



Town Of Pembroke

Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: March 20, 2017 TIME: 7:00 P.M. PLACE: 4 Union St.

1. Meeting Called to Order: 7:15 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin, Commissioner Daniel Driscoll, Paulette Malo, Operations Director,
Unavailable: Pete Boettcher, Boettcher Electric

2. Citizen's Comments: None

3. Scheduled Meetings: Jeff Lewis, Northpoint Engineering for Strong Foundations: Jeff Lewis and Beth McClure were in to talk about the expansion of the Charter School at 715 Riverwood Dr. Jeff sent a letter in dated March 9, 2017 explaining the increase in the number of students and staff to figure the amount of flow for sewer would be needed. See attached letter.

The Commissioners agree with the basis that was used for the calculation. However, the commission reserves the decision to add charges should the school uses more than the original amount of flow.

4. Old Business: a. Any Old Business: Bow Lane Station: Bow Lane construction is starting up again this week.

b. Bid Opening for Collection System and Stations: Paulette explained that she sent out bid specs to 4 companies and received only one response. The Commissioners reviewed the bid that was received.

Motion: Dan made the motion to award the bid for a 3 year contract to AAA Pump.

Seconded: by Andy

Vote: All in favor

5. New Business: a. Sign Manifest: Bills were reviewed and the Manifest was signed.

b. Sign Warrant 1 Zone 3: The warrant was reviewed and signed

c. Elect Chairman: Motion: Andy made the motion to make Harold Chairman

Seconded: by Dan

Vote: All in favor

Motion: Andy made the motion to have Harold sign the contract for AAA Pump with the effective date of April 1, 2017

Seconded: by Andy

Vote: All in favor

d. Abatements: 22 Donna Dr: A letter was received requesting that the \$30.00 be abated.

Paulette explained that the previous property owner was requesting not the current owner his son. The closing agency never requested a final bill from this department.

Motion: Andy made the motion to Abate 22 Donna Dr. in the amount of \$30.00

Seconded: Dan seconded the motion.

Vote: 3 in favor, motion passed

Action Item: A check will be on the next manifest to pay the previous owner.

e. Abatement: 38 Sheep Davis Rd.: Paulette explained that this is due to a billing error on the number of units for the building.

Motion: Andy made the motion to Abate 38 Sheep Dais Rd. in the amount of \$56.00 and to credit the account for this amount.

Seconded: Dan seconded the motion.

Vote: 3 in favor, motion passed

f. Correspondence: Correspondences were reviewed.

g. Accept minutes of February 20, 2017

Motion: Dan made the motion to table the minutes of February 20, 2017 due to computer problems

Seconded: Andy seconded the motion.

Vote: 3 in favor, motion passed

6. Any New Business: Paulette explained that Gordon Bilodeau had resigned his position with the sewer department.

Motion: Andy made the motion to Accept Gordon's resignation.

Seconded: Dan seconded the motion.

Vote: 3 in favor, motion passed

6. Adjourn: 8:10 pm

Motion: Andy made the motion to adjourn

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,

Paulette Malo, Operations Director

Accepted
