

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
August 2, 2023 at 6:30 PM**

Present: Selectman Karen Yeaton, Selectman Richard Bean, Selectman Peter Gagyi, Selectman Rick Frederickson

Staff: Town Administrator David Jodoin

Excused: Selectman Sandy Goulet

I. Call to Order:

Chairman Yeaton called the meeting to order at 6:33pm.

II. Citizen Comment

None

III. Scheduled Meetings

Disposition of Old Air packs

Chief Gagnon shared the old air packs are going out of service. The new air packs have come in and are expected to be in service in the next two weeks. Everyone is working on getting used to the new air packs and training on the new technology before the old packs are officially disposed of. The vendor who sold the packs gave the Department an offer for store credit of \$300/per pack. He is a Fire equipment distributor that is frequently used by the Department for equipment supplies. The total credit comes to around \$8,000 and will likely be spent within the year.

Selectman Gagyi made a motion to authorize Chief Gagnon to dispose of the old SCBA air packs. Selectman Frederickson seconded the motion. Motion passed 4-0.

David explained the fire truck sold on consignment for \$6,500. They have not taken their commission out of the total yet but that check should be coming to the town shortly.

Tri-Town approval to dissolve assets

David explained the request to allow David, Chief Gagnon, and a citizen rep to continue handling the dissolution of the assets at the EMS Board level and then those decisions will be brought to the Selectboard to ratify. Allenstown's Board gave their approval for their Town Administrator, Citizen Rep, and Fire Chief to work on the dissolution last week. The receivables will hopefully be completed by November

2024 so after the audit, cash can be disbursed, and everything will over. If the Town's new ambulance comes in before the June dissolution, the ambulance that is going to Allenstown can be transferred to them and they can remove the Tri-Town lettering, insurance, and registration. Chief Gagnon explained they have the most knowledge regarding the value of the assets and it makes sense to have them be the ones negotiating with final approval by the Select Board.

Selectman Frederickson asked if there has been any tension over the decisions. David answered there has not. Right now, they are working on a document with the steps and procedures for dissolution. Hopefully that will be done before September. The only questions that will come up is the order of the call sheets as they are set up geographically. Chief Gagnon explained they are at least a year and half out before changing response cards and pulling in Allenstown Ambulance. He would like to wait until they have shown they can do what they said they can do.

Selectman Frederickson asked how they receive income. David explained they intend to stick with the same billing company, which is Comstar.

Selectman Bean made a motion to authorize the Town Administrator and Fire Chief to handle the dissolution of Tri-Town assets with a ratification by the Selectman. Selectman Gagyi seconded the motion. Motion passed 4-0.

Request to purchase K9 equipment

Chief Gaskell explained they are looking for authorization to spend \$5,240 to outfit Officer St. Jacques' car for the new K9 Officer.

Selectman Frederickson made a motion to authorize the Police Chief to proceed with the purchase of the K9 equipment from Global Public Safety in the amount of \$5,240 and to waive the bid requirements. Selectman Frederickson seconded the motion. Motion passed 4-0.

Distracted Driving Grant

The Town has been approved for a grant for Distracted Driving from the State. Lieutenant Dawn Shea explained they have changed the model of the grant for this year and it forces participation by the Town in other enforcement actions. They decided that since there are many speed complaints around town, they would apply for an equipment grant the State is offering for movable speed limit signs. One of the requirements of the sign is that it has to be able to collect data. All the systems out there are wireless compatible, and they can offload the data from an app to the system. From that data, they can do more focused patrols.

Selectman Gagyi asked how far over the speed limit someone has to drive before issuing a ticket. Lt. Shea stated there is some discretion by the officers but there can

also be directives given to the officers. Such as no matter what, 10 miles over gets a ticket.

Selectmen Frederickson asked what other data the sign collects. Lt. Shea answered it collects speed records, time records, and car counts. However, it is not like a traffic cam that takes photos.

Selectman Gagyi made a motion to approve the Highway Safety Grant in the amount of \$6,600 and to authorize the Chairman of the Board and Police Chief to sign all the necessary documents. Selectman Bean seconded the motion. Motion passed 4-0.

K9 Update

Chief Gaskell explained they did research on the average cost of a police K9 across the country and the average is between \$8,000 and \$16,000. They met with the current handler in Hillsborough. Officer St. Jacques and the dog seem like a great fit. The dog has been through a full vet check. They have received some funds through various fundraising efforts to help offset the cost. The dog has an excellent temperament and disposition. Legal is currently reviewing the contract and the plan is for the dog to come at the end of August.

IV. Old Business

Updated Building Permits on Class VI or Private Roads Update

The updated policy would require a public hearing to approve. Language was added that explains an approval by the Selectman is not approval of a building permit. It allows them to move forward to the next steps with Planning and Zoning.

V. New Business

Manifest/Abatements

Selectman Gagyi made a motion to accept the manifests and abatements as presented. Selectman Frederickson seconded the motion. Motion passed 4-0.

Minutes - 7/19/23

Selectman Gagyi made a motion to accept the minutes of July 19, 2023 and July 5, 2023 as amended. Selectman Bean seconded the motion. Motion passed 4-0.

VI. Town Administrator Report

Walter Mitchell (Town Attorney) sent a letter stating he is retiring October 1, 2023.

DES sent an email stating the Memorial Park culvert project Phase 2 has ranked 7th on the SWCRF storm water infrastructure grant list. Once finalized, a letter will be sent for next steps.

The State sent a letter notifying the Town that this year's highway block grant is around \$168,000.

HealthTrust gave the Town a wellness grant for \$400. David reached out to the Smoothie Bus and on the 11th it will stop at various spots around town starting at Public Works around noon.

VII. Committee Reports

Selectman Yeaton – Planning had a public hearing for a piece of property off North Pembroke Road owned by Continental Paving looking to replace a one lane bridge on their property with a two lane. Due to the location, they have to work with DES. The Board approved the project subject to all Town Engineers' concerns being addressed.

San-Ken is starting on Phase 2.

Selectman Fredrickson – None

Selectman Bean – None

Selectman Gagy – CIP met with Ambulance, Police, and Fire. Police is looking to replace the unmarked car. The Police also discussed the delay in implementation of the body cams. Fire pushed off the replacement of the pickup truck and the Safety Center is on the list for painting.

VIII. Other/Citizen Comment

None

IX. Non-Public

None

X. Adjourn

Selectman Bean made a motion to adjourn at 7:41 PM. Selectman Frederickson seconded the motion, and it was approved unanimously.

Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.