

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
March 15, 2021 at 6:30 PM**

Present: Selectman Richard Bean, Selectman Karen Yeaton, Selectman Ann Bond, Selectman Sandy Goulet, Selectman Michael Crockwell

Staff: Town Administrator David Jodoin

I. Call to Order:

Vice-Chairman Sandy Goulet called the meeting to order at 6:35pm.

II. Citizens Comment:

None

III. Scheduled Meetings

Solid Waste Committee

Wendy Weisiger, Chair of the Solid Waste Committee, and Gerry Fleury, Solid Waste Committee, presented updates to Chapter 133 of the Town Code; Solid Waste Management. In the old ordinance, commercial waste haulers were required to keep Pembroke waste separate from any other waste, bring it to Casella, and use the Town of Pembroke's account. The Town would then bill the haulers for the load plus an administrative fee. Gerry explained the language in the ordinance dated back to when the Town was a part of the Concord Co-Op. Wendy explained the recommendation of the Solid Waste Committee is to remove the language which means the Town would no longer be doing unnecessary administrative work and the haulers are free to pick up wherever they would like. The haulers would now have to contract with Casella themselves. Wendy explained that there are still some changes that need to happen to the chapter as whole and there are some clerical items like misspellings and incorrect chapter headings that they need to address.

A Public Hearing will be scheduled for April 7, 2021 to discuss the changes to the Town Code.

VJ Ranfos, Director Public Works, discussed the new trash truck. The current truck is a split body and there is only one company that currently offers that style of truck. VJ is requesting the Select Board waive the 3-bid requirement for the body of the truck so the Town can get on the manufacturing list as soon as possible. The company told VJ that the sooner the Town gets on the manufacturing list, the better pricing they will be able to offer. Selectman Bean asked how long it will take to get the truck. VJ answered that the company stated it could take up to a year because they were shut down for a while due to COVID and they have some catch up to do.

David Jodoin explained that the truck will cost \$320,000 and they will want to move forward with getting on the manufacturing list as soon as possible because the RFP for the cab and chassis needs to be timed so they both come in around the same time.

Selectman Goulet made a motion to waive the bid requirements for the body of the trash/recycling truck. Selectman Yeaton seconded the motion. Motion passed 5-0.

Conservation Commission – Discuss findings on proposed closure of Range Roads to OHRV traffic December 15-May 31.

Ammy Heiser, Chair Conservation Commission, and Brian Mrazik, 357 Pembroke Hill Road, discussed closing the Range Roads from December 15 – May 15 in order to minimize the road and environmental damage that is happening and to put our Town in line with other Town's restrictions. They assumed they would be able to simply hold a public hearing to change the ordinance. After some research, they found the roads were never officially opened which means unless the Selectmen officially open the roads, they will remain closed and changes need to be made. State law changed in 2019 that in order to open the roads, it would take more than a public hearing. Brian explained that the committee would like to put out temporary signage that says closed to off highway recreational vehicles until June 1st and in that time the Conservation Commission would work to create a comprehensive policy to present to the Board in September. Trail Dawgs have reached out to Ammy and shared that they had just purchased some timber from a mill in Bedford with the plan of replacing all the bridge decking's. They intend to work with the horseback riding clubs because those clubs have been unable to use the roads thoroughly since a lot of the damage has been getting progressively worse. The Commission would like to work with all these different user groups to find a way to satisfy everyone because as it is, the OHRV's are making it so no other user groups can enjoy the roads and the only people investing in the roads is the Trail Dawgs snowmobile group.

David Jodoin shared that Chief Gilman emailed in and stated they cannot temporarily post the roads without an ordinance and that Fish and Game do not have the man power to help with enforcement. Wendy Weisiger, Conservation Commission, explained that if the roads were never opened, putting a sign up would not be changing the use of the road, it would just be notifying the public of something that already exists. The Chief may not realize that there was never a vote to open the roads to begin with. Selectman Yeaton asked why they cannot stick to the original plan to change the ordinance from December to May. Brian Mrazik explained that changing the ordinance, it implies that road is currently open during the other months, and it may not be. Selectman Yeaton suggested following through with the public hearing to close the roads while they research if the roads are open or not. Ammy explained that they went back to the early 1900's and found no vote that the roads were ever officially opened. Selectman Yeaton explained they are obligated to confirm that the roads were never opened but they can act on the information they have now. Selectman Bond would like to speak to Steve Buckley at NHMA regarding this. Selectman Goulet would like to speak to legal about this too.

David explained that he has only seen where the roads have been closed subject to gates and bars. Which means the town no longer maintains them. The Board discussed the possibility of changing the weight limit that already exists on the roads. David explained that all of this comes down to enforcement for the Police Department.

Brad Gilpatrick stated that he spends many hours on the Range Roads collecting trash and monitoring activity. Some roads have become impassible for people on horses. People are also not being courteous to people on the horses and pass them on their ATVs and startle their horses. The ruts have gotten so bad, that he has film of people on ATVs tearing up onto stone walls on private property in order to get around. People have started making their own trails on wetlands and cutting down trees on private property to make pass through roads as well. Full size trucks are not the issue, it is the ATVs and OHRVs. The roads are not passable to a regular vehicle and something has to be done about the damage.

Public Works – Paving/Crack Sealing Bids

Selectman Goulet made a motion to award the paving bid to GMI Asphalt, LLC and to award the crack sealing bid to Sealcoating Inc. DBA Indus. Selectman Bean seconded the motion. Motion passed 5-0.

IV. Old Business:

Tax Deeds

Not much has changed since the last meeting. The Police Department will start hand delivering letters soon.

Easement – Church Parking Lot Update

No change since last meeting

V. New Business

Election of Officers

Selectman Goulet made a motion to appoint Selectman Bond as Chair. Selectman Yeaton seconded the motion. Motion passed 5-0.

Selectman Bean made a motion to appoint Selectman Bean as Vice-Chair. Selectman Yeaton seconded the motion. Motion passed 4-1. Selectman Goulet voted No

Sub-Committee Assignments

Board Committee Assignments:

- Planning Board – Selectman Bond (Main) and Selectman Bean (Alt.)
- Conservation Commission – Selectman Yeaton (Main) Selectman Goulet (Alt.)
- Roads Committee – Selectman Crockwell (Main), Selectman Yeaton (Alt.)
- Recreation Committee – Selectman Bean (Main), Selectman Yeaton (Alt.)
- Capital Improvement Plan Committee – Selectman Yeaton (Main) and Selectman Bean (Alt.)
- Budget Committee – Selectman Yeaton (Main) and Selectman Bean (Alt.)
- Energy Committee – Selectman Yeaton (Main) and Selectman Crockwell (Alt.)
- Solid Waste Committee – Selectman Bond (Main), Selectman Bean (Alt.)
- Economic Development Committee – Selectman Goulet (Main), Selectman Bean (Alt.)
- Building Committee - Selectman Crockwell (Main), Selectman Goulet (Alt.)

After some discussion by the Board, the Selectmen Rep will not be required to attend Roads Committee and Conservation Commission meetings. They will still receive agenda packets.

Manifests/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Yeaton seconded the motion. Motion passed 5-0.

Minutes 2/18/21, 3/1/21

Selectman Yeaton made a motion to accept the minutes of 2/18/21 as presented. Selectman Bond seconded the motion. Motion passed 4-0. Selectman Crockwell abstained.

Selectman Bond made a motion to accept the minutes of 3/1/21 as presented. Selectman Bean seconded the motion. Motion passed 4-0. Selectman Goulet abstained.

VI. Town Administrator Report:

Selectman Goulet made a motion to authorize the signing of MS-232 Form. Selectmen Bean seconded the motion. Motion passed 5-0.

David reached out to Matthew Miller to watch tonight's meeting and decide which committee he would like to join.

David shared the proposal from Public Works for the town clock upgrade. It is not budgeted this year but it will likely be a part of the CIP discussion moving forward. When they go up in the spring, they will work to create the 5-year plan.

David asked Selectman Yeaton if the Supervisors of the Checklist are going to remain at \$125 flat fee for the hours they put in for election days and after that, it will be \$10/hour for their time. Selectman Yeaton stated that was her understanding as well.

VII. Committee Reports:

Selectman Yeaton – None

Selectman Bean – None

Selectman Bond – None

Selectman Goulet – None

VIII. Other Citizens Comment:

None

IX. Non-Public Session:

Selectman Bond made a motion to enter into non-public session in accordance with RSA 91-A:3 II (b) Hiring Public Personnel, seconded by Selectman Bean at 8:09pm

Roll Call Vote:

Selectman Bond	Yes
Selectman Bean	Yes
Selectman Goulet	Yes
Selectman Yeaton	Yes
Selectman Crockwell	Yes

The Board came out of non-public session at 8:32 PM.

Motion by Selectmen Goulet to hire Perry Lemay as the new Code Enforcement Officer, Second by Selectmen Crockwell. Motion passed 5-0.

X. Adjourn:

Selectman Goulet made a motion to adjourn at 8.34 PM. Selectman Bean seconded the motion and it was approved unanimously.

Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.