

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
April 18, 2016 at 6:30 PM**

Approved _____

Present: Chairman Tina Courtemanche, Vice Chairman Fred Kline, Selectman Michael Crockwell, Selectman Vincent Greco, Selectman David Sheldon

Staff: Town Administrator David Jodoin

I CALL TO ORDER:

Chairman Courtemanche called the meeting to order at 6:30PM.

II CITIZENS COMMENT:

No Citizen Comments

III SCHEDULED MEETINGS:

No Scheduled Meetings

IV. OLD BUSINESS

a. Tax Deeds:

Police Department to send out letters this week. This is the same process that has happened in previous years.

b. Safe Routes

No official letter or documentation has been received as of yet, but we have been told verbally that the extra funds were awarded..

V. NEW BUSINESS

a. Proposed changes to Solid Waste Ordinance

D. Jodoin discussed with the Board some proposed changes to the Solid Waste ordinance. He stated that he had held off until another item came forward due to the cost to post in the paper. The Police were proposing a possible change to signage that they want to hold off on. The Board discussed tabling until another item came forward.

Action: Motion by Selectman Sheldon to table the ordinance until the Police Department is able to submit their changes. Motion Seconded by Selectman Crockwell. Motion Passed 5-0.

b. Manifest and Abatements

Action: Selectman Sheldon moved to approve the manifest and abatements. Action seconded by Selectman Crockwell. Motion Passed 5-0

c. Minutes 4/4/16

Action: Selectman Kline moved to approve the minutes for 4/4/16. Motion seconded by Selectman Crockwell. Motion Passed 3-0; Selectman Sheldon and Selectmen Greco Abstained.

Committee Appointments:

Diane Schuett-Capital Improvement Committee
Richard Bean-Planning Board
Steve Fowler-Recreation and Conservation Commission
Ashley Gladu- Recreation Commission
James Garvin- Cemetery Commission
Carol Bertsimas-Conservation Commission
Jenny Manzelli-Conservation Commission

VI. Town Administers Report:

- a. Resignation letter of Kevin Kreb's from Planning Board. The Board accepted the resignation with regrets.
- b. Letter submitted to Board from Merrill Construction. David Jodoin has also let Mike Vignale know of the pending issues and he has agreed to meet with the Sewer Department and Merrill to discuss further.
- c. TIF Bids are in and as follows:

Advanced Paving- \$4,056,727.28
American Excavating- \$3,218,831.00
Merrill Construction- \$3,646,384.00
Earth- \$3,247,184.50

Central NH Planning was also contacted to get status of the grant. Grant is still with the Advisor being revised before submission.

Next Bonding time is October/November submission for a January Bond.

Next TIF meeting is May 2, 2016 at 4:30pm

Gordon Welch and Paul Keenan were present to discuss the status of the TIF Bonding and road. Questions were posed to when the next stage of the process would begin. There are potential buyers for their property that weigh heavily on this being complete. More information will be available at the next TIF Meeting.

- d. New Legal Bill presented for the ZBA case
- e. Thank you Letter from CAP presented to the Town

f. Notice of Record on the Wall on 4 Union St.

a. Building and Maintenance should have quotes to repair. There is a meeting this Thursday.

g. State documents for the Bow Lane Pump Station were presented

Action: Motion made by Selectman Sheldon to Authorize the Chairman of the Board to sign documents presented. Motion Seconded by Selectman Crockwell. Motion Passed 5-0.

h. Requisition for Vacation submitted by David Jodoin for May 23-27, 2016.

Action: Motion made by Selectman Kline to authorize the time off request of the Town Administrator for May 23-27, 2016. Seconded by Selectman Sheldon. Motion Passed 5-0.

VII. Committee Reports:

Selectman Kline: TIF update given earlier in the meeting

Selectman Greco: Missed the Roads Committee Meeting however they are talking about wanting to become a Commission again.

Recreations Committee discussed getting new quotes for the bench and the concert schedule has been discussed and tentatively set up.

Selectman Crockwell: Tree stands that were found on Conservation Land have been removed and there was discussion of the land on 6th Range Road that the Town has for Sale. There was a lengthy discussion on how best to sell the property for its fair value.

Action: Motion made by Selectman Sheldon to table the discussion of pricing of the land on 6th Range Road to a further time. Motion seconded by Selectman Greco. Motion Passed 5-0.

Selectman Courtemanche: No Report

Selectman Sheldon: No Report

VIII. OTHER/CITIZEN COMMENT

N/A

XI. ADJOURNMENT

Motion by Selectmen Kline, seconded by Selectmen Sheldon to adjourn the meeting at 8:30 PM

Justine Courtemanche, Chair