

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
AUGUST 5, 2019 at 6:30 PM**

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Present: Chairman Tina Courtemanche, Selectman Ann Bond, Selectmen Richard Bean, Selectmen Michael Crockwell, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

**I. Call to Order:**

Chairman Tina Courtemanche called the meeting to order at 6:31pm.

**II. Citizen Comment:**

None

**III. Scheduled Meetings:**

David Allen, Regional Manager, and Brian Groshon, Assistant General Manager, Casella Waste Management met with the Board to discuss the future of waste disposal capacity and its impacts on New Hampshire communities. David explained that two large disposal sites in Massachusetts are closing and the Bethlehem, New Hampshire landfill is filling up and is at the end of its useful of life. New Hampshire tonnage will end up either being shipped out west or to facilities in North Andover and Haverhill, Massachusetts. Those facilities are also filling up and if those landfills decide to deny New Hampshire capacity, New Hampshire will be in a planning crisis. Casella is working with the Town of Dalton to develop a state-of-the-art landfill site. There are concerns for the price once the other states around the country realize that New Hampshire has no other options or if they start filling up and just say no more. The Dalton site will fill the gap that the Bethlehem facility will be leaving. David encourages everyone to reach out to their county delegation, state reps, and DES in support of the project or to encourage them to be engaged with the project.

Selectman Crockwell asked if the Bethlehem facility is producing energy. David stated that it was an old landfill they took over and the original design made it unable to produce energy. Selectman Crockwell asked if the Dalton landfill will. David answered that it will be a 180-acre new state of the art project. There will not be the same obstacles as inheriting an old facility.

Selectman Bean asked if Dalton will be recycling the fumes. David answered that the project is currently very premature but they will be taking advantage of recycling the fumes. Brian stated that the way the landfill is designed, they are taking the

hydrogen sulfide and sucking it out of the landfill which is a large odor control system in the landfill. It goes through a scrubbing process and can be used as a methane usable fuel. That fuel can be used at other facilities to power the CAT engines which will then produce the electricity and send it back to the grid.

Selectman Bean asked what happens in Penacook. David explained that Penacook is a 500 ton-a-day waste to energy facility. There was a Co-op that was the foundation of the facility. Pembroke did not renew their contract with them and most town's that did, have their contracts coming due around now. Their rate order for selling power is changing and they are at capacity as is every facility in the region.

#### **IV. Old Business:**

Selectman Bond stated that Lightec is coming back at the end of August. David is going to take George from Eversource to show him which remaining lights that need arms. Lightec still has 16 lights to put in.

The Board reviewed the drainage maps of Broadway/Fairview. Questions remain as to whose responsibility it is to fix the drainage issues. Jim Boisvert, DPW, stated he did get a quote to fix the drainage issues for just under \$5,000. Selectman Crockwell asked how much time there is to get another quote for the project should the Selectman decide to move forward. Jim answered maybe two months. Selectman Goulet asked if the quote that was received was good for two months. Jim answered that they were willing to hold the quote for another 30 days. Selectman Crockwell asked if there was an alternative to doing what was quoted. Jim answered there was but due to the gas line, it would be much more expensive. Jim suggested a three-way deal between the two neighbors and the town to share the costs. Selectman Bean asked how often the ice issues in the road have happened. Jim answered that twice in the 12 years he has been with the Town. It was a controllable issue but last year it was not. Selectman Goulet asked if they Town has talked to any of the homeowners yet. Jim answered that they have talked to Mrs. Malo who is the recipient of all the water. Selectman Bond stated concerns that they are not addressing where the water comes from.

Selectman Bean clarified that in order to do the work that is needed to control the water the Town will need to dig up their land. Jim stated that they have a 10-foot right of way of 175 feet on both the properties.

Selectman Bean made a motion to not take any action at this time. Selectman Goulet seconded the motion. Motion passed 5-0.

The Board decided to contact the Town Attorney to send the homeowners letters stating that this is a civil matter.

Selectman Bond asked who would be adding the language to the deeds for that says what the homeowner's responsibilities are. David answered that it would be up to the Planning Board.

Selectman Crockwell asked when the soft shoulder on North Pembroke Road is going to be completed. Jim answered that it is on the list to be completed. Selectman Crockwell asked if the soft shoulders go through the bidding process. Jim answered that the construction company does it for the tons of material.

Jim stated that the gas company will be sending out letters to residents of Donna and Nadine Drive that they will be starting construction on those roads next week.

Selectman Goulet asked if the Town was notified by the State about the paving on Route 106. David answered that the Town was notified a few months ago.

The Board reviewed the new Economic Development Committee Policy. The Board decided to have 7 members; 1 Board of Selectman Rep, 3 local business owners, and 3 residents. The Board will come back with a list of potential appointees to discuss at the next meeting.

David explained that the first Purchase and Sales Agreement with Mr. McCarthy fell through. The Board had previously only given David the authority to act on behalf of the Town with the McCarthy P&S and he needs that authority granted again to move forward with the second bid that had come in.

Selectman Goulet made a motion to proceed with the Purchase and Sales Agreement with Joan Bussiere in the amount of \$150,000. Selectman Bond seconded the motion. Motion passed 5-0.

## **V. New Business:**

Selectman Goulet made a motion to approve the State MS-535 as presented. Selectman Crockwell seconded the motion. Motion passed 5-0.

David presented the Board with the changes to the personnel policy with regards to holiday pay for emergency personnel. When the auditors pulled the policy during the audit, they felt it could be clearer. David explained that they will also need to make changes to how the gift cards used to purchase gifts for the yearly giving tree are tracked and utilized.

Selectman Goulet made a motion to accept the changes to the personnel plan for the verbiage for emergency personnel in regards to holiday time as presented. Selectman Bond seconded the motion. Motion passed 5-0.

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Crockwell seconded the motion. Motion passed 5-0.

Selectman Bond made a motion to approve the minutes of 7/15/19 as presented. Selectman Goulet seconded the motion. Motion passed 5-0.

## **VI. Town Administrator Report:**

David presented the Board with changes to the Pembroke Cemetery Ordinances to be discussed at a future meeting. Because this means a change in town code, it will need a public hearing.

Anthony Weatherbee from the Department of Transportation sent a letter stating that they will be doing work to the bridge on Route 28 over the Suncook River. The entire bridge deck will likely have to be replaced which will need traffic control. He will be coming to the Board in September to discuss it.

Primex sent a letter stating that there will be a \$3,763.13 holiday premium on property liability. It will be shared by water, sewer, ambulance, and the town. There is also a credit for the Town on workers compensation in the amount of \$5,075.96.

Selectman Goulet made a motion to approve the large gathering ordinance for Old Home Day. Selectman Crockwell seconded the motion. Motion passed 5-0.

David presented the Board with pole licenses to be signed for Eversource. Whenever a pole is put up in town, Eversource has to supply a permitting license to the town.

Selectman Goulet made a motion to approve the revocable letter of credit in the amount of \$48,695 for the Villages at Pembroke Pines. Selectman Bond seconded the motion. Motion passed 5-0.

David received a letter from the National Guard that the town is able to use the facility with permissions but it cannot be for any political reasons. Grace Capital offered to be the town's emergency shelter.

David shared that there was an accident at Memorial Field where a child ran by a water spicket and received 20+ stitches and was transported by ambulance to the hospital. David filed a claim with the insurance company.

David received an email from the snowmobile club looking for further guidance on what the Town would like to see done on Thompson Road.

## **VII. Committee Reports:**

Selectman Bean – Recreation met to discuss CIP requests. They discussed the need for insurance certificates and IRS 990 forms for the non-profits who use the fields.

They are looking to work on the bathroom building again and are discussing irrigation.

Selectman Goulet – None

Selectman Bond – Planning approved the continuance for San-Ken Homes to August 27<sup>th</sup>. NE Flower Farms discussed their addition and their wish to purchase the adjoining lot that the Town currently owns. There are deed issues with that property. It was taken by tax deed, was listed as owners unknown, and is has a value on the assessment card of \$108,000. It will need extensive research on the title and legal has suggested that any unknown properties taken by tax deed, the Board should put the responsibility on the abutters to do the work before any potential sale.

Selectman Courtemanche – Attended the CIP Meeting. The Police Department is requesting an administrative vehicle, cruiser, and camera system for the interview rooms. The Fire Department has no requests beyond their yearly capital reserve appropriations.

Selectman Crockwell – None

**VIII. Other/Citizen Comment:**

None

**IX. Non-Public Session:**

None

**X. Adjourn:**

Motion by Selectmen Bean, seconded by Selectmen Goulet to adjourn at 7:59 PM.  
Motion Passes 5-0.

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Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.