

**BUDGET COMMITTEE
TOWN OF PEMBROKE, NH
OCTOBER 13, 2022 at 6:30 PM**

DRAFT

Mark LePage, Chairman, called the meeting to order at 6:30 pm.

I. Attendance:

Budget Committee Present:

Clint Hanson, Dave Doherty, Andy Camidge, Sue Whitbeck, Mark LePage, Gerry Fleury, Peter Gagy, Jenn Johnson, Matt Miller, Brian Seaworth, Gene Gauss

Staff: David Jodoin, Town Administrator

II. Election Officers:

Gerry Fleury nominated Mark LePage to be the Chair of the Budget Committee. Dave Doherty seconded the motion. Motion passed 11-0.

Mark LePage nominated Gerry Fleury to be the Vice-Chair of the Budget Committee. David Doherty seconded the motion. Motion passed 11-0.

III. Approval of Minutes – April 14, 2022:

Andy Camidge moved to approve the minutes of April 14, 2022. Gerry Fleury seconded the motion. Motion passed 10-0. Jenn Johnson abstained.

IV. 2023 CIP Request – Gerry Fleury:

Gerry Fleury, Chair of the Capital Improvement Committee, presented the 2023 CIP report. Gerry reviewed the votes for high, medium, or low priority on each project.

MUNICIPAL FACILITIES REQUESTS:

		High	Medium	Low
Municipal Facilities CRF Request	\$100,000	6	0	0
Bond	\$600,000	4	2	0
DPW - Heating System	\$7,500	6	0	0
DPW – Air Cleaning	\$1,500	4	1	1
DPW – Garage Addition	\$600,000	6	0	0
DPW – DPW Doors	\$5,000	0	6	0
Library – Fencing	\$7,800	0	0	6

TOWN CLOCK

		High	Medium	Low
Town Clock CRF Request	\$7,500	0	3	3

<u>PROPERTY REVALUATIONS/UPDATE:</u>		High	Medium	Low
Property Reval/Update CRF Request	\$30,000	3	2	1
<u>CEMETERY:</u>		High	Medium	Low
Cemetery CRF Request	\$11,000	4	2	0
Pembroke Hill Road Repairs	\$9,225	4	2	0
Ground Penetrating Radar	\$2,500	4	1	1
<u>FIRE DEPARTMENT</u>		High	Medium	Low
Major Equipment CRF Request	\$154,350	6	0	0
Small Equipment CRF Request	\$75,000	6	0	0
Breathing Air Compressor	\$40,000	6	0	0
<u>POLICE DEPARTMENT:</u>		High	Medium	Low
Police Cruiser CRF Request	\$60,000	4	1	1
Police Cruiser	\$110,840	0	3	3
Small Equipment CRF Request	\$10,000	4	2	0
<u>PUBLIC WORKS:</u>		High	Medium	Low
Major Equipment CRF Request	\$275,000	6	0	0
6 Wheel Dump/Plow	\$250,000	5	1	0
Brush Chipper	\$65,000	6	0	0
<u>ROADS:</u>		High	Medium	Low
Road Reconstruction/Repair	\$750,000	6	0	0
Buck Street Sidewalk	\$10,000	5	1	0
Roadway and Infrastructure CRF	\$100,000	5	1	0
Culvert 747 Cross Country Road	\$87,000	1	5	0
Culvert Memorial Field	\$467,000	6	0	0
<u>RECREATION:</u>		High	Medium	Low
Recreation Facilities CRF Request	\$15,000	3	2	1
Soccer Roof Repairs	\$9,000	3	2	1
Dugout Roof Repairs	\$15,000	1	3	2
<u>SEWER:</u>		High	Medium	Low
Sewer Major Improvements	\$15,000,000	0	2	4
<u>SCHOOL DISTRICT:</u>		High	Medium	Low
Vehicle Replacement CRF Request	\$7,000	3	1	2
School Building CRF Request	\$155,000	3	2	1
Replacement Flooring	\$20,000	2	3	1
Roof Repair/Replacement	\$90,000	3	3	0
School Tech. CRF Request	\$10,000	5	1	0
School Site Improv. CRF Request	\$200,000	0	4	2
School Equipment CRF Request	\$25,000	0	4	2
Replacement Camera/Maint.	\$10,000	5	1	0
District Mowers	\$20,000	1	5	0

V. Town Update:

David Jodoin discussed the intent of the Town of Allenstown to dissolve the inter-municipal agreement (IMA) for Tri-Town Ambulance. David and Chris Gamache, Director of Tri-Town, will be at the Allenstown Budget Committee on November 5th to discuss the budget impacts. The ambulances are licensed, insured, and registered as the Town of Pembroke DBA Tri-Town EMS as well as the medical license for the service. There are two ambulances currently owned by the service. Dissolution of the fixed assets would require both Towns to split the assets at year end. This is one of the many difficult separation issues that will be faced over the next year. The date that is in the best interest of the Town for official dissolution is December 31, 2024. David is working to put language into any dissolution contracts that states any legal issues that stem from the inception of the service to December 31, 2024 are the responsibility of each town equally. The Selectmen discussed what would happen should Allenstown change their minds and decide they did not want to dissolve or after a couple of years decide having their own service is not working for them. The Boards plan would be to enter into a new IMA agreement but not set up a Board of Directors and just bill them for their costs.

The Town budgets should be available for the Committee to review on November 10th. Unfortunately the overall budget will see the biggest increase in several years with the high costs of replacement items. One cost that will be unexpected will be the replacement of the Fire Air packs which was originally projected to be in 2026, but due to several failures, the need to purchase will be in 2023.

VI. School Budget Update:

Andy Camidge, Chair Pembroke School Board, gave updates for the 2023 School budget. The decision was made not to put an addition/renovation to Hill School on the warrant this year. They decided to take a little longer to formulate the right plan to bring forward. The Board has not seen the full budget yet. There will be presentations from each School on 11/1 and on 11/15 they will see the full budget. This is a teacher contract year so there will definitely be a warrant article for that.

VII. Other Business:

The next meeting will be November 10th at Town Hall.

VIII. Adjourn:

Dave Doherty made a motion to adjourn at 8:40 PM. Andy Camidge seconded the motion and it was approved unanimously.

Mark LePage, Chairman