

Town of Pembroke, New Hampshire
Department of Public Works
8 Exchange Street • Pembroke, NH 03867
(603) 485-4422
www.pembroke-nh.com

Excavation Permit Application
Permit Fee \$300

Box #1 - Contractor Information

Date: ____/____/____

Name: _____ Business Name: _____
Address: _____ Zip: _____
Telephone: (____) ____ -- _____ Cell/Business: (____) ____ -- _____
Email: _____
Utility or Purpose: _____

Box #2 - Excavation Information

Dig Safe Number _____
Street Address of Excavation: _____
Size of Excavation: _____ Depth of Excavation: _____
(Estimated length and width/Square Yards)

Box #3 - Sketch of Excavation Site

Please show nearby landmarks (e.g. buildings w/address, utility pole, fire hydrants, streets, sidewalks, trees, fences, etc.), the size, and location of excavation. Additional sheets or plan may be attached (include addendum/references)

Box #4 - Fee/Payment

PERMIT FEE \$ _____ CASH _____ CHECK NUMBER _____
SIGNATURE OF APPLICANT: _____ Date: ____/____/____

☐ CONDITIONS/ADDENDUM ATTACHED IF BOX TO THE LEFT IS CHECKED

Amount of Bond _____ Date Received _____
Certificate of Insurance: Date From _____ Date To _____

Department of Public Works
(Authorized Signature)

Excavation Permit Number

NOTE: PERMIT NOT VALID WITHOUT AUTHORIZED SIGNATURE AND PERMIT NUMBER

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Permit Procedure

1. Applicant must obtain a signed and numbered permit before starting any work in the field.
2. Contractor shall provide 24-hours prior notice before work is to begin so adequate inspection can be arranged.
3. All excavation shall be properly backfilled, compacted, and paved areas temporarily patched at the completion of work. In no case shall an open excavation be left overnight unless specifically waived by the Public Works Director (in writing). All temporary patches shall be of an acceptable cold patch material (see regs.), and permanent patches shall be of an acceptable hot asphalt concrete mix (no cold patch).
4. Contractor then has 10 days to return the permanent patch completion portion of this application to the Department of Public Works. (See reverse)
5. The Town requires a performance bond be posted (Chapter 186-4). See any permit conditions that may be attached.
6. Applicant shall furnish a certificate of insurance (Chapter 186-5)
7. NO Permits shall be issued from November 15th to April 15th unless an emergency at the discretion of the Public Works Director or Designee (Chapter 186-2)

NOTE: This Application, which will become an Excavation Permit when fully executed, has been applied for by the Applicant for the purpose of gaining access to the public right(s)-of-way in order to repair, maintain, install, relocate and/or remove materials and/or infrastructure of the Town (or of some other governmental entity) and/or of materials and/or infrastructure which is owned and/or controlled by the Applicant, and which is located in, on or above the public right(s)-of-way with the consent and authority of the Town of Pembroke. To the extent that applicable law provides authority for the Town (or other governmental entity) to assess taxes on Applicant, pursuant to RSA 72:23, I(b), 72:8-a, 73:10 and/or 48-B:4, or otherwise, the Town (or other governmental entity) shall impose such tax(es) and Applicant hereby acknowledges his/her/its obligation to pay such taxes to the extent required by applicable law. Failure of the Applicant to pay properly assessed real and personal property taxes by the due date shall be cause for Town (or other governmental entity) to terminate any Excavation Permit(s) authorized herein, any then outstanding Excavation Permit(s) held by the Applicant, as well as any authorization of the Applicant to locate its owned and/or controlled materials and/or infrastructure in the public right(s)-of-way.

PERMANENT PATCH COMPLETION

PERMIT NO. _____

TYPE OF PATCH MATERIAL (Spec. #) _____

COMPLETION INSPECTION

INSPECTOR (PRINT) _____ APPROVED _____ DENIED _____ DATE _____

REASON IF DENIED _____

30-DAY INSPECTION

INSPECTOR (PRINT) _____ APPROVED _____ DENIED _____ DATE _____

REASON IF DENIED _____

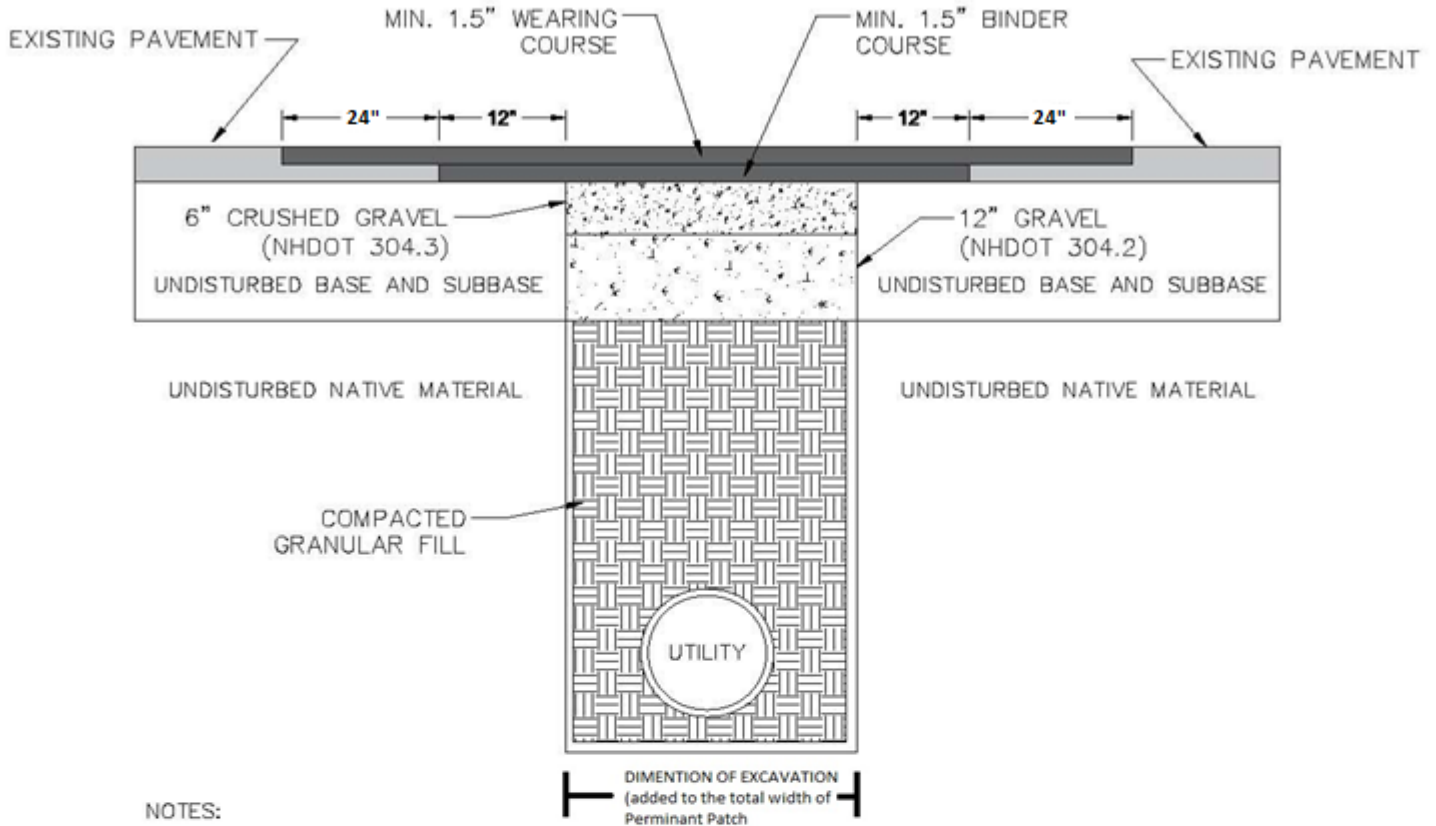
1-YEAR INSPECTION

INSPECTOR (PRINT) _____ APPROVED _____ DENIED _____ DATE _____

REASON IF DENIED _____

NOTE: ANY BOND POSTED WILL NOT BE RETURNED BEFORE 365 CALENDAR DAYS FROM THE DATE SIGNED AT THE "COMPLETION INSPECTION" ASSUMING THE "COMPLETION INSPECTION" WAS APPROVED. IF DENIED, BOND CALENDAR DATE TO BE RETURNED WILL REFLECT A REINSPECTION AND APPROVAL DATE UPON COMPLETION

TYPICAL ROAD EXCAVATION WITH PERMINANT PATCH DETAIL



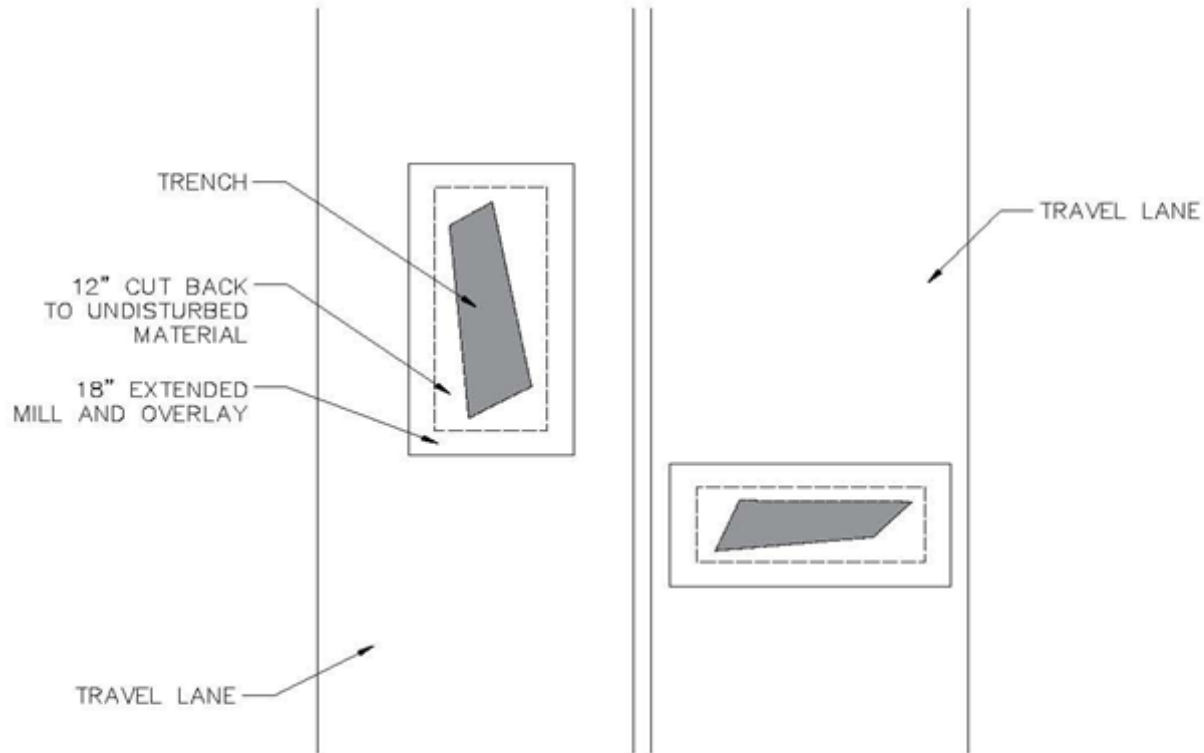
NOTES:

1. PAVEMENT EDGES SHALL BE DEFINED BY A STRAIGHT EDGE FORMED BY A MACHINED SAW CUT.
2. TRENCH SUBGRADE MATERIAL SHALL BE BACKFILLED WITH GRANULAR FILL AND COMPACTED TO 95% OF ITS MAXIMUM DRY DENSITY
3. TOP 18" OF BACKFILL SHALL BE 6" OF COMPACTED $\frac{3}{4}$ " CRUSHED GRAVEL (NHDOT 304.3) SUPPORTED BY 12" OF COMPACTED GRAVEL (NHDOT 304.2).
4. ALL VERTICAL AND HORIZONTAL JOINTS BETWEEN PAVEMENTS SHALL BE TACK COATED.
5. PAVEMENT THICKNESS SHALL MATCH EXISTING BUT IN NO CASE SHALL BE LESS THAN 3" THICK TOTAL.
6. PAVEMENT SHALL BE PLACED IN TWO PHASES:
 - 6.1. THE FIRST PHASE SHALL CONSIST OF CUTTING BACK THE FULL DEPTH OF PAVEMENT 12" BEYOND THE EDGES OF THE DISTURBED TRENCH AND PAVING A BINDER COURSE THE FULL DEPTH OF THE PAVEMENT AS TO BRING THE PATCH FLUSH WITH THE EXISTING ROAD SURFACE.
 - 6.2. THE SECOND PHASE SHALL BE CONDUCTED THE FOLLOWING YEAR AND SHALL CONSIST OF MILLING OVER THE EDGES OF THE PREVIOUS PATCH BY A MINIMUM OF 18" IN ALL DIRECTIONS TO A DEPTH OF 1.5". WEARING COURSE PAVEMENT SHALL BE USED TO CREATE A SMOOTH SURFACE WITH THE ROADWAY OVER THE EXTENTS OF THE MILLED AREA.
7. ANY TRENCH PATCH REQUIRES PRE-APPROVAL BY DPW AND IS SUBJECT TO INSPECTION TO ENSURE COMPLIANCE WITH CITY STANDARDS.

Town of Pembroke NH
Department of Public Works

REVISIONS	DATE:	8/6/2019	NOT TO SCALE

TRENCH PATCH PROFILE



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TRENCH PATCH PLAN