

Town of Pembroke
Budget Committee Minutes

May 3, 2018

DRAFT

1. Attendance:

Tina Courtemanche, Gerry Fleury, Brian Seaworth, Ann Bond, Mike Connor, Dave Doherty, Karen Yeaton, Peter Gagy, Connie Soucy, Marie Chouinard, Dan Crean

Absent: Kim Landry

Audience: David Jodoin, Town Administrator, Kevin Foss (Resident)

2. Call to Order: 6:30pm

Gerry opened the meeting and introduced himself as the Chair and went on to explain how the process works and that the first issue of business is usually to elect the Chairman and the Vice Chairman.

3. Minutes:

Motion made by Karen Yeaton to approve the minutes of the Public Hearing as written from February 18, 2018. Motion seconded by Marie Chouinard. Motion passed

4. Organization

Normally in the past the Chairman was re-elected and the slate of officers stayed the same. Gerry explained that following Town Meeting Mark LePage who had been the Chairman of the Committee resigned. Gerry explained that from what he knew, Mark had been harassed significantly at the budget meetings and hearings and that it weighed upon him and he decided that he no longer wanted to continue.

Gerry stated that when he and Mark were Chair and C-Chair they collaborated quite a bit after every meeting there is a process of looking at the draft minutes, one of the other items that the Chair has to do is to look at the schedule of events and to plan for meetings.

Gerry stated that he was explaining the process because he wanted to make sure that everyone was aware of what the job consisted of.

Gerry expressed his concern over the tax rate impact sheet. Since it is the Budget Committee's job to approve a bottom line budget or expenditures, it is very difficult to calculate the exact amount of revenue due.

Gerry explained that he was informing every one of the issues because he did not want anyone to nominate him as the Chairman. He explained his current commitments to the members and did offer to

remain on as the Vice Chairman. He stated that he would be available to help out the new Chairman when needed.

Gerry opened the nominations for Chairman. The room went silent.

Gerry opened the floor for nominations of Vice Chairman. Motion to approve Gerry by Marie, seconded by Brian. Gerry stated that he would accept with one caveat, I cannot become the de-facto Chair.

Gerry called for the vote for his position as Vice Chairman. Vote unanimous.

Dan nominated Karen for Chairman, seconded by Brian. Gerry closed the nominations and asked Karen if she would accept. She would be honored to accept. Vote unanimous.

Gerry offered to let Karen takeover the meeting, she requested that he continue.

Schedule

Gerry explained that the first normal meeting for the budget committee takes place early fall and that was usually the presentation of the capital Improvements. CIP usually starts up in July and goes through and looks at all the capital expenditure requests for vehicles, building repairs etc. The role of CIP is to review and rank the expenditures by priority so that they don't all come due at the same time which would impact the tax rate greatly.

Dan asked if the school was participating in this process. Gerry assured him that they were and in fact based on articles in the newspaper that they formed a committee to look at the Village School.

Gerry asked Dave Doherty to speak on the item. Dave stated that the committee was working hard at preparing the information for this year's cycle.

Brian asked Dave if he could comment on the new report that the school is posting on their website. Dave explained that it is a report from Amber showing the current state of the budget and what they are looking at for a surplus at the end of the year. Right now the School is looking at a surplus of around a half million dollars.

Gerry commented that after the CIP presentation, there is a small gap for when the committee meets again. That is the time that the School and Town are preparing their budgets.

Gerry noted that we are absent a recording Secretary as Stephanie will not be back with us this year.

D. Jodoin explained that if anybody is interested or knows of someone interested it is a paying position and there are certain requirements that need to be met turning around the minutes on time.

Gerry asked the members if they were still good with meeting at 6:30 on Thursdays' the members agreed to stay with that day and time.

Motion by Tina, seconded by Brian to Adjourn at 6:48 PM. Motion passed at 6:48 PM