

MINUTES OF THE JULY 29, 2021

PEMBROKE CAPITAL IMPROVEMENT (CIP) COMMITTEE MEETING

POLICE DEPARTMENT AND FIRE DEPARTMENT REQUESTS

The CIP Committee held a meeting on July 29, 2021, at 6:00 p.m., at Pembroke Safety Center, Pembroke New Hampshire

The meeting was called to order by Gerry Fleury at 6:07 p.m. Those present and absent were as follows:

PRESENT:

Gerry Fleury
CIP, Budget Committee

David Jodoin
Town Administrator

Andrew Yonchak
CIP, Resident

Karen Yeaton
Alt. Selectman

Kevin Foss
CIP, Planning Board

Bethany Chase Reynolds
CIP, Resident

Rosemarie Michaud
CIP, Resident

Gene Gauss
CIP, School Board

ALSO PRESENT:

Chief Dwayne Gilman
Pembroke Police Department

Chief Paul Gagnon
Pembroke Fire Department

Assistant Chief Erik Paulsen
Pembroke Fire Department

Gene Gauss made a motion to approve the minutes of July 22, 2021 as amended, Rosemarie Michaud seconded the motion and they were approved unanimously. Karen Yeaton abstained.

Police Department Commission – 2022 CIP Requests

Requests:

Ford Utility Police Vehicle	\$52,700.00
Leasing 10 Tasers	<u>\$17,638.30</u>
	\$70,338.30

Gerry Fleury asked for clarification on the request for tasers. Last year, when this item was brought to the Committee at a cost of \$20,700, it was given a high priority. David Jodoin stated the Selectmen are agents to expend out of the Small Equipment Capital Reserve and therefore does not have to go through the Town Meeting process. Chief Gilman stated he will remove tasers from the CIP and will take the request to the Selectmen.

Chief Gilman explained last year they did not purchase any cars due to COVID and the freeze on expenditures. On the current car, they are almost at 100,000 miles which means the warranty will be expired. They have discussed leasing or planning to get a new car every year rather than doing the current two one year and one the next year pattern. Through the State bid process, they received three bids from Irwin, Grappone, and Hillsboro Ford. They typically purchase from Irwin and have maintenance done at Grappone.

Gene Gauss asked if the cost of \$52,700 is the vehicle fully outfitted. Chief Gilman answered that it is the estimated cost fully outfitted. Ford will not come out with the pricing until August. They could be ordering a 2022 or a 2023 depending on timing. The \$52,700 is assuming a 5% increase on the current bids and being unable to use any of their current equipment.

Karen Yeaton asked if they plan to trade in the old car. Chief Gilman answered their old cars stay in Town and this car would go to Public Works. David Jodoin explained they rotate out the worst one that is at DPW or sometimes they go to code enforcement.

Andrew Yonchak asked if they have a current vehicle inventory list that includes purchase date, anticipated cost to maintain, and plan for replacement. Chief Gilman stated he does not have one but could easily put one together. Andrew asked how Ford is being affected by the microchip shortages. Chief Gilman stated there are inventory shortages everywhere and it could take a while to get the cars in. Last year, Ford shut down to become a mask manufacturer and that put them behind.

Rosemarie Michaud asked if there are funds from the Federal Government or State available to help purchase items like tasers or body cameras. Chief Gilman stated the State is looking to mandate body cameras but they cannot mandate that and not have grant funds available. They were given the green light last year to buy cameras but the item they were looking at got discontinued and were no longer supported. Ideally, they want to have the compatible equipment as our neighboring towns. Bethany Chase-Reynolds asked if the local departments banded together, could they get a better deal. Chief Gilman stated that when the mandate comes out, they will all get on the same page because it is important to have the same equipment as Epsom, Chichester, and Allenstown. Andrew Yonchak asked if the State has given any guidance as to what the State Troopers use. Chief Gilman answered the State has not given any guidance.

Karen Yeaton asked if the funding for these requests is coming out of capital reserves. Gerry Fleury explained that all their requests do. The new cruiser would come from the Police Cruiser Replacement Capital Reserve and the cameras and tasers would come out of the Police Department Small Equipment Capital Reserve. David Jodoin stated the estimated balances for all capital reserves will be on the budget sheet they will receive towards the end of the CIP process.

Fire Department – 2022 CIP Requests

Requests:

Deposit to Major Equipment Capital Reserve	\$110,000
Deposit to Small Equipment Capital Reserve	<u>\$50,000</u>
	\$160,000

Chief Gagnon explained this year they are only asking for capital reserves funding and they are not looking to make any major purchases. They will, however, be looking to purchase new portable radios in the near future which is why there is a small shift in allocation. In 2023, they are scheduled to replace their forestry tanker for \$90,000 and that was because the feds were not releasing vehicles. They did release vehicles and the Department has a tanker on the premises they are going to convert to a forestry tanker using funds from the Fire Department Small Equipment Capital Reserve. They will not need to spend the \$90,000. They had originally planned to wait until 2025 to replace the portable radios but the model they are using is no longer in production and radios have begun to fail. Fire Fighters inside the fire cannot talk to firefighters outside. The Kenwood radios were originally purchased in 2006 as part of a grant program. Chief Gagnon explained he also moved the breathing air compressor up to 2023. The compressor no longer has the ability to fill the newer tanks. Chief Gagnon described the importance of the new SCBA in 2029 that will carry a cost of \$250,000. The SCBA packs and tanks will expire in 2029 and that is a crucial piece of equipment for a Fire Fighter. The company that has been servicing the packs is leaving the industry which will leave the department hunting for replacement parts.

Rosemarie Michaud asked when they order the tanks, how long will they take to come in. Chief Gagnon answered he is not sure and other items they have been ordering have been taking a longer time than expected to come in. They are even having a hard time getting final quotes on a set. David Jodoin suggested moving the purchase date up for 2027 and requesting \$300,000 to account for escalating costs.

Andrew Yonchak asked if they are proposing to stay with the same brand for the radios and have they received any quotes. Chief Gagnon explained there are two major brands; Kenwood and Motorola. Kenwood quoted the Department \$110,000 and Motorola quoted around \$180,000. Andrew asked if the other local departments use other brands. Chief Gagnon answered it is pretty evenly split between Kenwood and Motorola. Assistant Chief Paulsen stated they are one of the last departments in the area to use this generation Kenwood.

Gerry Fleury discussed the quality of the air compressor being requested. Chief Gagnon explained the compressor needs to be quality air that goes through filtration and compressed at a higher rate. The last time they had work done on the compressor, they were told the new generation of SCBAs are going to require a bigger compressor.

The next meeting will take place at Town Hall to discuss Building Committee CIP Requests.

There being no further business to come before the Committee, Kevin Foss made a motion to adjourn, the motion was seconded by Gene Gauss, and the meeting was adjourned at 6:54 p.m.