

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the December 17, 2015 Meeting

Present: Kevin Brasley
Ed Lavallee
Andy Boisvert
Absent: Chet Martel, Chris Culberson
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Andy Boisvert and seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for November 2015. All in favor, motion passed.

OLD BUSINESS:

Concord Rt3 Electrical Update – Matt updated the Board on the pipe portion that ties into generator connected downstairs with a gate valve and put in a tee there, now can start rebuilding from #2 back towards that tee, go overhead and through the back wall, then after that the work can be started on the pipe in the basement. The work should be done this year.

National Guard – Nothing new at this time.

Matt informed the Board that Reynolds St. in Allentown will not be starting until April next year.

Motion by Ed Lavallee and seconded by Andy Boisvert to stop the meeting at 6:18 and go to the Budget Meeting at Town Hall. All in favor, motion passed.

Motion by Andy Boisvert and seconded by Ed Lavallee to go back into the Water Commission meeting at 6:56. All in favor, motion passed.

Budget – Motion by Ed Lavallee and Seconded by Andy Boisvert to approve the Budget for 2016. All in favor, motion passed.

NEW BUSINESS:

Dennis Duford spoke to the Board about staying on as a part-time employee in April or May of next year.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$25573.76

A/P Manifests & Payroll Manifests -- Motion by Ed Lavallee and seconded by Andy Boisvert to approve the December 2nd A/P Manifest of \$9753.57 previously reviewed, the December 17th A/P Manifest of \$47599.74 and Payroll Manifests as reviewed by Chairman Kevin Brasley. All in favor, motion passed.

November Adjustment Manifest -- Motion by Kevin Brasley and seconded by Andy Boisvert to accept the November Adjustment Manifest of \$2051.45. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Non-Public Session in accordance with RSA 91-A:311

Motion by Andy Boisvert and seconded by Ed Lavallee to go into non-public session in accordance with RSA 91-A:311 at 7:20. All in favor, motion passed.

Motion by Kevin Brasley and seconded by Ed Lavallee to come out of non-public session in accordance with RSA 91-A:311 at 7:36. All in favor, motion passed.

Motion by Ed Lavallee and seconded by Andy Boisvert to adjourn at 7:38 pm.
All in favor, motion passed.

The next meeting is scheduled for January 21, 2016 at 6:00 pm.