



TOWN OF PEMBROKE

Municipal Budget Committee

Minutes of: September 29, 2016

Roll Call:

Ann Bond
Clint Hanson
Pat Boucher-School Board Rep
David Doherty-Alt School Board Rep
Mark LePage-Chairperson
Gerry Fleury-Vice Chairperson
Brian Seaworth
Karen Yeaton
Marie Chouinard
Mike Connor

Not Present:

Sandy Hogan
Tina Courtemanche
David Sheldon

- I. Introduction of new member-Ann Bond
- II. Approval of Minutes 3/31/16 Minutes

Action: Gerry Fleury made a motion to approve the minutes as presented. Karen Yeaton seconded the motion. No discussion, comments or concerns. Motion passed 10-0

- III. Nominations of Officer:

Action: Gerry Fleury moved to nominate Mark LePage for Chairperson of the Budget Committee. Karen Yeaton seconded the motion.

Discussion: Mark LePage stated he was grateful for the nomination but wanted to extend the opportunity for another person if the wanted. He would graciously accept if no one else was interested.

Motion passed 10-0.

Action: Clint Hanson moved to nominate Gerry Fleury as Vice Chairperson of the Budget Committee. Motion seconded by Brian Seaworth. Motion passed 10-0

IV. Review of CIP-

Gerry Fleury presented the CIP Report to the Budget Committee. A brief discussion on the function of the CIP Committee and how it applies to the report presented. The report was then reviewed with discussion of which lines are from revenues, capital reserves or tax funded.

Question-Ann Bond questioned whether there was a way to vote out an item on the CIP list.

Answer-No the CIP Committee cannot vote anything out however it can be given a low ranking. The Budget Committee has the ability of removing items if necessary.

A few comments made by Gerry Fleury about the CIP List was as follows:

1. The Recreation Department had a \$30,000 line item for bathroom renovations. The concern of the CIP Committee was that the bathrooms were locked a majority of the time therefore not allowing different groups usage. Also of concern was the septic and if it could handle the large renovation and large increase in use.
2. School District CIP Requests: The school had a study done last year that showed \$10 million in infrastructure repairs that were needed. With that stated the School Committee submitted a list of just about a million dollars in repairs/new equipment. The concern of the CIP Committee is that the school tends to fund with an issuance of a bond with large amount of repairs in future years with no answer to how they will fund items in the future. Also causing concern was that number of the items requested were to be done at the Village School. Due to the conversation of the Village School being shut down in the near future this amount of money may not make sense.
3. Feasibility Study-Village School: The CIP Committee agrees this study does need to be done but is unsure if this can be done through a bond. Also the CIP is recommending that this be funded through the existing operating budget.

Question-Where would this addition be built? Would this be done at Three Rivers School or the Hill School?

Mike Connor-The feasibility study that will be done will determine the answer to that. The Hill School is the option in regards to an addition however determining the amount it would

take to fix the Village School still needs to be determined as well to make sure it's the right decision.

The importance of the Master Plan and the updating of this was also discussed. This is the guidelines the Planning and the Zoning Board go by to enforce regulations and express the thoughts of the town.

Question: Wood Shop Dust Collection System received low rating, is there currently a ventilation system.

Yes there is currently something there however it is not up to code, very small, not very efficient, and low air quality.

Question: Why does the entrance of the SAU need to be adjusted again?

Answer: What was found was that the stairs outside are not uniform and it wasn't handicap compliant. Also the lift for wheelchairs is housed at the bottom of the ramp of the auditorium.

A concern was brought forward with the outlook on the future of the Recreation Budget. Increased funding in 2018 in the amount of \$150,000 is listed and in future years. The concern of how this would be funded arose, however it was stated that tax revenue would fund this if accepted.

V. Review of Meeting Schedule

Calendar as presented gives the opportunity for additional time on budgets. Town budgets will be available the week before Thanksgiving.

Request of School Budgets by December 15, 2016

Public Hearing tentatively set for Thursday March 9, 2016

VI. Other Business:

- SAU Meeting Oct 13, 2016 at Allenstown Elementary School
- Construction off of Route 3-TIF District/Loop Road Project
- Legal Requests are higher this year due to being in litigation currently

Meeting Adjourned at 8:17pm