to this. Your help in taking out this type of water would help control the cost at the Treatment Facility. We would like to thank all of the Pembroke Users that have already helped to reduce the problem of I & I.

The Sewer Department is located at 4 Union St. and the Commission meets every third Monday of the month at 7:00 p.m. The public is always welcome. The office is open from 8:00 a.m. to 4:00 p.m. Monday - Friday. Payments may be made in person on Tuesday, Wednesday or Thursday 9:00 a.m. to 3:00 p.m., we now accept credit/debit cards to make your payments easier. Please call us at 485-8658 with questions about your sewer bill, sewer problems or sewer hookups.

Respectfully submitted,

Harold Thompson, Chairman
Jules Pellerin
Daniel Driscoll

PEMBROKE SEWER COMMISSION			
	12/31/2016	Budget 2016	Budget 2017
Ordinary Income/Expense			
Income			
050-Revenue			
051-Sewer Rent Fees	1,106,118.48	1,033,486.00	1,033,486.00
052-Late Penalty	27,750.00	18,000.00	23,000.00
053-Hook-Up Fees-Pembroke	19,037.49	0.00	
053P-Permit Fees-Plant	9,736.86		
055- Prior Year Recievables			
056-Jetter Rental		0.00	
058-Returned Check Fees	70.00		
059-Administation Fees	720.00	200.00	200.00
Total 050-Revenue	1,163,432.83	1,051,686.00	1,056,686.00
060-Income			
061-Interest/operating	164.37	0.00	0.00
062TR-Interest Trust Funds	43.18		
065-Misc. Income	27,466.58	19,500.00	
066-Warrant Article	223,502.12	800,000.00	
070-Collection Fees/Tax Collector	957.36	2,000.00	2,000.00
Total 060-Income	252,133.61	821,500.00	2,000.00
Transfer From Reserve			
Total Income	1,415,566.44	1,873,186.00	1,058,686.00
Expense			
051A- Abatements-Sewer Receipts	68,935.26	0.00	0.00
052A-Abatement-Late Penalty	330.00	0.00	0.00
054A-Abatement Betterment		0.00	0.00
	69,265.26	0.00	0.00
PSC Expenses			
100-Pump Station 1			
101-Electric	330.68	380.00	380.00
102-Telephone	0.00	0.00	0.00
104-Alarm	0.00	0.00	0.00
105-Fuel	0.00	0.00	0.00
106-Labor	0.00	0.00	0.00
110-Equipment	283.00	0.00	0.00
115-Contractors	0.00	0.00	0.00
150-Maintenance			
151-Materials	0.00		0.00
152-Repairs	0.00	300.00	300.00
153-Supplies	0.00	0.00	0.00
154-Maintenance-other	30.00	500.00	500.00

2016 Pembroke Annual Report

PEMBROKE SEWER COMMISSION

	12/31/2016	Budget 2016	Budget 2017
Total 150-Maintenance	30.00	800.00	800.00
Total 100-Pump Station 1	643.68	1,180.00	1,180.00
200-Pump Station 2			
201-Electric	4,350.56	5,000.00	5,000.00
202-Telephone	463.13	470.00	470.00
203-Water	0.00	100.00	100.00
204-Alarm	700.00	725.00	725.00
205-Fuel	148.50	400.00	400.00
206-Labor			0.00
210-Equipment	712.25	1,000.00	1,000.00
215-Contractors	577.00	600.00	600.00
250-Maintenance			
251-Materials	0.00	500.00	500.00
252-Repairs	442.03	5,000.00	5,000.00
253-Supplies	50.37	500.00	500.00
254-Maintenance	2,066.30	1,500.00	1,500.00
Other			
Total 250-Maintenance	2,558.70	7,500.00	7,500.00
Total 200-Pump Station 2	9,510.14	15,795.00	15,795.00
300-Pump Station 3			
301-Electric	2,781.92	3,500.00	3,500.00
302-Telephone	463.14	470.00	470.00
303-Water	100.00	100.00	100.00
304-Alarm	700.00	725.00	725.00
305-Fuel	921.28	2,300.00	2,300.00
306-Labor		0.00	0.00
310-Equipment	715.75	600.00	600.00
315-Contractors	510.00	510.00	510.00
350-Maintenance			
351-Materials	34.39	200.00	200.00
352-Repairs	2,007.61	1,000.00	1,000.00
353-Supplies	105.18	300.00	300.00
354-Maintenance-	921.50	800.00	800.00
other			
Total 350-Maintenance	3,068.68	2,300.00	2,300.00
Total 300-Pump Station 3	9,260.77	10,505.00	10,505.00
400-Pump Station 4			
401-Electric	2,243.43	3,000.00	3,000.00
402-Telephone	463.14	470.00	470.00
403-Water	100.00	100.00	100.00
404-Alarm	700.00	725.00	725.00
405-Fuel	711.82	1,200.00	1,200.00
406-Labor		0.00	
410-Equipment	283.00	600.00	600.00

PEMBROKE SEWER COMMISSION

	12/31/2016	Budget 2016	Budget 2017
415-Contractors	510.00	510.00	510.00
450-Maintenance			
451-Materials	65.79	1,000.00	1,000.00
452-Repairs	20,400.83	25,000.00	2,000.00
453-Supplies	174.94	200.00	200.00
454-Maintenance- other	30.00	400.00	400.00
Total 450-Maintenance	20,671.56	26,600.00	3,600.00
Total 400-Pump Station 4	25,682.95	33,205.00	10,205.00
500- Pump Station 5			
501-Electric	2,500.58	3,000.00	3,000.00
502-Telephone	424.95	470.00	470.00
503-Water	100.00	100.00	100.00
504-Alarm	700.00	725.00	725.00
505-Fuel	643.46	1,300.00	1,300.00
506-Labor		0.00	
510-Equipment	283.00	600.00	600.00
515-Contractors	510.00	510.00	510.00
550-Maintenance			
551-Materials	93.27	1,900.00	1,900.00
552-Repairs	1,354.66	500.00	25,000.00
553-Supplies	215.97	200.00	200.00
554-Maintenance- other	30.00	400.00	400.00
Total 550-Maintenance	1,693.90	3,000.00	27,500.00
Total 500- Pump Station 5	6,855.89	9,705.00	34,205.00
600-Collection System			
605-Wages	40,785.00	46,820.00	47,950.00
605-2-Wages	35,487.68	34,425.00	35,125.00
605OT-Wages Overtime	1,594.86	2,310.00	2,352.00
605B-FICA & Medic	6,195.72	6,799.00	6,941.00
606-BC/BS, Dental	9,523.68	9,521.00	10,130.00
607-Retirement	8,228.40	10,004.00	9,800.00
615-Contractors	8,636.00	15,000.00	15,000.00
650-Maintenance			
651-Material	124.83	5,000.00	5,000.00
652-Repairs	65,162.00	65,000.00	65,000.00
653-Supplies	1,103.84	2,000.00	2,000.00
654-Sewer Equip & Building	0.00	25,000.00	20,000.00
Total 650-Maintenance	66,390.67	97,000.00	92,000.00
655-Collection System Equip.	3,720.96	10,000.00	10,000.00
657-Jetter-Trailer Maintenance	840.80	1,000.00	1,000.00
658-odor control	0.00	100.00	100.00
659-Safety Equipment	0.00	1,500.00	1,500.00

2016 Pembroke Annual Report

PEMBROKE SEWER COMMISSION

	12/31/2016	Budget 2016	Budget 2017
Total 600-Collection System	181,403.77	234,479.00	231,898.00
700-Administration			
701-Bank/Lien Fees	24.00	300.00	300.00
701-A-Heartland Credit Service	1,141.60	1,200.00	1,200.00
702-Audit	2,015.00	2,015.00	2,045.00
703-Workers Comp	2,850.00	2,850.00	2,901.00
703A-Property Insurance	4,897.00	4,897.00	5,088.00
703B-UnEmployment	75.60	400.00	76.00
704-Stipend,Commissioners	3,900.00	3,900.00	3,900.00
705-Wages	62,077.78	61,934.00	63,882.00
705OT-Wages Overtime	6,231.18	5,219.00	5,386.00
705A-Life & Disability Ins.	1,974.43	1,922.00	1,600.00
705B-FICA & Medic	5,437.09	5,374.00	5,542.00
706-BC/BS, Dental	19,016.16	19,011.00	20,228.00
707-Retirement	7,277.10	7,905.00	7,950.00
708-Tools	321.25	1,000.00	1,000.00
709-A-Vehicle repairs 06	2,108.13	2,000.00	2,000.00
709-B- Vehicle repairs 04	320.00	1,000.00	1,000.00
709-C-Vehicle expense Fuel	2,496.02	4,000.00	4,000.00
709-D-14 1 Ton	74.58	2,000.00	2,000.00
720-Postage	2,050.74	2,200.00	2,200.00
721-Office Rent	8,039.00	8,040.00	8,120.00
722-Contractors	719.98	900.00	900.00
724-Uniforms/safety	142.85	800.00	800.00
725-Town Report	0.00	1.00	1.00
726-Training/Licenses	0.00	900.00	900.00
727-Public Notices	620.80	500.00	500.00
Total 700-Administration	133,810.29	140,268.00	143,519.00
710-Office			
711-Telephone/Internet	4,208.14	4,300.00	4,300.00
712-Supplies	880.10	650.00	1,000.00
713-Sewer Bills	360.00	400.00	400.00
713TC-Tax Collector	950.00	2,000.00	2,000.00
714-Dig Safe		1.00	1.00
715-Office Equipment			
716-Repairs/Replace	980.00	600.00	600.00
717-New	562.23	1,000.00	1,000.00
718-Heat Garage		300.00	300.00
Total 710-Office	7,940.47	9,251.00	9,601.00
730-Professional Fees			
731-Engineering	8,604.39	15,000.00	15,000.00
732-Legal	73,579.13	30,000.00	15,000.00

PEMBROKE SEWER COMMISSION

	12/31/2016	Budget 2016	Budget 2017
733-Accountants	0.00	1.00	1.00
734-Subscription/Dues	245.00	250.00	250.00
735-System Software Support	1,060.00	2,000.00	7,000.00
Total 730-Professional Fees	83,488.52	47,251.00	37,251.00
760-Bond Payments			
762- Betterment Payment	0.00	0.00	
Total 760-Bond Payments	0.00	0.00	0.00
800-Treatment Facility			
801-Capital Expense Plant	0.00	0.00	
802-Operating Expense	483,896.52	500,500.00	563,624.00
Total 800-Treatment Facility	483,896.52	500,500.00	563,624.00
803-Capital Pembroke	312,232.62	800,000.00	0.00
804-Repair/Replace Pembroke	0.00		
Total 803-Capital/Repair Pembroke	312,232.62	800,000.00	0.00
Total PSC Expenses	1,323,990.88	1,802,139.00	1,057,783.00
Transfer to Cap/Plant Reseve Acc	28,774.35		
Total Expense	1,352,765.23	1,802,139.00	1,057,783.00
Net Ordinary Income	62,801.21	71,047.00	903.00

PEMBROKE WATER WORKS

Annual report of the Board of Water Commissioners

For the year ending December 31st, 2016

Administration

The staff of the Pembroke Water Works consists of a Superintendent, 3 Water Operators and an Administrative Bookkeeper. Ken Flaherty passed the Distribution grade 1 exam in 2016 and has 1 year of experience as of September making him a certified operator. Beau Schofield was hired in March and will begin school in January for the 2017 exam in April.

Hydrants

1 new hydrant was installed on Reynolds Ave. in Allenstown near the new boys and girls club. 1 Hydrant was replaced on Turnpike St. in Pembroke due to failure. 1 Hydrant was removed on Main St. in Allenstown due to age. 4 hydrants in Pembroke received new nozzles as part of a defect that was covered by the manufacturer.

Mains

800' of 6" Cast Iron was replaced on Ferry St. in Allenstown with 8" Ductile Iron while the road was under construction. 500' of 2" Galvanized was replaced on Reynolds Ave. in Allenstown with 6" Ductile Iron while the road was under construction. These upgrades will help with fire flows, water quality and minimizing shutdowns in these areas. 115' of 6" Ductile was installed in various parts of Pembroke and Allenstown for future improvements.

Services

5 residential services that were re-laid - Pembroke
39 residential services that were re-laid – Allenstown
4 services repaired due to leaks or inoperable shut offs
4 water main repairs due to leakage – Pembroke, Allenstown, and Hooksett

Metering

The Capital Improvement of meter replacement to Automated Meter Reading is ongoing. 236 meters have been installed in 2016 leaving 282 meters to be replaced system wide.

Pump Stations

Discharge piping was changed to the Rte.3 #2 well to install a separate meter for this well. The motor starter for the BB#7 well failed and was replaced with a variable frequency drive. This change will make the well more efficient and will be compatible with future upgrades to the pump-station.

Respectfully submitted,

Edward Lavallee
Board of Water Commissioners
Chair

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01/03/17

Accrual Basis

Pembroke Water Works
Profit & Loss
 January through December 2016

	Jan - Dec 16
Ordinary Income/Expense	
Income	
400 • Residential Sales	782,897.07
401 • Non Residential Sales	11,383.81
402 • Hydrants Private	6,474.00
403 • Job Work / Merchandise	8,969.94
404 • Hydrants Public	39,000.00
406 • Meter Fees	8,558.85
408 • Backflow Testing.	20,200.00
409 • Other Fees	75.00
410 • Late Fees & Penalties	14,950.00
411 • Interest Income	181.35
420 • Interest Capital Fund	17.33
427 • Interest Capital Res. Equipmen	13.62
440 • Permit Fee Income	700.00
441 • Connection Fee Income	14,300.00
450 • Miscellaneous Income	0.00
Total Income	907,720.97
Gross Profit	907,720.97
Expense	
500 • Pump Station Labor	8,424.21
501 • Pump Station Supplies	2,551.80
502 • Gas & Propane Pump Stations	3,235.83
510 • Purification Labor	40,021.71
511 • Purification Supplies	42,599.63
520 • Main Labor	13,595.82
521 • Main Supplies	23,780.78
530 • Hydrant Labor	4,029.90
531 • Hydrant Supplies	7,033.38
532 • Hydrant Flushing	502.65
540 • Service Labor	17,337.03
541 • Service Supplies	7,880.94
545 • Backflow Testing	5,066.76
550 • Meter Labor	4,507.66
551 • Meter Supplies	-391.84
555 • Reading Meters	2,574.60
560 • Shop Labor	3,707.54
561 • Shop Supplies	2,144.24
562 • Heating Oil, Etc.	1,703.66
563 • Safety Equipment	2,040.93
570 • Garage Labor	848.28
571 • Garage Supplies	8,970.51
572 • Fuel	6,330.43
600 • Engineering	2,637.50
610 • Gravel & Hot Top	14,120.41
625 • Contract Labor	223,635.44
632 • Miscellaneous Wages	-4,927.18
633 • On Call	7,208.46
634 • Plowing	1,475.57
635 • Lawn Care	3,895.00
638 • Plowing Supplies	469.37
640 • Superintendent	56,501.25
650 • Electricity	61,439.10
700 • Insurance	10,741.87
701 • Health Insurance	53,901.42
710 • Benefit Hours	19,738.31
720 • Payroll Taxes	16,697.50
730 • Other Taxes	958.27
731 • Property Tax	183.76
740 • Interest Expense	23,347.86
750 • Commissioner's Stipend	5,350.00
800 • Office Labor	30,106.66
802 • Direct Deposit Fees	688.63

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01/03/17

Accrual Basis

**Pembroke Water Works
Profit & Loss
January through December 2016**

	Jan - Dec 16
805 • Office Equipment	1,460.18
806 • Training Cost	844.00
807 • Credit Card Charges	1,989.82
808 • Bank Service Charges	36.00
809 • Training Labor	725.15
810 • Office Supplies	1,079.20
811 • Postage	4,590.85
812 • Computer Expense	1,914.89
813 • Telephone	6,499.84
814 • Professional Fees	5,151.19
815 • Dues/Memberships	2,651.40
817 • Printing	2,573.38
818 • Licenses	50.00
819 • Business Meals	481.70
820 • Miscellaneous	1,365.68
Total Expense	768,079.91
Net Ordinary Income	139,641.06
Net Income	139,641.06

TRI-TOWN EMERGENCY MEDICAL SERVICE



Tri-Town EMS is the *Paramedic Ambulance Service* for the towns of Allenstown and Pembroke, responding to 1,009 EMS incidents in 2016, resulting in 735 patient transports by the Service. When taken into consideration the 73 EMS Incidents that were handled by mutual aid, the total EMS call volume for the service area in 2016 is 1,082. The primary ambulance is staffed with at least one (1) paramedic and another EMS provider twenty-four hours a day, every day to ensure a rapid response to those having a medical emergency.

During 2016, the Service hired its fourth full time paramedic to ensure continuous paramedic coverage for the two towns. This staffing plan coupled with active part time and per diem paramedics creates productive working relationships with the Service's Emergency Medical Technicians (EMT) and Advanced Emergency Medical Technicians (AEMT), resulting in the smooth application of emergency medical care to those who utilize our services. In the second half of 2017, Tri-Town EMS has plans to deploy a second ambulance, staffed with On-Call personnel to cover EMS Incidents the primary ambulance is not available to respond to. The On-Call period will be from 8am-Midnight, divided up into shifts with those who are one call to be paid an on-call rate for the shift and then an hourly rate when activated. This plan is intended to better serve the two towns and to supplement the primary ambulance crew. People who are interested in being part of this program are encourage to contact the Service Director, Christopher Gamache at 485-4411.

Last year, the Service implemented a training plan that is compliant with the National Registry of Emergency Medical Technicians (NREMT) National Continuing Competency Program (NCCP) training requirements. The benefit of this training plan is that the Service is providing all the education needs of our providers, utilizing the New Hampshire Fire Academy and Concord Hospital, to broaden and enhance the educational experience for those who attend. An *Advanced Life Support* (ALS) mannequin and multiple infant and adult CPR mannequins were purchased to be used for skills training of staff while on shift and for other organized trainings. Noteworthy training items for 2016 include the Service putting three employees through the American Heart Association © (AHA) Cardio-Pulmonary Resuscitation (CPR) training. Tri-Town EMS is now able to provide CPR Instruction to healthcare providers and to the public. Residents of Pembroke and Allenstown who need CPR certification are encouraged to contact Director Christopher Gamache or Assistant Director Stephanie Locke at 485-4411 to sign-up for a CPR course for no charge. In 2016, the Service licensed Stephanie Locke as an Instructor Coordinator (I/C) for EMS. This will allow the Service to put on EMS courses in the future which will act as a potential revenue stream for the Service and a tool to recruit new employees. Stephanie was also honored by the New Hampshire Bureau of EMS by being named "EMS PROVIDER OF THE YEAR".

The Director and Assistant Director were active in regional meetings relating to Emergency Medical Services, Public Health and Public Safety by attending meetings with the Capital Area Public Health Network, Medical Control Board, New Hampshire Emergency Medical Service Patient Care Protocol Committee, Capital Area Mutual Aid Compact, Concord Hospital and others. These meetings allows Tri-Town EMS to represent the health and safety needs and concerns of the two towns, while partnering with other organizations to provide better service and assist in non-traditional EMS roles. The Service meets regularly with the EMS Coordinator and Medical Director of Concord Hospital to discuss EMS related concerns in an effort to provide the highest quality pre-hospital care possible. In addition to this guidance, Concord Hospital provides a significant amount of medical supplies and virtually all of the Service's medications at no cost to the Service.

TRI-TOWN EMERGENCY MEDICAL SERVICE

Tri-Town EMS ordered a 2017 PL Custom ambulance in the spring of 2016. The ambulance is expected to be delivered in February of 2017. Patient and crew safety played a major role in the design of this ambulance. The most visible change to the ambulance is the color scheme. The ambulance is yellow with a light metallic grey top. These are highly visible colors that show up well during the day and night, and in virtually all weather conditions. The striping of this ambulance will include black stripes which is a contrasting color to the yellow, making the ambulance highly visible. Inside the ambulance is a load system that removes most, if not all, of the lifting required to get a patient into and out of the ambulance. A camera system is installed to allow for the safe maneuvering of the ambulance and allows for the patient compartment to be monitored by the driver, ensuring both patient and provider safety. The interior of the patient compartment is configured to minimize the amount of time the EMS provider needs to be out of their seat while the ambulance is moving and to decrease potential trip hazards within the ambulance. An electronic controlled substance vault is installed so that each paramedic will have a unique PIN to gain access to the controlled substances, thus decreasing the likelihood of drug diversion or theft. A safety system which monitors speeds, braking, seat belt use, emergency signal device use and other aspects of ambulance operations has been installed. This will allow the service to identify unsafe operations and to take appropriate action. Finally, a radio repeater is installed which will enhance communications between the ambulance crew and Concord Fire Alarm. These are not the only differences between the current ambulances and the new ambulance, but are probably the most important when considering the safety of the ambulance crew and our patients.

Tri-Town Emergency Medical Service is here to provide high quality and efficient pre-hospital care to those in need. In 2017 we are implementing a Patient Survey program to receive feedback on how well we are meeting the needs of those who call upon us in their time of need. We are also going to be distributing “Vial of Life” packets to anyone who wishes to have one. “Vial of Life” is used to positively identify a person while providing vital information about their medical history. The “Vial of Life” program is available to all residents of Pembroke and Allenstown. For more information about Tri-Town EMS, On-Call employment, CPR courses, the “Vial of Life” Program, ambulance billing, or any other concerns with the Service, please feel free to contact the Service Director. Tri-Town EMS is located at 247 Pembroke Street in Pembroke. If you feel you or someone else is having a medical emergency **CALL 911**.

Respectfully Submitted by:

Christopher Gamache, Service Director
(603) 485-4411
cgamache@pembroke-nh.com
247 Pembroke St., Pembroke NH 03275



TRI-TOWN EMERGENCY MEDICAL SERVICE

	2014	2015	2016	Current TRI-TOWN EMS Staff	
TOTAL EMS INCIDENTS	1033	1031	1082	Christopher Gamache	FT - Paramedic
Allenstown, NH	421	443	469	Stephanie Locke	FT - Paramedic
Pembroke, NH	538	573	524	Julie Irwin	FT - Paramedic
Barnstead, NH	0	2	3	Daniel Heffernan	FT - Paramedic
Bow, NH	0	0	2	Adam Boise	PD – Paramedic
Concord, NH	8	2	8	Michael Kelley	PD – Paramedic
Chichester, NH	0	1	0	Michael Langille	PD – Paramedic
Deerfield, NH	1	3	3	Maurice Paquette	PD - Paramedic
Epsom, NH	12	7	12	Hearshell VanLuven	PT – Paramedic
Hooksett, NH	54	46	60	Jasmine Croteau	PD – AEMT
Loudon, NH	0	2	0	Robyn Cushing	PD – AEMT
Manchester, NH	0	1	1	Daniel Fitzgerald	PD – AEMT
TOTAL TRANSPORTS	680	707	735	Corey Girard	PD – EMTI
Concord Hospital	516	581	587	Kyle Haas	PD – EMT
Catholic Medical Center	61	50	51	Sara Hardy	PD – AEMT
Elliot Hospital	103	76	97	Jonathan Harry	PD – AEMT
Aver. REACTION TIME	1:52	1:21	0:59	Edward Higgins	PT – EMT
Aver. RESPONSE TIME	4:50	5:03	4:29	Irina Higgins	PT – AEMT
Aver. ON-SCENE TIME	16:15	18:15	17:46	Christian Kellermann	PT – AEMT
Aver. TRANSPORT TIME	18:46	19:11	18:04	Adam Morris	PD – EMT
Aver. @ HOSPITAL TIME	20:35	19:16	18:43	Jake Poulin	PD– AEMT
Aver. TOTAL CALL TIME	1:02:18	1:03:16	1:00:02	John Vanloendersloot	PT - EMT
				Robert Vodra	PD – EMT

FACILITIES AND GROUNDS COMMITTEE

Each year the members of the Facilities and Grounds Committee get together to meet with Department heads and review items for our Town facilities, that are being considered for upgrade or repair. The Committee visits the facilities to do a complete walk-through, asking detailed questions of the Department heads. The recommendations make their way to the Capital Improvement Committee and we attend meetings to help answer questions that they may have. We also meet to assist with bid specifications and make recommendations to the Board of Selectmen.

This year, we have met with heating contractors for the DPW garage upgrade, to obtain quicker heat recovery in conjunction with the existing radiant. Potential solutions include waste oil forced hot air and gas infrared heaters.

One of our members was involved in the new roof installation at the Pembroke Historic Building at 311 Pembroke Street.

The Committee generated a detailed plan and bid specs for upgrading the bathroom facilities at Memorial Field and presented them to CIP.

At Town Hall, work is planned to move the access door of the old tax collector's office to the main lobby in order to secure the Town Clerk records.

The Perry Eaton Building at 4 Union Street is now operating on natural gas and the old oil tanks have been pumped out. Improvements on storm water runoff continue. This property has now been part of the economic development in the Suncook Village Business District for 12 years. The property houses 2 massage therapists, an electrician, candy-maker, and the Pembroke Sewer Department. All of these pay rent to the Town and those funds are put back into the building for repairs and upgrades. The second floor is vacant and being actively marketed as office space. The property also provides municipal parking for the downtown area.

The Facilities and Grounds Committee currently consists of a Selectmen's Rep., an electrical contractor, a general contractor/carpenter, and a plumbing and heating contractor.

We ask that if anyone is interested in helping out to serve our community, please contact Town Hall at 485-4747.

Sincerely,

Michael Crockwell, Selectmen's Rep.

Tom Hebert

Dana Carlucci

Rick Young

CEMETERY COMMISSION

The Pembroke Cemetery Commission focused many of its efforts in 2016 on Evergreen Cemetery on Buck Street, near Suncook Village. Under the direction of a professional forester, stands of white pine trees were removed from the northern and southern areas of the cemetery with funds that were approved at the 2015 town meeting, opening up areas for future burials. Several of these trees had previously been toppled by high winds, doing costly damage to nearby monuments. Although many of the inferior trees were ground for chips, the project harvested enough marketable sawlogs to pay for the removal of the trees and stumps. The Commission plans to carry out landscaping work in the cemetery in 2017.

The brick Badger-Appleton Tomb at Evergreen Cemetery was professionally re-pointed. This tomb holds the bodies of Brevet Major William H. Appleton (1845-1912) of Suncook and family members. Appleton was awarded the Congressional Medal of Honor for gallant action at the siege of Richmond during the Civil War, but his heroism had largely been forgotten in Pembroke. Spencer Paulsen cleaned the area around the tomb as a community service project. The Pembroke Public Works Department painted the wooden doors of the adjacent town receiving tomb.

Led by Katie Paulsen, the Paulsen, Loisel and Keith families donated a wooden gate for the entrance of Old North Pembroke Cemetery on North Pembroke Road, reproducing an original gate that had deteriorated. The original gate will be offered to the Pembroke Historical Society for preservation and display.

As approved at the 2016 town meeting, the Commission cleared, graded, and seeded the back of Pembroke Hill Cemetery on Fourth Range Road, providing space for future burials.

Also approved at the 2016 meeting was the repair of damaged monuments in Pembroke Street Cemetery. This was completed during 2016. The Commission had three large white pine trees and one Norway spruce removed from the front of Pembroke Street Cemetery, where their roots were lifting the granite wall. These top-heavy trees posed a danger to the wall, nearby monuments, and the hearse house.

Commission members will place flags on veterans' graves before Memorial Day, May 29, 2017, and will appreciate knowing of any veteran's grave that is not currently marked with a flag holder.

The Commission solicits contributions or bequests to the Cemetery Improvement Fund, administered by the Trustees of Trust Funds. Enlargement of the fund through gifts will provide an endowment for cemetery upkeep and improvement. Gifts or bequests should be made care of the Pembroke Trustees of Trust Funds and designated for the Cemetery Improvement Fund.

Respectfully submitted,

Donald Hill, Chairman
James Garvin, Secretary
David Richards
Fleda Young
Ellen Paulsen
James Boisvert, Director of Public Works and
Superintendent of Cemeteries
Victor J. Ranfos III, Public Works Department

PEMBROKE SCHOOL DISTRICT



PEMBROKE SCHOOL DISTRICT
For the Year Ending June 2016

Moderator	District Clerk	Treasurer
THOMAS E. PETIT	CYNTHIA MENARD	STACY DRISCOLL

School Board

PATRICIA N. BOUCHER	Term Expires 2017
DANIEL DRISCOLL	Term Expires 2017
JANNA CULBERSON	Term Expires 2018
THOMAS SERAFIN	Term Expires 2019
DAVID DOHERTY	Term Expires 2019

Co-Superintendents of Schools
DR. GAIL E. PALUDI ~ PATTY SHERMAN

Business Administrator
AMBER WHEELER

Auditor
MELANSON HEATH & COMPANY.

PEMBROKE SCHOOL DISTRICT

PEMBROKE SCHOOL DISTRICT

PEMBROKE SCHOOL DISTRICT ANNUAL MEETING

PEMBROKE ACADEMY AUDITORIUM

TOWN OF PEMBROKE, NH

Saturday, March 5, 2016

ABSTRACT OF MINUTES

The annual Pembroke school district meeting was called to order at 10:00 am by Moderator Thomas E. Petit. Supervisors of the checklist present were Linda Williams, Patricia Crafts and Patricia Manseau. Registered voters were checked in at the door and received a pink voter card. Moderator Petit instructed the voters present on meeting protocol, emergency exits, and printed materials for voters in the entrance hallway. Moderator Petit introduced members of the Pembroke Budget Committee present; Mark Lepage Chairman, Gerry Fleury Vice Chairman, Brian Seaworth, Clint Hanson, Mike Connor, Karen Yeaton, Marie Chouinard, Justine Courtemanche and Dan Crean. Moderator Petit introduced members of the Pembroke School Board and S.A.U. administration present; Thomas Serafin Chairman, Dan Driscoll, Janna Culberson, David Doherty, Patty Sherman Co-Superintendent and Amber Wheeler Business Manager. Students from the Pembroke Village and Hill School's; Pheobe Morris, Miles Camidge, Evelyn Camidge, and Kaitlin Camidge led the voters in the Pledge of Allegiance. Pembroke Academy junior, Julia Driscoll sang the national Anthem.

A motion was made to dispense with the reading of the full warrant and proceed with the meeting.

MOVED: Dan Crean

SECONDED: Brian Seaworth

ARTICLE #1 - To hear the reports of Agents, Auditors, Committees or Officers chosen, and to pass any vote relating thereto.

There was no business to conduct under this article.

ARTICLE #2 - To see if the Pembroke School District will vote to authorize the School Board to enter into a twenty year energy project contract with Honeywell Energy Services, for a self-funded alternative energy, energy efficiency and related capital improvement project, said contract to have a fiscal funding clause on such terms and conditions as the School Board shall determine are in the best interest of the School District. The total project cost will be \$8,460,755 with the first annual estimated lease payment of \$384,959 to be paid during the July 1, 2017 through June 30, 2018 fiscal year. The School Board anticipates and Honeywell guarantees that savings in cost avoidance will offset the entire cost of the project over the next twenty years.

C.M.

1

PEMBROKE SCHOOL DISTRICT

PEMBROKE SCHOOL DISTRICT ANNUAL MEETING 2016

ARTICLE #2

MOTION TO ACCEPT: Dan Driscoll

SECONDED: David Doherty

VOTE: YES

ARTICLE #2 ADOPTED

ARTICLE #3 - To see if the District will vote to authorize the Pembroke School Board, as agents for the School District, to convey a strip of land approximately twenty five feet, plus or minus (25' +/-) wide and two hundred sixty feet, plus or minus (260' +/-) deep, fronting on Pembroke Street (Daniel Webster Highway) and adjacent to and southerly of The Town Safety Center to the Town for the sum of one dollar (\$1.00); said conveyance being subject to the Town bearing any and all costs associated with the transfer, including, but not limited to any necessary lot line adjustment, approvals, survey plans, deed preparation and recording fees.

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Brian Lemoine

VOTE: YES

ARTICLE #3 ADOPTED

ARTICLE #4 – To see if the Pembroke School District will vote to raise and appropriate the sum of up to one hundred thousand dollars (\$100,000) to be added to the School Building Capital Reserve Fund previously established, with such amount to be funded from the June 30, 2016 unassigned fund balance available for transfer on July 1, 2016. No amount to be raised from taxation.

*School Board Recommends Approval (5-0)
Budget Committee Does Not Recommend Approval (3-6)*

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Dave Doherty

VOTE: NO

ARTICLE #4 FAILED

am.

PEMBROKE SCHOOL DISTRICT

PEMBROKE SCHOOL DISTRICT ANNUAL MEETING 2016

ARTICLE #5 – To see if the Pembroke School District will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) for the purpose of replacing flooring, and metal trim, and authorize the withdrawal of twenty thousand dollars (\$20,000) from the School Building Capital reserve Fund for these purposes.

School Board Recommends Approval (5-0)
Budget Committee Recommends Approval (8-1)

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Dave Doherty

VOTE: YES

ARTICLE #5 ADOPTED

ARTICLE #6 - To see if the Pembroke School District will vote to raise and appropriate the sum of up to one-hundred thousand dollars (\$100,000) to be added to the Site-improvement Expendable Trust Fund previously established, with such amount to come from June 30, 2016 unassigned fund balance available for transfer on July 1, 2016. No amount to be raised from taxation.

School Board Recommends Approval (5-0)
Budget Committee Recommends Approval (7-2)

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Dave Doherty

VOTE: YES

ARTICLE #6 ADOPTED

ARTICLE #7 - To see if the Pembroke School District will vote to raise and appropriate the sum of up to ten thousand dollars (\$10,000) to be added to the Technology Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2016 unassigned fund balance available for transfer on July 1, 2016. No amount to be raised from taxation.

School Board Recommends Approval (5-0)
Budget Committee Recommends Approval (8-1)

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Dave Doherty

VOTE: YES

ARTICLE #7 ADOPTED

C.M.

PEMBROKE SCHOOL DISTRICT

PEMBROKE SCHOOL DISTRICT ANNUAL MEETING 2016

ARTICLE #8 – To see if the Pembroke School District will vote to raise and appropriate the sum of up to ten thousand dollars (\$10,000) to be added to the Equipment Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2016 unassigned fund balance available for transfer on July 1, 2016. No amount to be raised from taxation.

School Board Recommends Approval (5-0)
Budget Committee Recommends Approval (8-1)

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Dave Doherty

VOTE: YES

ARTICLE #8 ADOPTED

ARTICLE #9 – To see if the Pembroke School District will vote to raise and appropriate the budget committee's recommended amount of \$26,002,018.00 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

School Board Recommends Approval of \$26,002,018.07 (5-0)
Budget Committee Recommends Approval of \$26,002,018.00 (6-3)

Moderator Thomas Petit asked Mark Lepage Chairman of the Budget Committee to take the voters through the forms, handouts and information provided for this article. Mr. Lepage thanked the Pembroke School district voters, School Board and Budget Committee for their presence, challenges and hard work over the past year. Mr. Lepage discussed the process of preparing the budget, the factors affecting including state aid and state revenue. The Town of Pembroke summary of tax rate sheet 2010-2016 was reviewed followed by a motion.

MOTION: Mr. Lepage made a motion for article #9 in the amount of \$26,002,018
SECONDED: Dan Driscoll

C.M.

PEMBROKE SCHOOL DISTRICT

PEMBROKE SCHOOL DISTRICT ANNUAL MEETING 2016

The warrant article was open for discussion. Questions from voters including the effect on the tax rate, student population, changes in legislation, number of school employees, contracted staff, etc. were discussed. Mark Lepage provided answers regarding tax rates and information on the expectations and requirements of the school district regarding state legislation.

Thomas Serafin Chair of the School Board thanked the voters for their questions, appreciated the concern over the budget, gave clarification and asked the voters for their support.

Diane Schuett State Representative thanked voters for questions regarding state legislation and student population.

Dan Crean Budget Committee discussed concern and frustration over this year's budget and asked to see it reduced.

There was a motion made to amend Article #9 to reduce the amount by \$200,000.

MOVED: Dan Crean

SECONDED: Karen Yeaton

VOTE: NO

AMENDMENT FAILED

Moderator Petit re-read Warrant Article #9 in the original amount of \$26,002,018.00.

MOTION TO ACCEPT: Mark Lepage

SECONDED: Dan Driscoll

VOTE: YES

ARTICLE #9 ADOPTED

ARTICLE #10 – To choose Agents and Committees in relation to any subjects embraced in the Warrant.

There was no business needed to conduct under this article.

ARTICLE #11 – To transact other business that may legally come before said meeting.

Joann Dupuis of the Old Home Day Committee stated this year's date is Saturday, August 27th and asked for volunteers for Friday, Saturday and Sunday's Old Home Day events. Senior students needing community service hours are welcome. Ms. Dupuis thanked local businesses and families for their support.

Peter Mehegan invited attendance and support at the Pembroke Academy plays.

Sue Seidner thanked everyone for their support of the scholarship programs for students.

C.M.

PEMBROKE SCHOOL DISTRICT

PEMBROKE SCHOOL DISTRICT ANNUAL MEETING 2016

There being no further business to discuss a motion was made to adjourn.

MOTION TO ADJOURN: Mark Lepage

SECONDED: Gerry Fleury

VOTE: YES

Meeting adjourned at 12:35 pm.

Respectfully submitted;
Cynthia E. Menard
Pembroke School District Clerk

Cynthia E. Menard CM.

PEMBROKE SCHOOL DISTRICT



121 River Front Drive
Manchester, NH 03102
(603) 669-6130
melansonheath.com

Additional Offices:

Nashua, NH
Andover, MA
Greenfield, MA
Ellsworth, ME

To the School Board
Pembroke School District

Melanson Heath is in the process of performing the Pembroke School District's audit for the year ended June 30, 2016. The audited financial statements will be available for inclusion in the District's subsequent year annual report.

Sincerely,

Sheryl L. Stephens Burke, CPA, MST
Vice-President

PEMBROKE SCHOOL DISTRICT

STATEMENT OF REVENUES

For the Year June 30, 2016

REVENUES FROM LOCAL SOURCES

Current Appropriation	\$ 9,831,763.00	
		\$ 9,831,763.00

TUITION

TUITION FROM INDIVIDUALS

Regular Day School	\$ 36,318.16	
Adult Education	5,100.00	
		\$ 41,418.16

TUITION FROM OTHER LEAS WITHIN NH

Regular Day School	\$ 5,198,313.86	
Special Education	576,072.66	
		\$ 5,774,386.52

TRANSPORTATION FEES

TRANSPORTATION FEES FROM INDIVIDUALS

Regular Day School	\$ 14,205.38	
Special Education	0.00	
		\$ 14,205.38

OTHER LOCAL REVENUES

Earnings on Investments	\$ 90.65	
Food Service	381,078.65	
Student Activities	3,460.00	
Rentals	34,791.96	
Other Local Revenue	99,974.36	
Summer School	0.00	
		\$ 519,395.62

TOTAL REVENUE FROM LOCAL SOURCES

\$ 16,181,168.68

REVENUE FROM STATE SOURCES

Equitable Education Aid	\$ 5,708,881.04
Statewide Enhanced Education Tax	1,348,510.00
Adequacy Aid Grant - EdJobs	0.00
School Building Aid	199,369.87
Catastrophic Aid	100,273.50
Vocational Education (Transportation)	18,393.69
Child Nutrition	8,583.62
Other	1,881.98

TOTAL STATE REVENUE

\$ 7,385,893.70

PEMBROKE SCHOOL DISTRICT

STATEMENT OF REVENUES

For the Year June 30, 2016

REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I	\$ 252,874.53
Elementary/Secondary - Other	105,032.20
Other Restricted	0.00
Adult Education	24,720.05
Child Nutrition Program	282,296.78
Medicaid Distributions	200,346.17

TOTAL FEDERAL REVENUE \$ 865,269.73

OTHER FINANCING SOURCES

Earnings on Investments	\$ -
Transfer from Capital Projects	0.00
Transfer from General Fund	3,545.87
Transfer from Capital Reserve Fund	118,500.00
Transfer from Other Expendable Trust Funds	115,009.63

TOTAL OTHER FINANCING SOURCES \$ 237,055.50

TOTAL REVENUES \$ 24,669,387.61

PEMBROKE SCHOOL DISTRICT

STATEMENT OF EXPENDITURES

For the Year Ending June 30, 2016

INSTRUCTION

Regular Education Programs	\$	9,818,040.03	
Special Education Programs		4,406,629.56	
Vocational Programs		874,460.56	
Other Instructional Programs		527,681.22	
	\$		15,626,811.37

SUPPORT SERVICES

Student Services	\$	1,624,948.93	
Instructional Staff		486,341.17	
General Administration		676,792.51	
School Administration		2,005,420.86	
Operation/Maintenance of Plant		1,839,134.88	
Student Transportation		682,391.16	
Central		0.00	
	\$		7,315,029.51

DISTRICT WIDE EXPENDITURES

Facilities Acquisition & Construction	\$	750,933.38	
	\$		750,933.38

OTHER FINANCING USES

Debt Service - Principal	\$	50,000.00	
Debt Service - Interest		19,550.00	
	\$		69,550.00

FUND TRANSFERS

To Food Service	\$	3,454.87	
To General Fund		122,509.63	
Trust/Agency Funds		210,210.09	
	\$		336,174.59

SPECIAL REVENUE EXPENDITURES-

INSTRUCTION

Regular Education Programs	\$	271,859.67	
Special Programs		0.00	
Other Instructional Programs		0.00	

PEMBROKE SCHOOL DISTRICT

STATEMENT OF EXPENDITURES

For the Year Ending June 30, 2016

		\$	271,859.67
SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES			
Student Services	\$	35,551.32	
Instructional Staff		42,785.89	
General Administration		8,194.55	
School Administration		0.00	
Student Transportation		0.00	
			\$
			86,531.76
FOOD SERVICE FUND			
Food Service Operation	\$	677,916.17	
			\$
			677,916.17
CAPITOL PROJECTS			
Building Improvement	\$	-	
			\$
			-
TOTAL EXPENDITURES			\$
			25,134,806.45

PEMBROKE SCHOOL DISTRICT

BOND PAYMENT SCHEDULE

		Principal	Interest
Roof	December, 2011	(\$510,000)	
	2012/13	45,700	20,660
	2013/14	50,000	17,700
	2014/15	50,000	15,700
	2015/16	50,000	13,700
	2016/17	45,000	11,700
	2017/18	45,000	9,900
	2018/19	45,000	8,100
	2019/20	45,000	5,850
	2020/21	45,000	3,600
	2021/22 (Final)	45,000	1,350
Honeywell	2016-17	(\$6,211,929)	
	2016/17	331,985	55,466
	2017/18	199,834	192,862
	2018/19	209,343	186,308
	2019/20	219,254	179,441
	2020/21	229,679	172,250
	2021/22	240,342	164,716
	2022/23	251,471	156,833
	2023/24	263,224	148,585
	2024/25	275,386	139,951
	2025/26	288,053	130,918
	2026/27	301,244	121,470
	2027/28	314,981	111,589
	2028/29	329,283	101,258
	2029/30	344,174	90,457
	2030/31	359,675	79,169
	2031/32	375,812	67,371
	2032/33	392,607	55,045
	2033/34	410,089	42,167
	2034/35	428,281	28,716
	2035/36 (Final)	447,212	14,669

PEMBROKE SCHOOL DISTRICT

STATISTICAL REPORT FOR PEMBROKE

2015/16

	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	358	358	358
Enrollment	796	862	1,658
Percent of Attendance	96.1	94.2	95.2
Average Daily Attendance	738.8	767.4	1,506.2

CO-SUPERINTENDENTS' SALARY

2015/16

Allenstown	\$ 28,805.20
Chichester	29,734.40
Deerfield	53,893.60
Epsom	44,833.90
Pembroke	<u>75,032.90</u>
	\$232,300.00

BUSINESS MANAGER'S

SALARY 2015/16

Allenstown	\$11,160
Chichester	11,520
Deerfield	20,880
Epsom	17,370
Pembroke	<u>29,070</u>
	\$90,000

REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2015 to June 30, 2016

CASH ON HAND JULY 1, 2015*	\$ 961,757.06
Received from Selectmen	11,180,273.00
Revenue from State Sources	7,263,893.83
Received from all Other Sources	<u>8,006,943.54</u>
TOTAL RECEIPTS	<u>26,451,110.37</u>
Total Amount Available for Fiscal Year	\$27,412,867.43
Less School Board Orders Paid	<u>26,414,706.96</u>
BALANCE ON HAND JUNE 30, 2015	\$ 998,160.47

Laura J. Eldridge
School District Treasurer, Pembroke

*The Cash on hand balance has been corrected to reflect a corrected amount from the June 30, 2015 ending balance.

**PEMBROKE SCHOOL DISTRICT
TEACHER'S SALARY SCHEDULE
2016/17**

STEP	BA	BA+15	MA	MA+16
1	35,000	36,275	40,075	41,350
2	36,628	37,903	41,703	42,978
3	38,256	39,531	43,331	44,606
4	39,884	41,159	44,959	46,234
5	41,512	42,787	46,587	47,862
6	43,140	44,415	48,215	49,490
7	44,769	46,044	49,844	51,119
8	46,397	47,672	51,472	52,747
9	48,025	49,300	53,100	54,375
10	49,653	50,928	54,728	56,003
11	51,281	52,556	56,356	57,631
12	52,909	54,184	57,984	59,259
13	54,537	55,812	59,612	60,887
14	56,165	57,440	61,240	62,515
15	57,793	59,068	62,868	64,143

SCHOOL EMPLOYEE SALARY RANGES

Secretaries	\$14.00/hr.-\$20.00/hr.
Teacher Aides	\$12.17/hr.-\$13.13/hr.
Custodians	\$9.98/hr.-\$20.49/hr.
Lunch Program	\$12.47/hr.-\$13.46/hr.

SCHOOL OFFICERS SALARIES

SCHOOL BOARD MEMBERS

Tom Serafin, Chair	\$600.00
Janna Culberson	\$600.00
Daniel Driscoll	\$600.00
David Doherty	\$600.00
Patricia Nardone-Boucher	\$600.00

DISTRICT CLERK

Cynthia Menard	\$25/Meeting
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MODERATOR

Tom Petit	\$65/Meeting
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DISTRICT TREASURER

Laura Eldridge	\$4,000.00
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DIRECTOR OF MAINTENANCE

Joshua Coughlin	\$66,625.00
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PEMBROKE SCHOOL DISTRICT
2016
SUMMARY REPORT
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2014/15</u>	<u>FY 2015/16</u>
Actual Expenditures	\$5,511,387	\$6,003,314
Actual Revenues		
♦ Catastrophic Aid	\$ 212,246	\$ 100,274
♦ Medicaid	177,681	200,346
♦ Federal Grant	341,336	341,307
♦ Tuition	567,240	576,073
♦ Transportation	922	0
Total Offsetting Revenues	\$1,299,425	\$1,218,000

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
 - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

PEMBROKE SCHOOL DISTRICT

SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke

Report of the Superintendents

“Excellence in education is when we do everything that we can to make sure they become everything that they can.” – Carol Ann Tomlinson

We continue to be honored to serve SAU #53 together as Co-Superintendents of Schools. We have enjoyed working with our SAU #53 team to provide the best possible education for each student in all of our Districts. We are impressed with the quality of programs offered to the students. SAU #53 is fortunate to have dedicated administrators, teachers, and support staff who strive every day to provide an outstanding education to prepare students for the future and to be college and career ready.

We are continually faced with the challenge of providing the highest quality education for our students while continuing to bring forward fiscally responsible budgets for the 2017-2018 school year. We understand the concerns of our community members regarding the rising costs of educating our youth. However, their education is an investment in the future of our state and country.

Our SAU office continues to reorganize to provide the most effective and efficient ways to serve our schools, districts, and communities while constantly being aware of the need to function in the most fiscally responsible manner. We have eliminated a payroll position and have redefined the roles and responsibilities of other staff members. Our SAU #53 Board voted to approve the addition of a Pre-K -12 Director of Curriculum, Instruction, and Assessment. This position will provide support to all of our districts as we move toward competency-based education. The goal of this position is to work with administrators and teachers to align curriculum across the SAU. Additionally, we are always discussing processes and procedures to evaluate how we can best meet the needs of all of our constituents.

As we look forward to the adoption of competency-based education in all of our schools, we are excited about the work being done in each of our districts. We are proud of the Allenstown and Deerfield School Districts that have been accepted to the Performance Assessment for Competency Education (PACE) initiative sponsored by the New Hampshire Department of Education. Through the professional development opportunities provided as part of this initiative, all of our districts are sharing knowledge, resources, and expertise to aid us in moving forward in this area.

PEMBROKE SCHOOL DISTRICT

Thank you to the SAU #53 communities for their continued support of our schools and students. In our role as Co-Superintendents of Schools, one of our goals is for each community to increase its awareness and involvement in our school communities. Please feel free to contact our office if you have questions, need information, or want to offer suggestions. We extend a personal invitation to everyone to join us at any time to discuss the SAU and the Districts we serve to learn more about the outstanding education being provided to the students throughout the SAU. We welcome your input as we truly believe that “it takes a village”.

Respectfully submitted,

Dr. Gail E. Paludi, Allenstown, Chichester, Epsom
Ms. Patty Sherman, Deerfield, Pembroke
Co-Superintendents of Schools for SAU #53

PEMBROKE SCHOOL DISTRICT

209 Academy Road
Pembroke, NH 03275



(603) 485-7881
Fax (603) 485-1824

PEMBROKE ACADEMY

Pembroke Academy Headmaster's Report

Pembroke Academy welcomed several new talented and ambitious administrators through its doors this year. Beginning with Dan Morris, Director of Curriculum, whose personal and professional Pembroke roots span back to when he was a student in our school. Mr. Morris has established an impressive portfolio of pedagogy and acumen for all things curriculum and instruction. Ginelle Czerula joined our team as the new Dean of Students in Blanchard House. Ms. Czerula is a truly collaborative administrator who has a student-centered approach to keeping our school community headed in the right direction, and we're very fortunate to have her on board. Michael Desilets continues to serve as our Interim Director of Athletics during the medical leave of Suzanne Klink. Mr. Desilets has done a superlative job of adapting to the learning curve associated with transition out of the classroom as a Health educator, and into the role of building administrator. He continues the tradition of running an exemplary Athletics Department. Last but not least, Sarah Krebs is our new Director of Exceptional Services. Mrs. Krebs has a distinguished track record of providing the highest level of quality support for students with exceptional needs, and will continue to do so in our building. She is a forward-thinking and collaborative professional who rounds out our team very nicely.

Pembroke Academy has customarily established three building goals for the 2016-2017 academic year. First and foremost among them, we will once again **promote a culture of academic achievement** at Pembroke Academy. I firmly believe that we have long-been a school that features a student body with great academic potential, we need to continue to instill in our students an appreciation rigor, hard-work, and exceptional performance. Secondly, we will continue to **increase effective communication at Pembroke Academy**. This goal embodies every manifestation of the word 'communication', whether it is educator-student, educator-parent, or educator-educator. We need to make every effort to keep one another informed by providing clear, mutually accessible channels for dialogue. Lastly, and possibly the most important of our three goals this year, Pembroke Academy will **promote the positive behavioral health and the well-being of all of its students**. As results from the 2015 Youth Risk Behavior Survey would indicate, we have an increased number of students each year who are exhibiting behaviors which indicate that they are experiencing some sort of physical or emotional distress. It is our charge not only to identify and support those students to the best of our abilities, but moreover giving them the tools to trust us to that end.

Another area of significance for Pembroke Academy this year was completing our Two-Year Report for NEASC (New England Association of Schools and Colleges). This report is generated based on the twenty-four months which have elapsed since the NEASC re-accreditation visit in October, 2014, at which time we were left with various commendations and recommendations by the committee.

PEMBROKE SCHOOL DISTRICT

We have been charged with not only working towards remediating all of the recommendations, but reporting-out on the progress made in those areas along the way. The areas which require additional work to be done will be reported-out on in our Five-Year Report in October, 2019. I'm proud to say that we have a dedicated staff of certified professionals in our building who continue to devote their time to working to satisfy the needs associated with our work for NEASC.

Pembroke Academy continues to look forward to the 2018-2019 school year, when we will celebrate the Bicentennial anniversary of the opening of the school (1818) and its first graduating class (1819), respectively. A committee comprised of school administrators, educators, staff, parents, students, alumni, and community members have been meeting since the spring of 2015 to begin planning for the anticipated year-long celebration of this monumental milestone for our community. The committee is always looking for new membership; simply contact the main office of the school (485-7881) for more details.

Respectfully submitted,

Paul C. Famulari
Headmaster

PEMBROKE SCHOOL DISTRICT

Three Rivers School Principal Report

The 2016-2017 school year is off to a great start with many exciting changes and additions! Students are working hard and are a joy to work with every day.

I would like to share with you a few changes at Three Rivers this year. I am excited to have Katie Gagne as our new assistant principal. For the past nine years Katie has been our school psychologist and is a strong advocate for students. I am sure you will see her at many school events and functions. We also welcome, Meredith Potter grade 8 language arts, Jason Robert, grade 8 science, Jason Lane, music, and Johnna McMaster-Jones as our math coach. They have all been a great addition to our school community.

This past summer we made numerous safety changes and upgrades to the building since safety is always a priority. When you enter the building you will notice a window on the left that allows people to do business without actually entering the main office or the main hallway of the school. This allows us to restrict visitors to the “lobby” in order to maintain safety to all students and staff similar to other schools in our district.

In addition new gates have been installed at the fire/service road entrances that circle the exterior of building. This road is for emergency and service vehicles only. The gates allow us to restrict all vehicles from going around and behind the school particularly during school hours, as well as during events when the school grounds are being used.

We have also created a new sidewalk that walkers are encouraged to use. The entrance is on Academy Road running parallel to the emergency entrance and continuing up to the school. This new sidewalk provides a safer walk to the school and allows walkers to avoid traffic.

One highlight of student creativity is the new artwork on display in the main office. Created during one of our WIN (enrichment) blocks an eighth grade art class produced this beautiful piece of art. Twenty students used original patterns and Zentangle patterns, using mostly markers, to create the approximately 3’ by 4’ piece of art. See the image on the right or stop by the main office!



Our fall athletics schedule produced some exciting student accomplishments in cross-county and boys and girls soccer. In the end, our girls soccer team won the South Eastern League championship with an undefeated season! Go Panthers.

For community service, our 7th grade class partnered with Ayn Whytemare and the Pembroke Conservation Commission to help revitalize the White Sands area. The class spent a morning removing trash and other unwanted items to help make better use of this great town resource. Thank you 7th graders and the Commission!

The Discovery Area has finally broken ground! Behind the school library we have started the outdoor classroom. We have partnered with David Ricard and the Industrial Technology classes at Pembroke Academy to design and construct the structure. With their help we are continuing to make the Discovery Area a reality! Thank you PA!

PEMBROKE SCHOOL DISTRICT

In the area of student assessment, the Three Rivers Staff have been working hard to develop additional learning assessments for all students. Staff has implemented Depth of Knowledge (levels of understanding) strategies as a part of these assessments. These levels of understanding help to ensure a student's understanding of the information being taught. We have also started to implement performance-based assessments which use information learned and transfers it to real life situations. These strategies increase student engagement, rigor, individualized learning, and levels of mastery.

It is always a pleasure and an honor to be associated with of the students and families of the Pembroke Schools and community. Thank you all for your continued support.

Respectfully Submitted,

Jonathan Marston
Principal
Three Rivers School

PEMBROKE SCHOOL DISTRICT

Pembroke Hill Principal's Report 2016-17

I'm excited to update the community on the happenings at the Pembroke Hill School. The 2016-17 school year has been filled with exciting opportunities for our students and faculty. We kicked off the beginning of the year with a video welcoming the students back to school, and the excitement continued as they entered the building which was given much needed attention. Classrooms were painted, bathrooms were renovated, and our beloved four corners was transformed from old display cases into a new seating area, opening up the space to become an inviting area to read and work. Outside the building, five new Japanese oak trees were planted along the bus entrance, and a retaining wall was constructed to beautify our front entrance. Later in September, we were thrilled to show off our new improvements to the parents at our first annual BBQ and Open House. The evening was a huge success as parents, grandparents, family and friends gathered for a wonderful kick off to the school year.

We have two new additions to our faculty. Mrs. Leigh Childs, our new Special Education Coordinator, oversees Village, Pembroke Hill and Three Rivers Schools. She comes to us from Katy, Texas where her roles included serving as a vice principal and a special education director. Mrs. Carin Foss, Hill's new technology integrator and librarian, comes to us from Pittsfield with a wealth of knowledge on how to integrate technology into our classes. This year the library and technology lab have been blended together to create a learning commons. The integration of technology is a collaborate effort between classroom teachers and the technology integrator allowing students to authentically use technology in their learning.

As a faculty, much of our time and and energy has been devoted to implementing the Literacy Collaborative Model. This model helps teachers provide a cohesive, consistent approach to literacy instruction across each grade level. It creates deep rooted change, raising teachers' expectations for students, helping teachers develop an understanding of the reading and writing process, and developing a shared language for literacy instruction. The school's literacy coach, Mrs. Shirilla, provides professional development and coaching to support teachers as they take on the instructional practices of the literacy framework. The coach leads the learning of the framework through continuous and consistent professional development and ensures the crucial transfer of the learning to actual practice through in-classroom coaching.

A concentrated effort is also being made to help students take pride in themselves and the school community. We believe each child has a choice to be "learning ready" and to take responsibility for his or her own behaviors and academics. A new program, named the "180" has been created to allow students struggling behaviorally to work in a quiet space that does not disrupt other students' learning. A student has the opportunity to turn 180 degrees from the choices he or she is making and towards the behaviors expected in class. Our high expectations for our students encourage each student to perform at the highest level as a community member. Behavioral referrals have decreased 42% since the implementation of this program. There has also been a focus on giving as many leadership opportunities as possible to our students. Class representative were chosen in each fourth grade class. Those representatives meet with the guidance counselor and me once a month to have a voice in school decisions. School wide assemblies teach and reinforce leadership and community living.

PEMBROKE SCHOOL DISTRICT

Our unified arts curriculum and extracurricular opportunities continue to be an essential part of our school life. Our unified arts team is working on implementing literacy and math into their areas in a direct way. One major focus in art has been on sustainability. Student artists work with recycled materials to build sculptures and learn how art can be used to share a message about sustainability. The music program continues to be a great success with performances on Veteran's Day, during the holiday season and in the spring. Students also have the opportunity throughout the year to perform in the school play headed up by teachers at Village and Hill; join Mrs. Butler on any given weekend to hike a mountain with the outing club; become more physically fit in the spring with the Girls on the Run Program headed up by Mrs. Songen, Mrs. Jacques, Mrs. Hannum and Mrs. Powles; and perform an act at our annual Circus in the Spring with our physical education teacher Mr. Stam.

We are grateful for all the parents who volunteer at our school, whether through the amazing work done by the PALS organization or by dedicating their individual time as volunteers in the school community.

Please feel free to follow us on Facebook or through our school website to keep abreast of all the wonderful things happening at Pembroke Hill School. You are always welcome to visit our school by scheduling a student tour or meeting with me personally.

Respectfully,

Mrs. Suzie Griffith
Principal of Pembroke Hill School

PEMBROKE SCHOOL DISTRICT

Pembroke Village School
Principal Report 2016-2017

**“All students want to learn” ~
Village Staff**

Many often wonder, “What do teachers do during the summer? At the Village School, teachers never actually left for too long. For one week, from 8 a.m. until 3:30 pm, Village staff were joined by Hill staff and participated in a Guided Reading Workshop given by an instructor from Lesley University. It was an opportunity for the in-depth exploration into each of the elements of guiding reading, collaboration, analyzing what makes best practice and professional dialogue.

Literacy Summer School was offered to students in kindergarten and grade one. Staff worked with individual and small groups of students needing extra support prior to the new school term.

Another professional opportunity staff participated in this summer at the Village School, was Co-teaching. In August, staff attended professional workshops at the University of New Hampshire that are pertinent to our 2016-2017 school goals:

Co-teaching-We will implement research-based models of co-teaching to better meet the diverse instructional needs of our students.

Competency Based Education-We will continue to work toward transitioning to a competency based-model to measure and report on student growth/progress.

Early Childhood-Build developmentally appropriate instructional practices and responses to negative behaviors and strengthen family engagement.

Since August there have been two other Lesley University Workshops offered at Village that all staff attended. In addition to Lesley University, staff attended workshops offered by the Department of Education that support our current goals.

Mike Anderson, the author of **Learning to Choose, Choosing to Learn** spent a day with all Village Staff. The topic was Common Language ~Language is more than the words we say!

The Village Staff are lifelong learners that share their excitement and enthusiasm for learning everyday with our students.

Prior to Thanksgiving, we had our first Enrichment Afternoon. This was an opportunity for students to try something different, learn something new and even see their teachers wearing a different hat, literally. Students learned how to make jewelry, knit, bake pizza from scratch, play basketball when they thought they could not, and Mrs. Azevedo was one of the coaches, but she’s a kindergarten teacher, isn’t she? Board games, ok, so they are fun, what was Mrs. Tilton teaching with those animal skins? Zen tangle, an art form, ok, they liked that too. One group visited a farm and saw lots of animals. We are not sure whether Mrs. Seidner, Mrs. Manning or our new Music teacher, Mr. Lane had more fun than the children under their supervision. Wait until spring, when you see all the bulbs that were planted around school to help beautify it, not that it needs beautifying. Along

PEMBROKE SCHOOL DISTRICT

with our student landscapers, there were the landscaper adults; Landscaper Forest, Camidge, Granoff and a real Pembroke Grounds Supervisor. It was an amazing day. I overheard someone say there was so much excitement and enthusiasm, the building rocked!

Last March, Mrs. Jennifer Boudreau became our new guidance counselor replacing Mrs. Kathy Poitras. She has become a very special addition to our school. She is extremely helpful to our students and families and can usually find helpful solutions in helping make difficult situations not so difficult.

This year we began a shared initiative with Southern NH University that goes beyond our hosting their student teachers. Twice a week, two different groups of students spend three hours at Village, first meeting with their instructor on Emerging and Early Literacy Development. They also spend time in kindergarten and first grade classrooms; first observing and then integrating their newly learned knowledge in what the classroom teacher is asking them to do. It is a shared relationship where we can impact their education programs and they can enrich the experiences within the classrooms with their knowledge.

Each year the board asks each administrator to nominate a teacher that makes a difference in the lives of children. It is always difficult to nominate one staff member, but this year Jennifer Lewis was nominated. Her presentation shared what it would be like to be a student in her first grade class for a day. I overheard one school board member say, he wished he could have been a student in her class. Her classroom is an environment where students feel respected, listened to, and feel safe to take risks.

This year, staff have been recognizing other staff members for their kindness, willingness to go beyond, for always being there, for listening and for coming back each day, no matter what! Thank you!

There are many other people to thank that make a difference each and every day. I thanked Mr. Josh Coughlin last year who is now in his second year as our Maintenance Facilitator. Our building may be old, but it does stand proud because of Josh's commitment to not only making sure it shines, but it's safe and secure and by having Mr. Larry Champagne by his side who can fix anything.

Our Pembroke Police are always here when we need them. They care about our students and our families. Thank you.

Our parent group PALS, supports the extras that are not covered in our budget to enrich the lives of our students. Your fundraising helps make a difference. Thank you.

Mrs. Cindy Mitchell and Mrs. Kelly Menczywor, thank you for all you do beyond the hours of any given day. You are both amazing.

Thank you Village Staff for the lives you touch every day. Thank you families for sharing your children and being important members of our Village Team. Thank you School Board members and Patty Sherman, our superintendent for continuing to trust me as the administrator of the Village School. It is an honor.

Respectfully Submitted,
Mona Sandberg
Village School Principal

PEMBROKE SCHOOL DISTRICT

PEMBROKE ACADEMY TOWN REPORT 2015-2016

Total Visits To Health Office:	7869
Nursing Care: Assessment, Illness, Injury, Tx	5344
Medication Visits	2475
Diabetic testing: scheduled & prn:	922
Health Counseling: Self-injury/Ingestion/Wellness/Anxiety	948
Faculty Health Office Visits:	50
Health Records Reviewed:	266
Parental Updates Communications/Conferences/Calls:	1898
(includes: illness, injury, hearing and vision, immunization updates, agencies)	

Professional Committee Participation:

Crisis Team, IEP mtgs, 504 mtgs., ARG, Discipline, Policy and Procedures, Medical consults, Staff Development/ In-services, CPR, NEA, Universal Precautions, Safety Committee, Medical Team Leader, School Nurse Association (district, NH and National), President of SAU School Nurse Assoc., Athletics/Medical/Interagency/Community, Make-A-Wish, Special Olympics Medical Volunteer, Professional Workshops Attended
Classroom / Staff Presentations: 6

SCREENINGS:	#'s	RECHECKED	REFERRED
Vision	214	7	30
Hearing	210	0	2
Height	404	0	0
Weight	404	0	0
Blood Pressure	44	4	0
Dental	2	0	2
Respiratory	64	10	10
Appendicitis	1	0	1
Concussion	39	6	22

COMMUNICABLE DISEASES:

Pediculosis exams/dismissal	1/1	Chicken Pox/Shingles	1/1
Conjunctivitis	4	Mononucleosis	8
Strep Throat	7	Ringworm/Staph	1/1
Scarlet Fever	0	Meningitis (viral)	0
Lyme Tick Disease	2	Bacterial Pneumonia	0

Respectfully Submitted,
JoAnn V. Lytle, RN, BSN, BS Ed
School Nurse, Health Educator

PEMBROKE SCHOOL DISTRICT

***THREE RIVERS SCHOOL
SCHOOL HEALTH SERVICES
2015-2016***

VISITS TO THE NURSING OFFICE

Illness event:	1624
Injury event	316
Management (phone calls, in school collaboration etc):	590
Medication doses administered (prescription and over the counter):	3540
Other Health: (assessment, self-care, nutrition, etc):	998
Screenings (height, weight, hearing, vision, pediculosis):	780
Treatments: (blood glucose monitoring etc.):	611

Total visits: **3,510**

Other Nursing Involvement:

Classroom presentations: I taught in some health education classes for 5th and 6th grade students (head lice, growth and development, the role of the school nurse). Additionally, I presented at some staff meetings.

Committees/team:

- *Education Association of Pembroke
- *New Hampshire School Nurse Association
- *Pembroke District safety committee
- *School Nurse Student Health Association
- *TRS safety team
- *TRS student assistance team
- *TRS unified arts team

Other professional: I regularly attended IEP meetings, special education referral meetings, staff meetings, and student assistance meetings. I am CPR certified and have participated in professional development courses and conferences. I regularly review student compliance with immunization requirements and completed the NH Student Immunization Status annual report. During this school year, I worked with the Pembroke Welfare Department (Christmas Program) and Lenscrafters (to assist with getting glasses to students in need). This is my third consecutive year being the nurse/chaperone for the 8th grade trip to Washington, D.C.

I have enjoyed my third year as the school nurse at Three Rivers School and being a part of the Pembroke School District.

Respectfully submitted,

Mary Newton RN, MSN

PEMBROKE SCHOOL DISTRICT

**Annual School Health Services Report
Pembroke Hill School
2015 – 2016**

Total active students at end of 2015-2016 school year – 259

Total active TLC students at the end of 2015-2016 school year – 23

Health Screenings:

	<u>Initial Screening</u>	<u>Referral</u>	<u>Rechecks</u>
Vision	258	6	12
Hearing	259	19	36
Height/Weight	259	40	0

Inactive students who were screened before leaving PSD: 9

Inactive students who were referred before leaving PSD: 5

Nursing Assessment/Treatment for Illness/Injury and/or Health Counseling:
2,683 total visits

Medications Administered: 1,193

Individual Health Care Plans written: 10

TLC: 23 students total (combined a.m. and p.m. classes)

Student health office visits - 6

Student medications administered - 0

Educational activities:

Classroom presentations - Proper Hand washing/Cough Etiquette: 14
Basic Hygiene Discussion: 2

Staff Presentations, Universal Precautions: 1

Bulletin Boards: 10

PEMBROKE SCHOOL DISTRICT

Services were provided to the TLC pre-school program. I provided vision and hearing screening for the annual Child Find program.

I had many parent conferences in person and by phone, and conferences with health care providers. I participated in 504 and IEP intervention meetings. I coordinated the Granite State Fit Kids program for the 4th grade classes. I also sent home health screening referrals to 42 families whose children's BMI were outside of normal limits. I participated in the School Absenteeism/Influenza-like-illness reporting program for the NH DHHS. I completed and submitted the annual NH Student Immunization Status report. I was the Sick Bank Chairperson. I organized the Give Kids a Smile program in February of this year as well as the Ronald McDonald Care Mobile of NH in October and May. I am a Hill School representative to the Joint Management Committee and I was the building coordinator for School Care wellness program

Respectfully submitted,

Jean T. Picard RN, BSN
School Nurse
Pembroke Hill School

PEMBROKE SCHOOL DISTRICT**SCHOOL HEALTH SERVICES FOR
PEMBROKE VILLAGE SCHOOL
2015-2016**

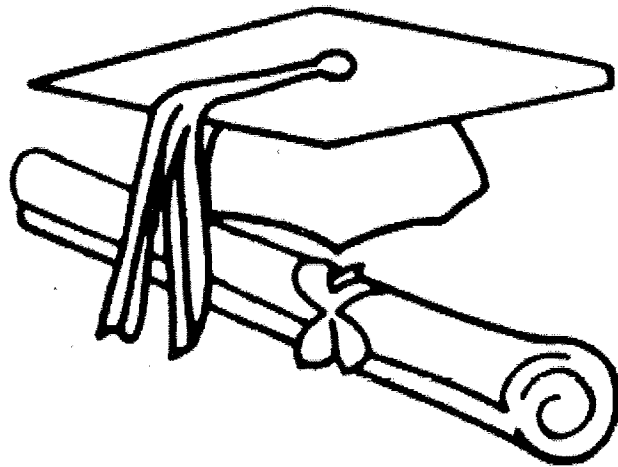
SCREENINGS	SCREENING	RECHECK	REFERRED
Vision	152	10	4
Hearing	151	12	6
Blood Pressure students and staff	8	0	0
Height & Weight	157	12	5
Dental	0	0	0
Nursing Assessment/Treatment for Illness/Injury and or health counseling:			2474
Medications/Treatments Administered			301
Home Visits			0

I participated in I.E.P. meetings, Special Education meetings, Student progress meetings and SST. I participated in the Pembroke nurses' monthly meeting to discuss health issues, policies, wellness and emergency/safety. I had many phone conversations and personal conferences with parents and healthcare providers regarding health issues and health maintenance. Promoted wellness to staff and students through coordination of flu shot clinic, staff wellness program through School Care, health and wellness presentations for staff and students. Organized food drive for holiday food baskets and assisted families in finding community services as needed. Developed and implemented care and treatment plans as well as emergency evacuation plans for students with chronic conditions and emergency plans for students with life threatening conditions.

Respectfully Submitted,

Kathleen Mayer RN, BSN
School Nurse
Pembroke Village School

2016
PEMBROKE
ACADEMY
GRADUATES



PEMBROKE ACADEMY 2016 GRADUATES

Allenstown

Abbott, Isaac E.
Ash, Brianna C.
Barnhart, Christian
Beaucher, Matthew D.
Bessette, Jocelyn J.
Caporale, Crysta M.
Cartier, Gloria
Coburn-Drowley, Brody P.
DuBois, Racquel
Duval, Jakob A.
Fronk, Brittany L.
Godin, Brendon D.
Grandmaison, Nathaniel
Harrington, Heather
Johnson, Madison G.
Loso, Justin G.
Lyford, Daisy M.
Martin, Dakota S.
Merritt, Kayla P.
Monroig, Julius A.
Palmisano, Alexis N.
Polsin, Hannah R.
Ranfoss, Chase E.
Roy, Cody M.
Sander, Jerrell R.
Stottlar, Rachel E.
Torres, Tianna Y.
Tracy, Abigail

Chichester

Avery, Paige N.
Bachelder, Allison K.
Bras, Alyssa A.
Bras, Jonah N.
Catucci, Tyler D.
Eastman, Nicholas C.
Hammond, Richard C.
Harkness, Sarah
Hromis, Julianna R.
Jameson, Angus B.
Justin, Collin D.
Kleynen, Leah M.
Mattice-Collins, Jodi W.
McCleary, Haley
McIntosh, Abigail M.

Menard, Kyle T.
Moyer, Taylor
Perron, Eriq R.
Putman, Josiah K.
Russell, Trevor J.
Smith, Kaylie J.
Swanson, Sarah J.
Sykes, Heidi
Wood, Dylan M.
Yapp, Cyrel T.

Epsom

Alexander, Elias T.
Allen, Madison B.
Allen, Melissa S.
Anderson, Kamren P.
Andrews, Jack F.
Andrews, Luke J.
Audet, Brooke L.
Bard, Chelsea M.
Barrett, Aryeanna
Berry, Andrew T.
Berry, Patrick
Boddie, Sarah K.
Bourque, Alexander
Burns, Erin E.
Burrows, Brian
Cacciola, Aleah B.
Caisse, Courtney
Currier, Michael P.
Decker, Jayla M.
Ellsworth, Cameron O.
Fontaine, Tyler M.
French, Brandon D.
Gauthier, Cody R.
Gelinas, Riley M.
Harris, Charisma
Herling, Joseph T.
Jacques, Sarah
Josephson, Tyler
Logan, Andrew
Manteau, Noah R.
McDonald, Ryan M.
Miner, David W.
Moschen, Joy R.
Muise, Nicholas A.

Noyes, Thomas B.
Osborn, Cody W.
Paige, Matthew K.
Parker, Liam Z.
Perry, Rebecca L.
Ramsdell, Collin A.
Roukey, Kaitlyn P.
Russell, Selena G.
Sepessy, DeAnna E.
Small, Selena M.
Snedeker, Cheyenne H.
Tinsley, Meaghan E.
Watson, Makayla
Whitcomb, Brianna J.
Wilson, Nichole D.
Wysocki, Katrina S.

Hooksett

Richard, Nicole M.
Sartwell, Celia M.
St. Pierre, Shyanne A.

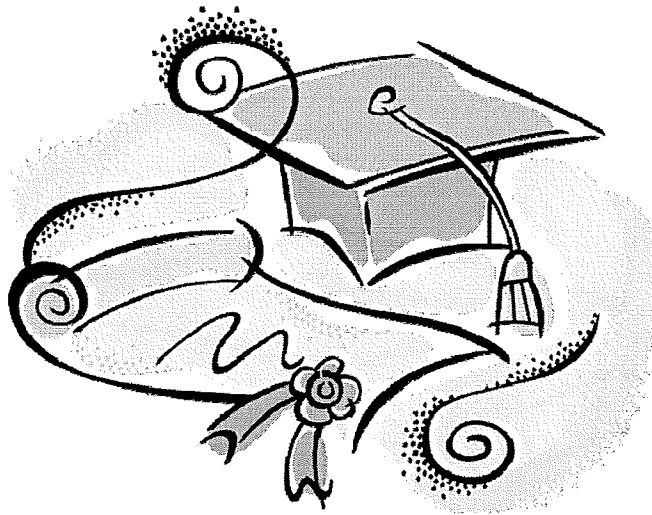
Pembroke

Abbott, Rayann M.
Abbott, Steven A.
Allaire, Jillian A.
Allen, Zachary T.
Andrews, Molly E.
Armbricht, Owen M.
August, Brandon W.
Baillargeon, Natalie A.
Billis, Benjamin P.
Black, Ryan M.
Boucher, Cheyenne L.
Boutilier, Sarah R.
Bowie, Evan A.
Caldwell, Christian D.
Calhoun, Timothy D.
Caplette, Adam
Caraway, Peter W.
Carr, Nicole B.
Clark, Shania J.
Corson, Jacob M.
Couture, Zachary
Curcio, Joseph
Costello, Jr., Anthony E.

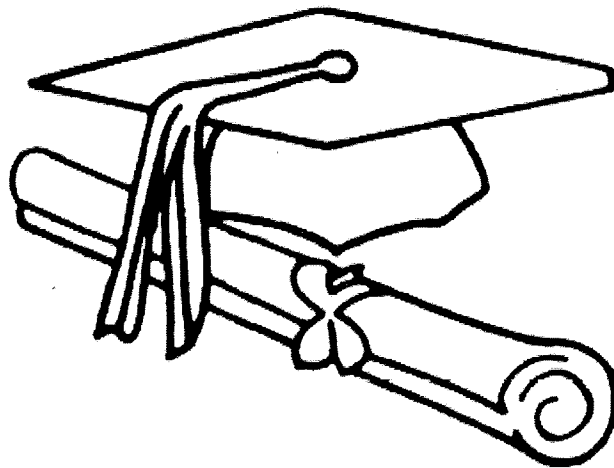
Cunningham, Hannah F.
Daley, Alexandra E.
Drake, Sabrina
Drake, Timothy
Duclos, Courtney C.
Dumont, Jacob
Dutton, Andrew S.
Ebert, Jonathan T.
Ehler, Noah M.
Favata, Molly S.
Ferrera, Emilia A.
Fisher, James E.
Forde, Megan E.
Frederickson, Gunnar P.
Frederickson, Rebecca A.
Furlotte, Justice M.
Gangi, Hannah J.
Garside, Haley L.
Goncharenko, Kyrylo O.
Gosselin, Ryan M.
Goupil, Erika D.
Gullo, Annabeth C.

Haynes, Jamie A.
Hutchinson, Brianna E.
Jackman, Nicholas
Kingston, Samuel J.
Kneeland, Alyssa M.
Lacasse, Molly A.
Langdon, Olivia R.
Little-Simpson, Howard B.
Loiselle, Karli D.
Mader, Justin, M.
McGowen, Trevor S.
Mehegan, Kristina C.
Messier, Ashley L.
Michaels, Kaley M.
Miranda, Avery
Morrow, Cara-Luise
Nason, Shannon
Nason, Shawn
Neilsen, Brock
Pantaleo, Vincent
Paradis, Rebecca-Jean
Phelps, Ryan M.

Phillips, Patrick L.
Pope, James J.
Posik, Amanda M.
Rollston, Amber D.
Rouse, Samara J.
Rouse, Tre David
Sansoucie, Owen C.
Saturley, Joshua D.
Simoneau, Mercedes I.
Skafidas, Greyson D.
Stevenson, Kyler P.
Sullivan, Andrew D.
Sullivan, Durc B.
Tarmey, Brie L.
Taylor, Robert
Weech, Ian G.
Wilson, Timothy M.
Young, Logan N.



**2016
THREE
RIVERS
SCHOOL
GRADUATES**

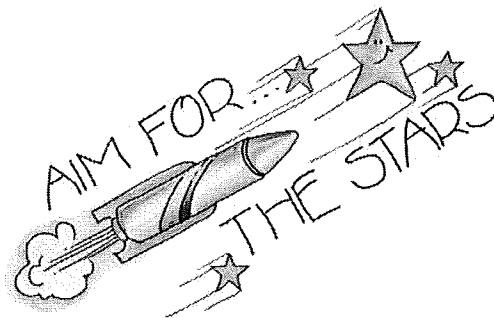


THREE RIVERS SCHOOL 2016 GRADUATES

Sydne Armstrong
Madison Bailey
Michaela Baril
Taylor Beaudoin
Victoria Boff
Sydnie Breton
Samantha Cali
Allyson Call
Kyley Campbell
Salina Chadbourne
Serena Chadbourne
Brodie Chandler
Cameron Click
Kaleb Clifton
Hannah Cloonen
Gwendolyn Collins
Ethan Corente
Alison Corriveau
Jeffrey Coulombe
Owen Culbertson
Paul Cunningham
Trevor Davis
Saylor DeGeorge
Alexis Desbiens
Sarah Devoe
Jocelyn Dickey
Corinne Dion
Duncan Donovan
Megan Dorr
Adam Driscoll

Kashia Droney
Sophia Dubois
Lacey Duggan
Gage Dumas
Travis Escabi
Trevor Fanjoy
Julia Gage
Camryn Gagne
Jacob Gelo
Michael Giannini
Cameron Greene
Keegan Gustin
Jennifer Haynes
Olivia Heldman
Alexander Hill
Jonas Hill
Jenna Hoxie
Steven Kline
Colby Krawczyk
Caleb LaDuke
Paul Lamy
Peter Landry
Cody LeBlanc
Shyanne LeSage
Kaitlin Locke
Tayla Lyon
Melanie MacNally
Sydney Makris
Ryan Martineau
Cali McAllister

Olivia McCarty
Alese Mehegan
Rebecca Miaskiewicz
Olivia Miller
Sarah Newton
Taylor Olivier
Aidan Parthemore
Marissa Perry
Owen Peters
Colin Platt
Kaylea Platt
Morgan Polk
Michael Ricci
Karina Rodriguez
Nazzik Sayed
Tyler Serafin
Systeana Sheltra
Haylie Smith
Taylor Smith
Lyndsay St. Jacques
Mia Stagner
Shannon Trainor
Morgan Tyler
Megan Wallace
Dylan Walsh
Emma Weigand
Joshua West-Rix
Mikenzie Wheeler
Kaitlin White
Samantha Williams



2017

**TOWN MEETING
WARRANT**

AND

**PROPOSED
TOWN BUDGET**

**2017 TOWN MEETING WARRANT
TOWN OF PEMBROKE, NH**

To the Inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in town affairs. Voters are hereby notified to meet at the Three Rivers School at 243 Academy Road in Pembroke, NH on Tuesday, March 14, 2017 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy at 209 Academy Road in Pembroke, NH on Saturday, March 18, 2017, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2017 budget and all other matters to come before the meeting.

**MARCH 14, 2017 - FIRST SESSION OF ANNUAL TOWN MEETING
(Official Ballot Voting)**

ARTICLE 1 - To choose all necessary officers for the ensuing year.

OFFICE	TERM
Town Clerk	1 Yr.
Treasurer	1 Yr.
Selectman	1 Yr.
Selectman	3 Yrs.
Selectman	3 Yrs.
Sewer Commissioner	3 Yrs.
Water Commissioner	5 Yrs.
Library Trustee	3 Yrs.
Library Trustee	2 Yrs.
Trust Fund Trustee	3 Yrs.
Checklist Supervisor	3 Yrs.

ARTICLE 2 – AMEND ZONING ORDINANCE

Old language is crossed out, proposed language is bold and underlined.

Zoning Amendment #1

Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

§ 143-18.1 Accessory dwelling units.

[Added 3-13-2007 Town Meeting by Amendment No. 12]

One accessory attached-dwelling unit (i.e., in-law apartment) shall be permitted per single-family ~~single-family~~ dwelling residence in **all zones that allow Single Family Detached Dwelling Units** the residential zones R1, R3, and B1 by special exception from the Zoning Board of Adjustment with the following stipulations:

- A. An accessory dwelling unit shall be clearly incidental to the primary use of the property for a single-family dwelling. Such accessory living space shall not exceed ~~675~~ **750** square feet and all appropriate town building codes shall be followed.
- B. An accessory dwelling unit may be constructed either within or attached to the single-family dwelling.

- C. At least one interior connecting door or other access for persons to pass between the accessory dwelling unit and the single-family dwelling must be included.
- D. Septic system design/capacity shall be approved by the NH Department of Environmental Services and provided to the Town.
- E. One off street parking space shall be provided for an accessory dwelling unit, however, no new curb cut from the street shall be constructed.
- F. Exterior construction and material shall be uniform and compatible with the single-family dwelling.
- ~~G. Use of an accessory dwelling unit as a rental unit shall not be permitted.~~
- HG. There shall be only one electric, water, and sewer service for both units.
- H. This section of the ordinance does not preclude the applicant from having to comply with the applicable sewer and water connection fees.

Zoning Amendment #2

Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

ARTICLE VIII - Signs (§ 143-57 — § 143-66)

§ 143-57 Purpose.

The purpose of this article is to:

- A. Promote the safety, comfort and well-being of the users of streets, roads and highways and enhance and preserve the aesthetics of the Town of Pembroke;
- B. Reduce distractions and obstructions caused by signs which would adversely affect traffic safety, and to alleviate hazards caused by signs projecting over or encroaching upon public ways, including but not limited to, enforcement of RSA 236:6 and RSA 265:14;
- C. Discourage excessive visual competition in signage and ensure that signs aid orientation and adequately identify uses and activities to the public; and;
- D. Preserve or enhance town character by requiring new and replacement signage which is:
 - (1) Creative and distinctive;
 - (2) Compatible with the surroundings;
 - (3) Appropriate to the type of activity to which it pertains; and
 - (4) Is appropriately sized and its context readable.

§ 143-58 General requirements.

A. The following are prohibited in all districts unless stated otherwise herein:

~~Permitted signs: Only signs which refer to any lawful use, permitted use or an approved special exception use as set forth in Article IV of this Chapter shall be permitted, provided such signs conform to the provisions of this article.~~

~~Signs which are required by federal, state or municipal laws are permitted, and are not to be used in determining the number of signs on a lot.~~

~~B. Prohibited signs: The following shall not be constructed, posted or erected in any district unless~~

otherwise indicated:

- (1) ~~Billboards, streamers, pennants, ribbons, spinners or other similar devices;~~
- (2) ~~Flashing signs, roof signs, signs containing moving parts, and signs containing reflective elements which sparkle or twinkle in the sunlight;~~

~~Signs indicating the current time and/or temperature may be permitted provided that they can meet all other requirements of this article.~~

(3) ~~Reserved~~ **[Removed 3-17-2012 Town Meeting by Amendment No. 2]**

- (4) ~~Signs using the words "stop", "caution", or "danger" or signs incorporating red, amber or green lights resembling traffic signals or signs which resemble "stop" or "yield" signs in shape or color.~~

~~Exceptions shall include traffic, regulatory or informational signs.~~

- (1) ~~(5) Signs which physically or visually move, rotate, or create an illusion of movement, or which have parts or surfaces that physically or visually move, rotate, or create the illusion of movement, or which emits audible sounds, noises, or visible matter; or~~

[Added 3-17-2012 Town Meeting by Amendment No. 2]

- (2) ~~(6) Signs which appear animated or projected, or which are intermittently or intensely illuminated or of a traveling, tracing, scrolling or sequential light type, or signs which contain or are illuminated by animated or flashing light.~~

[Added 3-17-2012 Town Meeting by Amendment No. 2]

(3) ~~Temporary Signage.~~

BG. Placement standards:

- (1) No sign shall be mounted on a roof, or extend above the roof line;
- (2) No projecting sign shall extend into a vehicular public way, or be less than 10 feet above a pedestrian way;
- (3) No sign, together with its supporting framework, shall extend to a height above the maximum building height allowed in that particular district; and
- (4) No sign, sign supports or other accessories shall be placed within the public right-of-way, except with express permission from the town, or for traffic control devices and directional signs erected by governmental units or agencies, deemed essential for the public welfare and safety. Other signs approved by the state or other municipal agencies may be placed in the public right-of-way, or as otherwise allowed by state or federal law, including but not limited to RSA 664:17 and hunting/trespassing signage. Any such signs otherwise allowed by state or federal law shall not be included in calculating a property's permissible signage otherwise allowed by this ordinance. provided that they conform to the provisions of 143-62(O). 143-58(O).

C.D. Safety standards:

No Person may erect a sign which is:	
(1)	Is constructed contrary to the standards contained in the State Building Code RSA 155 adopted by the State of New Hampshire. [Amended 3-17-2012 Town Meeting by Amendment No. 2]
(2)	Is structurally unsafe; [Amended 3-17-2012 Town Meeting by Amendment No. 2]
(3)	Constitutes a hazard to public safety and health by reason of inadequate maintenance, dilapidation or abandonment;
(4)	Obstructs free entrance or exit from a required door, window or fire escape; or
(5)	Obstructs light, or air, or interferes with the proper functioning of the building;

D.E. Measurement of sign area: Sign measurement shall be based upon the entire area of the sign, with a single continuous perimeter enclosing the extreme limits of the actual sign surface.

- (1) For signs painted on or applied to a building: The area shall be considered to include all letters, wording and accompanying designs or symbols together with any background of a different color than that of the natural color of finish material of the building.
- (2) For signs consisting of individual letters or symbols attached to or painted on a surface, a building wall, or window: The area shall be considered to be that of the smallest rectangle or other shape which encompasses all of the letters and symbols.
- (3) For signs having two or more faces: The area of all faces shall be included in determining the area, except where two faces are placed back to back and are at no point more than two feet from each other. In cases of this nature, the sign area shall be taken as the area of either face, and, if the faces are unequal, the larger shall determine the area.
- (4) The area of supporting framework (for example, brackets, posts, etc.) shall not be included in the area so long as said framework carries no symbols or lettering and is solely incidental to the display.

E.F. Measurement of height: The height of any sign shall be measured from the surface of the natural grade at the base of the sign to the highest point of said sign.

F. G. Non-conforming signs:

- (1) Continuance: A non-conforming sign lawfully existing at the time of adoption or subsequent amendment of this section may continue, although such sign does not conform to the provisions of this section, unless, however, said sign poses a safety problem as defined in

§ 143-48 (D). §143-58 (C) Safety Standards.

- (2) Maintenance: Any lawfully existing sign cannot be enlarged, redesigned or altered in any way, except to conform to the requirements of this section. This does not include rewording or re-coloring of signs where such changes do not increase non-conformance relative to the existing sign. Furthermore, any such sign which has deteriorated to such an extent that the cost of restoration would exceed 35% of the replacement cost, that sign shall not be repaired or rebuilt or altered, except to conform to the requirements of this section.

[Amended on 3-11-2014 Town Meeting Amendment No. 7]

- (3) Replacement: Any sign replacing a non-conforming sign shall conform to the provisions of this article; and the non-conforming sign shall no longer be displayed.

§ 143-59 Administration.

- A. Permits: No sign shall be erected, displayed, altered or enlarged until an application has been filed, and a permit for such action has been issued subject to the following:

- (1) Applications shall be on forms prescribed by the Code Enforcement Officer;
- (2) At a minimum, all applications shall include drawing specifying dimensions, materials, illumination, letter size, colors, support systems and location on the lot or buildings, with all relevant measurements;
- (3) Permits shall be issued only if the Code Enforcement Officer determines that the sign complies with, or will comply with all applicable provisions of this article;
- (4) Such application may be filed by the owner of the land or building, or any person who has the authority to erect a sign on the premises;
- (5) The Code Enforcement Officer shall act within 30 days of receipt of such application together with any required fee;
- (6) The Code Enforcement Officer's action or lack thereof may be appealed to the Board of Adjustment under the provisions of Article XIV of this Chapter; and
- (7) A special exception application for signs in all districts which require a special exception shall be referred to the Board of Adjustment which shall hold a public hearing on the applications as per the requirements of § 143-113 and § 143-119 of this Chapter.
- (8) ~~Exception to permits: The following signs shall be exempt from the permitting requirements:~~

[Added 3-8-2005 Town Meeting by Amendment No. 10].

- ~~(a) All temporary SALE/RENT/LEASE covered by § 143-63F.~~
- ~~(b) All political signs covered by § 143-63N.~~
- ~~(c) All temporary signs advertising yard sales. These signs shall not exceed six square feet in size and must be removed five days after sale.~~
- ~~(d) Signs less than two square feet in size identifying a personal residency by name and street address.~~
- ~~(e) Hunting, no trespassing, and other such signs less than two square feet in size.~~

- B. Fees: A schedule of fees for sign permits may be established and amended from time to time by the Board of Selectmen.

- C. Enforcement: The Code Enforcement Officer is hereby authorized to enforce this article by ordering the repair or removal of any sign and its supporting structure which is judged to be dangerous, or in disrepair, or which is erected or maintained contrary to the provisions of this article.

- D. Removal of signs: Any sign which has been ordered removed by the Code Enforcement Officer, or which is abandoned or discontinued, shall be removed by the person, firm or corporation

responsible for the sign within 14 days of written notice to remove the same. The Code Enforcement Officer may cause the removal of any sign placed on public property or that constitutes a safety hazard.

[Amended 3-8-2005 Town Meeting by Amendment No. 9]

E. Penalties: Violation of any provision of this article or of any lawful order of the Code Enforcement Officer shall be subject to a fine as per § 143-128 of this Chapter.

F. The invalidity of any provision of this Ordinance shall not affect validity of any of the provisions. If any section, clause, provision, or portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding will not affect or impair any other section, clause, provision or portion of this ordinance.

§ 143-60 Sign regulations.

In the following Dimensional Table of Signs the symbols shall mean:

- A. Signs permitted by right in the district shall be designated by the letter (P). Those signs that may be permitted by special exception in that district, in accordance with Article XIV, shall be designated by the letter (S). A sign listed in the Dimensional Table of Signs and denoted with a dash (-) is not permitted in that district.
- B. The number on the second line shall indicate ~~maximum size of the sign, in square feet, permitted in that district for that type of sign~~ **the total square feet allowed for/in signage on that particular lot.**
- C. The letter (T) shall indicate that the sign is permitted as a temporary sign only.
The letter (V) shall indicate that the size of the permitted sign varies.

§ 143-61 Signs subject to special conditions.

A permitted sign or sign permitted by special exception for which there is any reference in the column of the Dimensional Table of Signs entitled Special Conditions must meet such conditions as are referred to in that column.

§ 143-62 Dimensional Table of Signs.

Signs permitted in each district shall be as set forth in the following Dimensional Table of Signs:

[Amended 3-08-2011 Town Meeting by Amendment No. 4]

TYPE	R1	R3	B1	B2	C1	LO	Special Conditions
Minor Home Business	P	P	P	P	P	P	§ 143-63 (A)
	2	2	2	2	2	2	
Major Home Business	S	S	S	S	S	S	§ 143-63 (B) & 143-113
	3	3	3	3	3	3	

TYPE	R1	R3	B1	B2	C1	LO	Special Conditions
Awning	-	-	P	P	P	P	
			V	V	V	V	
Construction	P	P	P	P	P	P	§ 143-63 (E)
	12(T)	12(T)	12(T)	12(T)	12(T)	12(T)	
Sale/Rent/Lease	P	P	P	P	P	P	§ 143-63 (F)
	6(T)	6(T)	6(T)	6(T)	6(T)	6(T)	
Electronic Changing Signs [Added 3-17-2012 Town Meeting by Amendment No.3]	--	--	--	--	P	--	§143-63(X)
Free Standing	S	S	P	P	P	P	§143-63(G) §143-113
	42 <u>6</u>	42 <u>6</u>	80 <u>20</u>	80 <u>20</u>	400 <u>85</u>	12	
Number per lot	1	1	2	2	3	2	
Individual Letter/Symbol	S	S	P	P	P	P	§143-63 (H) & 143-113
	1.5 sf/	1.5 sf/	1.5 sf/	1.5 sf/	1.5 sf/	1.5 sf/	
	1-lf	1-lf	1-lf	1-lf	1-lf	1-lf	
Landmarks	(Pre-existing size to remain unchanged)						§ 143-63 (I)
Marquee	-	-	S	S	S	S	§143-63(J) §143-113
			1 sf/	1 sf/	1 sf/	1 sf/	
			1-lf	1-lf	1-lf	1-lf	
Multiple	-	-	- <u>P</u>	P	P	P	§143-63(K)
				16	16	16	
				+2	+2	+2	
Off-Premise	S	S	P		P	P	§ 143-63 (L)

TYPE	R1	R3	B1	B2	C1	LO	Special Conditions
	-	-	-	-		-	§143-113
	4	4	4	4	12	4	
Painted Wall	-	-	S 1.5 sf/	S 1.5 sf/	S 1.5 sf/	S 1.5 sf/	§143-63 (M) §143-113
			1-lf	1-lf	1-lf	1-lf	
Political [Amended 3-8-2005 Town Meeting by Amendment No. 8]	P	P	P	P	P	P	§ 143-63(N)
Projecting - flat	-	-	P	P	P	P	§143-63(O)
			10	10	10	10	
Projecting - 3D	-	-	S	S	S	S	§143-63(O) § 143-113
			9	9	9	9	
Public Service	P	P	P	P	P	P	§ 143-63 (P)
	2	2	2	2	2	2	
Wall	-	-	P	P	P	P	§143-63(Q)
			1.5 sf/	1.5 sf/	1.5 sf/	1.5 sf/	
			1-lf	1-lf	1-lf	1-lf	
			or 10%	or 10%	or 10%	or 10%	
Window	P	P	P	P	P	P	§143-63(R)
	50% <u>25%</u>	50% <u>25%</u>	50% <u>25%</u>	50% <u>25%</u>	50% <u>25%</u>	50% <u>25%</u>	
Flags	P	P	P	P	P	P	§ 143-63 (S)
Banners	-	-	P	P	P	-	§ 143-63 (T)
Portable Trailer Sign	P	P	P	P	P	P	§ 143-63 (U)

TYPE	R1	R3	B1	B2	C1	LO	Special Conditions
	(T)	(T)	(T)	(T)	(T)	(T)	
Portable Signs	P	P	P	P	P	P	§ 143-63 (V)(J)
	12	12	12	12	12	12	
	(T)	(T)	(T)	(T)	(T)	(T)	
Adult Entertainment Use [Added 3-14-2000 Town Meeting by Amendment No. 3	-	-	-	-	- <u>P</u>	-	§ 143-63(W) §143-63(K)

SPECIAL SIGN CONDITIONS FOR ILLUMINATED SIGNS

TYPE	R1	R3	HB	B1	B2	C1	LO	Special Conditions
ILLUMINATED-External	S	S	S	P	P	P	P	§ 143-64 (A)
ILLUMINATED - Internal-	-	-	P	P	P	P	P	§ 143-64 (B)
ILLUMINATED - Neon-	-	-	-	S	S	S	S	§ 143-64 (B)

§143-63 Special conditions for specific types of signs.

In addition to the standards set forth in the Dimensional Table of signs, signs shall also adhere to the following special conditions:

~~A. Minor home occupation: One sign displaying the identification of an on-premise minor home occupation. There shall be no advertising on the premises other than the following:~~

~~[Amended 3-8-2011 Town Meeting by Amendment No. 4]~~

~~(1) A single non-illuminated sign which shall not exceed two square feet in area and which may only identify the occupant's name and address; and~~

~~(2) The street address of the premises shall be no larger than four inches in height.~~

~~B. Major home occupation: One sign displaying the identification of an on-premise major home occupation. There shall be no advertising on the premises other than the following:~~

~~[Amended 3-8-2011 Town Meeting by Amendment No. 4]~~

~~(1) A single non-illuminated sign which shall not exceed three square feet in area and which may only identify the occupant's name and address; and~~

~~(2) The street address of the premises shall be no larger than four inches in height.~~

C. ~~(Removed)~~

~~[Amended 3-08-2011 Town Meeting Amendment #4]~~

A. ~~D.~~ **Awning:** A sign painted on or attached to the cover of a movable metallic frame of the hinged, rolled, or folding type of awning or the cover of a fixed metallic frame.

[Amended on 3-11-2014 Town Meeting by Amendment No. 2]

- (1) Such sign must be painted on or attached flat against the surface of the awning, but not extend beyond the valance or be attached to the underside.
- (2) Letters shall not exceed 10 inches in height; and
- (3) A minimum of eight feet above the sidewalk level must be allowed for pedestrian clearance.

~~E.~~ **Construction:** An on-premise sign identifying the contractor, architect, landscape architect, and/or engineer's name, address, and other pertinent information.

- ~~(1) Such signs shall not exceed 12 square feet in area, and shall be set back at least 10 feet from the street lot line, or one-half (1/2) the building set-back distance, whichever is less; and~~
- ~~(2) Such a sign may be maintained on the building or property for the interim of construction, and not more than 30 days following the completion of said construction.~~

~~F.~~ **For Sale/Rent/Lease:** An on-premise sign advertising the property being sold or rented.

- ~~(1) Such signs shall not exceed six square feet;~~
- ~~(2) Such signs shall advertise only the property on which the sign is located; and~~
- ~~(3) A maximum of one such sign may be maintained on any property being sold or rented, and it shall be removed by the owner or agent within 30 days of sale, rent, or lease.~~

B. ~~G.~~ **Free-Standing:** A self-supporting sign not attached to any building, wall or fence, but in a fixed location. (This does not include portable signs, or trailer type signs)

- (1) Free-standing signs over six feet in height may have no more than two sides; free-standing signs less than six feet in height may have three or four sides; and
- (2) A lot with frontage of 300 feet or more may have two free-standing signs, not less than 175 feet apart.

~~H.~~ **Individual letters or symbols:** Individual letters or symbols may be attached to an awning, marquee, building surface, or wall.

- ~~(1) Letters or symbols shall not project more than 12 inches from the building surface;~~
- ~~(2) Such letter and symbols shall not obscure the architectural features of the building to which they are attached;~~
- ~~(3) Such letters and symbols shall have an aggregate area not exceeding 1.5 square feet for each foot of building face parallel to a street lot line, or 10 percent of the wall area to which they are affixed, whichever is less; when a lot fronts on more than one street, the aggregate sign area facing each street frontage shall be calculated separately;~~
- ~~(4) Such letter and symbols shall not extend above the lowest part of the roof, nor beyond the ends of the wall to which they are attached; and~~
- ~~(5) See also § 143-62 (Q) Wall signs.~~

~~I.~~ **Landmark signs:** An older sign of artistic or historic merit, uniqueness or extraordinary significance to the town, the character of which warrants their preservation in original condition, or their restoration.

C. ~~J.~~ **Marquee signs:** A sign painted on, or attached to a permanent overhanging shelter which

projects from the face of a building.

- (1) Such signs may be painted on or attached flat against the surface of, but not extending beyond or attached to the underside of the overhang;
- (2) Letters or symbols shall not exceed 12 inches in height; and
- (3) A minimum clearance of 10 feet above the sidewalk level must be allowed for pedestrian clearance.

D.K. Multiple Signs: A group of signs clustered together in a single structure or composition unit; ~~multiple signs are used to advertise several occupants of the same building or building complex.~~

- (1) The display board shall be of an integrated and uniform design;
 - (2) The maximum sign area permitted is 16 sq. ft. for the sign; ~~bearing the name of the building or office park, and two square feet for the name of each business or office located there; and~~
 - (3) Complexes with over 300 feet of frontage will be allowed two free-standing signs.
- ~~(1) Informational and directional signs containing no advertising are permitted to:~~
- ~~(a) Direct traffic flow;~~
 - ~~(b) Indicate parking spaces;~~
 - ~~(c) Identify points of interest;~~
 - ~~(d) Locate businesses; or~~
 - ~~(e) Provide other essential information to guide vehicular or pedestrian traffic flow.~~

(NOTE: Signs indicating for rent/sale/lease shall not be permitted as off-premise signs)

- ~~(2) Off-premise signs shall be uniform in color, having a dark background with light colors, or a light background with dark colors; and~~
- ~~(3) Off-premise directory board containing small identification signs conforming to the above requirements may be permitted in special situations where visibility is a significant problem and where they can be harmoniously integrated with the environment.~~

E. Off-Premise Signs: signage related to or advertising a use or event on a parcel other than where the sign is placed and which must be of a permanent nature. Permissible only in the C1 zone and otherwise not permitted. The off-premise signage shall be included in calculating the signage permitted on the host property.

F M. Painted wall signs: A permanent symbol or message painted directly onto a building surface. A special exception is required for all new signs of this type and must comply with the dimensional requirements of a wall sign.; ~~landmark signs are exceptions to these requirements and may be preserved and maintained even if they no longer pertain to the present use of the premise.~~

N. Political signs: A sign designed to influence the actions of voters for the passage or defeat of a measure, or for the election of a candidate to a public office at a national, state or other local election.

- ~~(1) Such signs are permitted if they are stationary, unlighted, and temporary;~~
- ~~(2) Such signs shall be displayed per RSA 664:17 which reads as follows: No political advertising shall be placed on or affixed to any public property including highway rights-of-way or private property without the owner's consent. The earliest date on which political advertising may be~~

~~placed or affixed shall be the last Friday in July prior to a state primary. All political advertising shall be removed by the candidate no later than the second Friday following the election unless the election is a primary and the advertising concerns a candidate who is the winner in the primary. No person shall remove, deface, or knowingly destroy any political advertising which is placed on or affixed to any private property except the owner of the property or a law enforcement officer removing improper advertising;~~

- ~~(3) (Reserved) provided, however, that, before a law enforcement officer removes any advertisement, he shall notify the candidate that it is improper, and allow the candidate 24 hours to remove the advertisement himself. Sizes shall be consistent with the Dimensional Table of Signs in § 143-62.~~

~~**[Amended 3-08-2005 Town Meeting by Amendment No. 7]** Editor's Note: This amendment also repealed former Subsection N(3), which provided for size limitations on political signs.~~

- ~~(4) A maximum of two such signs per lot is allowed.~~

G. O. Projecting signs: A wall-mounted sign perpendicular to the building surface.

- ~~(1) If flat, each face shall not exceed 10 square feet;~~
- ~~(2) The total area of a three dimensional sign shall be determined by enclosing the largest cross-section of the sign in an easily recognizable geometric shape and computing its area which shall not exceed nine square feet;~~
- ~~(3) Such sign shall be hung at right angles to the building and shall not project closer than two feet to the curb line;~~
- ~~(4) The supporting framework shall be in proportion to the size of the sign;~~
- ~~(5) Signs which overhang a public way (including) sidewalks shall be covered by a public liability insurance policy which names the town as the insured party;~~
- ~~(6) The top of the sign may be suspended in line with one of the following, whichever is the most successful application of scale, linear continuity, and visibility as determined by the Code Enforcement Officer; and~~
 - ~~(a) Between the bottom sills of the second story windows and the top of the doors and windows of the ground floor; or~~
 - ~~(b) The lowest point of the roof of a one story building.~~
- ~~(7) Projecting signs shall have a minimum clearance of 10 feet above grade when located adjacent to or projecting over a pedestrian way. If projecting over an alley or driveway, the clearance must be at least 15 feet.~~

P. Public service signs: A sign located for the purpose of providing directions towards or indication of use not readily visible from the street. (i.e. restrooms, telephone; etc)

- ~~(1) Such signs necessary for public safety and convenience shall not exceed two square feet;~~
- ~~(2) Such signs shall bear no advertising; and~~
- ~~(3) Such signs are not included in computing the total number of signs allowed.~~

~~(NOTE: temporary governmental agency signs which carry public service announcements and notices may be permitted to exceed the dimensional requirements of this article and shall be permitted by special exception for a specified, limited amount of time)~~

H.Q. Wall signs: A sign which is attached parallel to the exterior surface of a building or structure.

- (1) Such sign shall not obscure architectural features such as, but not limited to, arches, sills, moldings, cornices and transoms, of the building to which said sign is affixed;
- (2) Such sign shall not extend above the lowest point of the roof, nor beyond the ends of the wall to which it is attached;
- (3) Such signs shall have an aggregate area not exceeding 1.5 square feet for each linear foot of building lot line, or 10% of the wall area to which it is attached, whichever is less;
- (4) Where two or more wall signs are affixed to one wall, the gross display area shall be the sum total area of all signs;
- (5) Wall signs shall not extend higher than the eave line or top part of a parapet wall of the principal building;
- (6) No part of a wall sign, including the display surface shall extend more than 10 inches from the building surface; and
- (7) The size of signs attached to buildings may increase in area (over allowable size) by 25% for every 100 feet of building setback; this shall apply to buildings set back more than 100 feet from the road right-of-way and the increase may be pro-rated according to the actual setback distance.

~~I. R. Window signs: Any sign which is painted or mounted onto a window pane, or which is hung directly inside the window (which do not have the purpose of effect of identifying any premise from the sidewalk or street). Such signs shall not be counted towards the number of signs permitted on a lot.~~

- ~~(1) Cover no more than 50% of the window area in which they are displayed; and~~
- ~~(2) Are used as public service signs, temporary announcements of activities or signs required by law.~~

~~S. Flags: Flags of a patriotic nature and "OPEN" flags are permitted providing that:~~

- ~~(1) Patriotic flags are flown, and cared for in a manner as stipulated by federal and state law; and~~
- ~~(2) No more than one "OPEN" flag shall be displayed at any one time.~~

~~T. Banners: Banners not exceeding 32 square feet in area shall not be counted towards the number of signs permitted on a lot, provided that:~~

- ~~(1) No banner shall be allowed to be displayed which is determined by the Code Enforcement Officer as to be in a state of disrepair;~~
- ~~(2) Only one banner shall be placed on a lot at any one time; and~~
- ~~(3) The banner shall be temporary in nature, and shall not be utilized to identify the premise from the street or sidewalk.~~

~~U. Portable trailer signs: Portable trailer signs not exceeding 32 square feet in area shall be allowed providing that:~~

- ~~(1) No sign shall be placed on any lot without a sign permit. A new permit shall be required and a new fee charged for each different sign and for each 15 day period. Each sign permit shall specify the date of placement and the date of removal;~~
- ~~(2) Only one sign shall be placed on a lot at any one time;~~
- ~~(3) No lot shall have a sign placed upon it for more than 45 days per calendar year; and~~
- ~~(4) Said signs shall be installed as required by the provisions of § 143-64 (B) (4) of this Chapter.~~

~~J. V. Portable signs: Portable signs not exceeding 12 square feet in area shall be allowed providing that:~~

- (1) No portable sign shall be placed on any lot without a sign permit. A new permit shall be required and a new fee charged for each different sign and for each 15 day period. Each sign permit shall specify the date of placement and the date of removal;
- (2) Only one portable sign shall be placed on a lot at any one time;
- (3) No lot shall have portable signs placed upon it for more than 45 days per calendar year; and
- (4) Said signs shall be installed as required by the provisions of § 143-64 (B) (4) of this Chapter.

K. W. Adult entertainment use: Signs erected on or off site for the purpose of identifying the location of, or (sic), or advertising an adult entertainment uses, are prohibited from depicting or otherwise describing specified anatomical areas or specified sexual activities. Said signage, on-site or off-site, shall only be permitted in the C1 district, in the limited district, per Section 143-44.1.C.1. where the Adult Entertainment Use is otherwise lawfully permitted by right or where a special exception has been previously obtained for said use.

[Added 3-14-2000 Town Meeting by Amendment No. 3]

L. X. Electronic Changing Signs include, but are not limited to, electronic message center (EMC), electronic message sign (EMS), and changeable copy board (CCB) signs that display illuminated messages that can change frequently, can flash, display and/or convey messages in text, graphics, pictures, symbols, multiple colors, rhythms, animation, and/or patterns. This sign's message may be changed by the electronic switching of lamps, illuminated tubes, bulbs, and/or through the apparent movement of light. These signs are capable of storing and/or displaying single or multiple messages in various formats at varying intervals.

In addition to being permitted in the Commercial/Light Industrial (C1) District (see § 143-62. Dimensional Table of Signs), electronic changing signs are permitted on those lots directly abutting Pembroke Street from properties south of the Pembroke Street/Main Street intersection to the Allenstown town line.

Electronic changing signs may be freestanding or building mounted, one or two-sided, may be a component of a larger sign or billboard, and shall conform to the following minimum requirements along with all other requirements for signage within this ordinance:

- (1) No more than one electronic changing sign shall be allowed per lot;
- (2) Electronic changing signs shall be restricted to a maximum of four (4) lines of text or message display, and text shall be restricted to a maximum of ten (10) inches in height;
- (3) Electronic changing signs shall be required to have a minimum of one-hundred and fifty (150) feet between other electronic changing signs. ~~located on the same side of a street or highway;~~
- (4) Electronic changing signs shall be allowed only on lots with a minimum street frontage in accordance with the § 143-21. Table of Dimensional and Density Requirements;
- (5) Electronic changing signs shall be located a minimum of two-hundred (200) feet from any off-site residential dwelling unit;
- (6) Text and message displays of an electronic changing sign, including the background, shall consist of only two colors at any one time;
- (7) Text and message displays of an electronic changing sign may change once every twenty-four (24) hours. ~~Electronic changing signs displaying the time and temperature are exempt~~

from this restriction;

- (8) All illumination elements on the face of electronic changing signs shall remain at a fixed level of illumination for a period of not less than one (1) hour;
- (9) Electronic changing signs shall be equipped with automatic dimming controls so the brightness level will be highest during the day and lowest at night. Manufacturer specifications shall be submitted at the time of sign permit specifying maximum and minimum sign brightness. The maximum brightness shall not exceed 8,000 NITS with a maximum nighttime reading not to exceed 1,600 NITS;
- (10) Under the provisions of this subsection, the applicant for the sign permit for an electronic changing sign shall provide, with the application, an affidavit, sworn or attested by the landowner or applicant, and sign installer, attesting to the fact that:
 - (a) The sign to be installed meets all of the criteria set forth in this subsection;
 - (b) That the sign shall operate in a manner consistent with the criteria set forth in this subsection; and
 - (c) The landowner and applicant agree to be held liable, separately or collectively, if these provisions are not met for any fines or cost incurred by the Town of Pembroke to enforce these provisions arising from such violations. This provision shall not be construed to supersede any other responsibility or remedy for such violations set forth in this chapter.

[Added 3-17-2012 Town Meeting by Amendment No. 3]

§ 143-64 Standards for the Illumination of Signs.

A. External illumination: Signs shall be illuminated only with steady, shielded light sources directed solely onto the sign without causing glare.

B. Internal illumination:

(1) Internal illumination is generally discouraged, but may be appropriate in certain circumstances subject to the following:

- (a) Individual back-lit letters which are silhouetted against softly illuminated walls;
- (b) Individual letters with translucent faces, containing soft lighting elements inside each letter; and
- (c) Metal face box signs with cut-out letters and soft glow fluorescent tubes.

(2) Neon window signs may be permitted in cases where they are custom designed to be compatible with the building's historic and/or architectural character, and where their color has been selected to harmonize with the building's exterior color. Gas-filled light tubes shall be allowed for indirect illumination and when placed in such a manner that the tubes are not exposed to view from any point along the public roadway or side-walk;

(3) No person may erect a sign which flashes, rotates, or has motorized moving parts;

(4) All signs must be listed and installed in accordance with the National Electrical Code (NFPA 70);

(5) No person may erect a sign which constitutes a hazard to pedestrian or vehicular traffic because of intensity or direction of illumination;

(6) No sign shall be illuminated between the hours of 11 pm and 6 am, unless the premises on which it is located is open for business;

(7) Strings of lights shall not be permitted, except on a temporary basis as a part of a holiday

celebration; and

(8) Illuminated signs shall not be permitted to shine onto residential properties and travelled ways.

(9) Illumination of signs, whether internal or external, shall not create conditions that are dangerous to the comfort, peace, enjoyment, health, or safety of the community or lend to its disturbance or annoyance.

[Added 3-17-2012 Town Meeting by Amendment No. 4]

§ 143-65 Maintenance.

A. A sign shall be maintained in a secure and safe condition; if the Code Enforcement Officer is of the opinion that a sign is not secure, safe, or in a good state of repair, written notice of this fact shall be given to the person responsible for the maintenance of the sign; and

B. If the defect in the sign is not corrected within the time permitted by the Code Enforcement Officer, the Code Enforcement Officer may revoke the sign permit until the owner pays the cost of removal, thus placing the sign owner in violation of the Zoning Ordinance and liable for a fine as specified in § 143-128 thereof.

§ 143-66 Number of signs.

[Amended 3-08-2011 Town Meeting by Amendment No. 4]

The maximum number of signs permitted by this article shall be as follows:

R1 Residential-Home Occupation (Minor or Major)	one
R3 Residential-Home Occupation (Minor or Major)	one
B1 Business/Residential District	two*
B2 Central Business District	two*
LO Limited Office	two*
C1 Commercial/Industrial	three*
* or one sign per lot and one sign per use whichever is greater.	

The Table for the number of signs allowed in each zone formally in section 143-66 was incorporated with the Table of Dimensional Signs, Section 143-62.

Zoning Amendment #3

Are you in favor of the adoption of Proposed Amendment #3 as proposed by the Planning Board to amend Zoning Ordinance Section 143-44.1.C as follows:

C. Adult entertainment uses.

- (1) Live adult entertainment uses and passive adult entertainment uses shall be permitted in the portion of the C1 District that is located near Ricker Road. Passive adult entertainment uses shall **not** be permitted in the C1 District that is located near within the Route 106 **portion of the C1 District**, by special exception. Live adult entertainment uses are not permitted within the Route 106 portion of the C1 District. Within these districts, no person shall cause or permit the establishment of any defined adult entertainment use within 500

feet of any church, public or private school or college, park, library, playground, or area zoned for residential use, or within 1,000 feet of another adult use. No adult entertainment use shall be located in any other District in the Town of Pembroke.

Zoning Amendment #4

Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board to amend Zoning Ordinance Section 143-28.G and 143-29.G as follows:

§ 143-28 Minor Home Business.

G. There shall be no advertising on the premises other than as provided under § 143-62, Dimensional Table of Signs. and § 143-63 (A);

§ 143-29 Major Home Business.

G. There shall be no advertising on the premises other than as provided under § 143-62, Dimensional Table of Signs. and § 143-63 (A);

**MARCH 18, 2017 – SECOND SESSION OF ANNUAL TOWN MEETING
(Deliberative)**

ARTICLE 3 – To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the International Union of Operating Engineers Local 98 regarding Public Works Employees; which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2017	\$2,253
2018	\$3,839
2019	\$3,938
2020	\$3,938

And further to raise and appropriate the sum of \$2,253 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 4 - To see if the Town will vote to raise and appropriate the sum of \$466,000 to be deposited into the following Capital Reserve Funds established as indicated below:

Town Equipment Capital Reserve Fund	\$150,000
Police Cruiser Capital Reserve Fund	\$ 50,000
Municipal Facilities Capital Reserve Fund	\$ 50,000
Fire Major Equipment Capital Reserve Fund	\$135,000
Fire Small Equipment Capital Reserve Fund	\$ 20,000
Police Small Equipment Capital Reserve Fund	\$ 13,500
Recreation Capital Reserve Fund	\$ 15,000
Revaluation Capital Reserve Fund	\$ 32,500
	<hr/>
	\$466,000

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 5 – To see if the Town will vote to raise and appropriate the sum of \$21,000 for the necessary repairs and to survey the following cemeteries; Evergreen and Old North Pembroke and to authorize the withdrawal of a sum not to exceed \$21,000 from the Cemetery Improvements Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 6 – To see if the Town will vote to raise and appropriate the sum of \$113,000 to purchase a new backhoe for the Public Works Department and to authorize the withdrawal of a sum not to exceed \$113,000 from the Town Equipment Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 7 – To see if the Town will vote to raise and appropriate the sum of \$127,000 to purchase a new trackless machine for the Public Works Department and to authorize the withdrawal of a sum not to exceed \$127,000 from the Town Equipment Capital Reserve Fund. (This machine is used to clear the sidewalks, and mow grass on the side of the road)

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 8 - To see if the Town will vote to raise and appropriate the sum of \$75,176 for the purpose of purchasing two new police cruisers and equipment and to authorize the withdrawal of a sum not to exceed \$75,176 from the Police Cruiser Replacement Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 9 – To see if the Town will vote to raise and appropriate the sum of \$93,383 to convert current street lighting to LED lighting, and to further authorize the withdrawal of \$10,000 from the Energy Capital Reserve Fund. The Town anticipates applying for grants which are estimated to be \$24,500.

Recommended by Board of Selectmen
Recommended by Budget Committee

ARTICLE 10 - To see if the Town will vote to appoint the Board of Selectmen as agents to expend from the Cemetery Improvements Capital Reserve Fund established in 1960.

ARTICLE 11 – To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$8,053,964 for the 2017 municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen
Recommended by Board of Selectmen

ARTICLE 12 - To transact any other business that may legally come before said meeting.

Given under our hands and seal this ____ day of **February** 2017.

Justine M. Courtemanche, Chairman

Vincent E. Greco, Vice Chairman

David A. Sheldon, Jr.,

Michael Crockwell

Robert G. Samson

Board of Selectmen
Town of Pembroke, NH

TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE

Posting Certification

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Three Rivers School, and Pembroke Academy on the ____ day of February, 2017.

Justine M. Courtemanche, Chairman

Vincent E. Greco, Vice Chairman

David A. Sheldon, Jr.

Michael Crockwell

Robert G. Samson

Board of Selectmen
Town of Pembroke, NH



New Hampshire
Department of
Revenue Administration

2017
MS-737

Budget of the Town of Pembroke
Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT
This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	11	\$347,286	\$337,424	\$370,327	\$0	\$370,327	\$0
4140-4149	Election, Registration, and Vital Statistics	11	\$142,842	\$136,527	\$134,257	\$0	\$134,257	\$0
4150-4151	Financial Administration	11	\$36,778	\$33,935	\$39,433	\$0	\$39,433	\$0
4152	Revaluation of Property	11	\$91,000	\$71,589	\$126,000	\$0	\$126,000	\$0
4153	Legal Expense	11	\$75,000	\$136,671	\$150,000	\$0	\$150,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	11	\$258,918	\$256,210	\$289,939	\$0	\$289,939	\$0
4194	General Government Buildings	11	\$134,568	\$88,978	\$120,658	\$0	\$120,658	\$0
4195	Cemeteries	11	\$21,450	\$17,592	\$21,950	\$0	\$21,950	\$0
4196	Insurance	11	\$132,818	\$130,818	\$139,360	\$0	\$139,360	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police	11	\$1,400,644	\$1,223,791	\$1,439,107	\$0	\$1,439,107	\$0
4215-4219	Ambulance	11	\$242,324	\$242,324	\$226,632	\$0	\$226,632	\$0
4220-4229	Fire	11	\$379,239	\$261,630	\$380,584	\$0	\$380,584	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	11	\$7,381	\$5,745	\$10,781	\$0	\$10,781	\$0
4299	Other (Including Communications)	11	\$27,456	\$13,806	\$28,080	\$0	\$28,080	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	11	\$1,137,768	\$986,903	\$1,167,720	\$0	\$1,167,720	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	11	\$45,000	\$36,011	\$44,000	\$0	\$44,000	\$0
4319	Other	11	\$11,000	\$0	\$11,000	\$0	\$11,000	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	11	\$264,800	\$197,897	\$269,300	\$0	\$269,300	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	11	\$2,842	\$2,691	\$2,842	\$0	\$2,842	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	11	\$21,000	\$21,000	\$21,000	\$0	\$21,000	\$0
Welfare								
4441-4442	Administration and Direct Assistance	11	\$87,387	\$41,547	\$87,546	\$0	\$87,546	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	11	\$30,450	\$25,002	\$30,673	\$0	\$30,673	\$0
4550-4559	Library	11	\$220,486	\$220,486	\$228,450	\$0	\$228,450	\$0
4583	Patriotic Purposes	11	\$200	\$200	\$200	\$0	\$200	\$0
4589	Other Culture and Recreation	11	\$7,053	\$4,129	\$7,053	\$0	\$7,053	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	11	\$3,276	\$628	\$3,276	\$0	\$3,276	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	11	\$355	\$0	\$355	\$0	\$355	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	11	\$382,000	\$382,000	\$380,000	\$0	\$380,000	\$0
4721	Long Term Bonds and Notes - Interest	11	\$70,591	\$70,591	\$52,110	\$0	\$52,110	\$0
4723	Tax Anticipation Notes - Interest	11	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$830,830	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$216,307	\$204,881	\$0	\$0	\$0	\$0
4903	Buildings		\$846,028	\$1,400	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	11	\$393,100	\$7,074	\$299,090	\$0	\$299,090	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	11	\$1,002,139	\$1,002,139	\$1,057,783	\$0	\$1,057,783	\$0
4914W	To Proprietary Fund - Water	11	\$1,010,263	\$1,010,263	\$914,457	\$0	\$914,457	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$9,049,750	\$8,002,712	\$8,053,964	\$0	\$8,053,964	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4901	Land	05	\$0	\$0	\$21,000	\$0	\$21,000	\$0
	Purpose: Capital Outlay Repairs							
4902	Machinery, Vehicles, and Equipment	06	\$0	\$0	\$113,000	\$0	\$113,000	\$0
	Purpose: Capital Outlay Equipment Purchase DPW							
4902	Machinery, Vehicles, and Equipment	07	\$0	\$0	\$127,000	\$0	\$127,000	\$0
	Purpose: Purchase of Equipment for Public Works							
4902	Machinery, Vehicles, and Equipment	08	\$0	\$0	\$75,176	\$0	\$75,176	\$0
	Purpose: Equipment purchase Police Department							
4909	Improvements Other than Buildings	09	\$0	\$0	\$93,383	\$0	\$93,383	\$0
	Purpose: Street light conversion							
4915	To Capital Reserve Fund	04	\$0	\$0	\$466,000	\$0	\$466,000	\$0
	Purpose: Deposit into Capital reserve							
Special Articles Recommended			\$0	\$0	\$895,559	\$0	\$895,559	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	03	\$0	\$0	\$2,253	\$0	\$2,253	\$0
	Purpose: DPW Contract							
Individual Articles Recommended			\$0	\$0	\$2,253	\$0	\$2,253	\$0

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	11	\$9,160	\$3,500	\$3,500
3186	Payment in Lieu of Taxes	11	\$43,541	\$42,134	\$42,134
3187	Excavation Tax	11	\$5,500	\$2,000	\$2,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	11	\$147,514	\$89,000	\$89,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	11	\$1,245	\$1,000	\$1,000
3220	Motor Vehicle Permit Fees	11	\$1,402,200	\$1,150,000	\$1,150,000
3230	Building Permits	11	\$40,000	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	11	\$45,327	\$28,110	\$28,110
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	11	\$366,517	\$345,000	\$345,000
3353	Highway Block Grant	11	\$165,183	\$145,000	\$145,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	11	\$169,083	\$2,500	\$2,500
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	11	\$183,618	\$135,302	\$135,302
3409	Other Charges	11	\$17,289	\$17,000	\$17,000
Miscellaneous Revenues					
3501	Sale of Municipal Property	11	\$10,000	\$1	\$1
3502	Interest on Investments	11	\$17,054	\$6,000	\$6,000

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3503-3509	Other		\$0	\$0	\$0
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	11	\$1,002,139	\$1,057,783	\$1,057,783
3914W	From Enterprise Funds: Water (Offset)	11	\$1,010,263	\$914,457	\$914,457
3915	From Capital Reserve Funds	11, 07, 08, 06	\$248,205	\$364,176	\$364,176
3916	From Trust and Fiduciary Funds	05, 09	\$0	\$31,000	\$31,000
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$800,000	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	11	\$400,000	\$400,000	\$400,000
Total Estimated Revenues and Credits			\$6,083,838	\$4,753,963	\$4,753,963

Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$8,000,878	\$8,053,964	\$8,053,964
Special Warrant Articles Recommended	\$1,362,372	\$895,559	\$895,559
Individual Warrant Articles Recommended	\$0	\$2,253	\$2,253
TOTAL Appropriations Recommended	\$9,363,250	\$8,951,776	\$8,951,776
Less: Amount of Estimated Revenues & Credits	\$5,566,327	\$4,753,963	\$4,753,963
Estimated Amount of Taxes to be Raised	\$3,796,923	\$4,197,813	\$4,197,813

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee			\$8,951,776
Less Exclusions:			
2. Principal: Long-Term Bonds & Notes	4711	\$380,000	\$380,000
3. Interest: Long-Term Bonds & Notes	4721	\$52,110	\$52,110
4. Capital outlays funded from Long-Term Bonds & Notes			\$0
5. Mandatory Assessments			\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>			\$432,110
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)			\$8,519,666
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>			\$851,967
Collective Bargaining Cost Items:			
9. Recommended Cost Items (Prior to Meeting)			\$2,253
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>			\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>			\$0
15. Bond Override (RSA 32:18-a), Amount Voted			\$0
Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 15)</i>			\$9,803,743

2017

SCHOOL DISTRICT
WARRANT

AND

PROPOSED
SCHOOL BUDGET

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Pembroke Three Rivers School in said District on the 14th day of March, 2017 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two (2) members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Pembroke this ____ day of February, 2017.

Thomas Serafin, Chair
Patricia Nardone-Boucher
Janna Culberson
Daniel Driscoll
David Doherty

PEMBROKE SCHOOL BOARD

A True Copy of Warrant - Attest

Thomas Serafin, Chair
Patricia Nardone-Boucher
Janna Culberson
Daniel Driscoll
David Doherty

PEMBROKE SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 11th day of March, 2017 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the Pembroke School District will vote to raise and appropriate the sum of up to one hundred thousand dollars (\$100,000) to be added to the School Building and Ground Repair Capital Reserve Fund previously established, with such amount to be funded from the June 30, 2017 unassigned fund balance available for transfer on July 1, 2017. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [7-3]*

3. To see if the Pembroke School District will vote to appropriate the sum of one hundred and twenty thousand dollars (\$120,000) for the purpose of replacing flooring, a wood shop dust control system, safety latches, ADA upgrade to locker rooms and protective outdoor overhangs with said funds to come from the School Building and Ground Repair Capital Reserve Fund for these purposes.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [10-0]*

4. To see if the Pembroke School District will vote to raise and appropriate the sum of up to fifty thousand dollars (\$50,000) to be added to the School Site-improvement Expendable Trust Fund previously established, with such amount to come from June 30, 2017 unassigned fund balance available for transfer on July 1, 2017. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [7-3]*

5. To see if the Pembroke School District will vote to appropriate the sum of one hundred thousand dollars (\$100,000) for the purpose of paving the Pembroke Academy back parking lot with said funds to come from the School Site-improvement Expendable Trust Fund for these purposes.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [10-0]*

6. To see if the Pembroke School District will vote to raise and appropriate the sum of up to ten thousand dollars (\$10,000) to be added to the School Technology Fund Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2017 unassigned fund balance available for transfer on July 1, 2017. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [8-2]*

7. To see if the Pembroke School District will vote to raise and appropriate the sum of up to twenty thousand dollars (\$20,000) to be added to the School Equipment Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2017 unassigned fund balance available for transfer on July 1, 2017. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [6-4]*

8. Shall the District vote to raise and appropriate the cost items set forth in the collective bargaining agreement reached between the Pembroke School Board and the Education Association of Pembroke for the 2017/18, 2018/19 and 2019/20 fiscal years which calls for the following increases in salaries and benefits at the current staffing levels:

Year 2017/18	\$ 303,983
Year 2018/19	\$ 386,001
Year 2019/20	\$ 393,694

And further raise and appropriate the sum of \$303,983 for the 2017/18 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels paid in the prior fiscal year?

School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [8-1-1]

9. Shall the Pembroke School District, if article 8 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 8 cost items only? (Majority vote)

10. Shall the Pembroke School District ratify the proposed contract between the PACE Career Academy and the Pembroke School District, for a period of 5 years, with a first year per student amount of \$9,832.80, and to raise and appropriate \$49,164 for the first year's payment? If approved by the voters, this appropriation will be included in the operating budget in future years.

School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [9-0-1]

11. To see if the Pembroke School District will vote to raise and appropriate the budget committee's recommended amount of \$25,939,943 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

School Board Recommends Approval of \$25,939,943 [5-0]
Budget Committee Recommends Approval of \$25,939,943 [8-2]

12. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

13. To transact other business that may legally come before said meeting.

Given under our hands and seal this _____ day of February, 2017.

Thomas Serafin, Chair
Patricia Nardone-Boucher
Janna Culberson
Daniel Driscoll
David Doherty
PEMBROKE SCHOOL BOARD

A True Copy of Warrant - Attest

Thomas Serafin, Chair
Patricia Nardone-Boucher
Janna Culberson
Daniel Driscoll
David Doherty
PEMBROKE SCHOOL BOARD



School Budget Form: Pembroke Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from July 1, 2017 to June 30, 2018

Form Due Date: 20 days after the meeting

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	11	\$6,737,599	\$7,223,659	\$7,051,169	\$0	\$7,051,169	\$0
1200-1299	Special Programs	11	\$3,164,081	\$3,473,737	\$3,239,762	\$0	\$3,239,762	\$0
1300-1399	Vocational Programs	11	\$643,236	\$643,738	\$676,239	\$0	\$676,239	\$0
1400-1499	Other Programs	11	\$461,079	\$476,220	\$489,331	\$0	\$489,331	\$0
1500-1599	Non-Public Programs	11	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	11	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	11	\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	11	\$1,226,679	\$1,229,687	\$1,176,476	\$0	\$1,176,476	\$0
2200-2299	Instructional Staff Services	11	\$370,433	\$415,333	\$432,835	\$0	\$432,835	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	11	\$53,783	\$49,617	\$44,595	\$0	\$44,595	\$0
Executive Administration								
2320 (310)	SAU Management Services	11	\$618,206	\$656,364	\$684,766	\$0	\$684,766	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	11	\$1,322,783	\$1,399,350	\$1,436,217	\$0	\$1,436,217	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	11	\$1,485,446	\$1,510,864	\$1,446,781	\$0	\$1,446,781	\$0
2700-2799	Student Transportation	11	\$682,391	\$697,041	\$717,973	\$0	\$717,973	\$0
2800-2999	Support Service, Central and Other	11	\$6,558,752	\$6,924,574	\$7,107,139	\$0	\$7,107,139	\$0
Non-Instructional Services								
3100	Food Service Operations	11	\$677,916	\$685,676	\$710,204	\$0	\$710,204	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	11	\$543,419	\$539,458	\$668,336	\$0	\$668,336	\$0
Other Outlays								
5110	Debt Service - Principal	11	\$50,000	\$45,000	\$45,000	\$0	\$45,000	\$0
5120	Debt Service - Interest	11	\$19,550	\$11,700	\$9,900	\$0	\$9,900	\$0
Fund Transfers								
5220-5221	To Food Service	11	\$3,546	\$0	\$3,220	\$0	\$3,220	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$19,689	\$20,000	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$24,638,588	\$26,002,018	\$25,939,943	\$0	\$25,939,943	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5253	To Non-Expendable Trust Fund			\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	05	\$0	\$0	\$100,000	\$0	\$100,000	\$0
	Purpose: Authorize Withdrawal from School Site-Improvement							
4600	Building Improvement Services	03	\$0	\$0	\$120,000	\$0	\$120,000	\$0
	Purpose: Authorize Withdrawal from School Building & Ground							
5251	To Capital Reserve Fund	02	\$50,000	\$20,000	\$100,000	\$0	\$100,000	\$0
	Purpose: Transfer to School Building & Grounds Repair from							
5252	To Expendable Trusts/Fiduciary Funds	04	\$160,000	\$0	\$50,000	\$0	\$50,000	\$0
	Purpose: Transfer to School Site-improvement Trust from Sur							
5252	To Expendable Trusts/Fiduciary Funds	06	\$0	\$0	\$10,000	\$0	\$10,000	\$0
	Purpose: Transfer to School Technology Expendable Trust fro							
5252	To Expendable Trusts/Fiduciary Funds	07	\$0	\$0	\$20,000	\$0	\$20,000	\$0
	Purpose: Transfer to School Equipment Expendable Trust from							
Special Articles Recommended					\$20,000	\$0	\$400,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	08	\$0	\$0	\$303,983	\$0	\$303,983	\$0
	Purpose: Approval of cost items set forth in collective bar							
5300-5399	Intergovernmental Agency Allocation	10	\$0	\$0	\$49,164	\$0	\$49,164	\$0
	Purpose: Propose Contract with PACE Career Academy							
Individual Articles Recommended					\$0	\$0	\$353,147	\$0

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	11	\$6,431,229	\$6,693,544	\$5,693,544
1400-1449	Transportation Fees	11	\$4,909	\$4,909	\$4,909
1500-1599	Earnings on Investments	11	\$60	\$72	\$72
1600-1699	Food Service Sales	11	\$385,000	\$360,804	\$360,804
1700-1799	Student Activities	11	\$4,500	\$3,500	\$3,500
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	11	\$61,000	\$90,565	\$90,565
State Sources					
3210	School Building Aid	11	\$203,005	\$206,797	\$206,797
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	11	\$29,475	\$28,568	\$28,568
3240-3249	Vocational Aid	11	\$16,750	\$16,750	\$16,750
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	11	\$1,138	\$9,138	\$9,138
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources	11	\$1,500	\$2,500	\$2,500
Federal Sources					
4100-4539	Federal Program Grants	11	\$336,000	\$336,000	\$336,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	11	\$292,977	\$306,509	\$306,509
4570	Disabilities Programs	11	\$356,870	\$356,870	\$356,870
4580	Medicaid Distribution	11	\$323,625	\$280,475	\$280,475
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund	11	\$0	\$3,220	\$3,220
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5251	Transfer from Capital Reserve Funds	03	\$20,000	\$120,000	\$120,000
5252	Transfer from Expendable Trust Funds	05	\$0	\$100,000	\$100,000
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	02, 04, 06, 07	\$0	\$180,000	\$180,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$8,468,038	\$9,100,221	\$9,100,221

Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$26,002,018	\$25,939,943	\$25,939,943
Special Warrant Articles Recommended	\$140,000	\$400,000	\$400,000
Individual Warrant Articles Recommended	\$0	\$353,147	\$353,147
TOTAL Appropriations Recommended	\$26,142,018	\$26,693,090	\$26,693,090
Less: Amount of Estimated Revenues & Credits	\$9,192,187	\$9,100,221	\$9,100,221
Estimated Amount of State Education Tax/Grant		\$6,766,575	\$6,766,575
Estimated Amount of Taxes to be Raised for Education		\$10,826,294	\$10,826,294

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$26,693,090
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$26,693,090
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$2,669,309
Collective Bargaining Cost Items:	
9. Recommended Cost Items <i>(Prior to Meeting)</i>	\$303,983
10. Voted Cost Items <i>(Voted at Meeting)</i>	\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$29,362,399

2017
Pembroke Public Works
&
Transfer Station
8 Exchange Street
603-485-4422

2017 Pembroke Curbside Pickup Holiday Schedule

Regular Pickup Date	Holiday	Holiday Pickup Date
MON 01/16/17	MLK Jr./Civil Rights Day	TUES 01/17/17
MON 02/20/17	President's Day	TUES 02/21/17
MON 05/29/17	Memorial Day	TUES 05/30/17
TUES 07/04/17	Independence Day	No change
MON 09/04/17	Labor Day	TUES 09/05/17
MON 10/09/17	Columbus Day	TUES 10/10/17
FRI 11/10/17	Veteran's Day	MON 11/13/17 (Double - FRI & MON)
THURS 11/23/17	Thanksgiving Day	MON 11/27/17 (Double - THUR & MON)
FRI 11/24/17	Day After Thanksgiving	TUES 11/28/17
MON 12/25/17	Christmas Day	TUES 12/26/17
MON 1/1/18	New Year's Day	TUES 1/2/18
MON 01/15/18	MLK Jr./Civil Rights Day	TUES 01/16/18
MON 02/19/18	President's Day	TUES 02/20/18

HAZARDOUS WASTE COLLECTION DAY
SEPTEMBER 23, 2017, 8:00 A.M. to 12:00 P.M.

2017 Pembroke Spring Cleanup Schedule

Your Trash Pickup Day	Your Spring Cleanup Week
Monday	April 10 through April 14
Wednesday	April 10 through April 14
Thursday	April 17 through April 21
Friday	April 17 through April 21

*Please have yard waste out at the beginning of your week

*Cut this schedule out and keep for your reference

2017 Pembroke Transfer Station Closings

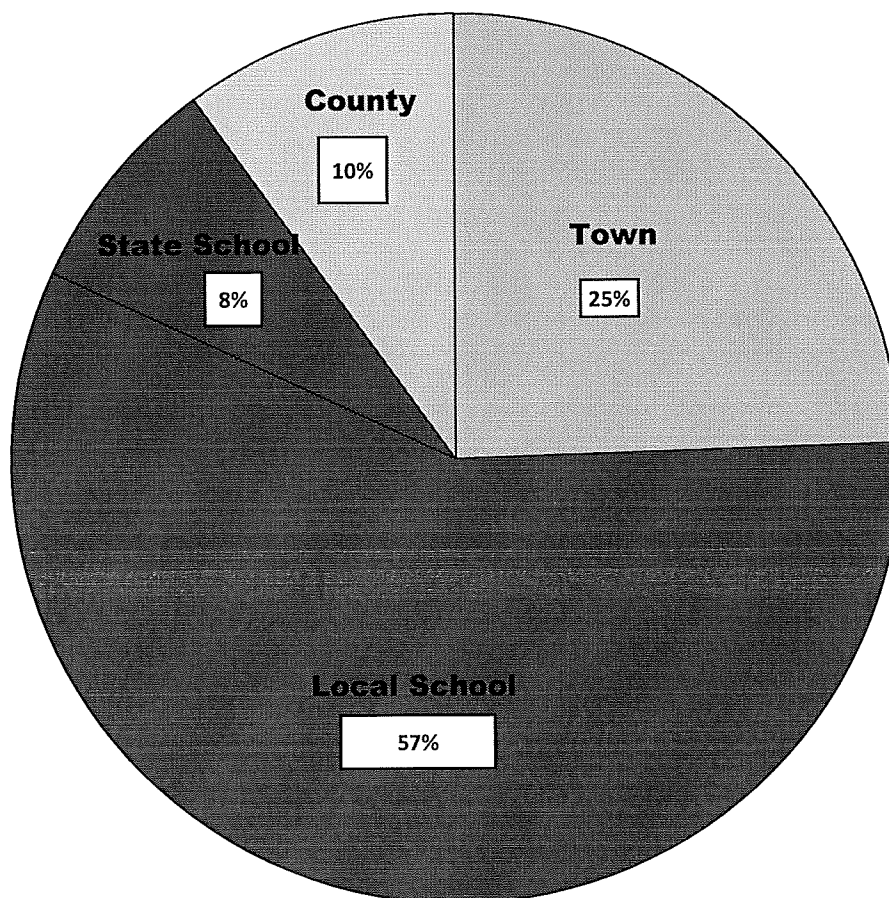
Old Home Day (August 26, 2017)

Transfer Station's Normal Hours are:

Tuesdays & Saturdays 7:30 am – 3:30 pm

Transfer Station Closed Tuesday 7/4/17

**TOWN OF PEMBROKE
2016 TAX RATE
\$29.00**



■ Town Rate \$7.10	■ Local School Rate \$16.66
■ State School Rate \$2.34	■ County Rate \$2.90



