

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
May 7, 2018 at 6:30 PM**

Present: Chairperson Tina Courtemanche, Selectman David Sheldon, Selectman Michael Crockwell, Selectman Ann Bond, Selectman Vincent Greco

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizen Comment:

Arthur Aznive from the Jewell Mason Lodge was present to discuss the restricted access to the Union St. parking lot. Recently many of the mason's received tickets as they didn't realize it has posted hours. Discussion ensued on the reasons it was posted and why the hours were chosen. Dana Carlucci discussed his concern with the parking lot being underutilized and requested that as the building manager that he have input. At this point the Selectman decided that they would speak with the tenants and see what option we can compromise with.

III. Scheduled Meetings:

A. Rick Mulcahy 17 Melissa Drive-Acceptance of Roads; Discuss opening Nadine Dr.

Mr. Mulcahy was in attendance to present two different petitions from the residents of Pembroke. The first petition was to open discussion on making the connection at Par and Nadine private. Selectman Sheldon reminded Mr. Mulcahy that this change would be no snow plowing, trash pickup, etc. Selectman Bond stated that Chickering Meadows is considered private, however this was determined many years ago. Selectman Courtemanche stated this is something that certainly can be discussed. The second petition was to keep a gate at the end of Nadine Road. There are safety concerns for alternate access to Whittemore Road and a suggestion was to install a spring loaded gate to restrict traffic through the Donna Drive area. This would still restrict access but allow emergency equipment to get through if necessary. This will also be taken into advisement and discussed at a future meeting. The Department Heads will be asked to show up at the next meeting to discuss.

IV. Old Business:

- Tax Deeds:

New Tax Deed list is in the Selectman Packet. An update was given on where are the

properties stand.

Action: Selectman Crockwell moved to approve and sign off on the Deed Waivers for the following properties:

VE-179-1, VE-34, VE-15-1, VE-179-2, VW114-1, 266-27-2
Motion seconded by Selectman Sheldon. Motion passed 5-0.

- 4 Union St repairs

Action: Selectman Sheldon moved to approve increase the appropriation for the repairs by \$1,400 and not to exceed \$20,800. Motion seconded by Selectman Crockwell. Motion passed 5-0.

V. New Business:

- The Board approved the following resolution agreement for the Upper Beacon Hill Bond

TOWN OF PEMBROKE, NEW HAMPSHIRE (the "Issuer")

**\$900,000 General Obligation Bonds
Dated May 11, 2018 (the "Bonds"),
in the Principal Amounts, Bearing Interest and
Sold to the Purchaser(s) (collectively the "Purchaser")
specified in Exhibit A, attached hereto and made a part hereof**

RESOLUTION OF GOVERNING BOARD

The undersigned, at least a majority of the Issuer's Board of Selectmen (the "Governing Board") and the Treasurer of the Issuer hereby certify (i) that a meeting of the Governing Board was held with respect to the issuance of the Bonds (defined below); (ii) that notice of said meeting was afforded to said officers and the public in accordance with the provisions of RSA 91-A, as amended, and the applicable rules and bylaws of the Issuer, if any; (iii) that at least a majority of the Governing Board were present throughout said meeting; (iv) that the following votes were adopted at said meeting, all as being in the best interests of the Issuer; and (v) that the resolutions set forth below have not been repealed, amended or rescinded as of the date hereof:

VOTED: To authorize the issuance of the Bonds which were heretofore authorized by the Issuer's voters on March 17, 2018, such Bonds to be dated May 11, 2018;

VOTED: To sell said Bonds to the Purchaser on such terms and conditions as are set forth in a Bond Purchase Agreement dated as of May 11, 2018 (the "Bond Purchase Agreement") and in Exhibit A, attached hereto and made a part hereof;

VOTED: To issue the Bonds in substantially the form set forth in Exhibit B, attached hereto and made a part hereof;

VOTED: That the Bonds shall be general obligations of the Issuer;

VOTED: To authorize the execution of the Bonds by at least a majority of the Governing Board and the Treasurer (or the printing of facsimiles of such signatures on the Bonds) and to affix the Issuer's seal;

VOTED: To authorize the Treasurer to deliver the Bonds to the Purchaser against payment therefor;

VOTED: To authorize (i) at least a majority of the Governing Board and the Treasurer to execute and deliver a Signature and No Litigation Certificate with Receipt and a Tax Certificate; (ii) the Issuer's Treasurer, Selectmen or Town Administrator to execute and deliver the IRS Form 8038-G; and (iii) the Issuer's Town Administrator to execute and deliver the Bond Purchase Agreement, all in substantially the form presented to the undersigned and such other documents as may be necessary or appropriate to accomplish the sale and delivery of the Bonds in accordance with the foregoing; and

VOTED: To authorize T.D. Bank, N.A. to serve as paying agent for the Bonds.

Action: Selectman Greco moved to authorize the Board of Selectman to sign the bonding document with for the Upper Beacon Hill/East Meadow and East View Road project. Selectman Sheldon seconds the motion. Motion passed 5-0.

- Execute Agreement with State of NH Sewer Revolving Fund

Action: Selectman Sheldon moved to authorize the Chairman and the Town Administrator to sign the State of NH Supplemental Loan Agreement for Bow Lane. Motion seconded by Selectman Crockwell. Motion passed 5-0.

- Appointments

Action: Selectman Sheldon moved to appoint Bryan Christiansen to the Capital Improvement Committee, Jason Menard to the Roads Committee and Natalie Glisson to the Zoning Board as an alternate. Motion seconded by Selectman Crockwell. Motion passed 5-0.

- Manifest/Abatements:

Action: Selectman Crockwell moved to approve the manifest and abatements as presented. Motion seconded by Selectman Sheldon. Motion passed 5-0

- Minutes

Action: Selectman Greco moved to approve the minutes from 4/16/18. Selectman Bond seconded the motion. Motion passed 5-0.

VI. Town Administrators Report:

1. Audit Agreement

Selectman Sheldon moved to authorize the Chairman and Town Administrator to sign the audit engagement with Vachon and Clukay. Motion seconded by Selectman Greco. Motion passed 5-0.

2. Crack sealing Bids will be presented next meeting

3. Video Streaming for meetings:

Action: Selectman Crockwell moved to authorize the Town Administrator to sign the agreement with Town Hall Streams for the amount of \$250 per month. Motion seconded by Selectman Sheldon. Motion passed 5-0

VII. Committee Reports:

- Selectman Crockwell-No Report
- Selectman Sheldon-No Report
- Selectman Bond
 - Planning Board-Discussion on Exaction Fee; Concerns that this has to run through the Selectman first. David Jodoin stated that the Planning Board has the authority to accept this fee. Pembroke Meadows is on their third extension.
 - Roads- None
- Selectman Greco
 - Recreation-No Smoking Ordinance requested by the committee however this would be extremely difficult to enforce. \$5000 received from Continental Paving as a donation.
 - Received a phone call today from Rose. The Little League used the bathrooms without running water in them. This was known by the Little League as Rose made them aware previously. They will be cleaning up the mess in the bathrooms.
- Selectman Courtemanche
 - Budget Committee-New Chair (Karen Yeaton), more of an organizational meeting

VIII. General Citizen Comment/Other:

None

IX. Non Public Session

Motion by Selectmen Greco, seconded by Selectmen Sheldon to enter non public session at 8:01 in accordance with RSA 91-A: 3 II (b) **HIRING PUBLIC PERSONNEL**

Roll Call Vote:

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Crockwell	Yes
Selectmen Bond	Yes

The Board came out of non public session at 8:05 PM.

Motion to adjourn by Selectmen Sheldon, seconded by Selectmen Greco at 8:05 PM. Vote 5-0.

Justine M. Courtemanche, Chairman