

**TOWN OF PEMBROKE
TOWN HALL**
311 Pembroke Street
Pembroke, New Hampshire 03275
Tel: 603-485-4747 Fax: 603-485-3967
Web: pembroke-nh.com

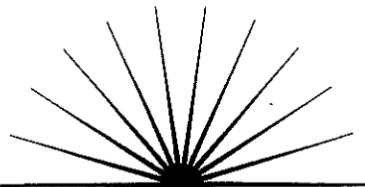
Capital Improvement Program (CIP) Committee

Agenda

August 5, 2021, 6:30 PM

Location: Pembroke Town Hall

1. Attendance:
2. Approval of Minutes July 29, 2021
3. Library – 2022 CIP Requests
4. Energy Committee – 2022 CIP Requests
5. Other Business
6. Adjourn:



PEMBROKE TOWN LIBRARY
TELEPHONE 485-7851
PEMBROKE, NH 03275

June 29, 2021

Town of Pembroke
Capital Improvement Program Committee
311 Pembroke Street
Pembroke NH, 03275

Cc: David Jodoin, Town Administrator

To members of the Capital Improvement Committee,

On Wednesday May 19, 2021, the Pembroke Town Library Board of Trustees voted (5-0) to submit a CIP request for the following:

Replacement of roof shingles

Roof insulation

Addressing the drainage/ice dams issue around the building


The roof is nearing the end of its lifespan. Shingles are coming off the roof. We'd like to have the roof replaced before water damage to the building and our collections becomes an issue.

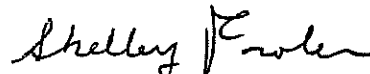
Our roof insulation is nearing the end of its lifespan. As has been discussed at previous CIP presentations, snow doesn't last long on the Library's roof due to heat escaping at the roof. The quick melting causes ice dams to form at several corners. In discussing the matter with the Facilities and Grounds Committee June 21, spray foam was mentioned as an option for the Library and Town to pursue.

We look forward to meeting with you August 5 to discuss this request.

Respectfully submitted,


Susanne Whitbeck
Library Trustee (Co-Chair)


Judy Mitchell
Library Trustee (Co-Chair)


Shelley Fowler
Library Trustee (Treasurer)


Marie Brezovsky
Library Trustee


Kaitlin Camidge
Library Trustee

**Town of Pembroke, New Hampshire
CIP Building Request Form**

Department: Public Works Requested by: VJ Ranfos Date: 7/9/2021

Please check all that apply and fill in as much information as you can.

General Information

Year of suggested purchase: 2022 Source of Funding: CIP

☒ Replacement ☒ Upgrade ☐ Addition ☐ Renovation ☐ New

Description/Purpose: Upgrade and preservation

Existing Building Description

Name of Building: Town Clock Year Built: _____ Projected life at date of purchase: _____

Date of last major repair or overhaul: _____ Cost/Description: _____/_____

Repair costs to Date: _____ Annual maintenance cost for the past 3 years: _____/yr.

Anticipated repairs needed in next 2 years: _____ Cost: _____

Current values: (on books): _____ (market): _____ (trade-in): _____

Source of values listed above: _____

Requested Building Description

Anticipated Price: \$24,140.00 Source of Pricing: D'Avanza Clock Repair & Target New England Restoration

Anticipated annual maintenance cost: _____ Anticipated Useful Life: _____

Warranty? ☐ Yes ☐ No If Yes, by whom?: _____

Anticipated changes in: Operating Cost: _____ Personnel: _____ Utilities: _____

Insurance Cost: _____ Maintenance: _____

Comments: 1). D'Avanza Clock Repair - upgrade clock internals so the clock will stay on time and replace bell striker, electronic motors and controllers.

2). Target New England - Clean and repaint clock tower and do any structural repairs to the inside and outside of the clock tower.



TARGET NEW ENGLAND

Historical Restorations

Town of Pembroke

July 1, 2021

311 Pembroke Street

Pembroke, NH 03275

Attn: David Jodoin, Town Administrator

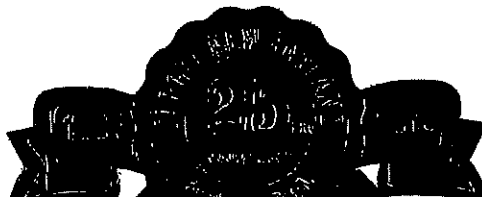
Proposed Five Year Action Plan

Pembroke Clock Tower

The following is a proposal for the Pembroke Clock Tower's Five-Year Maintenance Schedule. This maintenance schedule will begin 1/2021 and continue to 1/2026.

After a thorough on-site inspection by James Doherty, Owner of Target New England, Historical Restorations, we recommend the following:

| Interior: | <u>Proposed Date</u> | <u>Proposed Maintenance</u> | <u>Proposed Yearly Price</u> |
|--------------------------------|----------------------|---|------------------------------|
| | 1/2021-1/2022 | Thorough cleaning of tower | |
| | | Repaint 1 st floor of tower | |
| | | Secure posts/beams | \$8,760.00 |
| | | Repair any holes of siding with caulking | |
| | | Reinforce clock platform | |
| | | Reinforce bell tower floor | |
| Exterior: | | Repair asphalt roofing | |
| | | Repair holes, defects in copper roof system | |
| | | Repair cracked, blistered paint on clock face | \$6,465.00 |
| | | Repaint as needed on clock tower | |
| Proposed First Year Total..... | | | \$15,225.00 |





Tower Clock Repair and Restoration

Proposal

2/15/2021

Tower Clock Upgrade Town Clock Pembroke, NH

Scope of Work

Repair previously electrified E. Howard tower clock. Provide and install MI-1RPM clock motor with 99B-MI Automatic Clock Controller. Provide and install 35lb. bell hammer actuator for hour strike with night silence capability. Controller automatically resets clocks after power failures and for daylight savings time. Precision Quartz Time base 4 minutes per year maximum drift. Optional GPS – no drift. Built in 100 year daylight savings time calendar. Controller is ETL listed to UL 863. Two Year Warranty on equipment.

Work to be Performed

- 1- Install new MI drive motor
- 2- Install 99B automatic clock controller
- 3- Install 35lb bell hammer actuator
- 4- Install low voltage wire from controller to MI and actuator
- 5- Synchronize clock faces and set to correct time
- 6- Provide operation manual and instruct personnel on use

Cost: \$8,915.00

40% Deposit

Balance net 15 days upon completion

Price does not include 110V circuit or permits

Proposed Five Year Action Plan

Pembroke Clock Tower

| Interior: <u>Proposed Date</u> | <u>Proposed Maintenance</u> | <u>Proposed Yearly Price</u> |
|---------------------------------------|---|-------------------------------------|
| 1/22 – 1/23 | Thoroughly clean tower | |
| | Secure any loose posts/beams | |
| | Repair any holes on siding | |
| | Check clock platform | \$4,105.00 |
| | Check bell tower floor | |
| | Secure ladders & safety rails | |
| | Check ventilating fan & thermostat | |
| Exterior: | Repair asphalt roofing | |
| | Repair any defects on copper roof | |
| | Repair cracked,blistering,peeling paint | |
| | Remove old bell cribbing | \$18,320.00 |
| | Install new mahogany bell cribbing | |

Proposed Second Year Total.....\$22,425.00

Proposed Five Year Action Plan

Pembroke Clock Tower

| Interior: <u>Proposed Date</u> | <u>Proposed Maintenance</u> | <u>Proposed Yearly Price</u> |
|--------------------------------|---|------------------------------|
| 1/2023-1/2024 | Thoroughly clean tower | |
| | Secure loose posts/beams | |
| | Repair any holes on siding | |
| | Check clock platform | \$4,105.00 |
| | Check bell tower floor | |
| | Secure ladders & safety rails | |
| | Check ventilating fan & thermostat | |
| Exterior: | Repair asphalt roofing | |
| | Repair any defects on copper roof | |
| | Repair cracked, blistering, peeling paint | |
| | Remove old bell rope wheel | \$12,720.00 |
| | Repair or replace bell rope wheel | |
| Proposed Third Year Total..... | | \$16,825.00 |

Proposed Five Year Action Plan

Pembroke Clock Tower

| Interior: <u>Proposed Date</u> | <u>Proposed Maintenance</u> | <u>Proposed Yearly Price</u> |
|---------------------------------------|------------------------------------|-------------------------------------|
| 1/2025-1/2026 | Thoroughly clean tower | |
| | Secure loose posts/beams | |
| | Repair any holes on siding | |
| | Check clock platform | \$4,105.00 |
| | Check bell tower floor | |
| | Secure ladders & safety rails | |
| | Check ventilating fan & thermostat | |
| Exterior: | Repair asphalt roofing | |
| | Repair any defects on copper roof | \$32,470,00 |
| | 10 yr repaint clock tower | |

Proposed Fourth Year Total.....\$36,575.00

Proposed Five Year Action Plan

Pembroke Clock Tower

| <u>Interior: Proposed Date</u> | <u>Proposed Maintenance</u> | <u>Proposed Yearly Price</u> |
|---------------------------------------|------------------------------------|-------------------------------------|
| 1/2026-1/2027 | Thoroughly clean tower | |
| | Secure loose posts/beams | |
| | Repair any holes on siding | |
| | Check clock platform | \$5,105.00 |
| | Check bell tower floor | |
| | Secure ladders & safety rails | |
| | Check ventilating fan & thermostat | |
| Exterior: | Repair asphalt roofing | |
| | Repair any defects on copper roof | \$5,000.00 |
| | Check paint condition on tower | |

Proposed Fifth Year Total.....\$10,105.00

PEMBROKE POLICE

Memorandum



To: Pembroke Building Committee
From: Chief Dwayne Gilman
Date: 05.14.2021
CC: Dave Jodoin

To whom it may concern,

This memo contains a list of building needs and are in the order of importance. Please feel free to ask me questions about any of the items below. This is only for issues on the Police side of the Safety Center.

1. Framing and installation of a door separating the interior hallway and the Administration Office. (Quote attached)
2. Interior Maintenance: Original paint since 2003/2004
 - a. paint walls
 - b. doors and trim
 - c. Sally port Paint
3. Exterior maintenance,:
 - a. chipped brick,
 - b. flaking paint on pipes, (over evidence bay door)
 - c. safety barriers need paint,
 - d. asphalt cracking and chipping
 - e. Roof Leaks Booking and Sally Port
4. Second Floor completion of half of the unfinished area located for Office space and or file space. (quote Attached)
5. Ventilation in the Booking room, (Intox) and odor.

MIHACHIK BUILDERS, INC.

**P.O. Box 953
Epsom, NH 03234
603-234-9086**

TO: Pembroke Police Department
Route 3
Pembroke, NH 03275

ESTIMATE
June 23, 2021

Project 1

- Frame in opening for a 3' solid oak door with a steel frame
- Patch in drywall, 2 coats of paint
- Install door hardware and door stop
- Install vinyl baseboard

Materials & Labor: \$ 3,450.00

Project 2

- Divide the 2nd floor storage into 2 rooms by installing a 12' wall in the approx.. middle of the room
- Install a suspended ceiling with sufficient lighting, and insulation
- Install 4 - 6 outlets, low voltage wire and cable
- Hang drywall on the one side of the wall for the office
- Install sufficient heat
- Paint new divider wall
- Install carpet in the new office

Materials & Labor: \$11,860.00

RECEIVED

JUN 24 2021

**Town of Pembroke, New Hampshire
CIP Building Request Form**

Department: Public Works Requested by: VJ Ranfos Date: 7/13/2021

Please check all that apply and fill in as much information as you can.

General Information

Year of suggested purchase: 2022 Source of Funding: CIP

☒ Replacement ☐ Upgrade ☐ Addition ☐ Renovation ☐ New

Description/Purpose: Weatherstrip Garage doors and service doors

Existing Building Description

Name of Building: Public Works Year Built: 1980* Projected life at date of purchase: _____

Date of last major repair or overhaul: _____ Cost/Description: _____/_____

Repair costs to Date: _____ Annual maintenance cost for the past 3 years: _____/yr.

Anticipated repairs needed in next 2 years: _____ Cost: _____

Current values: (on books): _____ (market): _____ (trade-in): _____

Source of values listed above: _____

Requested Building Description

Anticipated Price: \$5,000.00 Source of Pricing: Contractor Estimate

Anticipated annual maintenance cost: _____ Anticipated Useful Life: _____

Warranty? ☐ Yes ☐ No If Yes, by whom?: _____

Anticipated changes in: Operating Cost: _____ Personnel: _____ Utilities: _____

Insurance Cost: _____ Maintenance: _____

Comments: All garage doors need weatherstripping. All garage doors need to be serviced and may need extra parts which will be at an extra cost.

(*Old garage year built 1980, new garage year built 2000.)

**Town of Pembroke, New Hampshire
CIP Building Request Form**

Department: Public Works Requested by: VJ Ranfos Date: 7/13/2021

Please check all that apply and fill in as much information as you can.

General Information

Year of suggested purchase: 2022 Source of Funding: CIP

☐ Replacement ☐ Upgrade ☐ Addition ☒ Renovation ☐ New

Description/Purpose: Metal Roof Repairs

Existing Building Description

Name of Building: Public Works Year Built: 2000 Projected life at date of purchase: _____

Date of last major repair or overhaul: _____ Cost/Description: _____/_____

Repair costs to Date: _____ Annual maintenance cost for the past 3 years: _____/yr.

Anticipated repairs needed in next 2 years: _____ Cost: _____

Current values: (on books): _____ (market): _____ (trade-in): _____

Source of values listed above: _____

Requested Building Description

Anticipated Price: \$5,000.00 Source of Pricing: Contractor Estimate

Anticipated annual maintenance cost: _____ Anticipated Useful Life: _____

Warranty? ☐ Yes ☐ No If Yes, by whom?: _____

Anticipated changes in: Operating Cost: _____ Personnel: _____ Utilities: _____

Insurance Cost: _____ Maintenance: _____

Comments: Check all screws for proper seal.

Remove old dried out sealant and recaulk.

Apply sealant over seams.

**Town of Pembroke, New Hampshire
CIP Building Request Form**

Department: Public Works Requested by: VJ Ranfos Date: 7/13/2021

Please check all that apply and fill in as much information as you can.

General Information

Year of suggested purchase: 2022 Source of Funding: CIP

☐ Replacement ☐ Upgrade ☐ Addition ☒ Renovation ☐ New

Description/Purpose: Repair Settling Foundation

Existing Building Description

Name of Building: Public Works Year Built: 2000 Projected life at date of purchase: _____

Date of last major repair or overhaul: _____ Cost/Description: _____/_____

Repair costs to Date: _____ Annual maintenance cost for the past 3 years: _____/yr.

Anticipated repairs needed in next 2 years: _____ Cost: _____

Current values: (on books): _____ (market): _____ (trade-in): _____

Source of values listed above: _____

Requested Building Description

Anticipated Price: \$62,250.00 Source of Pricing: Engineered Foundation Technologies

Anticipated annual maintenance cost: _____ Anticipated Useful Life: _____

Warranty? ☐ Yes ☐ No If Yes, by whom?: _____

Anticipated changes in: Operating Cost: _____ Personnel: _____ Utilities: _____

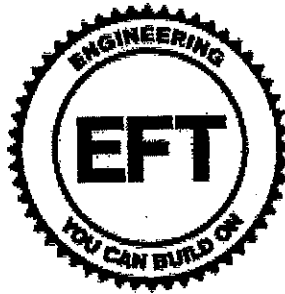
Insurance Cost: _____ Maintenance: _____

Comments: Repair and secure wall and foundation at the west endd of the Public Works garage.

PROPOSAL FOR GEOTECHNICAL CONSTRUCTION SERVICES

for

SETTLING FOUNDATION REPAIR



Prepared for:

**Mr. Jim Boisvert
Town of Pembroke
8 Exchange Street
Pembroke, NH 03275**

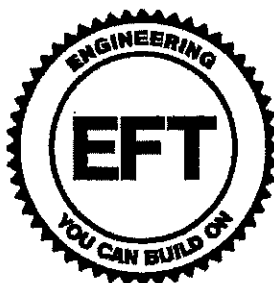
28 June 2013



***Uretek New England is a division of
Engineered Foundation Technologies***

**Engineered Foundation
Technologies, LLC**

P.O. Box 707
Nashua, New Hampshire 03061
Telephone: 603.598.0089
Fax: 603.598.0091



*Design/Build Services
Pressure Grouting
Foundation Underpinning
Helical Anchoring
Earth Support*

TO: Mr. Jim Boisvert
Town of Pembroke
8 Exchange Street
Pembroke, NH 03275

PROJECT: Foundation Underpinning and Repair
Pembroke Public Works Garage

DATE: 28 June 2013

Engineered Foundation Technologies, LLC ("EFT") hereby proposes to perform the Work described below on the following terms and conditions:

Project Understanding

The site consists of a garage building located at 8 Exchange Street in Pembroke, New Hampshire. The existing structure consists of a steel framed building supported by a concrete foundation. Based on our visual review of the structure, it appears the Western side of the foundation has excessively settled. We understand the floor, which contains radiant heating loops, differentially settled and cracked as well.

Utilizing a laser level (late December 2012), we measured the foundation had settled approximately two and a half inches at the "south-western" corner of the building. We revisited the site on 27 June 2013 and observed the foundation has shifted even further, as evidenced by a large gap between the foundation and floor slab.

Soil Boring Program

We were provided with four soil borings, B-1 to B-4, as prepared by Geotechnical Services, Inc. dated 03/21/2008. The borings indicate that the foundation is underlain by "unsuitable" soils, allowing it to excessively settle. In general, the poor soils extend down between ten feet and twenty feet below grade. Furthermore, the fill contains a high proportion of debris, such as wood, concrete, and tires as well. The fill is underlain by a competent layer of medium dense to dense Sands. The soil borings were all terminated within these medium dense Sands.

Foundation Underpinning

Our primary scope of work will primarily be to underpin the settled portions of the foundation. For this site, we believe that helical piers will be the most cost-effective technology to repair the foundation. In order to install the piles at this site, we will need to "pre-excavate" at each pile location to remove any buried obstructions, such as wood and concrete rubble. In addition, we will have the piles specialty fabricated to better penetrate the fill and dense soils below. Once the piles are installed, we can then utilize an underpinning bracket to connect the foundation to the piles. Using our specialty hydraulic jacking system, these brackets can be lifted in tandem, greatly helping recover lost elevation from the excessive settlement.

Approximately four underpinning piles will need to be installed from the inside portion of the building, adjacent to the steel column "bump-outs". In order to facilitate these installations, selective portions of the interior slab will need to be saw-cut. In this scope of work, we do include the concrete demolition work, but do not include repairing the thermal loops and replacement of the slab.

The Slabjacking Process

Slabjacking is a specialty concrete repair technology. It can be used to lift sunken concrete in a short time. This process can be done for almost all concrete slabs, including walkways, interior floor slabs, as well as concrete highways. Slabjacking provides many benefits over a traditional "rip and replace", including less noise and disruption from concrete hammering.

The slabjacking process commences with drilling small diameter access holes in the concrete; the access holes are strategically placed to maximize lift. Once the holes are drilled, a specialty urethane foam is injected through the small holes. This lightweight and high strength material will effectively lift the concrete within minutes from starting the process.

Benefits of Urethane Foam

For this site, we specifically propose to conduct "urethane foam slabjacking" to repair the concrete. In addition to its super-light weight and other structural benefits, urethane foam is vastly superior when compared to traditional cement grouts. This process requires extremely small injection holes (5/8" dia.) and less than half as many for traditional slabjacking work. The process is also extremely clean when compared to traditional slabjacking, as cement mixing requires both dust control and an area to washout equipment. Furthermore, polyurethane foam fully hardens within minutes after injection, resulting in minimal downtime/interruption to the building.

Price and Payment Schedule

- Preparation of Engineering Documents and Submittal = \$5,000.00
- Installation of 18 helical piers, as described above = \$46,750.00
- Urethane grouting for concrete floor slab = \$10,550.00. We include up to 500 lbs of urethane in this scope.
- Estimated total = \$62,250.00
- Any extra work shall be performed only upon the Owner's written order and shall be charged, unless otherwise agreed, at \$500/hour. *Only upon your written authorization.*
- Additional Uretek Grout will cost \$20.00 per lb. *Only upon your written authorization.*
- Full payment is due net 30 days

Schedule of Work

EFT will use its best efforts to complete the work within seven day(s) from mobilizing on site. The Owner understands, however, that adverse weather conditions, unforeseen site conditions and other factors beyond the control of EFT may delay the completion of the Work.

Duration/Acceptance of Proposal

This Proposal shall remain open for thirty (30) days from the above date. This Proposal may be accepted only by the Owner signing it below, in unaltered form, and returning it to EFT. Upon the Owner's signature, this Proposal shall become a contract between the parties on the terms stated herein.

Responsibilities of the Owner

The Owner shall be responsible for furnishing EFT with clear and unrestricted access to the site and an open work area sufficient for EFT to perform the Work, including the preparation of materials and cleaning of equipment. The Owner shall also be responsible for providing a continuous water supply and electricity for use by EFT during the course of the Work. The Owner will be responsible for locating and maintaining any utilities within the Work area. The Owner shall also be responsible for relocating any utilities impacted by the Work, if necessary.

Spoil Control/Environmental Conditions

We have not provided for any measures to control or handle spoils on this project. We will not have any responsibility for working around contaminated materials and/or handling these materials. This proposal excludes working in hazardous conditions, which imposes an OSHA work level other than Level D. This proposal also excludes the cost of any personal protective equipment, such as tyvek suits, respirators, etc.

Landscaping/Site Restoration

EFT shall not be responsible for restoration of landscaped areas, including paved walkways, grass, shrubbery, plants, grading, and other items relating to the Owner's premises. Any excavations made by EFT shall be back-filled and "rough grading"

will be provided.

Unforeseen Conditions

If, during the course of the Work, EFT encounters site conditions that differ from those that it reasonably anticipated that were reflected in the project plans and specifications or that were not apparent from a reasonable inspection of the site, EFT shall notify the Owner of such conditions and their impact, if any, on EFT's price for performing the Work and the time for completion of the Work. EFT will perform any extra work necessitated by such unforeseen conditions only upon the Owner's written order and agreement as to the added cost and time associated with such work.

Late Payment

In the event that the Owner fails to make any payment in accordance with the above schedule, the Owner shall be liable for late charges equal to 5% per month on all overdue payments. In the event that EFT finds it necessary to take legal action to enforce the terms of this contract, EFT shall be entitled to recover its legal expenses, including reasonable attorney's fees, from the Owner.

Insurance

During the course of the Work, EFT shall maintain commercial general liability insurance with reasonable coverages and limits, as well as workers compensation insurance for its employees as required by law. EFT shall have no obligation to provide or maintain any other insurance coverage in connection with the Work, and the Owner shall be responsible for such insurance as it deems necessary and appropriate, including but not limited to premises liability, comprehensive property, or builder's risk insurance coverage.

Mutual Indemnification

EFT and the Owner shall hold harmless, defend and indemnify one another, their owners, managers, agents and employees, against all claims, liabilities, losses or expenses, including reasonable attorney's fees and defense costs, caused by or arising out of the other's negligence, provided that any such claim, liability, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself). Under no circumstances shall either party be obligated to defend or indemnify the other party for claims, liabilities, losses or expenses caused by or arising out of such other party's own negligence.

Respectfully submitted by,

Engineered Foundation Technologies, LLC

Town of Pembroke



Richard T. Porter, P.E.
General Member

Accepted by: _____
Signature

Printed Name

Date: _____

**Town of Pembroke, New Hampshire
CIP Building Request Form**

Department: Public Works Requested by: VJ Ranfos Date: 7/9/2021

Please check all that apply and fill in as much information as you can.

General Information

Year of suggested purchase: 2022 Source of Funding: CIP

☒ Replacement ☐ Upgrade ☐ Addition ☐ Renovation ☐ New

Description/Purpose: Hanging modine heaters in old garage

Existing Building Description

Name of Building: Public Works Year Built: _____ Projected life at date of purchase: _____

Date of last major repair or overhaul: _____ Cost/Description: _____/_____

Repair costs to Date: _____ Annual maintenance cost for the past 3 years: _____/yr.

Anticipated repairs needed in next 2 years: _____ Cost: _____

Current values: (on books): _____ (market): _____ (trade-in): _____

Source of values listed above: _____

Requested Building Description

Anticipated Price: \$5,718.00 Source of Pricing: G&O HVAC

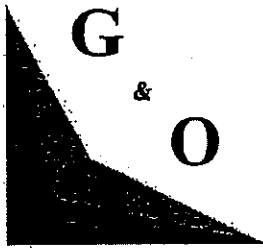
Anticipated annual maintenance cost: _____ Anticipated Useful Life: 20

Warranty? ☒ Yes ☐ No If Yes, by whom?: Modine - G&O HVAC

Anticipated changes in: Operating Cost: _____ Personnel: _____ Utilities: _____

Insurance Cost: _____ Maintenance: _____

Comments: Repalce two non-working gas heaters in old garage with two new high efficiency 200,000 BTU Modine gas hanging heaters



HEATING AND AIR CONDITONING

G&O The Right Way To Go!!!

5 Main St. Hooksett NH 03106
[P]603-485-5942 [F]603-485-7780
GODOUGJR@GANDOHVAC.COM

Proposal

Customer: Town of Pembroke town garage
Address: 8 Exchange St., Pembroke, NH 03275
Date of Quote: 6-24-2021

G&O Heating and Air Conditioning is pleased to present this proposal to replace 2 200,000 BTU hanging heaters.

This scope of work includes the required materials and labor:

- Removal and disposal of the existing heaters
- Hang new Modine PDP200AN hanging natural gas heaters
- Connect electrical for high voltage
- Connect electrical for low voltage
- Connect and modify near by gas piping to fit new heaters
- Connect to existing B-vent
- Start up and commission

Investment \$2,859.00 per unit for a total of \$5,718.00

***** Due to manufacturing shortages and consistent price increases we can only guarantee this quote for 5 days, after that this proposal is subject to price increases *****

Terms & Conditions:

- Payment Terms: Fifty percent of the total Proposal price will be due when contract is signed. The remaining balance will be due upon completion of the project.
- G&O Heating and Air Conditioning retains title to the materials and equipment until contract is paid in full.
- Equipment warranty as written by manufacture.

- G&O Heating and Air Conditioning offers a 5-year warranty on equipment, materials and labor in the residential application. (1 year on commercial applications)
- All equipment warranties by manufacture and G&O Heating and Air Conditioning are void if customer does not perform scheduled maintenance recommended by manufacture. G&O Heating and Air Conditioning will offer a maintenance program to all customers at close of contract. If maintenance is performed by other, customer must show written verification(s) of maintenance preformed to manufacture spec and date of maintenance, or warranty will be void.
- Also, not covered under warranty are unusual weather conditions, including, but not limited to, ice, snow, high winds, building structural or error caused by other that may inflict damage to the HVAC/R equipment, ductwork and materials installed by G&O Heating and Air Conditioning. Construction dust that may cause failure to HVAC/R systems.
- This proposal is valid for up to 30 days and does not constitute a contract until signed by both parties.
- If it is determined any of the structure contains any hazardous materials such as but not limited to asbestos; additional removal and disposal costs will be incurred.
- G&O Heating and Air Conditioning is not responsible for electrical/power wiring of equipment, unless agreed upon prior to project start in writing.
- Upon execution of this contract, Customer agrees to compensate G&O Heating and Air Conditioning for industry-wide material or equipment price increases that may be imposed after the execution of this contract and concurrent with G&O Heating and Air Conditioning
- All extras are described as any material or equipment above and beyond the scope of work provided by the customer or designed by G&O Heating and Air Conditioning and agreed upon by the G&O Heating and Air Conditioning. Extra's also can be described as any change to this existing contract.
- All extras are to be paid immediately after the extra is completed.

Customer Approval:

Signature: _____ Date: _____

Print Name: _____ Title: _____

G&O Heating and Air Conditioning:

Signature: _____ Date: _____

Print Name: _____ Title: _____

