

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
October 1, 2018 at 6:30 PM**

Present: Selectman Vincent Greco, Selectman Sandy Goulet, Selectman Ann Bond, Selectman Michael Crockwell

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

Excused: Chairperson Tina Courtemanche

I. Call to Order:

Selectmen Vincent Greco called the meeting to order at 6:31pm.

II. Citizen Comment:

None

III. Scheduled Meetings:

Gerry Fleury, Chair of the Capital Improvement Plan Committee, presented the ratings and requests for the 2019 Budget.

IV. Old Business:

Selectmen Bond stated that Eversource was able to use a computerized system to find exactly where lights are. Eversource has also said they are not able to shut off lights that are not converted and we will still be charged. Lighttech is looking into the added cost of converting those lights. The goal is to start the converting project at the end of the month.

V. New Business:

Selectmen Crockwell made a motion to approve the winter sand bid to FL Merrill as follows, 6.48 per ton delivered to our site and 4.98 for pick-up at their site. Selectman Goulet seconded the motion. Motion passed 4-0.

Selectmen Goulet made a motion to award the striping bid to Industrial Traffic Lines for the year 2019 through 2021 at a sum of \$13,298.10, \$13,297.10, and \$13,308.10. Selectmen Crockwell seconded the motion, Motion passed 4-0

Selectmen Goulet made a motion to approve the 2019 Assessing/Revaluation contract with Corcoran Consulting. Selectmen Bond seconded the motion. Motion passed 4-0

Selectmen Goulet made a motion to approve the following requests for transfer from the Trustee of Trust Funds: \$45,509.43 from the Police Cruiser Replacement Fund; \$1,099.15 from the Small Equipment Fund; \$10,825 from the Cemetery Improvement Fund; \$17,447.93 from the Town Equipment Fund; and \$67,484.55 from the Town Building Fund. Selectmen Crockwell seconded the motion. Motion passed 4-0.

Selectman Goulet moved to approve the Manifest/Abatements. Selectman Bond seconded the motion. Motion passed 4-0.

Selectman Crockwell moved to approve the minutes of September 17, 2018 as presented. Selectman Goulet seconded the motion. Motion passed 4-0.

Minutes of September 24, 2018 were tabled until the next meeting.

VI. Town Administrator Report:

After further review of the culvert at 332 Beacon Hill Road, the recommendation of the board was to leave the new concrete cover as is.

A renewal copier contract came in for a 48 month lease at \$330/month. Selectmen Goulet made a motion to authorize David Jodoin to renew the copier lease with Ricoh. Selectmen Crockwell seconded the motion. The motion passed 4-0.

Welfare provided guideline updates to the Town. Selectmen Goulet made a motion to approve the welfare guidelines as presented. Selectmen Bond seconded the motion. The motion passed 4-0.

Community Action sent a letter thanking the town for the 2018 appropriation.

New Hampshire Department of Transportation sent in a letter for a pavement resurfacing project of Rt. 106 beginning at the pavement just north of US 3 to NH 9 in Concord. Construction expected to begin spring 2019.

Pembroke Women's Club submitted their annual request for approval for the closing of Main Street for Christmas in the Village on December 2, 2018 from 12:30-4:30. Selectmen Crockwell made a motion to authorize David Jodoin to sign the authorization for the road closure. Selectmen Goulet seconded the motion. The motion was approved 4-0.

David presented the DRAFT budget proposal with capital expenses. There will be minor changes to the document as a few more updates are submitted. Police, Fire, and Department of Public Works will present their budgets October 15th and the MRI salary study will be presented November 7th.

VII. Committee Reports:

Selectman Goulet – Nothing to report

Selectman Bond – The Planning Board approved the 16 house subdivision located at 354-356 Pembroke Street.

Selectman Greco – Rose Gallagher of the Recreation Committee stated that she picks up 90% less cigarette butts at Memorial Park since the town no-smoking ordinance was instituted. The cameras have already helped capture vandals. The ballfield grading will be put off until the spring to be done before the field is leveled.

Selectman Crockwell – Conservation Committee's next meeting was moved to October 15th

VIII. Other/Citizen Comment:

None

IX. Non-Public Session

None

X. Adjourn:

Selectman Goulet made a motion to adjourn at 7:24PM. Selectman Crockwell seconded the motion and it was approved unanimously.

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Vincent E. Greco, Vice Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.