

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
June 19, 2017 at 6:30 PM**

Present: Chairman Tina Courtemanche, Selectman Vincent Greco, Selectman David Sheldon,
Selectman Sandy Goulet, Selectman Crockwell

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizens Comments:

None

III. Scheduled Meetings:

A. Adrian Morales-Broadway Parking

Mr. Morales was present to discuss his concerns with the difficulty his family has getting out of their driveway on Broadway. The angled parking provides difficulty in seeing the oncoming traffic when larger vehicles are parked there. Chief Gilman was present and reiterated the concern of Mr. Morales in addition to a few other homeowners on Broadway as well.

Action: Selectman Sheldon moved to remove one angled parking spot on the south side of each of the driveways and marking these spots as no parking. Motion seconded by Selectman Goulet. Motion passed 5-0.

David Jodoin to contact the Public Works Department.

B. Chief Gilman-Cruiser Bids

Chief Gilman was present to discuss the bids for the new police cruisers. The original bid was quoted from Grappone Ford however since the CIP bids the cost has risen. Therefore after looking around the best cost would be from Irwin Motors.

Action: Selectman Sheldon moved to approve the cruiser purchase with Irwin Motors for the sum of \$55,346 and to also approve the equipment installation with Ossipee Mountain for the sum of \$17,000. Motion seconded by Selectman Greco. Motion passed 5-0.

Action: Selectman Sheldon moved to appoint Taylor Caron as Police Office with a starting date of 6/19/17, and a starting pay rate of \$17.97. Motion seconded by Selectman Greco. Motion passed 5-0.

Update of K9 Project:

The program was awarded a \$3500 grant and has been accepted into the K9 Academy in the fall.

To date the program has raised approximately \$25,000 to fund the project.

C. Cemetery Commission Survey Bids:

Jim Garvin of the Cemetery Commission was present to discuss the bids received for surveying the Evergreen Cemetery. The current boundaries are set off a 1905 plan, in which the Commission is looking to get clarification on.

There was a lengthy discussion on other projects that has been done in Town by Holden and the delays that were incurred with projects still not completed.

Action: Selectman Greco moved to award the bid to Holden Engineering and Surveying and enter into an agreement for work with a completion date of 10/1/17, and to authorize the Chairman to sign the document. Motion seconded by Selectman Goulet. Motion passed 5-0.

IV. Old Business:

A. Town Code:

Several changes were discussed for clarification. The changes are as follows:

Solid Waste Chapter 133-No Parking from Broadway to Hillcrest between 9am and 2pm. Also changes the terms of which demo is classified.

Snow and Ice Control Chapter 180-The Board agreed on implementing a winter parking ban running from January 1-March 31st.

Town Buildings and Grounds Chapter 187-Update the code in terms of Alcoholic beverage. Now states that no person shall possess, sell, or consume any alcoholic beverage on town property.

Snow and Ice Policy updates made to reflect the new winter parking ban in addition to reflecting all employees be called in before additional resources be hired.

Vehicles and Traffic-Parking Lot B- This area in regards to 4 Union St was discussed as parking issues have been brought to the Boards attention. Per Dana Carlucci the snow removal equipment is too big for the area. In addition the board has decided to limit parking to those visiting the building between the times of 6am-10pm.

The above revisions will be presented at a Public Hearing in an upcoming meeting.

V. New Business:

A. Execute Agreement with George Sansoucy-Northern Pass

Action: Selectman Greco moved to execute the agreement with George Sansoucy in regards to Northern Pass. Motion seconded by Selectman Crockwell. Motion passed 5-0.

B. Execute legal documents for TIF bond

Action: Selectman Goulet moved to approve the TIF documents for the Loop Road

Project. Motion seconded by Selectman Sheldon. Motion passed 4-0.

C. Approve CLD change order

Action: Selectman Goulet moved to authorize the CLD change order and authorize David Jodoin to sign the order. Motion seconded by Selectman Sheldon. Motion passed 5-0.

D. Large Gathering Permit

Action: Selectman Greco moved to approve the large gathering permit for Amoskeag Rowing Club for October 15, 2017. Motion seconded by Selectman Sheldon. Motion passed 5-0.

E. Manifest/Abatements

Action: Selectman Sheldon moved to approve the manifest and abatements as presented. Motion seconded by Selectman Crockwell. Motion passed 5-0.

F. Minutes 6/4/17

Action: Selectman Sheldon moved to approve the minutes as presented. Motion seconded by Selectman Greco. Motion passed 5-0.

G. Appreciation Picnic and Road Dedication

Set for August 19, 2017. David Jodoin to reach out to the Kline family to ensure this date works for them as well.

VI. Town Administrators Report

A. Email from Primex

B. Sign

A member of the DPW would like to try and re-enforce the sign and see if it can be used again. The board approves this happening.

C. Thank you note received from Suncook Rod and Gun

VII. Committee Reports:

-Selectman Goulet-Nothing

-Selectman Crockwell-Energy Committee looking at street lights and where can be removed and added. They are also testing two different type bulbs. 3000 watt and 4000 watt. Conservation Committee looking at the Poirier Property and Property on 6th Range Rd.

-Selectman Sheldon-Nothing

-Selectman Courtemanche-Nothing

-Selectman Greco-Roads Committee: Construction has started at White Sands, There is a Rain

Delay for the Loop Road, Water Issue on Buck St, and made a breakdown of roads being paved in 2017.

Selectmen Goulet left the meeting to go to work.

VII. General Citizen Comments:

None

VIII. Non Public Meeting at 8:55pm

Motion by Selectmen Sheldon to enter non public session in accordance with RSA 91-A:3 II (c) Matters of which, if discussed in public, would likely effect the reputation of any person, other than a members of the public body itself, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Roll Call Vote

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Crockwell	Yes

The Board came out of no public session at 9:15 PM.

Motion by Selectmen Sheldon, seconded by Selectmen Greco to seal the minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board.

Roll Call Vote

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Crockwell	Yes

Motion passed 4-0.

Motion to approve the non public minutes of June 5, 2017 by Selectmen Sheldon, seconded by Selectmen Greco. Motion passed 3-0 with Selectmen Crockwell abstaining as he was not at the meeting.

Motion to adjourn by Selectmen Sheldon at 9:23 PM, seconded by Selectmen Greco. Motion passed 4-0.

Justine M. Courtemanche, Chairman