

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
SEPTEMBER 3, 2019 at 6:30 PM**

Present: Chairman Tina Courtemanche, Selectman Ann Bond, Selectmen Richard Bean, Selectmen Michael Crockwell, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30 pm.

II. Citizen Comment:

None

III. Scheduled Meetings:

Walter Mitchell – Town Attorney

Walter Mitchell, the Town Attorney, presented the Board with the document for the tentative vote taken by the Selectmen regarding the 4th Range Road/Flagg Robinson road opening prior to tonight's meeting. This document explained each individual Selectmen's reasoning for their vote. He asked that they do not discuss their votes or the document amongst each other prior to the meeting. Any additions or deletions should only be discussed during the open meeting. The Selectmen had no discussion and agreed with the document. Selectman Goulet made a motion to deny the layout provision for Flagg Robinson/4th Range Road and to adopt the final written version. Selectman Bond seconded the motion. Motion passed 5-0.

State of New Hampshire – Bridge Rehab on Route 28

Anthony Weatherbee, New Hampshire Department of Transportation, Bureau of Bridge Design, along with Jason Tremblay, Senior Project Engineer, NH DOT, and Julie Whitmore, Consultant presented the plans for the rehabilitation/replacement of the bridge over the Suncook River on Route 28. 3.2 miles north of intersection of Route 3. Anthony read the environmental public statement. Anthony stated that they are at this meeting mainly to discuss the town's preference for traffic control. The deck of the bridge needs to be repaired. There are two options open for discussion. One is closing the bridge completely for a month and that would lead to a long detour or repairing the bridge in phases where they would close half the bridge and leave one lane open for traffic. The project would then take one construction season

which is approximately 6 months. The bridge is 575 feet long and the proposed work zone speed limit would be 30 mph. Queues for northbound traffic are projected to be about 85 feet past Brookside Terrace and being backed up to Deerfield Road at peak times. It would add approximately a one minute or two-minute delay in daily commutes. The proposed preferred detour is 23 miles down Route 3 to Route 106 onto Route 4 and back down Route 28. Buck Street and Academy Road would be 7 miles but with the amount of schools and residential homes on the road, it was decided to be too much of an inconvenience.

Victor Ranfos, Department of Public Works, asked what the cost differential is on one option versus the other. Anthony stated that the cost is different but comparable. To do the project in one month, they would use an accelerated bridge construction method which uses different more expensive materials and the contractor would be incentivized to get the project done as fast as they can.

David Doherty, 4th Range Road, asked if they have done a traffic count. Anthony stated that there are almost 9,000 daily cars. The number of cars is a large reason as to why they were not in favor of the Buck Street detour.

Jim Boisvert, Department of Public Works, asked if the State will be working with the City of Concord to make sure that they are not doing the North Pembroke Road Bridge and this bridge at the same time. Jason Tremblay stated that they were not aware of that project but they will look into coordinating with them.

Connie Soucy, Buck Street, asked why they waited to do the construction now rather than when the schools were not in session. Anthony stated that this project is still in the design phase and the construction is expected to take place in the Spring/Summer of 2022.

Jason Menard, 318 Pembroke Street, asked what the previous work done on the bridge deck by the State entailed. Anthony stated that there were issues with the bridge joints and approaches settling. It also used to have metal grates on the shoulders for drainage and they covered those with cement. Jason asked if they just re-did the deck why are they re-doing it again. Anthony stated that there are super structure problems and they did not do an extensive deck repair recently.

Anthony asked if anyone was aware of any historic concerns in the area. Selectman Bond answered that they would have to ask the Historical Society.

Anthony asked if anyone knew of any past flooding concerns. Jim answered that they took down the dam around 5 years ago to lower the water level.

Anthony asked if there was any pedestrian or bike usage. Selectman Bond stated that there is a lot of bike usage. Selectman Bean asked if there is a sidewalk on the bridge being proposed. Anthony stated that there is not. If they do a phased construction, they like to be aware of any heavy bike usage or pedestrians.

Anthony asked if there are any current safety concerns. None were expressed.

Diane Schuett, Pembroke Street, asked if they will do another traffic count closer to the construction date. Anthony stated that they do regular traffic counts at different points on the road. They will likely do another before the project begins. Selectman Bean asked if they have done traffic counts on Academy Road. Anthony stated that he is unsure and would have to get back to them.

Anthony asked if there were any special town events through that section of road. Selectman Courtemanche stated that Reach the Beach goes through that area every September.

Anthony asked if there is any river usage. Jason Menard answered that people fish in that location.

Cindy Thorell, 8 Winchester Court, stated that closing the bridge would be an issue for people using Bear Brook State Park.

Diane Schuett asked if they were including Epsom in the discussion. Anthony stated that they have not contacted them directly. Jason Tremblay stated that they will do public outreach prior to construction but it also depends on which option is chosen. They have discussed the project with the Town of Allenstown and they preferred the option of keeping one lane open with signals on the bridge. They will come back in 6 weeks or so for a public informational on what has been decided.

David Doherty expressed support of the alternating traffic pattern.

Jason Tremblay stated that they will leave their information and anyone who would like to discuss the project further. David Jodoin reiterated that they need to coordinate with the City of Concord so they do not bottle neck or block in residents. Jason Tremblay stated that they would have the alternating one-way traffic for 6 months so they would be able to pass but they will coordinate with them. Selectman Bond suggested making sure they have a lane for pedestrians because the area is between two camp areas. Selectman Bond asked what the age of the bridge is. Jason Tremblay answered that it is about 60 years old. The goal of the Bureau is to make bridges last 120 years before having to replace the bridge. Every 60 years they will replace the deck. The Bureau will do some maintenance and preservation work to make that happen.

Selectman Bond asked what the construction months are. Jason Tremblay stated that a typical construction season is mid-April to mid-October. It depends on the area of the State they are working in.

Selectman Crockwell asked if the traffic study for the 9,000 cars was during the summer. Jason Tremblay stated that he would have to check with the Bureau of

Traffic on their methods but they give them those figures and take seasonal traffic into consideration to find an average.

Mike Vignale – Upper Beacon Road Update

Mike Vignale, KVPartners, Jim Boisvert, Roads Committee/DPW, Jason Menard, Roads Committee, Brian Seaworth, Roads Committee, Paulette Malo, Roads Committee, Victor Ranfos, Roads Committee, and Vincent Greco, Roads Committee, discussed the Upper Beacon Road update and upcoming construction projects. Mike began with the storm water basin on Upper Beacon Road. There is too much water coming from the road into the basin for it drain properly. This led to a green algae forming and clogging the pipes. There was an attempt to remedy the situation that did not work. The only way to make the basin dry was with the change order that was presented to the Selectmen last week. The change order included stone, a liner, a base flow pipe, and a under drain. The amount of drain water was unknown at the time original drain was designed.

Other items on the punch list that were discussed was a tree branch on the upper portion of Beacon Hill Road that will be taken care of, boulders on East Meadow Lane that were left over from blasting that are now gone, removal of an erosion check that caused concerns for ponding on a driveway on Third Range Road, residents on Lower Beacon Road creating a driveway that they did not obtain a permit for, owner on Beacon Hill Road wants a slightly wider driveway for easier access to their mailbox, owner on Beacon Hill Road is having concerns for water coming off the road and flowing into their neighbors yard and flooding their yard, vegetated swales on Third Range Road, settlement near the basins on East View/East Meadow have been taken care of, and they have not advertised the sale of grates yet.

Roads Committee – Update of Paving Projects

Jim Boisvert, Jason Menard, Brian Seaworth, Paulette Malo, Victor Ranfos, and Vincent Greco discussed updates on paving projects. Jim stated that they would like to have a public hearing this year on the proposed Main Street project. David Jodoin asked if there are plans ready. Mike Vignale stated that the plans are ready to go but there is still a question about sidewalks and telephone poles. Selectman Bond asked how soon they are looking for the public hearing. Jim stated that he would like to do it sooner than later and at the same time as the snow removal policy. Jim stated that that could be ready for the second meeting in October. David answered that he would put it on the agenda for October 21, 2019.

Jim Boisvert stated that the shoulders on North Pembroke Road have been completed. Paulette stated that it was done last week and explained that when pavement is put down, they need to wait 3-4 weeks to do the shoulders. The pavement needs to cure and if it is too hot, it may take longer than 4 weeks. Selectman Crockwell stated that he was concerned with Merrill Trucks being too heavy for the pavement and crushing the shoulder. Paulette explained that if it rains a lot, it can also push back the date of getting the shoulders done.

Jim Boisvert explained that Glass Street is having the new hydrant put in on Thursday, hot top will go on Friday, and Monday they will be cold planeing during the day.

Selectman Crockwell asked if they could clean up tree branches that are blocking street signs. Jim said they will check all signs in Town.

Jim Boisvert stated the Roads Committee is working on changing the Trench Permits. Paulette stated that they are not changing the rules and regulations, they are adding a diagram of the trench and how to patch it to the actual form. David Jodoin stated that they will need a public hearing to make the changes. Jim stated that they will not need a public hearing on that until the spring since Trench Permits are not issued November 15-April 15.

IV. Old Business:

Ron from Lightec sent a letter saying once they get notice of the arm being installed by Eversource they can schedule the balance of the light fixtures to be installed. David stated that with the storms going on down south, there may be further delays.

David stated that since the Fourth Range Road development has been decided, the Town Attorney can begin working on the Broadway/Fairview drainage issue again.

David suggested waiting until after the snow falls to make a decision on 6 Howard Street. DPW needs to see how much room they will need for snow removal and there may be a chance that there will be a sewer hookup available for the parcel which will make it more valuable. David asked what the Board wanted to do with parking in the area?. Selectman Goulet suggested a no trespassing sign. Selectman Crockwell suggested a sign that says Town Property No Parking. David stated that there may be a need for a public hearing in order to sign the property. He will discuss this with the Police Department for what is the best way to move forward.

Selectman Bond asked about the town owned property that the Greenhouse would like to purchase. David stated that property was taken by owner unknown in 1981. The bills were sent to 311 Pembroke Street and after 3 years, the property was deeded to the Town. The chain of title has questions. David is going to see if there is a way to quiet the title and sell it as is. This will need to be discussed with legal. Selectman Bond asked if he thinks the NE Flow Farms would put up the fees to do the title research. David stated that it is a lengthy and expensive process so he doesn't believe so. David also stated that he had talked with Tim Bernier, NE Flower farms surveyor about the issue.

David is meeting with Steve Boucher for the Economic Development Committee tomorrow. Selectman Bond stated that Lisa from Nicole's Greenhouse would like to join the committee.

David stated that he is recording the mylar for 4 Union Street with the registry tomorrow.

V. New Business:

Selectman Crockwell made a motion to award the sweeping bid to Immaculate Power Sweeping, LLC in the amount of \$7,650 for 2020, \$7,800 for 2021, and \$7,960 for 2022. Selectman Goulet seconded the motion. Motion passed 5-0.

Selectman Crockwell made a motion to award the Cemetery/Property mowing bid to Mattice Collins Property Services in the amount of \$24,000 for 2020 and 2021. Selectman Goulet seconded the motion. Motion passed 5-0.

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Bond seconded the motion. Motion passed 5-0.

Minutes of August 19, 2019 were tabled until the next meeting.

VI. Town Administrator Report:

David shared that Steven Perron achieved the status of Safety Champion through the Roads Scholar Program.

Tim Goldthwaite resigned from the Roads Committee since he has moved out of Town.

David shared that he cancelled his vacation because there is an issue balancing the merging of the assessing software with the Town's tax program. All the numbers have to be in and correct by mid-September so the MS-1 can be turned into the state for tax rate setting.

David stated that Allenstown is leaning towards leaving the bridge open and having a 6-month construction season. Selectman Bond and Goulet support leaving the bridge open for traffic heading to the Lakes Region. Selectman Crockwell supports the one month shut down plan. Selectman Courtemanche shared concerns that even though it is one lane, people will still go Buck Street and that the cars will back up further than Deerfield Road. Selectman Bond asked if Fire and Police have weighed in on this decision. David stated that they have not. David shared concerns for the ambulance since Tri-Town supplies ambulance services for that area. Kevin Foss, resident, supports shutting the bridge down for one month. David said he will discuss with Fire, Police, and Ambulance before they make a formal decision.

VII. Committee Reports:

Selectman Bean – Recreation discussed Old Home Day.

Selectman Goulet – None

Selectman Bond –. Energy Committee is meeting Thursday. San-Ken came to Planning and the decision was made not discuss the application further because they did not have the information on what the Selectmen had formerly decided. San-Ken presented three options for going forward that included litigation, building their own roads and create a home owners association, and cluster building of 56 houses. David stated that if they go the route of cluster building, they would need to submit a new application. Pembroke Animal Hospital is adding an additional driveway and building for Doggy Day Care.

Selectman Courtemanche - None

Selectman Crockwell – None

VIII. Other/Citizen Comment:

None

IX. Non-Public Session

None

X. Adjourn:

Motion by Selectmen Goulet, seconded by Selectmen Crockwell to adjourn at 8:08 PM. Motion Passes 5-0.

Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.