



# *Town Of Pembroke Sewer Commission*

## **MONTHLY SEWER COMMISSION MEETING**

**DATE: October 15, 2018    TIME: 7:00 P.M.    PLACE: 4 Union St.**

**1. Meeting Called to Order: 7:03 pm**

**Attendance:** Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,  
Commissioner Daniel Driscoll Paulette Malo, Operations Director  
**Unavailable:**

**2. Citizen's Comments: None**

**3. Scheduled Meetings: a. Linda Manter:** Ms. Manter requested this subsequent meeting. When she left the meeting in June she felt that the meter was going to be watched for the amount of usage. She received a letter in July. A couple of things in the letter she doesn't want to leave unchallenged. One of the items is that the commission is only willing to go back 1 year, but Ms. Manter doesn't remember where she heard it but she thought it was 2 years that the commission could go back.

The decision was made that 1 year was because Ms. Manter only lived in the home for that year, the prior year was a renter. Ms. Manter explained that the tenant vacated in December 2016 and he lived alone in the home.

Harold asked if she had a water softener on the well.

Ms. Manter answered yes, and she has been watching the meter numbers on both inside and out and they have been moving at the same rate. Ms. Manter does not feel that she should have to replace the meter.

Paulette explained that she came in to the meeting and she was requesting an abatement. She has owned the property and has been paying the flat amount since she has owned the house.

A discussion took place about the existing meter and the way it could be running slower due to the age of the meter.

Ms. Manter does not feel that she should have to replace the meter in order to get an abatement.

Andy said that the commissioners will have to discuss this further in order to make a final decision on this matter.

**Meeting with Wright-Pierce Engineering:** Mike Theriault from Wright-Pierce came in to discuss if it was possible to help the commission with the new IMA.

A discussion took place on the current IMA and the court ruling. The commissioners expressed what they would like to see and not have in the new document.

A discussion took place on the amount that Pembroke is currently sending to the treatment plant. Mike does not understand why Pembroke is not allowed to use the capacity that they are entitled to.

A discussion took place about how Pembroke should be billed based on pounds as well as flow.

**Action Item:** Mike will get back to the Commission after reviewing the current IMA and the moratorium that DES implemented in 2004.

**4. Old Business: a. Any Old Business:** None at this time

**5. New Business: a. Sign Manifest** Bills were reviewed and the Manifest was signed.

**b. Review and Sign Late Notice:** Late Notice was reviewed and signed

**c. Abatement 440 Deerpath Lane:** A request was made for an abatement of \$60.00 which is 2 late penalties.

**Motion:** Andy made the motion to send a letter with the requirements for this abatement for \$1,000.00 to include the \$60.00 penalty.

**Seconded:** Dan seconded the motion.

**Vote:** 3 in favor, motion passed

**d. Abatement 334 Pembroke St:** Paulette explained the request for the abatement.

**Motion:** Andy made the motion to abate for \$49.96 due to the deduct meter malfunction.

**Seconded:** Harold seconded the motion.

**Vote:** 2 in favor, 1 against, motion passed

**e. Correspondence:** Correspondence was reviewed

**f. Accept minutes of September 17 and October 1, 2018**

**Motion:** Andy made the motion to accept the minutes of September 17 and October 1, 2018 as written.

**Seconded:** Dan seconded the motion.

**Vote:** 3 in favor, motion passed

**6. Any New Business: Budget Review:** The budget was reviewed and the rate was discussed. Final discussions will be done at the meeting in November 2018.

Paulette explained that she camera a lateral on Pembroke Hill and found that the main is clay. Further investigation needs to be done to see how far the clay line goes up Pembroke Hill Rd.

**7. Adjourn: 9:15 pm**

**Motion:** Andy made the motion to adjourn

**Seconded:** Dan seconded the motion.

**Vote:** All in favor, motion passed

Respectfully Submitted,  
Paulette Malo,  
Operations Director