



TOWN OF PEMBROKE

Town Hall ~ 311 Pembroke Street, Pembroke, New Hampshire 03275

Tel: 603-485-4747

Pembroke Budget Committee

November 19, 2020

6:30 PM

Due to COVID-19 social distancing orders made by the Governor and recommendations by the CDC, the Town of Pembroke, following a Declaration of Emergency by the Budget Committee Chair, is providing meeting participation via teleconference in the interest of public health and safety.

Budget Committee

Thu, Nov 19, 2020 6:30 PM - 9:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/295833661>

You can also dial in using your phone.

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Access Code: 295-833-661

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<https://global.gotomeeting.com/install/295833661>

Declaration of Emergency

Call to order/Attendance

1. Approval of Minutes October 15, 2020
2. 2021 Town Budget Presentation
3. School Update
4. Any other business
5. Adjournment

Mark LePage, Chairman

Budget Committee Meeting
November 19, 2020 at 6:30 PM

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the Budget Committee, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing **GoToMeeting** for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # **1-866-899-4679** and access code: **295-833-661**, or by clicking on the following website address: **<https://global.gotomeeting.com/join/295833661>**.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using **GoToMeeting** or telephonically. Instructions have also been provided on the website of the Board at: **www.pembroke-nh.com**.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call **(603) 485-4747 x202** or email at: **djodoin@pembroke@pembroke-nh.com**.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

2021 Revenue Estimates

Account No. Description	2019 DRA Actual	2020 DRA Actual	2021 Estimated Budgeted	Change Dollar/ Percent
Tax Revenues				
3120 Land Use Change Taxes				
3185 Timber Taxes	7,124	2,600	1,500	-1,100
3186 Payment in Lieu of Taxes	42,249	42,249	42,249	0
3187 Excavation Taxes	1,225	10,181	1,500	-8,681
3190 Interest & penalties/delinquent taxes	65,000	55,000	50,000	-5,000
Total Tax Revenue	115,598	110,030	95,249	-14,781
Licenses, Permits, and Fees				
3210 Business Licenses & permits	1,000	1,200	1,000	-200
3220 MV Registrations	1,400,000	1,400,000	1,400,000	0
3230 Building Permits	29,000	65,000	25,000	-40,000
3290 Other licenses, permits & fees	34,210	26,000	37,210	11,210
Total Licenses, Permits, Fees	1,464,210	1,492,200	1,463,210	-28,990
From Federal Government				
3311-3319				0
State Revenues				
3351 Shared Revenues	102,298	104,537	0	-104,537
3352 State Room & Meals Tax	361,054	358,925	250,000	-108,925
3353 Highway Block Grant	170,556	166,257	120,251	-46,006
3354 State Water Pollution Grant				0
3355 Housing and Community dev.				0
3359 Other		167,944		-167,944

Account No. Description		2019 DRA Actual	2020 DRA Actual	2021 Estimated Budgeted	Change Dollar/ Percent
Total State Revenues		633,908	797,663	370,251	-427,412
Income from Departments					
3401-3406	Income from departments	164,530	130,800	130,000	-800
3409	Other charges				0
Total Income from Departments		164,530	130,800	130,000	-800
Miscellaneous Revenues					
3501	Sale of Municipal Property	2,400	47,000	1	-46,999
3502	Interest on Deposits	50,000	46,000	50,000	4,000
3503-3509	Other				0
Total Miscellaneous Revenues		52,400	93,000	50,001	-42,999
Interfund Operating Transfers In					
3912	From Special Revenue Fund				0
3913	From Capital Project Funds				0
3917	From Conservation Funds				0
3914	Sewer	1,061,127	1,077,694	1,077,694	0
	Water	898,793	906,772	906,772	0
3915	From Capital Reserve Fund	987,438	286,963	426,000	139,037
3916	From Trust Funds				0
Total Transfers		2,947,358	2,271,429	2,410,466	139,037
Proceeds from Bonds			30,000		-30,000
Fund Balance Used		540,000	500,000	1,195,000	695,000

Town of Pembroke

2021 Town Budget proposal

Report # 31901

Statement Code: 3TownBudget

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget	Budget Difference 1/1/2021 - 12/31/2021	Change %
31851 Timber Taxes								
1000-31851-00000 Timber Taxes	(7,400.28)	(7,124.00)	(10,399.38)	(2,600.00)	(2,621.39)	(1,500.00)	1,100.00	(73.33)%
TOTAL 31851 Timber Taxes	\$ (7,400.28)	\$ (7,124.00)	\$ (10,399.38)	\$ (2,600.00)	\$ (2,621.39)	\$ (1,500.00)	\$ 1,100.00	(73.33)%
31861 Payment in Lieu of Taxes								
1000-31861-00000 Payment in Lieu of Taxes	(42,953.10)	(42,249.00)	(42,249.10)	(42,249.00)	(23,498.22)	(42,249.00)	0.00	0.00 %
TOTAL 31861 Payment in Lieu of Taxes	\$ (42,953.10)	\$ (42,249.00)	\$ (42,249.10)	\$ (42,249.00)	\$ (23,498.22)	\$ (42,249.00)	\$ 0.00	0.00 %
31871 Excavation Taxes								
1000-31871-00000 Excavation Taxes	(14,690.80)	(1,225.00)	(8,295.70)	(10,181.00)	(10,251.22)	(1,500.00)	8,681.00	(578.73)%
TOTAL 31871 Excavation Taxes	\$ (14,690.80)	\$ (1,225.00)	\$ (8,295.70)	\$ (10,181.00)	\$ (10,251.22)	\$ (1,500.00)	\$ 8,681.00	(578.73)%
31901 Property Tax Interest & Cost								
1000-31901-20170 Property Tax Interest & Cost - 2017	(25,040.56)	0.00	0.00	0.00	0.00	0.00	0.00	---
1000-31901-20180 Property Tax Interest & Cost - 2018	(7,943.70)	(25,000.00)	(30,242.68)	0.00	0.00	0.00	0.00	---
1000-31901-20190 Property Tax Interest & Cost - 2019	0.00	0.00	(5,264.43)	(21,000.00)	(21,602.02)	0.00	21,000.00	(70.00)%
1000-31901-20200 Property Tax Interest & Cost - 2020	0.00	0.00	0.00	(1,000.00)	(2,115.18)	(20,000.00)	(19,000.00)	380.00 %
TOTAL 31901 Property Tax Interest & Cost	\$ (32,984.26)	\$ (25,000.00)	\$ (35,507.11)	\$ (22,000.00)	\$ (23,717.20)	\$ (20,000.00)	\$ 2,000.00	(5.71)%
31902 Tax Lien Interest & Costs								
1000-31902-00000 Tax Lien Interest & Costs - prior	(325.03)	0.00	0.00	0.00	0.00	0.00	0.00	---
1000-31902-20000 Tax Lien Interest & Cost - Prior	0.00	0.00	(29,265.67)	0.00	(231.78)	0.00	0.00	---
1000-31902-20150 Tax Lien Interest & Cost - 2015	(17,792.02)	0.00	(8.06)	0.00	(47.49)	0.00	0.00	---
1000-31902-20160 Tax Lien Interest & Cost - 2016	(29,993.16)	(17,000.00)	(16,195.09)	0.00	0.00	0.00	0.00	---
1000-31902-20170 Tax Lien Interest & Cost - 2017	(12,150.04)	(17,000.00)	(29,586.79)	(16,000.00)	(15,681.57)	0.00	16,000.00	(100.00)%
1000-31902-20180 Tax Lien Interest & Cost - 2018	0.00	(6,000.00)	(10,280.71)	(10,000.00)	(12,109.85)	(5,000.00)	5,000.00	(50.00)%
1000-31902-20190 Tax Lien Interest & Cost - 2019	0.00	0.00	0.00	(7,000.00)	(7,242.92)	(20,000.00)	(13,000.00)	260.00 %
1000-31902-20210 Tax Lien Interest & Costs - 2020	0.00	0.00	0.00	0.00	0.00	(5,000.00)	(5,000.00)	---
TOTAL 31902 Tax Lien Interest & Costs	\$ (60,260.25)	\$ (40,000.00)	\$ (85,336.32)	\$ (33,000.00)	\$ (35,313.61)	\$ (30,000.00)	\$ 3,000.00	(9.68)%
32104 UCC Fees								

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-32104-00000 UCC Fees	(3,092.00)	(1,000.00)	(2,057.56)	(1,200.00)	(1,881.50)	(1,000.00)	200.00	(20.00)%
TOTAL 32104 UCC Fees	\$ (3,092.00)	\$ (1,000.00)	\$ (2,057.56)	\$ (1,200.00)	\$ (1,881.50)	\$ (1,000.00)	\$ 200.00	(20.00)%
32203 MV Registration	(1,521,206.56)	(1,400,000.00)	(1,557,020.46)	(1,400,000.00)	(1,127,819.58)	(1,400,000.00)	0.00	0.00 %
1000-32203-00000 MV Registrations	(1,521,206.56)	(1,400,000.00)	(1,557,020.46)	(1,400,000.00)	(1,127,819.58)	(1,400,000.00)	\$0.00	0.00 %
TOTAL 32203 MV Registration	\$ (1,521,206.56)	\$ (1,400,000.00)	\$ (1,557,020.46)	\$ (1,400,000.00)	\$ (1,127,819.58)	\$ (1,400,000.00)	\$0.00	0.00 %
32301 Building Permits	(33,607.75)	(29,000.00)	(77,913.65)	(65,000.00)	(101,820.71)	(25,000.00)	40,000.00	(160.00)%
1000-32301-00000 Building Permits	(33,607.75)	(29,000.00)	(77,913.65)	(65,000.00)	(101,820.71)	(25,000.00)	\$40,000.00	(160.00)%
TOTAL 32301 Building Permits	\$ (33,607.75)	\$ (29,000.00)	\$ (77,913.65)	\$ (65,000.00)	\$ (101,820.71)	\$ (25,000.00)	\$40,000.00	(160.00)%
32901 Dog Licenses & Fees	(10,843.54)	(10,000.00)	(7,599.50)	(6,790.00)	(5,056.00)	(8,000.00)	(1,210.00)	12.10 %
1000-32901-00000 Dog Licenses & Fees	(10,843.54)	(10,000.00)	(7,599.50)	(6,790.00)	(5,056.00)	(8,000.00)	\$ (1,210.00)	12.10 %
TOTAL 32901 Dog Licenses & Fees	\$ (10,843.54)	\$ (10,000.00)	\$ (7,599.50)	\$ (6,790.00)	\$ (5,056.00)	\$ (8,000.00)	\$ (1,210.00)	12.10 %
32902 Municipal Agent Fees	(28,283.00)	(20,000.00)	(28,767.00)	(15,000.00)	(22,845.00)	(25,000.00)	(10,000.00)	40.00 %
1000-32902-00000 Municipal Agent Fees	(28,283.00)	(20,000.00)	(28,767.00)	(15,000.00)	(22,845.00)	(25,000.00)	\$ (10,000.00)	40.00 %
TOTAL 32902 Municipal Agent Fees	\$ (28,283.00)	\$ (20,000.00)	\$ (28,767.00)	\$ (15,000.00)	\$ (22,845.00)	\$ (25,000.00)	\$ (10,000.00)	40.00 %
32903 Title Application Fees	(3,937.00)	(3,500.00)	(4,115.50)	(3,500.00)	(2,930.50)	(3,500.00)	0.00	0.00 %
1000-32903-00000 Title Application Fees	(3,937.00)	(3,500.00)	(4,115.50)	(3,500.00)	(2,930.50)	(3,500.00)	\$0.00	0.00 %
TOTAL 32903 Title Application Fees	\$ (3,937.00)	\$ (3,500.00)	\$ (4,115.50)	\$ (3,500.00)	\$ (2,930.50)	\$ (3,500.00)	\$0.00	0.00 %
32904 Town Clerk Fees - Misc	(144.50)	(100.00)	(160.20)	(100.00)	(326.00)	(100.00)	0.00	0.00 %
1000-32904-00000 Town Clerk Fees - Misc	(144.50)	(100.00)	(160.20)	(100.00)	(326.00)	(100.00)	\$0.00	0.00 %
TOTAL 32904 Town Clerk Fees - Misc	\$ (144.50)	\$ (100.00)	\$ (160.20)	\$ (100.00)	\$ (326.00)	\$ (100.00)	\$0.00	0.00 %
32905 Marriage Licenses	(789.00)	(100.00)	(467.00)	(100.00)	(319.00)	(100.00)	0.00	0.00 %
1000-32905-00000 Marriage Licenses	(789.00)	(100.00)	(467.00)	(100.00)	(319.00)	(100.00)	\$0.00	0.00 %
TOTAL 32905 Marriage Licenses	\$ (789.00)	\$ (100.00)	\$ (467.00)	\$ (100.00)	\$ (319.00)	\$ (100.00)	\$0.00	0.00 %
32907 Vital Records								

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-32907-00000 Vital Records	(1,679.00)	(500.00)	(2,142.00)	(500.00)	(1,415.00)	(500.00)	0.00	0.00 %
TOTAL 32907 Vital Records	\$ (1,679.00)	\$ (500.00)	\$ (2,142.00)	\$ (500.00)	\$ (1,415.00)	\$ (500.00)	\$ 0.00	0.00 %
32908 Rental Affidavit Filing Fee	0.00	(10.00)	0.00	(10.00)	0.00	(10.00)	0.00	0.00 %
1000-32908-00000 Rental Affidavit Filing Fee	0.00	(10.00)	0.00	(10.00)	0.00	(10.00)	0.00	0.00 %
TOTAL 32908 Rental Affidavit Filing Fee	\$ 0.00	\$ (10.00)	\$ 0.00	\$ (10.00)	\$ 0.00	\$ (10.00)	\$ 0.00	0.00 %
33190 FEMA Funds	(22,502.90)	0.00	0.00	0.00	0.00	0.00	0.00	--
1000-33190-00000 FEMA Funds	(22,502.90)	0.00	0.00	0.00	0.00	0.00	0.00	--
TOTAL 33190 FEMA Funds	\$ (22,502.90)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	--
33510 Shared Revenue	0.00	(102,298.00)	(102,297.51)	(104,537.00)	(104,536.90)	0.00	104,537.00	(102.19)%
1000-33510-00000 Shared Revenues	0.00	(102,298.00)	(102,297.51)	(104,537.00)	(104,536.90)	0.00	104,537.00	(102.19)%
TOTAL 33510 Shared Revenue	\$ 0.00	\$ (102,298.00)	\$ (102,297.51)	\$ (104,537.00)	\$ (104,536.90)	\$ 0.00	\$ 104,537.00	(102.19)%
33520 State Room & Meals Tax	(363,292.87)	(361,054.00)	(361,053.79)	(358,925.00)	0.00	(250,000.00)	108,925.00	(31.12)%
1000-33520-00000 State Room & Meals Tax	(363,292.87)	(361,054.00)	(361,053.79)	(358,925.00)	0.00	(250,000.00)	108,925.00	(31.12)%
TOTAL 33520 State Room & Meals Tax	\$ (363,292.87)	\$ (361,054.00)	\$ (361,053.79)	\$ (358,925.00)	\$ 0.00	\$ (250,000.00)	\$ 108,925.00	(31.12)%
33530 Highway Block Grant	(167,827.50)	(170,556.00)	(170,300.99)	(166,257.00)	(166,238.49)	(120,251.00)	46,006.00	(26.78)%
1000-33530-00000 Highway Block Grant	(167,827.50)	(170,556.00)	(170,300.99)	(166,257.00)	(166,238.49)	(120,251.00)	46,006.00	(26.78)%
TOTAL 33530 Highway Block Grant	\$ (167,827.50)	\$ (170,556.00)	\$ (170,300.99)	\$ (166,257.00)	\$ (166,238.49)	\$ (120,251.00)	\$ 46,006.00	(26.78)%
33590 Other Grant Revenue	(4,460.35)	0.00	0.00	(167,944.00)	(201,686.95)	0.00	167,944.00	--
1000-33590-00000 Other Grant Revenues	(4,460.35)	0.00	0.00	(167,944.00)	(201,686.95)	0.00	167,944.00	--
TOTAL 33590 Other Grant Revenue	\$ (4,460.35)	\$ 0.00	\$ 0.00	\$ (167,944.00)	\$ (201,686.95)	\$ 0.00	\$ 167,944.00	--
33595 Hazardous Waste Removal	(1,860.00)	0.00	0.00	0.00	(2,667.00)	0.00	0.00	--
1000-33595-00000 Hazardous Waste Removal Grant	(1,860.00)	0.00	0.00	0.00	(2,667.00)	0.00	0.00	--
TOTAL 33595 Hazardous Waste Removal	\$ (1,860.00)	\$ 0.00	\$ 0.00	\$ 0.00	\$ (2,667.00)	\$ 0.00	\$ 0.00	--
34001 General Misc. Receipts								

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-34001-00000 General Misc. Receipts	(8,242.97)	(1,500.00)	(12,525.47)	(1,500.00)	(11,829.75)	(1,500.00)	0.00	0.00 %
TOTAL 34001 General Misc. Receipts	\$(8,242.97)	\$(1,500.00)	\$(12,525.47)	\$(1,500.00)	\$(11,829.75)	\$(1,500.00)	\$0.00	0.00 %
34011 Field Maint Rev.-REC.								
1000-34011-88102 Rec.Field User Fees/Field Maint.Revenue	(1,050.00)	(1,000.00)	(1,187.44)	(1,000.00)	0.00	(1,000.00)	0.00	0.00 %
TOTAL 34011 Field Maint Rev.-REC.	\$(1,050.00)	\$(1,000.00)	\$(1,187.44)	\$(1,000.00)	\$0.00	\$(1,000.00)	\$0.00	0.00 %
34031 Planning Board Fees								
1000-34031-00000 Planning Board Fees	(14,965.30)	(17,730.00)	(40,930.60)	(4,500.00)	(15,007.72)	(4,500.00)	0.00	0.00 %
TOTAL 34031 Planning Board Fees	\$(14,965.30)	\$(17,730.00)	\$(40,930.60)	\$(4,500.00)	\$(15,007.72)	\$(4,500.00)	\$0.00	0.00 %
34032 Zoning Board Fees								
1000-34032-00000 Zoning Board Fees	(6,155.00)	(3,000.00)	(3,070.00)	(3,000.00)	(4,530.00)	(3,000.00)	0.00	0.00 %
TOTAL 34032 Zoning Board Fees	\$(6,155.00)	\$(3,000.00)	\$(3,070.00)	\$(3,000.00)	\$(4,530.00)	\$(3,000.00)	\$0.00	0.00 %
34034 Misc. Planning/Land Use Dept Fees								
1000-34034-00000 Misc Planning & Land Use Fees	(1,053.50)	(250.00)	(340.00)	(250.00)	(180.00)	(250.00)	0.00	0.00 %
TOTAL 34034 Misc. Planning/Land Use Dept Fees	\$(1,053.50)	\$(250.00)	\$(340.00)	\$(250.00)	\$(180.00)	\$(250.00)	\$0.00	0.00 %
34040 Highway Reimbursement								
1000-34040-00000 Highway Reimbursement	(282.89)	0.00	(401.91)	0.00	0.00	0.00	0.00	---
TOTAL 34040 Highway Reimbursement	\$(282.89)	\$0.00	\$(401.91)	\$0.00	\$0.00	\$0.00	\$0.00	---
34041 Tipping Fees								
1000-34041-00000 Tipping Fees	(66,574.72)	(50,000.00)	(70,418.90)	(55,000.00)	(61,189.82)	(55,000.00)	0.00	0.00 %
TOTAL 34041 Tipping Fees	\$(66,574.72)	\$(50,000.00)	\$(70,418.90)	\$(55,000.00)	\$(61,189.82)	\$(55,000.00)	\$0.00	0.00 %
34042 Recycling Proceeds								
1000-34042-00000 Recycling Proceeds	(6,422.25)	(1,500.00)	(1,327.49)	0.00	(1,063.82)	0.00	0.00	---
TOTAL 34042 Recycling Proceeds	\$(6,422.25)	\$(1,500.00)	\$(1,327.49)	\$0.00	\$(1,063.82)	\$0.00	\$0.00	---
34043 Solid Waste Facility Fees								

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget	Budget Difference	Change %
1000-34043-00000 Solid Waste Facility Fees	(29,105.00)	(30,000.00)	(26,918.00)	(30,000.00)	(25,575.00)	(30,000.00)	0.00	0.00 %
TOTAL 34043 Solid Waste Facility Fees	\$(29,105.00)	\$(30,000.00)	\$(26,918.00)	\$(30,000.00)	\$(25,575.00)	\$(30,000.00)	\$0.00	0.00 %
34044 Cemetery Fees								
1000-34044-00000 Cemetery Fees	(6,600.00)	(1,000.00)	(9,675.00)	(1,000.00)	(6,650.00)	(1,000.00)	0.00	0.00 %
TOTAL 34044 Cemetery Fees	\$(6,600.00)	\$(1,000.00)	\$(9,675.00)	\$(1,000.00)	\$(6,650.00)	\$(1,000.00)	\$0.00	0.00 %
34045 Waste Hauler License Fees								
1000-34045-00000 Waste Hauler License Fees	(375.00)	(200.00)	(375.00)	(200.00)	(250.00)	0.00	200.00	(100.00)%
TOTAL 34045 Waste Hauler License Fees	\$(375.00)	\$(200.00)	\$(375.00)	\$(200.00)	\$(250.00)	\$0.00	\$200.00	(100.00)%
34046 Driveway Permits								
1000-34046-00000 Driveway Permits	(345.00)	(100.00)	(1,245.00)	(100.00)	(915.00)	0.00	100.00	(100.00)%
TOTAL 34046 Driveway Permits	\$(345.00)	\$(100.00)	\$(1,245.00)	\$(100.00)	\$(915.00)	\$0.00	\$100.00	(100.00)%
34047 Excavation Permits								
1000-34047-00000 Excavation Permits	(1,050.00)	(500.00)	(4,350.00)	(500.00)	(8,850.00)	0.00	500.00	(100.00)%
TOTAL 34047 Excavation Permits	\$(1,050.00)	\$(500.00)	\$(4,350.00)	\$(500.00)	\$(8,850.00)	\$0.00	\$500.00	(100.00)%
34051 Police Tickets								
1000-34051-00000 Police Tickets	(19,663.00)	(5,000.00)	(9,810.00)	(5,000.00)	(6,700.00)	(5,000.00)	0.00	0.00 %
TOTAL 34051 Police Tickets	\$(19,663.00)	\$(5,000.00)	\$(9,810.00)	\$(5,000.00)	\$(6,700.00)	\$(5,000.00)	\$0.00	0.00 %
34052 Pistol Permit Fees								
1000-34052-00000 Pistol Permit Fees	(410.00)	(500.00)	(440.00)	(500.00)	(520.00)	(500.00)	0.00	0.00 %
TOTAL 34052 Pistol Permit Fees	\$(410.00)	\$(500.00)	\$(440.00)	\$(500.00)	\$(520.00)	\$(500.00)	\$0.00	0.00 %
34053 PD Accident Report Fees								
1000-34053-00000 PD Reports	(1,308.05)	(1,000.00)	(1,816.00)	(1,000.00)	(1,159.20)	(1,000.00)	0.00	0.00 %
TOTAL 34053 PD Accident Report Fees	\$(1,308.05)	\$(1,000.00)	\$(1,816.00)	\$(1,000.00)	\$(1,159.20)	\$(1,000.00)	\$0.00	0.00 %
34056 PD Court Fines								

Town of Pembroke

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Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-34056-00000 PD Court Fines	0.00	(500.00)	0.00	(500.00)	0.00	(500.00)	0.00	0.00 %
TOTAL 34056 PD Court Fines	\$0.00	\$(500.00)	\$0.00	\$(500.00)	\$0.00	\$(500.00)	\$0.00	0.00 %
34057 PD Witness Fees								
1000-34057-00000 PD Witness Fees	(732.30)	(500.00)	(92.55)	(500.00)	0.00	(500.00)	0.00	0.00 %
TOTAL 34057 PD Witness Fees	\$(732.30)	\$(500.00)	\$(92.55)	\$(500.00)	\$0.00	\$(500.00)	\$0.00	0.00 %
34058 PD Other Fees & Charges								
1000-34058-00000 PD Other Fees & Charges	(2,064.07)	(500.00)	(2,580.11)	(500.00)	(234.53)	(500.00)	0.00	0.00 %
TOTAL 34058 PD Other Fees & Charges	\$(2,064.07)	\$(500.00)	\$(2,580.11)	\$(500.00)	\$(234.53)	\$(500.00)	\$0.00	0.00 %
34059 Poice Detail Cruiser Fee								
1000-34059-00000 Poice Detail Cruiser Fee	(3,926.95)	(1,000.00)	(2,630.00)	(1,000.00)	(2,280.00)	(1,000.00)	0.00	0.00 %
TOTAL 34059 Poice Detail Cruiser Fee	\$(3,926.95)	\$(1,000.00)	\$(2,630.00)	\$(1,000.00)	\$(2,280.00)	\$(1,000.00)	\$0.00	0.00 %
34060 PD SRO Reimbursement								
1000-34060-00000 PD SRO Reimbursement	(21,285.00)	(20,000.00)	(20,575.50)	(20,000.00)	(10,411.50)	(20,000.00)	0.00	0.00 %
TOTAL 34060 PD SRO Reimbursement	\$(21,285.00)	\$(20,000.00)	\$(20,575.50)	\$(20,000.00)	\$(10,411.50)	\$(20,000.00)	\$0.00	0.00 %
34061 Fire Department Reimbursement								
1000-34061-00000 Fire Department Reimbursement	(3,034.17)	(250.00)	(1,698.92)	(250.00)	0.00	(250.00)	0.00	0.00 %
TOTAL 34061 Fire Department Reimbursement	\$(3,034.17)	\$(250.00)	\$(1,698.92)	\$(250.00)	\$0.00	\$(250.00)	\$0.00	0.00 %
35011 Sale of Municipal Property								
1000-35011-00000 Sale of Municipal Property	(9,410.00)	(2,400.00)	(139,312.15)	(47,000.00)	(47,419.61)	(1.00)	46,999.00	(4,699,900.00)%
TOTAL 35011 Sale of Municipal Property	\$(9,410.00)	\$(2,400.00)	\$(139,312.15)	\$(47,000.00)	\$(47,419.61)	\$(1.00)	\$46,999.00	(4,699,900.00)%
35020 Interest On Deposits								
1000-35020-00000 Interest on Deposits	(66,236.11)	(50,000.00)	(94,443.49)	(46,000.00)	(47,715.00)	(50,000.00)	(4,000.00)	8.00 %
TOTAL 35020 Interest On Deposits	\$(66,236.11)	\$(50,000.00)	\$(94,443.49)	\$(46,000.00)	\$(47,715.00)	\$(50,000.00)	\$(4,000.00)	8.00 %
35032 Property Rental								

Town of Pembroke

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Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-35032-00000 Union St Rentals	(25,900.00)	(24,000.00)	(18,224.34)	0.00	0.00	0.00	0.00	---
TOTAL 35032 Property Rental	\$(25,900.00)	\$(24,000.00)	\$(18,224.34)	\$0.00	\$0.00	\$0.00	\$0.00	---
35062 Insurance Dividends/Proceeds								---
1000-35062-00000 Insurance Dividends/Proceeds	0.00	0.00	0.00	0.00	(509.43)	0.00	0.00	---
TOTAL 35062 Insurance Dividends/Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$(509.43)	\$0.00	\$0.00	---
35090 Welfare Reimbursements								0.00 %
1000-35090-00000 Welfare Reimbursements	(360.00)	(500.00)	(596.78)	(500.00)	(350.01)	(500.00)	0.00	0.00 %
TOTAL 35090 Welfare Reimbursements	\$(360.00)	\$(500.00)	\$(596.78)	\$(500.00)	\$(350.01)	\$(500.00)	\$0.00	0.00 %
35091 Legal Fees Reimbursed								---
1000-35091-00000 Misc General Fund Revenues	(39.50)	0.00	(10,100.20)	0.00	(992.13)	0.00	0.00	---
TOTAL 35091 Legal Fees Reimbursed	\$(39.50)	\$0.00	\$(10,100.20)	\$0.00	\$(992.13)	\$0.00	\$0.00	---
35094 Sale of Garbage/Recyc.Carts								0.00 %
1000-35094-00000 Sale of Garbage/Recyc.Carts	(5,610.00)	(4,000.00)	(7,395.00)	(4,000.00)	(7,885.00)	(4,000.00)	0.00	0.00 %
TOTAL 35094 Sale of Garbage/Recyc.Carts	\$(5,610.00)	\$(4,000.00)	\$(7,395.00)	\$(4,000.00)	\$(7,885.00)	\$(4,000.00)	\$0.00	0.00 %
39120 Transfers from Library								---
1000-39120-00000 Transfers from Library	(3,966.51)	0.00	(22,803.92)	0.00	0.00	0.00	0.00	---
TOTAL 39120 Transfers from Library	\$(3,966.51)	\$0.00	\$(22,803.92)	\$0.00	\$0.00	\$0.00	\$0.00	---
39121 Transfer from TIF District								---
1000-39121-00000 Transfers from TIF District	0.00	0.00	(1,661,813.80)	0.00	0.00	0.00	0.00	---
TOTAL 39121 Transfer from TIF District	\$0.00	\$0.00	\$(1,661,813.80)	\$0.00	\$0.00	\$0.00	\$0.00	---
39141 Transfers from Sewer								0.00 %
1000-39141-00000 Transfers from Sewer	(1,230,586.00)	(1,061,127.00)	(1,061,127.00)	(1,077,694.00)	(1,077,694.00)	(1,077,694.00)	0.00	0.00 %
TOTAL 39141 Transfers from Sewer	\$(1,230,586.00)	\$(1,061,127.00)	\$(1,061,127.00)	\$(1,077,694.00)	\$(1,077,694.00)	\$(1,077,694.00)	\$0.00	0.00 %
39142 Transfers from Water								---

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-39142-00000 Transfers from Water	(883,904.00)	(898,793.00)	(898,793.00)	(906,772.00)	(906,772.00)	(906,772.00)	0.00	0.00 %
TOTAL 39142 Transfers from Water	\$(883,904.00)	\$(898,793.00)	\$(898,793.00)	\$(906,772.00)	\$(906,772.00)	\$(906,772.00)	\$0.00	0.00 %
39150 Transfers from CRF - PWD Equipment								
1000-39150-00050 Transfer from CRF - PWD Equip.	(17,447.93)	(183,024.00)	(99,644.00)	(175,000.00)	(84,700.00)	(426,000.00)	(251,000.00)	143.43 %
1000-39150-00051 Transfers from CRF - Fire Major	0.00	(748,414.00)	(690,929.00)	0.00	(11,619.95)	0.00	0.00	---
1000-39150-00053 Transfers from CRF - Police Cruiser	(45,509.43)	(56,000.00)	(18,360.77)	(97,390.00)	(97,213.00)	0.00	97,390.00	(100.00)%
1000-39150-00056 Transfers from CRF - Recreation Facility	0.00	0.00	0.00	(14,573.00)	0.00	0.00	14,573.00	(100.00)%
TOTAL 39150 Transfers from CRF - PWD Equipment	\$(62,957.36)	\$(987,438.00)	\$(808,933.77)	\$(286,963.00)	\$(193,532.95)	\$(426,000.00)	\$(139,037.00)	48.45 %
39161 Transfers from Trust & Agency								
1000-39161-00000 Transfers from Trust & Agency Funds	(10,825.00)	0.00	(3,625.00)	0.00	0.00	0.00	0.00	---
TOTAL 39161 Transfers from Trust & Agency	\$(10,825.00)	\$0.00	\$(3,625.00)	\$0.00	\$0.00	\$0.00	\$0.00	---
39341 Proceeds from Bonds								
1000-39341-00000 Proceeds from Bonds	(1,200,000.00)	0.00	0.00	(30,000.00)	0.00	0.00	30,000.00	(100.00)%
TOTAL 39341 Proceeds from Bonds	\$(1,200,000.00)	\$0.00	\$0.00	\$(30,000.00)	\$0.00	\$0.00	\$30,000.00	(100.00)%
39399 Use of Surplus/Fund Balance								
1000-39399-00000 Use of Surplus/Fund Balance	0.00	(540,000.00)	0.00	(500,000.00)	0.00	(1,195,000.00)	(695,000.00)	139.00 %
TOTAL 39399 Use of Surplus/Fund Balance	\$0.00	\$(540,000.00)	\$0.00	\$(500,000.00)	\$0.00	\$(1,195,000.00)	\$(695,000.00)	139.00 %
GRAND TOTAL	\$(6,016,254.31)	\$(5,918,004.00)	\$(7,435,259.11)	\$(5,425,122.00)	\$(4,275,160.74)	\$(5,714,177.00)	\$(289,055.00)	5.58 %

SUMMARY OF EXPENSE ACCOUNTS

<u>DEPARTMENT</u>	<u>Budget 2021</u>	<u>Budget 2020</u>	<u>(OVER)/ UNDER</u>
Elected Officials	14,211	14,211	0
Town Administration	325,509	314,104	(11,405)
Town Clerk	142,483	138,444	(4,039)
Elections	7,053	8,153	1,100
Auditing	18,184	17,046	(1,138)
Tax Collecting	14,705	14,458	(247)
Information Systems	8,000	8,000	0
Budget Committee	1,685	1,685	0
Assessing Services	56,400	62,000	5,600
Legal Services	75,000	100,000	25,000
Planning and Land Use	298,621	294,395	(4,226)
Planning Board	8,338	8,438	100
Zoning Board	4,062	4,062	0
General Government Buildings	115,623	112,780	(2,843)
Cemeteries	30,700	30,500	(200)
Liability Insurance	83,627	77,777	(5,850)
Liability Deductible	2,000	2,000	0
Unemployment	2,838	2,918	80
Workers Compensation	59,119	58,914	(205)
Police	1,711,304	1,655,750	(55,554)
Ambulance	283,383	221,974	(61,409)
Fire	398,953	367,905	(31,048)
Other Fire	29,648	29,484	(164)
Emergency Management	5,865	5,865	0
Public Works	1,220,767	1,235,561	14,794
Engineering	25,000	25,000	0
Union Contract			0
Street Lighting	18,000	18,000	0
Solid Waste Division	15,500	15,500	0
Solid Waste Collection	222,000	222,000	0
Solid Waste Recycling	25,000	20,000	(5,000)
Solid Waste Hazardous	10,750	500	(10,250)
Container Removal	33,000	33,000	0
Health	3,380	3,380	0
Welfare	35,107	34,446	(661)
CAP	21,000	21,000	0
Direct Assistance	55,000	55,000	0
Recreation	34,683	31,633	(3,050)
Memorial Day	200	200	0

Old Home Day	5,803	5,803	0
Meet me In Suncook			0
Christmas In The Village	250	250	0
Conservation	4,500	4,000	(500)
Economic Development	355	355	0
Principal Bonds	600,000	600,000	0
Interest Bonds	135,400	157,450	22,050
Tax Anticipation Notes	1	1	0
Road Infrastructure	296,650	285,300	(11,350)
Crack Sealing	20,000	20,000	0
Library	214,038	246,563	32,525
Sewer	1,077,694	1,077,694	0
Water	906,772	906,772	0
Video Streaming	3,600	3,600	0
			0
Total Operating Budget	8,681,761	8,573,871	(107,890)
			0
			0
CIP Vehicles	426,000	272,390	(153,610)
CIP Equipment		30,000	30,000
CIP Buildings		14,573	14,573
Capital Reserve	695,000	427,500	(267,500)
Cemetery Capital Reserve	10,000	35,000	25,000
			0
Subtotal Capital Expenditures	1,131,000	779,463	(351,537)
Totals	9,812,761	9,353,334	(459,427)

Town of Pembroke 2021 Town Budget proposal

Report # 31902
Statement Code: 31TownBudgt

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget/Budget Difference 1/1/2021 - 12/31/2021	1/1/2021 - 12/31/2021	Change %
41301 Elected Officials								
1000-41301-13000 Stipends - Selectmen	10,200.00	10,200.00	10,200.00	10,200.00	7,650.00	10,200.00	0.00	0.00 %
1000-41301-13001 Stipend - Treasurer	3,000.00	3,000.00	3,000.00	3,000.00	2,750.00	3,000.00	0.00	0.00 %
1000-41301-22000 Social Security - Elected	818.40	819.00	818.40	819.00	644.80	819.00	0.00	0.00 %
1000-41301-22500 Medicare - Elected	191.48	192.00	191.48	192.00	150.87	192.00	0.00	0.00 %
TOTAL 41301 Elected Officials	\$14,209.88	\$14,211.00	\$14,209.88	\$14,211.00	\$11,195.67	\$14,211.00	\$0.00	0.00 %
41302 Town Administration								
1000-41302-11000 Wages - TA	169,676.55	185,085.00	177,177.83	193,357.00	162,015.14	198,098.00	4,741.00	2.45 %
Notes: Two employees qualify for sick leave buyouts. Raises cover 1.6% COLA and a max of 2% merit raises								
1000-41302-14000 Overtime - TA	42.10	1.00	15.95	1.00	0.00	1.00	0.00	0.00 %
1000-41302-21000 Health Insurance - TA	25,459.54	26,270.00	26,272.55	26,903.00	25,066.66	28,219.00	1,316.00	4.89 %
Notes: 6.8% Increase and one employee buyout								
1000-41302-21100 Dental Insurance - TA	3,199.92	3,274.00	3,273.48	3,402.00	3,084.62	3,402.00	0.00	0.00 %
Notes: Dental had no increase								
1000-41302-21500 Life Insurance - TA	108.00	108.00	108.00	108.00	99.00	108.00	0.00	0.00 %
1000-41302-21900 Disability Insurance - TA	2,467.92	2,464.00	2,467.92	2,464.00	2,149.75	2,464.00	0.00	0.00 %
1000-41302-22000 Social Security - TA	10,374.12	11,610.00	10,798.27	12,097.00	9,928.32	12,381.00	284.00	2.35 %
1000-41302-22500 Medicare - TA	2,426.30	2,716.00	2,525.28	2,829.00	2,321.86	2,896.00	67.00	2.37 %
1000-41302-23000 NH Retirement - TA	19,143.13	20,438.00	19,698.16	20,935.00	17,963.88	24,337.00	3,402.00	16.25 %
1000-41302-29001 Training & Ed. - TA	0.00	250.00	105.00	250.00	0.00	250.00	0.00	0.00 %
1000-41302-31200 Contracted Services - TA	18,217.08	10,000.00	32,374.16	10,000.00	6,569.17	10,000.00	0.00	0.00 %
Notes: Drug Testing; Selectmen special project such as surveys etc.								
1000-41302-34100 Telephone - TA	4,813.74	4,500.00	5,222.63	4,500.00	5,231.91	5,500.00	1,000.00	22.22 %
1000-41302-44000 Office Equipment - TA	5,473.41	4,020.00	3,261.05	4,020.00	3,204.91	4,020.00	0.00	0.00 %
1000-41302-55000 Printing, TA	6,522.00	6,600.00	4,838.29	6,600.00	6,406.64	6,600.00	0.00	0.00 %
1000-41302-56000 Dues & Subscriptions - TA	6,090.00	6,083.00	6,263.00	6,083.00	6,182.00	6,200.00	117.00	1.92 %
1000-41302-62500 Postage - TA	3,153.29	4,000.00	2,171.56	4,000.00	3,726.39	4,000.00	0.00	0.00 %
1000-41302-68000 Office Supplies - TA	6,557.85	5,800.00	7,799.76	5,800.00	4,366.03	5,800.00	0.00	0.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-41302-83000 Public Notices - TA	1,397.72	1,000.00	641.90	1,000.00	877.14	1,000.00	0.00	0.00 %
1000-41302-84000 Mileage Reimbursement - TA	0.00	200.00	0.00	200.00	0.00	200.00	0.00	0.00 %
1000-41302-86000 Computer/Software Maint - TA	9,054.68	9,555.00	10,094.91	9,555.00	9,982.77	10,033.00	478.00	5.00 %
TOTAL 41302 Town Administration	\$294,177.35	\$303,974.00	\$315,099.70	\$314,104.00	\$269,176.19	\$325,509.00	\$11,405.00	3.63 %
41401 Town Clerk								
1000-41401-11000 Wages - TC	83,804.91	84,727.00	86,205.04	91,167.00	77,730.70	92,960.00	1,793.00	1.97 %
1000-41401-14000 Overtime - TC	0.00	0.00	182.16	0.00	0.00	0.00	0.00	---
1000-41401-21000 Health Insurance - TC	15,570.12	16,067.00	16,066.68	16,774.00	15,375.69	17,747.00	973.00	5.80 %
1000-41401-21100 Dental Insurance - TC	959.16	982.00	981.24	1,020.00	934.56	1,020.00	0.00	0.00 %
1000-41401-21500 Life Insurance - TC	36.00	36.00	36.00	36.00	33.00	36.00	0.00	0.00 %
1000-41401-21900 Disability Insurance - TC	894.24	895.00	894.24	895.00	818.84	895.00	0.00	0.00 %
1000-41401-22000 Social Security - TC	4,990.37	5,254.00	5,178.17	5,653.00	4,658.68	5,764.00	111.00	1.96 %
1000-41401-22500 Medicare - TC	1,167.09	1,229.00	1,211.09	1,322.00	1,089.56	1,348.00	26.00	1.97 %
1000-41401-23000 NH Retirement - TC	6,981.01	6,996.00	7,097.54	7,467.00	6,482.97	8,603.00	1,136.00	15.21 %
1000-41401-39000 Binding - Vital Records - TC	0.00	400.00	0.00	400.00	0.00	400.00	0.00	0.00 %
1000-41401-56000 Dues & Subscriptions - TC	35.00	60.00	130.00	60.00	55.00	60.00	0.00	0.00 %
1000-41401-56001 Meetings & Conferences - TC	180.00	550.00	588.00	600.00	0.00	600.00	0.00	0.00 %
1000-41401-62000 Department Supplies - TC	1,349.34	6,000.00	1,164.46	6,000.00	542.09	6,000.00	0.00	0.00 %
1000-41401-62500 Postage - TC	900.61	1,800.00	1,167.62	1,800.00	2,292.88	1,800.00	0.00	0.00 %
1000-41401-63000 Equipment Maintenance - TC	0.00	350.00	0.00	350.00	0.00	350.00	0.00	0.00 %
1000-41401-68000 Office Supplies - TC	215.89	450.00	316.64	450.00	173.98	450.00	0.00	0.00 %
1000-41401-84000 Mileage Reimbursement - TC	277.95	200.00	277.82	450.00	0.00	450.00	0.00	0.00 %
1000-41401-86000 Computer/Software Maint - TC	3,059.85	4,000.00	3,401.95	4,000.00	3,441.95	4,000.00	0.00	0.00 %
TOTAL 41401 Town Clerk	\$120,421.54	\$129,996.00	\$124,898.65	\$138,444.00	\$113,629.90	\$142,483.00	\$4,039.00	2.92 %
41402 Elections								
1000-41402-13000 Wages - EL	2,420.00	2,000.00	820.00	2,000.00	4,852.50	2,000.00	0.00	0.00 %
1000-41402-22000 Social Security - EL	150.04	124.00	50.84	124.00	300.88	124.00	0.00	0.00 %
1000-41402-22500 Medicare - EL	35.09	29.00	11.89	29.00	482.29	29.00	0.00	0.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-41402-55000 Ballot & Elections Printing - EL	1,362.00	1,500.00	471.65	1,500.00	573.60	1,500.00	0.00	0.00 %
1000-41402-62000 Other Elections Supplies - EL	471.97	1,000.00	66.69	1,000.00	8,208.89	1,000.00	0.00	0.00 %
1000-41402-62500 Postage - EL	0.00	100.00	0.00	100.00	0.00	500.00	400.00	400.00 %
1000-41402-63000 Equipment Maintenance-EL	225.00	300.00	287.00	300.00	250.00	300.00	0.00	0.00 %
1000-41402-74000 Equipment Programming - EL	2,410.00	1,000.00	567.00	3,000.00	1,253.00	1,500.00	(1,500.00)	(50.00)%
1000-41402-83000 Public Notices - EL	0.00	100.00	0.00	100.00	0.00	100.00	0.00	0.00 %
TOTAL 41402 Elections	\$7,074.10	\$6,153.00	\$2,275.07	\$8,153.00	\$15,921.16	\$7,053.00	\$(1,100.00)	(13.49)%
41502 Auditing								
1000-41502-30100 Auditing Services	14,444.00	16,745.00	17,666.00	17,046.00	15,025.00	18,184.00	1,138.00	6.68 %
Notes: \$15,934 Audit, \$1500 Actuarial services GASB #34, CARES Act Audit Est. \$750								
TOTAL 41502 Auditing	\$14,444.00	\$16,745.00	\$17,666.00	\$17,046.00	\$15,025.00	\$18,184.00	\$1,138.00	6.68 %
41504 Tax Collecting								
1000-41504-11000 Wages - TX	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-41504-22000 Social Security - TX	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-41504-22500 Medicare - TX	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-41504-39006 Deed Research - TX	1,802.00	2,000.00	1,675.95	2,000.00	1,584.00	2,000.00	0.00	0.00 %
1000-41504-55000 Printing - TX	1,393.00	1,800.00	1,409.00	1,800.00	1,155.38	1,800.00	0.00	0.00 %
1000-41504-56000 Dues & Subscriptions - TX	20.00	20.00	20.00	20.00	20.00	20.00	0.00	0.00 %
1000-41504-56001 Meetings & Conferences - TX	0.00	250.00	0.00	250.00	0.00	250.00	0.00	0.00 %
1000-41504-62500 Postage - TX	3,921.82	4,200.00	4,263.13	4,200.00	3,684.06	4,200.00	0.00	0.00 %
1000-41504-68000 Office Supplies - TX	0.00	250.00	0.00	250.00	0.00	250.00	0.00	0.00 %
1000-41504-81100 Filing Fees - TX	567.22	1,000.00	781.50	1,000.00	475.95	1,000.00	0.00	0.00 %
1000-41504-86000 Computer/Software Maint - TX	4,542.05	4,700.00	4,723.73	4,935.00	4,983.54	5,182.00	247.00	5.01 %
TOTAL 41504 Tax Collecting	\$12,246.09	\$14,223.00	\$12,873.31	\$14,458.00	\$11,902.93	\$14,705.00	\$247.00	1.71 %
41506 Information System								
1000-41506-39005 Website Maint.	2,000.00	2,500.00	2,100.00	2,500.00	2,205.00	2,500.00	0.00	0.00 %
1000-41506-86000 Network System Maint.	7,596.85	5,500.00	5,518.59	5,500.00	4,434.84	5,500.00	0.00	0.00 %

Town of Pembroke

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Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
TOTAL 41506 Information System	\$9,596.85	\$8,000.00	\$7,618.59	\$8,000.00	\$6,639.84	\$8,000.00	\$0.00	0.00 %
41509 Budget Committee								
1000-41509-11000 Wages - Budget Committee	830.88	1,100.00	790.40	1,100.00	517.26	1,100.00	0.00	0.00 %
1000-41509-22000 Social Security - BC	51.49	69.00	49.01	69.00	32.06	69.00	0.00	0.00 %
1000-41509-22500 Medicare - BC	12.05	16.00	11.48	16.00	7.47	16.00	0.00	0.00 %
1000-41509-55000 Printing - BC	315.89	150.00	197.75	200.00	67.50	200.00	0.00	0.00 %
1000-41509-83000 Public Notices - BC	124.15	300.00	459.87	300.00	364.67	300.00	0.00	0.00 %
TOTAL 41509 Budget Committee	\$1,334.46	\$1,635.00	\$1,508.51	\$1,685.00	\$988.96	\$1,685.00	\$0.00	0.00 %
41522 Assessing Services								
1000-41522-31200 Assessing Services (General)	40,625.91	43,000.00	28,529.62	42,000.00	16,985.33	42,000.00	0.00	0.00 %
Notes: The Town will be going through their annual certification with DRA, this is not a revaluation but depending on the sales ratio, it could trigger a statistical update like in 2017	19,837.20	25,000.00	12,771.12	20,000.00	17,152.80	14,400.00	(5,600.00)	(28.00)%
TOTAL 41522 Assessing Services	\$60,463.11	\$68,000.00	\$41,300.74	\$62,000.00	\$34,138.13	\$56,400.00	\$15,600.00	(9.03)%
41532 Legal Services								
1000-41532-32000 Legal Services	32,996.54	100,000.00	26,635.31	100,000.00	15,049.11	75,000.00	(25,000.00)	(25.00)%
TOTAL 41532 Legal Services	\$32,996.54	\$100,000.00	\$26,635.31	\$100,000.00	\$15,049.11	\$75,000.00	\$(25,000.00)	(25.00)%
41911 Planning & Land Use Dept.								
1000-41911-11000 Wages - PLU	158,467.62	162,568.00	163,610.42	174,472.00	149,528.38	176,099.00	1,627.00	0.93 %
Notes: Two employees will get sick leave buyouts	24,325.04	25,708.00	25,709.22	26,903.00	24,547.32	41,160.00	14,257.00	52.99 %
1000-41911-21000 Health Insurance - PLU								
Notes: All employees now require insurance. One was for a partial year.	2,372.62	2,470.00	2,469.48	2,567.00	2,351.91	2,567.00	0.00	0.00 %
1000-41911-21500 Life Insurance - PLU	94.50	108.00	108.00	108.00	99.00	108.00	0.00	0.00 %
1000-41911-21900 Disability Insurance - PLU	2,197.97	2,431.00	2,430.48	2,431.00	2,225.41	2,431.00	0.00	0.00 %
1000-41911-22000 Social Security - PLU	9,533.59	10,179.00	9,912.64	10,923.00	9,121.98	10,919.00	(4.00)	(0.04)%
1000-41911-22500 Medicare - PLU	2,229.75	2,381.00	2,318.21	2,556.00	2,133.33	2,554.00	(2.00)	(0.08)%

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual	2 Years Prior Budget	2 Years Prior Actual	1 Year Prior Revised	1 Year Prior Actual	2021 Budget	Budget Difference	Change %
1000-41911-23000 NH Retirement - PLU	18,018.78	18,684.00	18,295.07	19,684.00	16,702.38	22,224.00	2,540.00	12.90 %
1000-41911-29001 Training & Education - PLU	675.00	1,500.00	142.50	1,500.00	34.25	600.00	(900.00)	(60.00)%
Notes: Training was reduced due to COVID for 2021								
1000-41911-31200 Contracted Serv - Planner	8,987.50	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-41911-39007 Mapping Services - PLU	11,350.00	15,000.00	12,150.00	15,000.00	10,790.00	15,000.00	0.00	0.00 %
1000-41911-49001 Equipment - PLU	2,578.99	2,500.00	2,626.65	2,500.00	2,156.11	2,500.00	0.00	0.00 %
1000-41911-55000 Printing - PLU	1,248.02	1,500.00	520.47	1,500.00	0.00	1,200.00	(300.00)	(20.00)%
1000-41911-56000 Dues & Subscriptions - PLU	150.00	400.00	175.00	400.00	100.00	400.00	0.00	0.00 %
1000-41911-56003 CNHRPC Dues - PLU	8,133.00	8,154.00	8,154.00	8,154.00	8,186.00	8,512.00	358.00	4.39 %
1000-41911-62500 Postage - PLU	2,057.38	2,500.00	1,234.98	2,500.00	1,155.09	2,500.00	0.00	0.00 %
1000-41911-63500 Gas & Fuel - PLU	382.32	500.00	327.35	500.00	240.51	500.00	0.00	0.00 %
1000-41911-68000 Office Supplies - PLU	1,616.06	1,000.00	1,001.83	1,000.00	663.52	1,000.00	0.00	0.00 %
1000-41911-76001 Vehicle Maint & Repair - PLU	480.16	750.00	695.59	750.00	72.38	750.00	0.00	0.00 %
1000-41911-81100 Filing Fees - PLU	417.50	250.00	804.79	250.00	200.20	250.00	0.00	0.00 %
1000-41911-84000 Mileage Reimbursement - PLU	11.45	200.00	0.00	200.00	0.00	200.00	0.00	0.00 %
1000-41911-86000 Computer/Software Maint - PLU	23,670.00	6,015.00	5,840.00	20,496.00	6,015.20	7,146.00	(13,350.00)	(65.13)%
TOTAL 41911 Planning & Land Use Dept.	\$278,997.25	\$264,799.00	\$258,526.68	\$294,395.00	\$236,232.97	\$298,621.00	\$4,226.00	1.44 %
41912 Planning Board								
1000-41912-11000 Wages - PB Secretary	3,354.68	3,100.00	2,949.46	3,100.00	1,909.60	3,100.00	0.00	0.00 %
1000-41912-22000 Social Security - PB	207.99	193.00	182.82	193.00	118.39	193.00	0.00	0.00 %
1000-41912-22500 Medicare - PB	48.65	45.00	42.75	45.00	27.68	45.00	0.00	0.00 %
1000-41912-56001 Meetings & Conferences - PB	55.00	350.00	605.00	400.00	373.50	300.00	(100.00)	(25.00)%
1000-41912-62000 Department Supplies - PB	173.00	200.00	459.25	200.00	0.00	200.00	0.00	0.00 %
1000-41912-62500 Certified Postage - PB	995.51	1,000.00	2,276.93	1,000.00	1,924.20	1,000.00	0.00	0.00 %
1000-41912-81000 Legal Hearing Notices - PB	3,442.16	3,500.00	3,225.93	3,500.00	3,301.32	3,500.00	0.00	0.00 %
TOTAL 41912 Planning Board	\$8,276.99	\$8,388.00	\$9,742.14	\$8,438.00	\$7,654.69	\$8,338.00	\$(100.00)	(1.19)%
41913 Zoning Board								
1000-41913-11000 Wages - ZB Secretary	1,179.03	800.00	530.77	800.00	786.92	800.00	0.00	0.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-41913-22000 Social Security - ZB	73.10	50.00	32.90	50.00	48.79	50.00	0.00	0.00 %
1000-41913-22500 Medicare - ZB	17.09	12.00	7.68	12.00	11.42	12.00	0.00	0.00 %
1000-41913-56001 Meetings & Dues - ZBA	126.75	250.00	248.75	300.00	54.80	300.00	0.00	0.00 %
1000-41913-62500 Certified Postage - ZB	1,395.47	700.00	1,272.33	700.00	794.60	700.00	0.00	0.00 %
1000-41913-81000 Legal Hearing Notices - ZB	2,526.12	2,000.00	1,625.51	2,200.00	1,181.50	2,200.00	0.00	0.00 %
TOTAL 41913 Zoning Board	\$5,317.56	\$3,812.00	\$3,717.94	\$4,062.00	\$2,878.03	\$4,062.00	\$0.00	0.00 %
41940 General Government Buildings								
1000-41940-11000 Wages - GB	19,767.98	19,959.00	10,599.52	20,000.00	2,290.00	19,900.00	(100.00)	(0.50)%
1000-41940-22000 Social Security - GB	1,225.63	1,238.00	657.17	1,240.00	141.98	1,234.00	(6.00)	(0.48)%
1000-41940-22500 Medicare - GB	286.63	290.00	153.70	290.00	33.22	289.00	(1.00)	(0.34)%
1000-41940-41000 Electricity - Town Clock	437.36	600.00	460.57	650.00	397.51	600.00	(50.00)	(7.69)%
1000-41940-41001 Electricity - Safety Center	21,027.84	21,000.00	18,316.93	21,000.00	14,449.76	20,000.00	(1,000.00)	(4.76)%
1000-41940-41003 Electricity - Town Hall	4,867.02	6,000.00	3,880.62	6,000.00	3,104.87	5,500.00	(500.00)	(8.33)%
1000-41940-41004 Electricity - Public Works	6,307.14	7,000.00	5,823.34	6,500.00	4,964.07	6,500.00	0.00	0.00 %
1000-41940-41005 Electricity - P. Eaton Bldg.	4,784.80	5,000.00	3,285.11	0.00	0.00	0.00	0.00	---
1000-41940-41101 Heating Fuel - Safety Center	10,923.07	12,000.00	10,572.57	12,000.00	5,723.72	11,500.00	(500.00)	(4.17)%
1000-41940-41103 Heating Fuel - Town Hall	2,264.49	2,500.00	2,554.41	2,500.00	1,510.10	2,500.00	0.00	0.00 %
1000-41940-41104 Heating Fuel - Public Works	5,110.18	6,000.00	5,362.33	6,000.00	5,092.79	6,000.00	0.00	0.00 %
1000-41940-41105 Heating Fuel - P. Eaton Bldg.	3,829.43	4,500.00	2,653.16	0.00	0.00	0.00	0.00	---
1000-41940-43000 Repair & Maint. - Town Clock	0.00	1,000.00	347.35	1,000.00	0.00	500.00	(500.00)	(50.00)%
1000-41940-43001 Repair & Maint. - Safety Center	17,609.22	15,000.00	17,486.93	16,000.00	23,621.53	17,500.00	1,500.00	9.38 %
1000-41940-43003 Repair & Maint. - Town Hall	6,861.96	6,000.00	7,008.63	6,000.00	17,204.45	7,500.00	1,500.00	25.00 %
1000-41940-43004 Repair & Maint. - Public Works	3,752.31	6,000.00	7,708.84	6,000.00	12,619.39	8,000.00	2,000.00	33.33 %
1000-41940-43005 Repair & Maint. - P. Eaton Bldg.	7,739.53	3,400.00	2,384.84	0.00	0.00	0.00	0.00	---
1000-41940-43007 Repair & Maint. - Library	5,502.85	6,500.00	6,769.19	7,000.00	12,770.83	7,500.00	500.00	7.14 %
1000-41940-67002 Maint & Repair - Parks & Lots	435.92	600.00	217.61	600.00	584.57	600.00	0.00	0.00 %
TOTAL 41940 General Government Buildings	\$122,733.36	\$124,587.00	\$106,242.82	\$112,780.00	\$104,508.79	\$115,623.00	\$2,843.00	2.52 %
41951 Cemeteries								

Town of Pembroke 2021 Town Budget proposal

Report # 31902

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-41951-39000 Contracted Mowing Services	21,165.00	22,670.00	22,365.30	24,000.00	20,900.00	24,000.00	0.00	0.00 %
1000-41951-43000 Marker Repairs & Cemetery Maint.	2,330.00	2,500.00	1,750.00	2,500.00	96.25	2,500.00	0.00	0.00 %
1000-41951-44000 Burials - CE	1,650.00	3,500.00	3,300.00	3,800.00	2,900.00	4,000.00	200.00	5.26 %
1000-41951-62000 Other Supplies - CE	5.57	50.00	25.40	50.00	0.00	50.00	0.00	0.00 %
1000-41951-83000 Public Notices - CE	0.00	150.00	0.00	150.00	0.00	150.00	0.00	0.00 %
TOTAL 41951 Cemeteries	\$25,150.57	\$28,870.00	\$27,440.70	\$30,500.00	\$23,896.25	\$30,700.00	\$200.00	0.66 %
41961 Liability Insurance								
1000-41961-52000 Liability Insurance	80,965.00	76,539.00	76,539.00	77,777.00	76,776.87	83,627.00	5,850.00	7.52 %
TOTAL 41961 Liability Insurance	\$80,965.00	\$76,539.00	\$76,539.00	\$77,777.00	\$76,776.87	\$83,627.00	\$5,850.00	7.52 %
41962 Liability Insurance Deductible								
1000-41962-52000 Liability Ins. Deductible	1,000.00	2,000.00	2,000.00	2,000.00	(2,788.80)	2,000.00	0.00	0.00 %
TOTAL 41962 Liability Insurance Deductible	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$(2,788.80)	\$2,000.00	\$0.00	0.00 %
41963 Unemployment								
1000-41963-52000 Unemployment Comp.	2,119.00	2,244.00	2,243.81	2,918.00	2,917.54	2,838.00	(80.00)	(2.74)%
TOTAL 41963 Unemployment	\$2,119.00	\$2,244.00	\$2,243.81	\$2,918.00	\$2,917.54	\$2,838.00	\$(80.00)	(2.74)%
41964 Workers Compensation								
1000-41964-52000 Workers Comp	52,279.00	59,485.00	32,817.65	58,914.00	58,913.04	59,119.00	205.00	0.35 %
TOTAL 41964 Workers Compensation	\$52,279.00	\$59,485.00	\$32,817.65	\$58,914.00	\$58,913.04	\$59,119.00	\$205.00	0.35 %
42101 Police Department								
1000-42101-11000 Wages - PD	757,464.30	797,420.00	766,459.78	855,789.00	768,429.86	866,324.00	10,535.00	1.23 %
1000-42101-12000 Wages SRO - PD	0.00	0.00	0.00	0.00	(418.56)	0.00	0.00	---
1000-42101-14000 Overtime - PD	30,853.11	40,000.00	41,166.61	50,000.00	23,490.54	50,000.00	0.00	0.00 %
1000-42101-15000 Court Time - PD	2,254.70	5,000.00	1,432.06	5,000.00	437.48	5,000.00	0.00	0.00 %
1000-42101-21000 Health Insurance - PD	235,313.01	248,233.00	229,816.25	262,595.00	240,809.66	277,738.00	15,143.00	5.77 %
1000-42101-21100 Dental Insurance - PD	17,137.86	18,981.00	16,558.06	18,981.00	16,352.79	18,981.00	0.00	0.00 %
1000-42101-21500 Life Insurance - PD	489.00	504.00	465.00	504.00	462.00	504.00	0.00	0.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual	2 Years Prior Budget	2 Years Prior Actual	1 Year Prior Revised	1 Year Prior Actual	2021 Budget	Budget Difference	Change %
1000-42101-21900 Disability Insurance - PD	10,459.33	10,591.00	10,135.16	10,591.00	9,973.15	10,591.00	0.00	0.00 %
1000-42101-22000 Social Security - PD	5,552.39	5,806.00	5,616.14	6,115.00	5,109.30	6,117.00	2.00	0.03 %
1000-42101-22500 Medicare - PD	10,830.96	10,963.00	11,343.14	11,876.00	11,070.34	12,002.00	126.00	1.06 %
1000-42101-23000 NH Retirement - PD	205,625.75	225,329.00	209,446.22	236,546.00	199,815.33	263,145.00	26,599.00	11.24 %
1000-42101-24000 Tuition Reimbursement - PD	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-42101-29000 Uniforms - PD	7,685.29	11,500.00	8,659.88	11,500.00	3,912.89	11,500.00	0.00	0.00 %
Notes: Winter/summer uniforms; Detail uniforms; Hats, gloves, vests, jackets, boots								
1000-42101-29001 Training & Education - PD	6,551.57	7,000.00	4,145.99	7,000.00	1,294.59	7,000.00	0.00	0.00 %
Notes: COVID Pandemic has caused a huge decline in training of officers. 2021 Funds will be used to catch up								
1000-42101-29002 Police Immunizations	0.00	1.00	0.00	1.00	0.00	500.00	499.00	49,900.00 %
Notes: Looking into COVID/hepatitis testing in case of contact								
1000-42101-33000 Animal Control	881.83	1,000.00	500.00	1,000.00	300.00	1,000.00	0.00	0.00 %
Notes: Houseing fees, software, leashes, collars etc								
1000-42101-34100 Telephone - PD	12,300.88	13,000.00	12,280.99	13,000.00	9,884.04	15,000.00	2,000.00	15.38 %
Notes: Verizon wireless, Comcast, interior lobby, cruiser maintenance tracker (removed from cruiser maintenance)								
1000-42101-39000 Prosecutor Services	15,683.00	19,425.00	15,683.00	19,500.00	15,865.00	19,500.00	0.00	0.00 %
1000-42101-39001 Community Education	1,304.87	1,000.00	598.39	1,000.00	0.00	1,000.00	0.00	0.00 %
Notes: DARE/LEAD; Dare account closed out during 2019 Audit								
1000-42101-39002 Criminal Investigations - PD	3,499.02	5,800.00	3,909.71	5,850.00	2,116.39	5,850.00	0.00	0.00 %
Notes: evidence equipment; camera equipment; leads on line; trans union software; surveillance camera; evidence hard drives								
1000-42101-39008 Breathalyzer Services	947.32	1,500.00	1,055.89	1,500.00	200.00	1,500.00	0.00	0.00 %
Notes: Blood tests; machine equipment; new machine								
1000-42101-39009 Pre-Employment Testing	1,198.90	3,000.00	1,973.96	3,000.00	0.00	3,000.00	0.00	0.00 %
Notes: 1-2 applications per year								
1000-42101-39010 Dispatch Services - PD	41,318.00	45,000.00	40,133.00	45,000.00	18,651.00	45,000.00	0.00	0.00 %
Notes: .1% increase with \$386 fee for fiber line per department per user								
1000-42101-39012 Central NH Special Ops Unit-PD	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %

Town of Pembroke 2021 Town Budget proposal

Report # 31902

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
Notes: Applications pending								
1000-42101-55000 Printing - PD	1,014.00	1,500.00	1,241.00	1,500.00	1,009.00	1,500.00	0.00	0.00 %
Notes: parking tickets; warnings; parking reminder cards; must appear summons; blu house calls; business cards;								
1000-42101-56000 Due & Subscriptions - PD	506.00	800.00	651.00	700.00	175.00	700.00	0.00	0.00 %
Notes: NHLeap; NH Cop; Concord Monitor; Crime Line								
1000-42101-56001 Meetings & Conferences - PD	285.00	500.00	284.00	500.00	294.00	500.00	0.00	0.00 %
1000-42101-62000 Department Supplies - PD	3,276.06	4,500.00	1,480.18	4,500.00	1,435.39	4,500.00	0.00	0.00 %
1000-42101-62500 Postage - PD	457.17	450.00	291.05	450.00	5.40	450.00	0.00	0.00 %
1000-42101-63500 Gas & Fuel - PD	22,687.54	30,000.00	18,707.83	30,000.00	13,387.95	30,000.00	0.00	0.00 %
1000-42101-68000 Office Supplies - PD	6,135.63	8,000.00	5,569.49	8,000.00	2,973.52	8,000.00	0.00	0.00 %
Notes: Copiers; shredding; furniture; paper etc.								
1000-42101-74000 Equipment Purchases - PD	6,912.99	9,200.00	9,350.80	9,200.00	541.00	9,200.00	0.00	0.00 %
Notes: desk/computer install; replacement cruiser tablet; camera/recording equipment; replacement rifles; cruiser weapon locking Equip/Radio Repairs & Maint. - PD								
1000-42101-74001 Equip/Radio Repairs & Maint. - PD	1,827.93	2,000.00	1,894.24	2,000.00	924.70	2,650.00	650.00	32.50 %
Notes: Batteries; radar certifications; ear pieces								
1000-42101-76001 Vehicle Maint & Repair - PD	9,764.40	10,000.00	8,758.69	10,000.00	8,739.71	10,000.00	0.00	0.00 %
Notes: tires/non warranty work etc								
1000-42101-83000 Public Notices - PD	178.73	500.00	100.00	500.00	100.00	500.00	0.00	0.00 %
Notes: job ads; winter parking notices; training exercise notifications								
1000-42101-84000 Mileage Reimbursement - PD	103.66	250.00	165.88	250.00	0.00	250.00	0.00	0.00 %
1000-42101-86000 Computer/Software Maint - PD	11,079.29	15,064.00	11,823.58	21,800.00	9,542.33	21,800.00	0.00	0.00 %
Notes: Tri tech software; IT vendor program								
TOTAL 42101 Police Department	\$1,431,579.49	\$1,553,819.00	\$1,441,696.97	\$1,655,750.00	\$1,366,883.80	\$1,711,304.00	\$55,554.00	3.36 %
42151 Ambulance - Contracted								
1000-42151-39000 Tri-Town Ambulance	224,635.00	147,822.00	147,822.00	221,974.00	110,987.00	283,383.00	61,409.00	27.66 %
TOTAL 42151 Ambulance - Contracted	\$224,635.00	\$147,822.00	\$147,822.00	\$221,974.00	\$110,987.00	\$283,383.00	\$61,409.00	27.66 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual	2 Years Prior Budget	2 Years Prior Actual	1 Year Prior Revised	1 Year Prior Actual	2021 Budget	Budget Difference	Change %
42202 Fire Department								
1000-42202-11000 Wages - FD	163,130.32	190,614.00	174,173.14	188,500.00	163,419.20	188,500.00	0.00	0.00 %
Notes: Call fire fighters/Full time								
1000-42202-13000 Forest Fires payroll - FD	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00	0.00 %
1000-42202-14000 Overtime - FD	28.64	0.00	764.80	0.00	233.60	0.00	0.00	---
1000-42202-21000 Health Insurance - FD	6,487.50	21,690.00	634.81	884.00	612.94	23,958.00	23,074.00	2,610.18 %
Notes: New hire factored at a family plan								
1000-42202-21100 Dental Insurance - FD	413.00	1,786.00	0.00	0.00	0.00	1,855.00	1,855.00	---
1000-42202-21500 Life Insurance - FD	27.00	36.00	24.00	36.00	226.52	36.00	0.00	0.00 %
1000-42202-21900 Disability Insurance - FD	558.09	520.00	428.96	520.00	226.52	520.00	0.00	0.00 %
1000-42202-22000 Social Security - FD	7,954.96	8,680.00	8,588.94	8,891.00	7,895.06	8,990.00	99.00	1.11 %
1000-42202-22500 Medicare - FD	2,358.22	2,785.00	2,526.83	2,753.00	2,385.60	2,755.00	2.00	0.07 %
1000-42202-23000 NH Retirement - FD	11,348.98	14,759.00	10,936.94	13,143.00	10,510.67	13,540.00	397.00	3.02 %
1000-42202-29001 Fire & EMS Training	3,157.03	4,120.00	899.58	3,120.00	611.16	3,120.00	0.00	0.00 %
Notes: outside courses; FF1 classes - @810								
1000-42202-34100 Telephone - FD	3,646.44	3,600.00	3,762.06	3,780.00	3,185.24	4,098.00	318.00	8.41 %
1000-42202-39010 Dispatch Services - FD	63,195.00	62,084.00	62,084.00	62,952.00	62,952.00	68,960.00	6,008.00	9.54 %
1000-42202-43000 Testing - FD	9,093.00	12,748.00	12,678.48	13,331.00	2,477.00	12,235.00	(1,096.00)	(8.22)%
Notes: SCBA fit mask testing \$2625; SCBA re-testing \$500; Hydro testing \$440; SCBA Flow testing \$4800; Compressor testing \$1000; Pump testing \$770; Ladder testing \$2100								
1000-42202-49001 Fire Alarm Maint. - FD	1,008.00	0.00	0.00	0.00	0.00	0.00	0.00	---
1000-42202-56000 Dues & Subscriptions - FD	1,495.00	1,350.00	0.00	1,350.00	0.00	1,350.00	0.00	0.00 %
Notes: NFPA dues								
1000-42202-62000 Fire & EMS Supplies	1,556.80	4,350.00	1,826.38	3,625.00	5,076.63	5,350.00	1,725.00	47.59 %
Notes: 25 gallons class A foam \$600; speedy dry \$250; Misc \$1500; Building supplies \$2000; EMS supplies \$1000								
1000-42202-62500 Postage - FD	25.00	50.00	62.15	75.00	84.05	75.00	0.00	0.00 %
1000-42202-63500 Gas & Fuel - FD	4,327.63	4,565.00	4,518.26	4,800.00	3,844.05	4,000.00	(800.00)	(16.67)%
1000-42202-74000 Safety Equipment Purchases - FD	8,227.64	14,282.00	11,485.67	10,046.00	412.73	10,046.00	0.00	0.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual	2 Years Prior Budget	2 Years Prior Actual	1 Year Prior Revised	1 Year Prior Actual	2021 Budget	Budget Difference	Change %
Notes: Fire coats and pants 3@1625; Helmets 2@260; helmet fronts 2@55; Nomex hoods 5@40; FF boots 2@180; FF gloves 10@75; FF gear annual preventative maintenance 1690; work uniform pants 10@54; work uniform shirts 10@48; work t shirts 25@8; forestry shirts 2@80; forestry gloves 5@5; forestry goggles@6; vehicle id plate 5@20	1/1/2018 - 12/31/2018	1/1/2019 - 12/31/2019	1/1/2019 - 12/31/2019	1/1/2020 - 12/31/2020	1/1/2020 - 12/31/2020	1/1/2021 - 12/31/2021	1/1/2021 - 12/31/2021	
1000-42202-74001 Equipment Maint & Repairs - FD	6,550.05	3,715.00	2,866.00	6,240.00	9,767.78	6,240.00	0.00	0.00 %
Notes: misc SCBA repairs 1000; compressor air quality 540; cascade system 1000; gas meter maintenance 1200; small equipment repairs 1500; radio maintenance 1000								
1000-42202-74002 New Equipment - FD	3,319.32	1,614.00	7,139.00	3,619.00	1,106.74	4,085.00	466.00	12.88 %
Notes: floating strainer; foam system forestry tanker; personal CO monitors 3@95; short throw projector 1500								
1000-42202-74003 Replacement Equipment - FD	5,006.86	14,460.00	10,200.35	14,333.00	2,568.40	15,357.00	1,024.00	7.14 %
Notes: Battery chain saw 1096 T1; AED 2090; Printer 390; traffic cones 1148; vent fan spare battery 50; floating pump FI 3300; 5" storz blind cap E3; pike poles 2@130 E1 & E3; SCBA replacement bottles 2 @ 1500;								
1000-42202-76001 Vehicle Maint & Repair - FD	6,466.70	6,890.00	15,667.12	19,157.00	10,357.89	16,733.00	(2,424.00)	(12.65)%
Notes: 62E1 general maintenance 900; pump repairs 9133; 62R2 general maintenance 800; 62E3 general maintenance 800; 62R1 general maintenance 900; Rust 700; 4 rear tires 1600; 62FT1 general maintenance 600; 62U1 general maintenance 600; 62F1 general maintenance 700								
1000-42202-84000 Mileage Reimbursement - FD	63.66	100.00	117.88	100.00	45.19	100.00	0.00	0.00 %
1000-42202-86000 Computer/Software Maint - FD	4,985.14	6,940.00	938.50	5,150.00	4,517.65	5,550.00	400.00	7.77 %
Notes: I am responding 650; firehouse software 3900; misc 1000								
TOTAL 42202 Fire Department	\$314,429.98	\$383,238.00	\$332,323.85	\$367,905.00	\$292,516.62	\$398,953.00	\$31,048.00	8.44 %
42290 Other Fire								
1000-42290-44000 Hydrant Rental	29,484.00	29,484.00	29,484.00	29,484.00	14,742.00	29,648.00	164.00	0.56 %
Notes: 1 New hydrant whittemore Road								
TOTAL 42290 Other Fire	\$29,484.00	\$29,484.00	\$29,484.00	\$29,484.00	\$14,742.00	\$29,648.00	\$164.00	0.56 %
42904 Emergency Management								
1000-42904-11000 Wages - EM	0.00	400.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-42904-22000 Social Security - EM	0.00	25.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-42904-22500 Medicare - EM	0.00	6.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-42904-29001 Training & Education - EM	1,750.00	16,625.00	15,250.00	1,000.00	0.00	1,000.00	0.00	0.00 %
1000-42904-34100 Telephone - EM	1,993.41	1,738.00	1,615.35	1,762.00	1,351.15	1,762.00	0.00	0.00 %
1000-42904-62000 Department Supplies - EM	0.00	1,600.00	0.00	1,600.00	0.00	1,600.00	0.00	0.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-42904-74000 Equipment - EM	0.00	1,500.00	1,600.00	1,500.00	0.00	1,500.00	0.00	0.00 %
TOTAL 42904 Emergency Management	\$3,743.41	\$21,894.00	\$18,465.35	\$5,865.00	\$1,351.15	\$5,865.00	\$0.00	0.00 %
43111 Public Works Department								
1000-43111-11000 Wages - PWD	470,797.02	519,249.00	515,798.97	563,587.00	445,678.30	518,317.00	(45,270.00)	(8.03)%
1000-43111-14000 Overtime Wages - PWD	38,377.37	36,500.00	39,776.49	37,500.00	33,274.19	40,000.00	2,500.00	6.67 %
1000-43111-16000 Part Time/Seasonal Wages - PWD	9,224.17	18,096.00	0.00	18,000.00	1,181.55	12,480.00	(5,520.00)	(30.67)%
1000-43111-21000 Health Insurance - PWD	159,593.57	185,290.00	183,792.96	192,532.00	167,151.54	216,014.00	23,482.00	12.20 %
1000-43111-21100 Dental Insurance - PWD	10,990.49	11,783.00	11,782.92	12,470.00	10,712.22	13,916.00	1,446.00	11.60 %
1000-43111-21500 Life Insurance - PWD	369.00	396.00	396.00	396.00	342.00	396.00	0.00	0.00 %
1000-43111-21900 Disability Insurance - PWD	7,213.21	7,584.00	7,583.64	7,584.00	6,223.97	7,584.00	0.00	0.00 %
1000-43111-22000 Social Security - PWD	30,612.26	35,579.00	32,581.38	37,762.00	28,063.20	35,390.00	(2,372.00)	(6.28)%
1000-43111-22500 Medicare - PWD	7,159.37	8,322.00	7,619.78	8,832.00	6,563.23	8,277.00	(555.00)	(6.28)%
1000-43111-23000 NH Retirement - PWD	57,484.01	63,208.00	62,642.61	68,074.00	53,146.19	70,460.00	2,386.00	3.51 %
1000-43111-29000 Uniforms - PWD	4,483.45	5,700.00	4,894.62	5,700.00	2,329.63	5,700.00	0.00	0.00 %
1000-43111-29001 Training & Education - PWD	1,086.98	1,400.00	960.00	1,500.00	525.00	2,000.00	500.00	33.33 %
Notes: Extra training for position upgrades/changes								
1000-43111-31200 Contracted Services - PWD	1,425.00	3,000.00	2,264.34	3,000.00	300.00	3,000.00	0.00	0.00 %
1000-43111-34100 Telephone - PWD	4,002.18	4,200.00	4,956.58	4,300.00	5,067.66	4,300.00	0.00	0.00 %
1000-43111-39001 Striping Contract - PWD	12,089.46	13,299.00	13,055.39	13,299.00	0.00	13,308.00	9.00	0.07 %
1000-43111-39002 Street Sweeping - PWD	7,500.00	7,500.00	7,500.00	7,650.00	7,650.00	7,800.00	150.00	1.96 %
1000-43111-39003 Tree Cutting - PWD	304.58	2,000.00	1,625.59	3,000.00	2,388.59	3,000.00	0.00	0.00 %
1000-43111-39004 Storm Drain Cleaning/Repair - PWD	20,000.00	30,000.00	27,347.87	35,000.00	53,092.18	35,000.00	0.00	0.00 %
1000-43111-39010 Pager Services - PWD	161.28	275.00	161.28	275.00	134.40	275.00	0.00	0.00 %
1000-43111-44000 Equipment Rentals - PWD	883.44	8,000.00	889.33	5,000.00	736.20	5,000.00	0.00	0.00 %
1000-43111-44001 Tower Rental	3,794.96	4,200.00	3,292.96	4,500.00	3,384.37	4,500.00	0.00	0.00 %
1000-43111-55000 Printing - PWD	446.00	600.00	531.15	600.00	719.78	600.00	0.00	0.00 %
1000-43111-56000 Dues & Subscriptions - PWD	553.05	800.00	550.04	800.00	520.04	800.00	0.00	0.00 %
1000-43111-56001 Meetings & Conferences - PWD	0.00	100.00	0.00	100.00	0.00	100.00	0.00	0.00 %
1000-43111-61000 Street Signs - PWD	1,252.27	2,000.00	1,591.40	2,000.00	1,973.56	2,500.00	500.00	25.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-43111-62000 Department Supplies - PWD	1,216.97	1,500.00	1,049.90	1,500.00	1,209.04	1,500.00	0.00	0.00 %
1000-43111-62001 Fleet Tools & Parts - PWD	6,013.73	6,000.00	3,971.24	6,000.00	5,630.46	6,500.00	500.00	8.33 %
Notes: New Jack								
1000-43111-62500 Postage - PWD	94.31	100.00	201.96	100.00	50.10	150.00	50.00	50.00 %
1000-43111-63500 Gas & Fuel - PWD	43,554.19	50,000.00	42,818.04	50,000.00	27,038.00	48,000.00	(2,000.00)	(4.00)%
1000-43111-68000 Office Supplies - PWD	397.45	700.00	655.41	600.00	624.61	700.00	100.00	16.67 %
1000-43111-69000 Salt & Sand - PWD	57,762.59	50,000.00	54,645.64	50,000.00	34,585.05	55,000.00	5,000.00	10.00 %
Notes: Increase cost Sand								
1000-43111-73000 Road Maintenance and Improvement - PWD	31,592.40	40,000.00	16,784.09	40,000.00	17,038.68	40,000.00	0.00	0.00 %
1000-43111-74000 Machinery & Equip Purchases - PWD	18.81	725.00	0.00	800.00	1,825.00	2,000.00	1,200.00	150.00 %
1000-43111-74001 Equip/Radio Maint & Repair - PWD	792.10	1,000.00	785.73	1,000.00	541.50	1,000.00	0.00	0.00 %
1000-43111-74002 Safety Equipment - PWD	648.42	1,590.00	1,148.18	1,500.00	135.47	1,500.00	0.00	0.00 %
1000-43111-76001 Vehicle Maint & Repair - PWD	46,008.22	55,000.00	41,447.39	48,000.00	44,140.24	50,000.00	2,000.00	4.17 %
1000-43111-83000 Public Notices - PWD	0.00	300.00	0.00	300.00	0.00	300.00	0.00	0.00 %
1000-43111-86000 Computer/Software Maint - PWD	1,951.18	2,500.00	1,516.18	2,300.00	1,159.93	3,400.00	1,100.00	47.83 %
Notes: New Computer								
TOTAL 43111 Public Works Department	\$1,039,853.49	\$1,178,406.00	\$1,096,619.06	\$1,235,561.00	\$965,135.88	\$1,220,767.00	\$(14,794.00)	(1.20)%
43112 Engineering								
1000-43112-31000 Engineering	0.00	5,000.00	0.00	25,000.00	193.36	25,000.00	0.00	0.00 %
TOTAL 43112 Engineering	\$0.00	\$5,000.00	\$0.00	\$25,000.00	\$193.36	\$25,000.00	\$0.00	0.00 %
43163 Street Lighting								
1000-43163-41000 Electricity - Street Lighting	41,744.09	30,000.00	15,779.73	18,000.00	12,806.54	18,000.00	0.00	0.00 %
TOTAL 43163 Street Lighting	\$41,744.09	\$30,000.00	\$15,779.73	\$18,000.00	\$12,806.54	\$18,000.00	\$0.00	0.00 %
43231 Solid Waste Division								
1000-43231-62000 Department Supplies - SW	3,978.10	4,000.00	4,249.40	5,000.00	4,553.38	5,000.00	0.00	0.00 %
Notes: Trash carts								
1000-43231-83200 Environmental Monitoring - SW	5,148.72	7,000.00	9,836.10	10,500.00	5,200.47	10,500.00	0.00	0.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
TOTAL 43231 Solid Waste Division	\$9,126.82	\$11,000.00	\$14,085.50	\$15,500.00	\$9,753.85	\$15,500.00	\$0.00	0.00 %
43243 Solid Waste Collection								
1000-43243-39000 CRSW/RCC Tipping	195,352.06	220,000.00	194,363.59	222,000.00	160,200.02	222,000.00	0.00	0.00 %
Notes: New numbers not in yet								
TOTAL 43243 Solid Waste Collection	\$195,352.06	\$220,000.00	\$194,363.59	\$222,000.00	\$160,200.02	\$222,000.00	\$0.00	0.00 %
43244 Solid Waste Division								
1000-43244-39000 Recycling	19,072.74	15,000.00	19,491.54	20,000.00	17,677.85	25,000.00	5,000.00	25.00 %
TOTAL 43244 Solid Waste Division	\$19,072.74	\$15,000.00	\$19,491.54	\$20,000.00	\$17,677.85	\$25,000.00	\$5,000.00	25.00 %
43245 Solid Waste Division								
1000-43245-39000 Hazardous Waste Removal	0.00	7,500.00	12,897.09	0.00	0.00	10,000.00	10,000.00	---
1000-43245-39050 Used Oil/Antifreeze Disposal	471.62	450.00	599.43	500.00	549.62	750.00	250.00	50.00 %
TOTAL 43245 Solid Waste Division	\$471.62	\$7,950.00	\$13,496.52	\$500.00	\$549.62	\$10,750.00	\$10,250.00	2,050.00 %
43249 Solid Waste Division								
1000-43249-39000 Container Removal	27,674.10	30,000.00	30,477.30	33,000.00	26,637.58	33,000.00	0.00	0.00 %
TOTAL 43249 Solid Waste Division	\$27,674.10	\$30,000.00	\$30,477.30	\$33,000.00	\$26,637.58	\$33,000.00	\$0.00	0.00 %
44110 Health Administration								
1000-44110-11000 Wages - HE	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	3,000.00	0.00	0.00 %
1000-44110-22000 Social Security - HE	186.00	186.00	186.00	186.00	93.00	186.00	0.00	0.00 %
1000-44110-22500 Medicare - HE	43.50	44.00	43.50	44.00	21.75	44.00	0.00	0.00 %
1000-44110-62000 Other Supplies - HE	0.00	150.00	0.00	150.00	0.00	150.00	0.00	0.00 %
TOTAL 44110 Health Administration	\$3,229.50	\$3,380.00	\$3,229.50	\$3,380.00	\$1,614.75	\$3,380.00	\$0.00	0.00 %
44410 Welfare Administration								
1000-44410-11000 Wages - WE	28,101.10	29,637.00	27,335.00	30,994.00	24,171.28	31,608.00	614.00	1.98 %
1000-44410-22000 Social Security - WE	1,705.26	1,838.00	1,677.91	1,922.00	1,498.63	1,960.00	38.00	1.98 %
1000-44410-22500 Medicare - WE	398.81	430.00	392.41	450.00	350.49	459.00	9.00	2.00 %

Town of Pembroke

2021 Town Budget proposal

Account Number / Description	3 Years Prior Actual 1/1/2018 - 12/31/2018	2 Years Prior Budget 1/1/2019 - 12/31/2019	2 Years Prior Actual 1/1/2019 - 12/31/2019	1 Year Prior Revised 1/1/2020 - 12/31/2020	1 Year Prior Actual 1/1/2020 - 12/31/2020	2021 Budget 1/1/2021 - 12/31/2021	Budget Difference 1/1/2021 - 12/31/2021	Change %
1000-44410-56000 Dues & Subscriptions - WE	30.00	30.00	30.00	30.00	0.00	30.00	0.00	0.00 %
1000-44410-56001 Meetings & Conferences - WE	30.00	250.00	45.00	250.00	15.00	250.00	0.00	0.00 %
1000-44410-62500 Postage - WE	51.76	150.00	47.93	150.00	27.00	150.00	0.00	0.00 %
1000-44410-68000 Office Supplies - WE	35.49	150.00	19.99	150.00	0.00	150.00	0.00	0.00 %
1000-44410-86000 Computer Maint.-WE	870.99	500.00	448.43	500.00	496.51	500.00	0.00	0.00 %
TOTAL 44410 Welfare Administration	\$31,223.41	\$32,985.00	\$29,996.67	\$34,446.00	\$26,558.91	\$35,107.00	\$661.00	1.92 %
44411 CAP Contribution								
1000-44411-39000 CAP Contribution	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	0.00	0.00 %
TOTAL 44411 CAP Contribution	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$0.00	0.00 %
44421 Direct Assistance								
1000-44421-00000 Direct Assistance	3,895.33	55,000.00	10,830.86	55,000.00	3,175.00	55,000.00	0.00	0.00 %
TOTAL 44421 Direct Assistance	\$3,895.33	\$55,000.00	\$10,830.86	\$55,000.00	\$3,175.00	\$55,000.00	\$0.00	0.00 %
45201 Recreation Administration								
1000-45201-11000 Wages - Rec	10,279.44	13,500.00	10,547.35	13,500.00	8,734.06	13,500.00	0.00	0.00 %
Notes: Maintenance of Memorial Field \$11,100; Program Supervisor \$2,400								
1000-45201-22000 Social Security - Rec	637.31	837.00	653.92	837.00	541.51	837.00	0.00	0.00 %
1000-45201-22500 Medicare - Rec	149.07	196.00	152.94	196.00	126.64	196.00	0.00	0.00 %
1000-45201-34100 Telephone - Rec	490.99	540.00	533.49	500.00	394.18	500.00	0.00	0.00 %
1000-45201-41000 Electricity - Rec	1,688.80	1,600.00	1,624.97	1,750.00	1,456.04	1,700.00	(50.00)	(2.86)%
1000-45201-43000 Improvements - Rec.Facilities	0.00	2,200.00	2,200.00	2,200.00	1,200.00	5,200.00	3,000.00	136.36 %
Notes: Tennis Maintenance \$3,000; Tree pruning \$2,200								
1000-45201-49000 Field Maint. - Rec	2,681.50	3,200.00	3,277.90	3,300.00	1,758.00	3,300.00	0.00	0.00 %
Notes: Aeration of Fields twice a year, fertilizing, grub control,slice/seed, and lime. Leagues will contribute \$1,600 to this amount								
1000-45201-62000 Department Supplies - Rec	7,358.13	6,300.00	6,941.75	6,400.00	4,223.01	6,500.00	100.00	1.56 %
Notes: loan, stone dust, sand for volleyball and playground area, weed killer, lawn mowers, equipment and tools, benches, trash receptacles etc.								
1000-45201-63500 Gas & Fuel - Rec	633.05	500.00	604.72	550.00	352.85	550.00	0.00	0.00 %

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1000-45201-76001 Vehicle Maint & Repairs - Rec	654.63	1,700.00	919.43	1,500.00	709.69	1,500.00	0.00	0.00 %
Notes: costs for repairs to mowers								
1000-45201-88109 Community Programs - Rec	700.00	800.00	727.00	900.00	0.00	900.00	0.00	0.00 %
Notes: \$200 Fishing Derby and \$700 Concerts								
TOTAL 45201 Recreation Administraion	\$25,272.92	\$31,373.00	\$28,183.47	\$31,633.00	\$19,495.98	\$34,683.00	\$3,050.00	9.64 %
45830 Patriotic Purposes								
1000-45830-00000 Memorial Day	200.00	200.00	200.00	200.00	200.00	200.00	0.00	0.00 %
TOTAL 45830 Patriotic Purposes	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00 %
45891 Old Home Day								
1000-45891-00000 Old Home Day	2,000.00	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00 %
1000-45891-11000 Wages - Old Home Day	1,594.28	3,000.00	2,414.88	3,000.00	0.00	3,000.00	0.00	0.00 %
1000-45891-22500 Medicare - Old Home day	23.11	44.00	34.72	44.00	0.00	44.00	0.00	0.00 %
1000-45891-23000 NH Retirement - Old Home Day	469.20	759.00	590.12	759.00	0.00	759.00	0.00	0.00 %
TOTAL 45891 Old Home Day	\$4,086.59	\$5,803.00	\$5,039.72	\$5,803.00	\$0.00	\$5,803.00	\$0.00	0.00 %
45892 Meet Me in Suncook								
1000-45892-00000 Meet Me in Suncook	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00	---
TOTAL 45892 Meet Me in Suncook	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	---
45893 Christmas in the Village								
1000-45893-00000 Christmas in the Village	250.00	250.00	250.00	250.00	0.00	250.00	0.00	0.00 %
TOTAL 45893 Christmas in the Village	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00	\$250.00	\$0.00	0.00 %
46110 Conservation Commission								
1000-46110-00000 Conservation Land Maintenance	0.00	500.00	0.00	0.00	0.00	0.00	0.00	---
1000-46110-39000 Professional Services-Conservation	2,000.00	2,424.00	2,424.00	3,000.00	1,638.32	3,000.00	0.00	0.00 %
1000-46110-55000 Printing - CC	0.00	75.00	0.00	0.00	0.00	0.00	0.00	---
1000-46110-56000 Dues & Subscriptions	663.00	350.00	575.00	300.00	675.00	400.00	100.00	33.33 %
1000-46110-56001 Meeting & Conferences - CC	180.00	100.00	0.00	200.00	0.00	300.00	100.00	50.00 %

Town of Pembroke

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1000-46110-62500 Postage - CC	0.00	1.00	0.00	0.00	0.00	0.00	0.00	---
1000-46110-68000 Supplies - CC	62.00	250.00	0.00	500.00	870.50	800.00	300.00	60.00 %
TOTAL 46110 Conservation Commission	\$2,905.00	\$3,700.00	\$2,999.00	\$4,000.00	\$3,183.82	\$4,500.00	\$500.00	12.50 %
46510 Economic Development								
1000-46510-11000 Recording Wages - EDC	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-46510-22000 Social Security - EDC	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-46510-22500 Medicare - EDC	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-46510-32000 Consulting Services - EDC	0.00	100.00	0.00	100.00	0.00	100.00	0.00	0.00 %
1000-46510-39000 Marketing, Advertising & Promo - EDC	0.00	50.00	0.00	50.00	0.00	50.00	0.00	0.00 %
1000-46510-55000 Printing - EDC	0.00	50.00	0.00	50.00	0.00	50.00	0.00	0.00 %
1000-46510-56000 Dues & Subscriptions - EDC	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-46510-56001 Meetings & Conferences - EDC	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
1000-46510-62500 Postage - EDC	0.00	50.00	0.00	50.00	0.00	50.00	0.00	0.00 %
1000-46510-68000 Supplies - EDC	0.00	50.00	0.00	50.00	0.00	50.00	0.00	0.00 %
1000-46510-83000 Public Notices - EDC	0.00	50.00	0.00	50.00	0.00	50.00	0.00	0.00 %
TOTAL 46510 Economic Development	\$0.00	\$355.00	\$0.00	\$355.00	\$0.00	\$355.00	\$0.00	0.00 %
47112 Principal - General Obligation Bonds								
1000-47112-98000 Principal - General Obligation Bonds	571,000.00	600,000.00	600,000.00	600,000.00	300,000.00	600,000.00	0.00	0.00 %
Notes: Final Year for Upper Beacon; 2 more years on Refunded Safety								
TOTAL 47112 Principal - General Obligation Bonds	\$571,000.00	\$600,000.00	\$600,000.00	\$600,000.00	\$300,000.00	\$600,000.00	\$0.00	0.00 %
47212 Interest - General Obligation Bonds								
1000-47212-98100 Interest - General Obligation Bonds	191,779.42	179,450.00	179,450.00	157,450.00	142,750.00	135,400.00	(22,050.00)	(14.00)%
TOTAL 47212 Interest - General Obligation Bonds	\$191,779.42	\$179,450.00	\$179,450.00	\$157,450.00	\$142,750.00	\$135,400.00	\$(22,050.00)	(14.00)%
47901 Interest on TANs/LOCs								
1000-47901-98100 Interest on TANs/LOCs	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00 %
TOTAL 47901 Interest on TANs/LOCs	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00	0.00 %

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49020 CO - Vehicle/Equipment Purchases								
1000-49020-00050 Capital Vehicles/Equipment - PW	17,447.93	176,000.00	92,620.00	175,000.00	0.00	426,000.00	251,000.00	143.43 %
Notes: 1 Ton (\$87,000); Split Body Trash/Recycling (\$320,000); Service Body (\$19,000)								
1000-49020-00051 Capital Vehicles/Equipment - FD	0.00	748,414.00	690,929.00	0.00	3,665.95	0.00	0.00	---
1000-49020-00053 Capital Vehicles/Equipment - PD	45,509.43	56,000.00	18,360.77	97,390.00	64,824.00	0.00	(97,390.00)	(100.00)%
TOTAL 49020 CO - Vehicle/Equipment Purchases	\$62,957.36	\$980,414.00	\$801,909.77	\$272,390.00	\$68,489.95	\$426,000.00	\$153,610.00	56.39 %
49022 CO - Equipment (Minor) Purchases								
1000-49022-00050 Minor Capital Equipment - PW	0.00	7,024.00	7,024.00	30,000.00	0.00	0.00	(30,000.00)	(100.00)%
TOTAL 49022 CO - Equipment (Minor) Purchases	\$0.00	\$7,024.00	\$7,024.00	\$30,000.00	\$0.00	\$0.00	\$(30,000.00)	(100.00)%
49030 CO - Buildings								
1000-49030-00706 Recreation Structures Improvements	0.00	0.00	0.00	14,573.00	5,473.00	0.00	(14,573.00)	(100.00)%
TOTAL 49030 CO - Buildings	\$0.00	\$0.00	\$0.00	\$14,573.00	\$5,473.00	\$0.00	\$(14,573.00)	(100.00)%
49091 CO - Facilities								
1000-49091-00059 Cemetery	8,485.00	0.00	0.00	0.00	0.00	0.00	0.00	---
1000-49091-00708 Town Clock	0.00	34,420.00	34,420.00	0.00	0.00	0.00	0.00	---
TOTAL 49091 CO - Facilities	\$8,485.00	\$34,420.00	\$34,420.00	\$0.00	\$0.00	\$0.00	\$0.00	---
49093 CO - Infrastructure Improvements								
1000-49093-73001 Major Road Construction	1,200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	---
1000-49093-73002 Road Repair/Reconstruction	207,531.73	277,950.00	389,883.75	285,300.00	238,051.31	296,650.00	11,350.00	3.98 %
1000-49093-73008 Crack Sealing	0.00	20,000.00	19,999.56	20,000.00	20,000.00	20,000.00	0.00	0.00 %
TOTAL 49093 CO - Infrastructure Improvements	\$1,407,531.73	\$297,950.00	\$409,883.31	\$305,300.00	\$258,051.31	\$316,650.00	\$11,350.00	3.72 %
49095 CO - Municipal Technology								
1000-49095-00057 Municipal Technology	3,600.00	3,600.00	3,000.00	3,600.00	3,000.00	3,600.00	0.00	0.00 %
TOTAL 49095 CO - Municipal Technology	\$3,600.00	\$3,600.00	\$3,000.00	\$3,600.00	\$3,000.00	\$3,600.00	\$0.00	0.00 %
49121 Transfers to Library								

Town of Pembroke

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1000-49121-91000 Transfers to Library	231,572.00	255,426.00	255,426.00	246,563.00	249,995.36	214,038.00	(32,525.00)	(13.19)%
TOTAL 49121 Transfers to Library	\$231,572.00	\$255,426.00	\$255,426.00	\$246,563.00	\$249,995.36	\$214,038.00	\$(32,525.00)	(13.19)%
49141 Transfers to Sewer								
1000-49141-95000 Transfers to Sewer	1,230,586.00	1,061,127.00	1,061,127.00	1,077,694.00	1,077,694.00	1,077,694.00	0.00	0.00 %
TOTAL 49141 Transfers to Sewer	\$1,230,586.00	\$1,061,127.00	\$1,061,127.00	\$1,077,694.00	\$1,077,694.00	\$1,077,694.00	\$0.00	0.00 %
49142 Transfers to Water								
1000-49142-95000 Transfers to Water	883,904.00	898,793.00	898,793.00	906,772.00	906,772.00	906,772.00	0.00	0.00 %
TOTAL 49142 Transfers to Water	\$883,904.00	\$898,793.00	\$898,793.00	\$906,772.00	\$906,772.00	\$906,772.00	\$0.00	0.00 %
49150 Transfers to Capital Reserve Funds								
1000-49150-00050 Trans to CRF - PWD Equip	200,000.00	150,000.00	150,000.00	90,000.00	90,000.00	250,000.00	160,000.00	177.78 %
1000-49150-00051 Trans to CRF - Fire Major/Vehic. Equip	135,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	0.00	0.00 %
1000-49150-00052 Trans to CRF - Fire Small Equip	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00 %
1000-49150-00053 Trans to CRF - Police Cruisers	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	0.00	0.00 %
1000-49150-00054 Trans to CRF - Police Small Equip.	13,500.00	10,000.00	10,000.00	0.00	0.00	10,000.00	10,000.00	---
1000-49150-00055 Trans to CRF - Muni Facilities	10,000.00	40,000.00	40,000.00	40,000.00	40,000.00	100,000.00	60,000.00	150.00 %
1000-49150-00059 Trans to CRF - Assessment Updates	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	30,000.00	(2,500.00)	(7.69)%
1000-49150-00061 Trans to CRF - Roadway & Infrastructure	0.00	0.00	0.00	60,000.00	60,000.00	100,000.00	40,000.00	66.67 %
TOTAL 49150 Transfers to Capital Reserve Funds	\$456,000.00	\$437,500.00	\$437,500.00	\$427,500.00	\$427,500.00	\$695,000.00	\$267,500.00	62.57 %
49160 Transfers to Trust & Agency Funds								
1000-49160-00000 Transfers to Trust & Agency Funds	10,000.00	10,000.00	10,000.00	35,000.00	35,000.00	10,000.00	(25,000.00)	(71.43)%
1000-49160-00001 Transfer to Energy Capital Reserve	0.00	15,000.00	15,000.00	0.00	0.00	0.00	0.00	---
TOTAL 49160 Transfers to Trust & Agency Funds	\$10,000.00	\$25,000.00	\$25,000.00	\$35,000.00	\$35,000.00	\$10,000.00	\$(25,000.00)	(71.43)%
GRAND TOTAL	\$9,631,447.71	\$9,803,025.00	\$9,253,724.21	\$9,353,334.00	\$7,534,045.62	\$9,812,761.00	\$459,427.00	4.91 %

**BUDGET COMMITTEE
TOWN OF PEMBROKE, NH
October 15, 2020 at 6:30 PM**

DRAFT

Mark LePage, Chairman, called the meeting to order at 6:30 pm.

I. Attendance:

Budget Committee Present:

Daniel Crean, Peter Gagyi, Michael Connor, Gerry Fleury, Mark LePage, Paul Hanson, Andy Camidge, Brian Seaworth, Karen Yeaton, Clint Hanson

Excused: Gene Gauss, Sandy Goulet,

Staff: David Jodoin Town Administrator

II. Approval of Minutes: September 17, 2020:

Paul Hanson moved to approve the minutes of September 17, 2020 as amended; Andy Camidge seconded the motion. Mike Connor, Brian Seaworth, and Armand Soucy abstained. Motion passed 5-0.

III. Update from Town on Budget

David Jodoin, Town Administrator, gave an update on the Town Budget. This month's budget is still off \$82,000 on revenues. At year end, the budget is still likely to be off between \$120-150,000. 100% of CARES Act funding has been received. Some towns did not apply for their portion of the funding so there are additional funds being held at the State. If the State allows entities to apply for that funding, there are some additional items David would submit for. There is a grant available for election expenses through the CARES Act. David has not looked at the details yet but there may be some reimbursements for ballot costs available. The Selectmen have started reviewing town budgets. The Committee will hopefully have their budget binders by November 19th.

Gerry Fleury asked how close they are to getting at tax rate from NHDRA. David explained that right now, NHDRA has reviewed all forms except the MS-434 which is the revenue form. Normally, they would have contacted him by now with a rate. Everything has been pushed back due to COVID. The annual audit has also been delayed due to COVID. That would normally be completed and presented by now. Moody's Investment Services has threatened to reduce the Town's rating if the audit is not done soon.

IV. Update from School on Budget Situation and Preparations for

Andy Camidge, Chair of the Pembroke School Board, gave an update on the School Budget. Andy explained the Amber Wheeler, Business Administrator, is currently working through the budgets for all of the districts. The first draft of the SAU budget is available and has an increase of 2.3%. It was voted by the SAU Board to move to public hearing as presented on November 25th. The first draft of the Pembroke School District budget should be available at the first School Board meeting in November and Andy will forward it to the Budget Committee. November 10th is when they expect they will hear from the insurance company about the 20-21 rates. Andy read an email sent from Patty Sherman. They have had meetings with the school leadership teams and they have tried to either reduce or zero out the increases to the lines for building level requests. There are several budget lines that will see zero increases if they unfreeze the budget this year. They have been careful with spending and all requests have come through Patty for approval. Josh Coughlin, Facilities Manager, has done an excellent job picking up free supplies as they become available. As for COVID related expenses, their grant was approved and they will be utilizing that funding. The Technology Replacement Lines were unfrozen but the grant funds should cover everything that was needed. The transportation savings are not available yet. They will also need to subtract out the cost of hiring staff to provide supervision after school.

Andy explained they are running half the busses they typically have because they only have half the drivers. In order to get all the kids to school, they have been making two runs which resulted in some kids getting to school late and some leaving early. To remedy this a little, they have decided to shift the starting and end times of one of the school's days. They will still receive the same instructional time. To make that happen, they will need to hire extra staff to supervise those kids. Some of the cost savings from the running half the busses will be used for that additional staff. There will also be bussing savings due to sports busses running less.

Mark LePage asked if there are any significant outstanding COVID related purchases to be made or installed. Andy stated that everything has come in and is installed. There should not be any more large COVID related expenditures. Mark stated that he has asked Amber for a list of past and anticipated COVID related expenditures and where the funding has come from or will come from.

Gerry Fleury asked for last year's actuals. Andy explained that after all warrant articles are funded, there will be around \$675,000 to be returned to the Town as surplus. Gerry asked if revenues have hit their targets. Andy stated that last year they were very close and this year the enrollment projections Amber made were on target. They are on track to meet their revenue goals.

Gerry Fleury expressed concerns for the Budget Committees role going forward and taxes going up in November, which are due December 1st. Gerry is concerned how affordable the rates will be. The Paraprofessionals have now unionized which means another collective bargaining agreement to discuss. Andy explained that they just received an email from the Paraprofessional's Labor Relations Representative and they are scheduling those negotiating meetings now. Andy does not believe they are trying to have something ready for March of 2021 but they will find out after the first meeting and he will keep the Committee up to date. If it was to come up this year, it would put them out of sync with the Teacher's Union CBA.

David Jodoin clarified that the school surplus will be around \$600,000 and will drop the school district's portion of the tax rate by approximately \$0.80. That brings the voted on \$2.72 increase to \$1.92.

Dan Crean commented that social security expects the increase in benefits to be 1.3%. Anything above that means an increase in taxes for those on Social Security.

Gerry Fleury asked what they can expect the Town and School District meetings to look like in the Spring. Andy is hoping the State will give some guidance. It is something they are discussing as a Board.

Clint Hanson expressed concerns for the lack of State's direction during the COVID crisis and that they may not give any direction or recommendations which will leave them trying to work within the current State laws surrounding Town Meeting.

Brian Seaworth stated that he has tried to talk with NHDRA and he expects that if the State decides to set restrictions that prohibits Town Meeting, that they would also see a mitigation coming from the State. Mark shared concerns as well that the State will put out guidelines to follow but not necessarily rules or laws so then they won't put out anything in terms of mitigations.

Andy Camidge stated that the Superintendents are meeting with the Commissioner of Education on almost a weekly basis. Andy will ask Patty to raise the question to him.

V. Other Business

Mark asked if they feel there is value or interest in a meeting between now and November 19th when the Town Budget is expected to be ready. Dan Crean answered that they do not need another update meeting. Gerry Fleury stated that they need to presume they will be holding a meeting in March and they need to still hold the public hearing in a timely fashion. Mark stated that currently the public hearing is scheduled for Thursday, February 4th. Andy stated that he does not believe he will have anything of value to report until the School Board meets again in November.

Mark explained that according to the draft Budget Committee schedule, they would begin meeting with the School District on December 17th.

The next meeting will be held November 19th. A week prior to the meeting, they will decide whether or not the meeting will be remote or in person.

VI. Adjourn

Dan Crean made a motion to adjourn at 7:11 PM. Clint Hanson seconded the motion and it was approved unanimously.

Mark LePage, Chairman