



Town Of Pembroke *Sewer Commission*

MONTHLY SEWER COMMISSION MEETING

DATE: October 14, 2019 TIME: 7:00 P.M. PLACE: 4 Union St.

1. Meeting Called to Order: 7:00 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,
Commissioner Daniel Driscoll, Paulette Malo, Operations Director
Unavailable:

2. Citizen's Comments: NONE

3. Scheduled Meetings: a. None

4. Old Business: a. Trust Fund Policy: A discussion took place about the 4 different accounts currently held by the Trustees. The minimum amount and the maximum amount for each account as well as the purpose for each account was also discussed.

Motion: Andy made the motion approve and sign new agreements for Trust Accounts and to send 2 sets to the Trustees for their approval..

Seconded: Dan seconded the motion.

Vote: 3 in favor, motion passed

b. Pembroke Pines: Paulette asked for direction in how to and when to charge for the connections for the development, also the cost of flows for the sewer extension for the project. A letter from Attorney Cleary was received with a proposal for the fee payments.

A discussion took place.

Motion: Andy made the motion to send a copy of Attorney Cleary's letter to Attorney Upton for advice and to respond for the Commission as needed.

Seconded: Dan seconded the motion.

Vote: 3 in favor, motion passed

5. New Business: a. Review and Sign Manifest: Manifest will be signed on Oct 22, 2019

b. Review and Sign Late Notice Register: The register was reviewed and signed.

c. Abatement: 18 Maple St. Paulette read the request. A discussion took place about the account

Motion: Andy made the motion to approve the abatement for \$30.00 penalty as requested

Seconded: Dan seconded the motion.

Vote: 3in favor, motion passed

16 Central St. Paulette read the request. A discussion took place about the account

Motion: Andy made the motion to approve the abatement for \$30.00 penalty as requested

Seconded: Dan seconded the motion.

Vote: 3in favor, motion passed

d. Correspondence: Correspondences were reviewed.

e. Accept minutes of September 16, 2019:

Motion: Harold made the motion to accept the minutes of September 16, 2019 as written

Seconded: Andy seconded the motion.

Vote: 3 in favor, motion passed

6. Any New Business: 2020 Budget Review: Paulette explained that health & dental insurance is up 4.4%, and there will be 27 pay weeks. The Commissioners will review more of the budget and continue the discussion at the next meeting.

7. Adjourn: 7:45 pm

Motion: Andy made the motion to adjourn

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director

Accepted