

# **PEMBROKE CEMETERY COMMISSION MEETING**

**October 19, 2017**

## **Minutes**

Present: James Garvin, Ellen Paulsen, David Richards, Fleda Young. Also attending was Justin B. Davis of Dearborn Road, an abutter of the north boundary of Evergreen Cemetery.

1. The meeting was called to order at 7:00 p.m. at the Public Works building on Exchange Street.
2. The minutes of the meeting of September 14, 2017, were unanimously approved.
3. The Commission reviewed the completed survey plan of Evergreen Cemetery, which surveyor Tracey Sweeney submitted to the town by e-mail on October 18<sup>th</sup>.

Secretary Jim Garvin explained to Mr. Davis that Garvin and Ranfos had attended a meeting of the Board of Selectmen on October 2 with Mr. Sweeney. They had explained to the selectmen that Holden Engineering is proposing a straight northern boundary line for Evergreen Cemetery that lies slightly south of remnants of an old wire fence that was probably stapled to saplings when civil engineers Lloyd and Mann surveyed the cemetery in 1905. The selectmen approved this proposed boundary line, which will not encroach on property of either of the two abutters of the northern boundary of the cemetery. The Cemetery Commission proposes to vote to concur in this approval, but wanted to be certain that the abutters (Melissa Francoeur and Justin Davis; and Mr. and Mrs. Brian Lemoine) were informed of the matter and had an opportunity to ask questions. At the selectmen's meeting of October 2, town administrator David Jodoin suggested that the Commission invite the abutters to the Commission meeting of October 19<sup>th</sup> by regular and registered letters, which was done.

Mr. Davis asked if he could have time before the Commission's vote to locate and view the northwestern corner of the cemetery (which will be the southwestern corner of his property (Tax Map 269, Lot 69, Merrimack County Book 3383, page 1370). He promised to contact Secretary Garvin by e-mail or telephone if he has any concerns or further questions. Garvin promised to deliver to Mr. Davis a larger copy of the Holden plan of the cemetery to help Mr. Davis locate the corner boundary marker.

4. The Commission did not discuss the bids for the town mowing contract for 2018-19 because it did not have the bid information. If the Cemetery Commission wishes to submit comments, it will need to do so before November 2 in order to have its comments provided to the Board of Selectmen at their meeting of November 6, 2017.
5. The Commission discussed possible work that might be accomplished under 2017 Town Meeting Warrant Article 5 (which appropriated \$21,000 for work in Old North Pembroke

Cemetery and Evergreen Cemetery) if a sufficient balance remains after surveying bills for Evergreen Cemetery are paid. Any additional remaining balance might be applied to work in other cemeteries if the Board of Selectmen approve such work under their authority to expend cemetery Capital Improvement Program funds.

*Old North Pembroke Cemetery:*

Remaining monument repairs under an existing agreement with New Hampshire Monuments.

Tree removal + stump grinding: \$3,000 for three maples in front of the front wall.

Two leaning trunks of a red oak tree at the back of Old North Pembroke Cemetery: price not yet submitted.

Ellen Paulsen observed that the marble gravestones of Bailey and Ruth Parker were formerly repaired badly, and proposed that these stones be re-done properly and cleaned.

*Other cemeteries:*

Pembroke Street Cemetery: Repair of four tree-damaged stones per estimate: \$3,200.

Pembroke Street front wall stump grinding and re-setting of granite wall: \$5,500.

Pembroke Street hearse house roof: price not yet submitted.

The Commission agreed that priority should first be given to monument repairs and tree removal at Old North Pembroke Cemetery.

6. This was the last regular meeting of the Commission for the 2017 season. The Commission members agreed, however, to continue to develop various 2017 projects through e-mails and additional meetings if needed.
7. The meeting adjourned at 7:45 p.m.

Respectfully submitted,  
James L. Garvin, Secretary