

Capital Improvement Program (CIP) Committee
August 2, 2017
Location: Pembroke Safety Center

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Call to Order: 6:00pm

I. Attendance:

Gerry Fleury-CIP	David Jodoin-Town Administrator
Larry Young-CIP	David Sheldon-CIP Selectman Alternate
Bryan Christiansen-CIP	
Tina Courtemanche-CIP	
Dianne Schuett-CIP	
Rosemarie Michaud-CIP	

II. Appointment of Chairman and Vice Chairman

Rosemarie Michaud moved to nominate Gerry Fleury as the Chairman of the CIP committee. Diane Schuett seconded the motion. Motion passed 7-0

Bryan Christianson moved to nominate Janna Culberson as the Vice Chairman of the CIP Committee. Motion seconded by Rosemarie Michaud. Motion passed 7-0.

III. Approval on Minutes:

There were no minutes to approve from the last meeting.

IV. Police Department-CIP Requests

Chief Gilman was in attendance to present the CIP requests for the 2018 budget. The Police Department is looking to purchase a Chevy Tahoe at the price of \$35,859. In addition \$10,000 would be requested to outfit the vehicle with appropriate equipment. The vehicle being replaced is the 2010 Ford Explorer which currently has 70,000 miles on it with no warranty in place.

Bryan Christianson requested to know why the current SUV's were not being used to tow equipment. Per Chief Gilman Ford does not certify the SUV's the Police Department currently have to tow due to the frame. The warranty would be voided if the vehicle towed equipment.

Chief Gilman stated the new Vehicle would be a front line piece and would not just sit and waiting to be used.

David Jodoin made mention of perhaps changing the current fund to an expendable trust fund for emergency purposes and if a car goes down. Brian Christianson requested to know how fast a new vehicle could be purchased in the circumstance a cruiser went down. Per Chief Gilman most dealers have them in stock so between 3-4 weeks.

Gerry Fleury stated it may be smarter for this year to move ahead with the request for the new vehicle in addition to changing the wording to allow the selectman being the agents to expend for this account. No additional questions were asked after this.

The committee recessed to examine the cruiser scheduled to be replaced, and then reconvened to continue the meeting.

V. Fire Department -2018 CIP Requests

Chief Paulson and Deputy Chief Gagnon were in attendance to present the CIP Requests for the Fire Department. The 2018 requests include \$70,000 for new mobile radios from the small equipment fund for the apparatus. The current equipment were purchased through grant money over 15 years ago.

There currently is enough money in the account and the Selectman are agents to expend this money therefore it may not have to be in a warrant article.

Chief Paulson states the currently don't have any major purchases planned for this year budgeted however there may be an opportunity to obtain a Military Surplus Vehicle again. Deputy Chief Gagnon explained there are currently two programs. Program 1 states that the Military would continue to own the vehicle however the town would outfit and use the vehicle. In this case the Military could take it at any time to use at an emergency. Program 2 states the town would put in a request for a truck, if approved a truck would be selected and outfitted. After 12mo this would be owned by the Town if all the conditions were met. If this program continues the Major Equipment outlook may change allowing for a purchase earlier.

Chief Paulson also states they are looking to purchase a mini pumper. He believed that 95% of the current calls could be controlled with this vehicle. The mini pumper is built on a F550 body allowing for a CDL not to be required to drive it.

Bryan Christianson requested to know why the scheduling on Engine 3 was moved up. Per Chief Paulson this is a 3 man cab which doesn't allow personnel to get to the scene. It does contain more water but a lot less people.

VI. Ambulance-2018 CIP requests

Per David Jodoin stated the funds for the ambulance is in the custody of the Town Treasurer. Due to this being an inter-municipal budget the CIP Committee doesn't have say in what happens however the committee wanted the CIP committee to be aware.

Stephanie Locke was present to answer any questions the committee may have about the two items they are looking to purchase this year. The STAT Portable Lab A8 and Portable Ventilator are requested in 2018 budget as new protocols for Paramedics allow for the use of this equipment before reaching the hospital. No questions about the machines were asked.

VII. Other:

Next week's meeting will start at Memorial Field at 6pm and then Public Works to follow

VIII. Adjourn:

Larry Young moved to adjourn from the meeting. Bryan Christianson seconded the motion. Motion passed 7-0.