

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
February 2, 2022 at 6:30 PM**

Present: Selectman Richard Bean, Selectman Sandy Goulet, Selectman Peter Gagyi, Selectman Karen Yeaton

Absent: Selectman Ann Bond

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Richard Bean called the meeting to order at 6:32pm.

II. Citizens Comment:

None

III. Scheduled Meetings

Public Hearing – Proposed \$1,300,000 Roadway Improvement and Reconstruction Project Bond

Selectman Bean opened the public hearing at 6:33pm

Phyllis Anderson, 201 Main Street, asked if the utility company is waiting for final approval of the project before officially moving the telephone poles. David answered that is correct and they will notify residents when it happens. There may be a temporary outage but it should not be prolonged.

Matt Miller, 229 Brickett Hill Road, asked if the Board will review the terms of the bond with the residents. David explained once the project passes at Town Meeting, the Board will decide whether or not they want a 3- or 5-year term, paperwork will be filed and processed, and the first bond payment will be in 2023. Matt asked how it is applied to taxes. David explained it be added to the tax rate. If the impact is .30/1,000, it will be that way for everyone. Matt asked if it will show up separately on the tax bill as its own line item. David explained it is added to overall town budget so it will show in the total tax rate.

Selectman Bean closed the public hearing at 6:37pm.

Adoption of Hazard Mitigation Plan

David Jodoin shared the Town worked with Central New Hampshire Regional Planning Commission (CNRPC) to update the Town's Hazard Mitigation Plan which needs to be updated every 5-years. CNRPC and Town Representatives reviewed all the potential natural hazards that could happen in the community and the emergency management steps to take should they occur. There is a copy of the packet posted on the Town website. A survey was sent to residents to understand what the residents saw as potential areas of concern. Selectman Yeaton has reservations with the way they categorized public protests as a hazard and lumped it under domestic terrorism.

Chief Gagnon gave an overview of how this benefits not only the Fire Department but the Town in general.

Selectman Bean opened the public hearing at 6:45pm

With there not being any question from the public, Selectman Bean closed the public hearing at 6:46pm

David Jodoin read the resolution into the minutes:

“WHEREAS, the Town of Pembroke has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of the hazards profiled in the Hazard Mitigation Plan Update 2022 including but not limited to flooding, high wind events, severe winter weather, and fire, resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Town of Pembroke has developed and received conditional approval from the NH Homeland Security and Emergency Management (NHHSEM) for its Hazard Mitigation Plan Update 2022 under the requirements of 44 CFR 201.6; and

WHEREAS, public and Committee meetings were held between April 2021 through November 2021 regarding development and review of the Hazard Mitigation Plan Update 2022; and

WHEREAS, the Plan specifically address hazard mitigation strategies and Plan maintenance procedures for the Town of Pembroke; and

WHEREAS, the Plan recommends several hazard mitigation actions (projects) that will provide mitigation for specific natural hazards that impact the Town of Pembroke with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this plan will make the town of Pembroke eligible for funding to alleviate the effects of future hazards; now therefore be it RESOVED by the Town of Pembroke Selectmen:

The Hazard Mitigation Plan Update 2022 is hereby adopted as an official plan of the Town of Pembroke; The respective officials identified in the mitigation action plan of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;

Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution; and

An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Selectmen by the Emergency Management Director or designee.

In WITNESS WHEREOF, the undersigned have affixed their signature and the corporate seal of the Town of Pembroke this 2nd day of February 2022.”

Selectman Goulet made a motion to approve the plan. Selectman Yeaton seconded the plan. Motion passed 3-0. Selectman Yeaton abstained.

IV. Old Business:

Intermunicipal Agreement

The Intermunicipal Agreement has been through legal review from both Allenstown and Pembroke.

Selectman Goulet made a motion to approve the intermunicipal agreement with the Town of Allenstown for the Code Enforcement Officer Position. Selectman Yeaton seconded the motion. Motion passed 4-0.

V. New Business

Manifests/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Yeaton seconded the motion. Motion passed 4-0.

Minutes - 1/19/22; 1/26/22; Non-Public 1/19/22;1/26/22

Selectman Goulet made a motion to accept the minutes of January 19, 2022 and January 26, 2022 as presented. Selectman Yeaton seconded the motion. Motion passed 4-0.

Selectman Goulet made a motion to accept the non-public minutes of January 19, 2022 and January 26, 2022 as presented. Selectman Yeaton seconded the motion. Motion passed 4-0.

VI. Town Administrator Report:

Budget Committee public hearing is Thursday, February 3rd at 7:00pm at the Pembroke Academy Auditorium.

Any questions regarding water contamination should be directed to the Water Department

Roads Committee recommends the bid to apply the asphalt rubber surface treatment to the various roads listed in the bid be awarded to All States Construction Inc. pending budget approval at Town Meeting in March 2022.

Roads Committee recommends the bid for seal coating award to Sealcoating Inc. for crack sealing pending budget approval at Town Meeting in March 2022.

Roads Committee recommends the bid for paving the 2022 road list award to Advanced Excavating & Paving LLC for paving the 2022 road list pending budget approval at Town Meeting in March 2022.

Selectman Goulet makes a motion to accept the three recommendations from the Roads Committee. Selectman Yeaton seconded the motion. Motion passed 4-0.

VII. Committee Reports:

Selectman Gagy – Planning discussed a parcel North Pembroke Road that is 40 acres of land and the owner wants to put in a new home with a 1400-foot driveway. The driveway will cross 4 wetlands. The State looked at the project and had suggestions of different ways to do it. Conservation Commission agrees with the States suggestions. The main concern for the Town is getting a fire engine down and back out. The homeowner will need to mitigate those concerns. There was more discussion surrounding the islands in cul-de-sacs. The Town does not want to own them. Grappone Mazda is taking over a piece of property on Manchester Street where the Town has a well. They would like to cover it with a building and asphalt. The City of Concord is pushing back on the project.

Selectman Yeaton – The last Budget Committee meeting was January 20th. Votes were taken on the budgets and warrants. The Committee approved all the town warrants and overall budget unanimously. The school warrants were approved and the overall budget had 3 no votes. The Budget Committee will be recommending both budgets.

Energy Committee had a working session at the Library to discuss building awareness about the energy plan and to start working on the plan itself. The Committee met with the School Board and gave them an overview to raise awareness and recruit members.

Selectman Goulet – None

Selectman Bean – None

VIII. Other Citizen Comment:

None

IX. Non-Public Session:

Selectman Goulet made a motion to enter into non-public session in accordance with RSA 91-A:3 II (b) The hiring of any person as a public employee, seconded by Selectman Yeaton at 7:20pm

Roll Call Vote:

Selectman Yeaton Yes

Selectman Bean Yes

Selectman Gagyí Yes

Selectman Goulet Yes

The Board came out of non-public session at 7:36 PM

X. Adjourn:

Selectman Goulet made a motion to adjourn at 7:37 PM. Selectman Bond seconded the motion and it was approved unanimously.

Richard Bean, Vice Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.