

Town of Pembroke Roads Committee

311 Pembroke Street, Pembroke, NH 03275

**MINUTES
Tuesday, September 4, 2018**

Meeting called to order at 6:00 P.M.

1. Attendance: Present: Brian Seaworth, Buddy Curley, Paulette Malo, Jay Menard
Unavailable: Vincent Greco, James Boisvert, Victor Ranfos

2. Old Business:

- a. Status for Beacon Hill, Eastview & East Meadow project
- b. CNHRP Road Inventory

a. • The drainage system work has been completed. Advance has started to box out the road. Additional underdrains were suggested by Advanced. It was agreed that the roadside ditches will be excavated and shaped and then observed to determine if underdrains are required. Reno expressed concerns at the last construction meeting about settlement near the basins at the low point on East View/East Meadow. Corrective action will be discussed and then Advanced will make repairs. Eversource had planned to relocate the guy pole from one side of the roadway to their other by using a push pole instead of a guy wire. However, they were unable to obtain the required easement, so the pole will be relocated near its previous position (other side of the roadway) within the Town's ROW. There are existing lateral drainage pipes (instead of roadside swales) in some front yards that appear to be outside the construction limits. These pipes will remain if possible.

Concern was expressed about the safety of the Type G grates for pedestrians. The Selectmen agreed to change the castings to concrete Type C basin covers. John worked with the precast company and suggested using standard Type C units. These will fit within the existing basin top depression (for the existing castings) and will be mortared in to prevent movement. One or two that are close to existing driveways will have the back opening bricked in to allow a more gradual grading from the driveway. Others will be opened on both sides.

After reading the update, a committee member questioned how well concrete would hold up against salt. They looked at different types of grates and discussed the hole/gap in the covers and could not understand why type G was used in the construction at all.

b. No new information available.

3. Any Old Business:

- a. North Pembroke Road bridge, Question on gas line.
- b. Pembroke Street paving

a. Paulette read from an email from David Jodoin about the North Pembroke Road bridge project as follows:

From: David Jodoin [<mailto:djodoin@pembroke-nh.com>]

Sent: Tuesday, September 4, 2018 10:31 AM

To: French, Thomas <Thomas.French@hdrinc.com>

Subject: North pembroke Bridge

Importance: High

Could I get an update on the project.

Thanks

David M. Jodoin

Pembroke Town Administrator/Tax Collector

From: French, Thomas [<mailto:Thomas.French@hdrinc.com>]

Sent: Tuesday, September 04, 2018 4:03 PM

To: David Jodoin <djodoin@pembroke-nh.com>

Cc: Cedarholm,David <DCedarholm@ConcordNH.gov>; Lefebvre, Paul
<Paul.Lefebvre@hdrinc.com>

Subject: RE: North Pembroke Bridge

Good afternoon David,

Your email communication is extremely timely. When we last spoke we had submitted our Engineering Study to NHDOT for review.

As you know we completed most of the Study by January but the formal submission went to DOT on May 51, 2018. We have contacted them regularly over the summer and were told we would receive review comments by summers end. The DOT honored their commitment and contacted us on August 23. They had only three comments and we are working on responding to those. We are in hopes to have answers to their inquiries in the next three weeks.

I have asked David Cedarholm if we could discuss the project schedule this week during another regularly scheduled meeting with him so I am optimistic that we will know what the plan is soon.

One of the questions they had related to buried utilities in the bridge area. While we know there is no utilities on the bridge currently this is a good opportunity to make sure the Town of Pembroke does not see a future need to have utilities carried under the bridge. We are not anticipating taking the overhead utilities and putting them underground because the cost associated with that would not be covered by the State Aid Bridge Program. Can you confirm the Towns thoughts on other buried utilities on the bridge?

Many thanks David.

Tom

b. Re: Pembroke Street paving. All State paving is behind schedule. The committee discussed the project of Rt. 106 which will include milling & repaving and has been put out to bid.

4. New Business:

a. 39 Pleasant Street, potholes need to be filled

a. Three complaints were received from residents of the apartment complex regarding potholes just beyond where the town paved at the drainage ditches. People walking in the area are tripping. There is a question as to ownership of that drainage area. Whether it belongs to the apartment complex or the town. The committee checked records to see if ownership could be determined and found that it might be School property. Even though the Town does not plow or maintain that portion, David recommended to Paulette that the Highway Department fill the holes because the Town might ultimately be responsible for injuries. The Committee felt that it should be surveyed, but due to the cost of surveying, David said just patch it. The Committee feels that if we fix it, we are then maintaining it and basically take ownership of it. They wondered how the road, which is quite narrow, was approved for the apartments. Back in the 70's the zoning rules were not as stringent and the road into the apartment narrows down to less than current specifications. They were looking at Google Earth that shows structures to determine where the potholes are located. They came to the conclusion that the holes should be filled. That does not mean we are to pave the area. Discussion continued to try to determine ownership of this situation. Right of ways vs. property ownership were mentioned and because the drainage was prior to the apartments being built, and it was not done by the town, they did not think the town should start maintaining it now. Vertical ownership of property was also defined in conversation. The contractor added services on property that was already there. They would have had to get access, probably through a deed granting a Right-Of-Way (ROW). It appears that the road into the apartment complex was established over a ROW. The apartment owners have maintained and plowed the road into the complex. So, if they were granted this ROW on town property, they are responsible for maintenance. Liability would be determined by how the deed is written.

5. Any New Business:

6. Accept Minutes:

a. August 7, 2018

Motion: Brian to accept as written.

Seconded: Paulette

Vote: All in favor

Next meeting October 2, 2018 at 6:00 p.m.

7. Adjourn: Motion: Paulette Malo
Seconded: Brian
Vote: All in favor

Adjourned: 6:45 pm