

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
December 19, 2016 at 6:30 PM**

Present: Chairman Tina Courtemanche, Selectmen Vincent Greco, Selectman Michael Crockwell,
Selectman David Sheldon, Selectman Bob Samson

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizens Comments:

None

III. Scheduled Meetings:

A. Chief Gilman (Police Department), Chief Paulson (Fire Department), Jim Boisvert (DPW Director)

All three individuals were present to discuss parking issues during the last snow storm. Jim Boisvert explained that during the last storm there were issues with cars being parked in the circle at Littlefield Condominiums making it impossible to plow. The Police Department did come down and find the owners however the cars were parked in the circle again about an hour later.

It was explained by Chief Gilman that the Police Officer needs to make an effort to find the owner of the vehicle before towing. However the Police Chief was unaware there were issues to this extent until today. Chief Paulson stated that his apparatus does not have an issue getting through circle at Littlefield Condos, however he finds some of the downtown street more challenging. However at this point he does not feel anything should be done to restrict parking. It could become a problem though as we get more snow and the roadway shrinks.

Discussion was had to what possible options are to resolve this problem. Some suggestions include bringing back the winter parking ban, instituting a violation monetary fee to those not abiding by the snow emergency or towing the vehicle. Before any discussions are made Chief Gilman has requested a little more time to work with his officers to try to avoid these measures having to be taken. The Board agreed to allow the Police Chief more time to try and resolve some of the issues.

IV. Old Business:

None

V. New Business:

A. Approve Trust Fund application for payment

Action: Selectman Sheldon moved to approve the Trust Fund request in the amount of \$27,404.12 from the Revaluation Capital Reserve Fund and \$76,580 from the Town Equipment Capital Reserve Fund. Motion seconded by Selectman Samson. Motion passed 5-0.

B. Primex Letter

Action: Selectman Sheldon moved to accept the letter as stated and authorize the Town Administrator to sign on the boards behalf. Motion seconded by Selectman Greco. Motion passed 5-0.

C. Manifest/Abatements:

Action: Selectman Sheldon moved to approve the manifest/abatements. Selectman Samson seconded the motion. Motion passed 5-0.

D. Minutes 12/5/16, Non Public 12/5/16

Action: Selectman Sheldon moved to approve the minutes from 12/5/16. Motion seconded by Selectman Samson.

Discussion: Correction needed under New Business

Motion passed as amended 4-0-1. Selectman Greco abstained

Action: Selectman Crockwell moved to approve the non-public minutes from 12/5/16. Motion seconded by Selectman Sheldon. Motion passed 4-0-1. Selectman Greco abstained.

VI. Town Administrator's Report:

- A. The Salary Survey for the Police Department is complete and the report is included. This will be put on the agenda for one of the upcoming meetings to discuss.
- B. Storm Water Process Handout was placed in your packet for information purposes.
- C. Meetings in January are 1/3/17 and 1/17/17 both are Tuesday Evenings.

Non Public

RSA 91-A:3 II (c) Matters of which, if discussed in public, would likely effect the reputation of any person, other than a members of the public body itself, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Action: Selectmen Sheldon moved to enter non public session in accordance with RSA 91-A:3 II (c) seconded by Selectmen Samson.

Roll Call:

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Crockwell	Yes
Selectmen Samson	Yes

The Board came out of non public session at 7:25 PM.

Motion by Selectmen Sheldon to adjourn at 7:26 PM, seconded by Selectmen Samson. Motion passed.

Justine M. Courtemanche, Chairman