

# Town of Pembroke

## Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES  
Tuesday, February 6, 2024

Meeting called to order at 5:59 P.M.

1. **Attendance:** Buddy Curley, Brian Seaworth, Paulette Malo, Tom Gallo, VJ Ranfos, Mike Vignale

**Unavailable:** Vincent Greco, Adam Mendozza

2. **Old Business:**

- a. Main Street Project
  - b. 2023 Encumbrances
  - c. 2024 Road Projects
  - d. Fairview Avenue / Renarl Avenue Project – Mike Vignale
- a. To be checked on in the March / April.
  - b. Fifth Range Road, which is in horrible shape, will be paved using the encumbered funds of \$37,580.70. We have a contract in place.
  - c. VJ had the new list of 2024 roads for review. Bid specifications not yet finalized, waiting to see if anything will be cut from the budget before getting estimates in place. Preservation on some areas. Rubber Chip Seal on Bachelder Road and a section of North Pembroke Road which we will try to coordinate with Epsom who also wants to use this technique on their portion of North Pembroke Road. Combining the projects may get a better material price.
  - d. Mike Vignale came in to discuss the core findings and discuss the plans for Fairview Avenue and Renarl Avenue. They went over the results and his suggestions were made to save the Town funds by not having to do a full box out. This project will need a bond and therefore cannot be done until 2027 or may combine with another project. The Committee had a lengthy discussion on this project. They talked about drainage issues and steps Public Works has taken to control the direction of flow using sand bags. A homeowner came out when they were working in the area and would like to be involved in the process for rectifying this. Easements will be needed. Options were discussed. Drain manhole possibility but an overflow pipe may be better. Simpson to Mason drainage.

3. **Any Old Business:**

**4. New Business:**

a. 2024 Bid specifications

a. VJ presented the list of recommended road and they discussed what applications should be used. VJ will continue to work on getting numbers together for structures and material. Advanced Excavating submitted a letter holding to last year's prices if the bidding process could be avoided. VJ discussed with David and he and the Board of Selectmen would rather see it go out to bid.

**5. Any New Business:**

a. 11 Kimball Street

b. Meeting Dates Schedule

a. Karin Provencher (1465 Hooksett Rd. #217, Hooksett, NH. 03106) of NH Realty Gals at Re/Max Synergy was there via phone. She was expressing their concern about an old drainage line going through the middle of their property at 11 Kimball Street. Other representatives were Paul Vallee - present (351 Patten Hill Rd. Candia, NH 03034) and Savannah Mitchell - present (5 Fullam Circle, Allentown, NH 03275). Karin said she did not find an easement for this pipe and since they are planning on building six townhomes, she wants to know what can be done. Mike and VJ went to the sight and found an old clay pipe. They reviewed a plan which shows a catch basin and the drainage pipe on the property. This is causing delays in their building plans. They all continued to discuss where the water was coming from and how to find its source. Since it was probably installed in the 1930's or 1940's and done with a handshake no easement was found on file. Trying to camera the line would be easier than digging several holes. They want to work with the Town but also feel they should be compensated for their cost of delay. The committee said they would need to meet with the Board of Selectmen to resolve that concern. It was suggested that Karin contact the Town Administrator to discuss and get on the next meeting agenda on February 21, 2024. She may also want to attend tomorrow night's meeting with the Board but may not be given time to speak since they are not on the agenda. Karin and Savannah left the meeting and Paul continued to discuss the pipes sizes etc. He left and the Committee discussed further the piping and catch basin including involvement with Simpson Avenue and tracing the drainage direction.

b. The meeting list was approved with no July meeting unless something pressing comes up.

**Accept Minutes:** December 5, 2023

**Motion:** Brian motioned to accept as presented

**Second:** Paulette

**Vote:** 3 in favor, 1 abstained

Next meeting will be March 5, 2024 at 6:00 p.m. at Town Hall

**7. Adjourn:**

**Motion:** Brian motioned to adjourn

**Seconded:** Tom

**Vote:** All in favor, adjourned: 7:01 p.m.