

PEMBROKE CEMETERY COMMISSION MEETING

September 8, 2016

Minutes

Present: James Garvin, Ellen Paulsen, V. J. Ranfos, David Richards, Fleda Young.

1. The meeting came to order at 7:03 p.m. at the Pembroke Town Hall.
2. The minutes of the meeting of August 11, 2016, were unanimously approved.
3. There is no report yet on the sale price of the pine timber that was harvested by logger Chuck Rose at Evergreen Cemetery, so no indication of the net income or expense of the actual logging operation.

Jim Garvin reported that he had tried to locate the northeast corner marker of the cemetery at the edge of Buck Street without success.

V. J. Ranfos reported that in August that A1 Enterprises Stump Grinding of Dunbarton offered a quote of \$700 per day for two days to grind the approximately 35 stumps at Evergreen Cemetery, for a total of approximately \$1,400. V. J. reported that he had secured an additional bid of \$1,200 from Accurate Tree Service of Hooksett. The Commission discussed the possibility of having the work done in the 2016 fiscal year with our balance of \$2,000 if we can also afford the ground-penetrating radar examination of the Sally Cochran grave in Old North Pembroke Cemetery and purchase new flags for 2017; see below. The consensus of the Commission was to recommend Accurate Tree Service for this work in this fiscal year.

4. V. J. reported that Don Cotnoir of New Hampshire Monuments began repair work on Pembroke Street Cemetery during the week of August 15th and is continuing his work on a regular basis. It does not appear that this year's budget will allow the repair of any of the damaged stones that were subsequently noticed.
5. V. J. reported that the Public Works Department had trimmed the lower branches on the large pine trees that are lifting the granite front wall at Pembroke Street Cemetery.

V. J. obtained estimates for completely removing the three white pine trees and one Norway spruce, as follows: \$3,200 from Accurate Tree Service to remove the trees and grind the stumps; \$5,680 from Collins Tree Service for the same; and \$3,450 from Capitol Tree Service in Concord without grinding the stumps. V. J. will ask Accurate Tree Service if they will hold their price until 2017.

6. Town administrator David Jodoin is talking with Wright-Pierce Engineering of Portsmouth and Cartographic Associates, Inc., Pembroke's GIS (Geographical Information System) service provider, to be sure that Cartographic Associates can incorporate Wright-Pierce's data into Pembroke's existing GIS data. Wright-Pierce has proposed to provide the town

with a revised GIS layer for Pembroke Hill Cemetery that includes burial plots, names, dates of birth and death, and headstone photography taken by Wright-Pierce for an estimated total cost of \$1,800. At the August meeting, the Commission voted in favor of contracting with Wright-Pierce for the services described, contingent upon approval by town administrator David Jodoin.

7. Secretary Jim Garvin reported that he still has had no reply to the Commission's letter of June 21, 2016, to Bert Whittemore regarding the possibility of acquiring a parcel of Whittemore land to expand Pembroke Street Cemetery independently from attempts to secure an abutting similar parcel from Dr. Fredrick Vega.
8. Jim Garvin reported that he had received a clarified bid of \$250 from Robert Perry of Topographix to examine the area in Old North Pembroke Cemetery near the Cochran graves and the proposed Viken family lot. The Commission asked Garvin to make a commitment and set a date for this work, and any additional work at Buck Street Cemetery that might be done within time that remains within one hour, and plan to meet Mr. Perry at Old North Pembroke Cemetery. Jim will inform the other members of the Commission of the date and time so that they can attend if they wish.
9. Jim Garvin will check the price of flags from Jerry's Flag Shop in Providence, RI, and order as many flags as the current budget allows after \$250 is deducted for the ground-penetrating radar survey and \$1,200 is deducted for stump grinding at Evergreen Cemetery.
10. The Commission reminded Jim Garvin to contact Robert Griggs, owner of the former Batchelder Farm on old Buck Street, regarding his willingness to donate land for the expansion of Buck Street Cemetery.
11. The next regular meeting of the Commission will be held on Thursday, October 13, 2016, at 7:00 p.m. at the Pembroke Town Hall.
12. On a motion by David Richards, seconded by Fleda Young, the meeting adjourned at 7:42 p.m.

Respectfully submitted,
James L. Garvin, Secretary